



TOWN OF BORDEN-CARLETON

REGULAR COUNCIL MEETING

Tuesday, July 23 2024 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

AGENDA

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – June 11, 2024

5. PUBLIC PRESENTATIONS/ INVITED GUESTS

nil

6. COMMITTEE REPORTS:

6.1 Police Report: RCMP Report for May 2024

6.2 Fire Chief's Report

6.2 Recreation Director's Report:

6.3 Properties and Planning Report

6.3.1 Development Permit Approvals June 7 2024-July 20 2024

6.3.2 Cost Analysis Development Permits Jan 1-June 30 2024

6.4 Finance and Administration Report:

6.4.1 Cash Flow Report for April 2024

6.4.2 Disbursement Listing April 2024

6.5 CAO – Provincial Tax Credit Breakdown 2024

7. EXTERNAL REPORTS:

Nil

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 Dept of Health – Community Grant for the Retention of Health Care Professionals
- 8.2 Dept of Municipal Affairs – June 2024 Newsletter
- 8.3 Dept of Environment – Advising the Town meets the new PPAS levels in groundwater
- 8.4 FCM – Guide for municipalities to implement the United Nations Declaration on the Rights of Indigenous People (UNDRIP)
- 8.5 FCM – June 2024 Newsletter
- 8.6 MLA Mathew MacFarlane – Supporting restriction of Truck traffic on Route 10
- 8.7 Recreation PEI – Anti Racism Charter in Recreation

ACTION ITEMS:

- 8.8 Community Foundation of PEI – Accepting Applications for funds available under the Canada Games Legacy Fund
- 8.9 Gov't of Canada – Enabling Accessibility Fund Grant available
- 8.10 Alicia Wentzell – On behalf of a number of residents -Request for Speed bumps and Sidewalk improvements on Carleton St

9. UNFINISHED BUSINESS:

- 9.1 Hiring of CAO Update (Discussion will be In Camera)
- 9.2 IRAC –Decision: Revisions to Town's Water -Sewer Rates 2024
- 9.3 Vacancy on Town Council
- 9.4 Funding Approval – Electronic Signage & Fire Fighting Equipment
- 9.5 IRAC- Update DP Murphy Application- Petroleum License -Market Overview Study

10. NOTICE OF MOTIONS:

11. NEW BUSINESS:

- 11.1 Discussion – Date for Fire Works (Carry Over from Canada Day)
- 11.2 Canada Community Building Fund 5 Year Agreement (Gas tax)
- 11.3 FPEIM -Municipal Infrastructure Fund (MIF) for Housing

12. QUESTIONS (DISCUSSION ITEMS) COUNCIL

- 12.1 Committee Structure (Randy)
- 12.2 Gateway Days (Ashley)
- 12.3 Lights at Rail Park (Nicole)
- 12.4 Marine Rail Park (Randy)
- 12.5 Overnight Parking of RVS (Larry)
- 12.6 Purchase of Gravels- Under New Gazebo (Randy)
- 12.7 Use of Drones in the Town (Randy)

13. IN-CAMERA: (Several Items)

MGA Section 119:

- 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and*
- 119(1)(d) human resource matters.*

14. ADJOURNMENT:



TOWN OF BORDEN-CARLETON

REGULAR COUNCIL MEETING

Tuesday, June 11, 2024 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

MOTIONS

PRESENT: Mayor Randy Ahearn (7:50 pm), Deputy Mayor Larry Allen, Councillor Nicole Arsenault, Councillor Barb Wood, Councillor Ashley Steele. and Councillor Laurel Palmer-Thompson

REGRETS: Nil

STAFF PRESENT: Chief Administrative Officer, Jim Wentzell

ALSO PRESENT: One person from the general public., two individuals representing PEERS Atlantic and RCMP Cst Sean Thompson

1. CALL TO ORDER:

Deputy Mayor Larry Allen called the meeting to order at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No member of Council declared a Conflict of Interest at the meeting

3. ADOPTION OF THE AGENDA:

It was duly moved Councillor Barb Wood, seconded by Councillor Ashley Steele THAT the Agenda be adopted as circulated.

MOTION CARRIED (4-0) (RR#24-06-01)

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – May 14, 2024

It was duly moved Councillor Nicole Arsenault seconded by Councillor Laurel Palmer-Thompson THAT the minutes of the May 14, 2024 regular Council meeting be adopted as presented.

MOTION CARRIED (4-0) (RR#24-06-02)

5. PUBLIC PRESENTATIONS/ INVITED GUEST

5.1 Angele Desroches - PEERS Atlantic Rural Outreach Project

Angela Desroche, Program Director PEERS Atlantic and Lauren Sheidow appeared before Council to give an overview of their rural outreach project that will bring harm reduction resources and support to people who use drugs in rural and small-town communities across PEI.

They circulated to Council a presentation on the actives of PEER within the province and their goals to reach out to individuals at risk. During the presentation, they answered questions as put to them by members of Council.

7:50 pm Mayor Randy Ahearn arrived at the meeting. (Deputy Mayor Larry Allen continued to Chair the meeting)

8:00pm Angele Desroches and Lauren Sheidow left the meeting.

6. COMMITTEE REPORTS:

6.1 Police Report:

Cst Sean Thompson was present at the meet to review the Police Report for May 2024 and to respond to any questions from Council

Council discussed with Cst Sean Thomson the need to have local traffic flow to residents trying to get home when there is heavy traffic following major entertainment events in the province and people heading to the Confederation Bridge

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood HAT the policing report May 2024 for the Town of Borden-Carleton be accepted as presented.

MOTION CARRIED (4-0) (RR#24-06-03)

8:15pm Cst Sean Thompson left the meeting

6.2 Fire Department Report:

The Fire Department Report for the month of May 2024 was presented by Councillor Nicole Arsenault.

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele THAT the Fire Chief's report for May 2024 submitted by Fire Chief Shawn Jessome be accepted as presented.

MOTION CARRIED (4-0) (RR#24-06-04)

6.3 Recreation Director's Report:

The Recreation Director's Report for the month of May 2024 was circulated to members of Council and presented by Deputy Mayor Larry Allen.

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood HAT the Recreation Director's report for the month of May 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-06-05)

6.4 Properties and Planning Report: (Development Permit Approvals)

A list of development permits issued between May 10th 2024 and June 9 2024 was circulated to members of Council.

It was duly moved by Councillor Laurel Palmer-Thompson and seconded by Councillor Nicole Arsenault THAT the Planning & Properties report for the month of May 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-06-06)

6.5 Finance and Administration Report: Report included in the Council package.

6.5.1 Cash Flow Report May 2024

6.5.2 Disbursement Listing May 2024

A list of cheques and disbursements for the month of May 2024 was included in the report for Council's review.

	Monthly Totals
Town	\$ 89,028.75
Arena	\$ 12,352.38
Utility	\$ 27,027.78

It was duly moved by Councillor Barb Wood and seconded by Councillor Ashley Steele THAT the Finance and Administration report for the month of May 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-06-07)

7. EXTERNAL REPORTS: No external reports this month.

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 Dept of Transportation – Re Mowing of Provincial Property in Borden-Carleton
- 8.2 FPEIM – Inviting Mayors & CAO's to Public Announcement in Kensington on June 13th re Housing Infrastructure
- 8.3 Meals on Wheels – Would like to have a hub location in Borden-Carleton
- 8.4 Overnight Parking of RV's – Copy of Letter sent to businesses in the Town

ACTION ITEMS:

Nil

9. UNFINISHED BUSINESS:

9.1 Hiring of CAO Update (Discussion will be In Camera)

It was reported that a number of interviews have taken place for the position of CAO and discussions are ongoing.

9.2 IRAC – Notice: Revisions to Town's Water -Sewer Rates 2024

A notice was published in the "The Journal on Saturday June 1 2024 informing the public of proposed rate increases for the Borden-Carleton Sewer and Water Utilities and that comments on the application will be accepted up to June 21 2024

The CAO stated that CBC Radio also did an interview on the proposed increases.

9.3 Bylaw Enforcement – Responsibility for Prosecution Costs

The CAO informed members of Council that all costs associated with the prosecution of Town Bylaws are the responsibility of the Town if charges go before the Courts.

10. NOTICE OF MOTIONS:

11. NEW BUSINESS:

11.1 Vacancy on Council

The CAO reported that under the Municipal Government Act (MGA) the vacancy on Council would have to be filled by October 31 2024. That would require the process to begin no later than Sept 15th as the Voters list would need to be revised. A special election would cost around \$5,000 if there was more than one candidate nominated.

It was duly moved by Councillor Ashley Steele and seconded by Councillor Nicole Arsenault THAT Council request permission from the Honorable Rob Lantz, Minister of Housing, Land & Communities to defer filling the vacancy on Council until the 2026 regular municipal elections

MOTION CARRIED (4-0) (RR#24-06-08)

11.2 Discussion -Need for Right Turning Lanes TCH

Members of Council discussed that the risk of vehicle accidents along the TCH was a concern due to lack of a turning left lane at the intersection of Hwy 10 and the TCH Highway and as well at the intersection of Bradford Road and the TCH.

It was duly moved by Councillor Barb Wood and seconded by Councillor Nicole Arsenault THAT a letter be written to the Minister of Transportation requesting that the province create a left turning lane (both ways) at the intersection of Hwy 10 and the TCH and at the intersection of the Bradford Road and the TCH.

MOTION CARRIED (4-0) (RR#24-06-09)

11.3 Date of July Council Meeting

As the CAO will be away in early July, it was agreed that the July regular town council meeting be held on July 16th rather than July 9th.

12. IN-CAMERA:

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele to go In-camera – planning items under section 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and several items under section 119(1)(d) human resource matters.

MOTION CARRIED (5-0) (RR#24-06-10)

Council went into in-camera at 8:55pm

It was duly moved by Councillor Nicole Arsenault, seconded by Councillor Ashley Steele THAT Council moves back to a public meeting.

MOTION CARRIED (5-0) (RR#24-06-11)

Council returned to open session at 9:55pm

13. Hiring of a CAO

Council agreed to make an employment offer to one of the candidates interviewed and to discuss with the person terms of employment that would be acceptable to both parties.

13. ADJOURNMENT:

There being no further business to come before the meeting, the meeting adjourned at 10:00pm

Deputy Mayor Larry Allen

CAO, Jim Wentzell

RCMP·GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
JUNE 2024**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP reports a total of 14 police files created for service to Borden-Carleton, during the month of June, 2024.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Enhance Road Safety - Speeding
2. Police / Community Relations – Police Visibility
3. Crime Reduction – Organized Crime – Drug Trafficking
4. Enhance Road Safety – Impaired Driving

Prince District RCMP Members have reported 184 hours providing policing services to the Town of Borden-Carleton, during the month of June 2024. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

This past month, East Prince RCMP Detachment Services Assistants processed 8 Criminal Record Checks for residents of Borden-Carleton, for various reasons, including employment and volunteering.



OCCURRENCES	June 2024	Year to Date
Assaults (All Categories)	0	2
Break and Enters (Residence & Business)	0	6
Causing Animals Unnecessary Suffering	0	0
Assistance to Organization	1	2
Crime Prevention	1	5
Abandoned Vehicle	0	2
Theft of Bicycle	0	0
Theft of Motor Vehicle	2	3
Theft Under \$ 5000	0	3
Theft Over \$ 5000	0	0
Drugs (Possession)	0	0
Criminal Harassment	0	3
Drugs (Trafficking)	0	1
Information File	0	0
Firearms Act	0	0
Traffic Violations	1	26
Traffic Collision	3	7
Trespass Act	0	2
Failure to Comply with Undertaking/Court Order	0	2

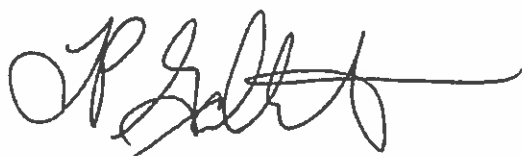
Roadside Suspension	0	0
Fail to Stop or Remain at Accident	0	0
Liquor Act	0	0
Cannabis Act – Offences Only	0	1
Uttering Threats against a Person	1	2
Causing a Disturbance / Mischief (including public intoxication)	1	6
Impaired Operation of Motor Vehicle	1	4
Sexual Assault/Interference	0	0
Distribute Intimate Image without Consent	0	0
Immigration & Refugee Protection Act	0	0
Failure/Refusal to Comply with Alcohol Demand	0	0
CheckStops	2	15
Neighbor Dispute	0	0
False Alarms	1	22
Use/Traffick/Possess a Forged Document	0	0
Sudden Death	0	1

Wellbeing Check	0	5
Child Welfare Act	0	1
Suspicious Person/Vehicle	0	1
911 Act	0	1
Items Lost/Found	0	0
Dangerous Driving	0	1
Fraud	0	1
Mental Health Act	0	3
Person Reported Missing	0	0
Motor Vehicle Act	0	0
Family Law Act	0	1
Flight from Police Officer	0	1
Total Calls for Service	14	130

Provincial Charges/Warnings for the month:

TRAFFIC	June 2024	Year to Date
Speeding Violation Charge	0	5
Other Non-Moving Traffic Violation Charge	0	11
Other Moving Traffic Charge	0	1
Warning Issued	1	4
Liquor Act Charge	0	0
Cannabis Charge	0	1

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Travis Gallant, Cpl.

A/Ops NCO

Prince District RCMP

902-436-9300

BORDEN-CARLETON FIRE DEPT.

MONTHLY REPORT

FLEET ISSUES	
TRUCK 1 GMC PUMPER	
TRUCK 3 STERLING TANKER	
TRUCK 4 FORD RESCUE	
TRUCK 5 FREIGHTLINER PUMPER	

DATE	INCIDENTS	LOCATION	MEMBERS
June 9	Medical Call	Albany	10
June 15	Medical Call	Borden-Carleton	10
June 19	Structure Fire Mutual Aid	Augustine Cove	15
June 20	Motor Vehicle Accident	Borden-Carleton	15
June 26	Medical	Cape Traverse	5
June 27	Medical	Borden-Carleton	10
July 1	Motor Vehicle Accident	Borden-Carleton	11
July 7	Alarm Call	Borden-Carleton	8
July 10	Medical Call	Borden-Carleton	3
July 12	Medical Call	Borden-Carleton	8

Submitted by
Fire Chief
Shawn Jessome

Jim Wentzell

From: Jill Murphy-Bowman <jillian.l.murphy@gmail.com>
Sent: July 20, 2024 3:31 PM
To: badmin@borden-carleton.ca
Subject: Fire Chief Email

Hi there,

I was recently in Borden-Carleton with my family on vacation and took a fall at the Tim Horton's gas station. I wanted to reach out to Shawn, who I believe is the Fire Chief, who was the absolute biggest help we could have imagined in this situation!!! We are so grateful and thankful to everyone who helped that night in getting me to the hospital, I cannot overstate how kind, helpful and generous everyone was. I ended up having surgery in Charlottetown and made my way back to Ontario after a long drive.

We will forever be grateful for everyone, but particularly Shawn, who went above and beyond to take control of the situation and get us the help we needed. We will definitely be heading back to P.E.I. at some point in the near future - the people really make it what it is!

If someone can pass this email on to Shawn, I would really appreciate it.

Thank you again!
Jill Murphy-Bowman

THANK YOU TO FIRE CHIEF

Recreation Report

Tuesday, July 23rd

The day camp is now up and running in full swing. The first three weeks have seen 64 participants (some the same). Lots of games and activities are being done including the Reading Program in partnership with the Library and Thursday mornings we have partnered with the Central Region Sport and Rec Council and they deliver games for an hour. They are enjoying the inflatable and water games.

We have the consolidated credit union coming to do a couple of things with our day camp this month and next. First they will be providing pizza at the end of the month and then they will be coming back in August to provide piggy banks which the kids can decorate as well as papers for parents on student accounts.

Another Canada Day has come and gone. Everything went off smoothly. Once again, we had to move the June 30th events to the arena due to impeding weather, but it all worked out and people were very happy with the results. The bike rodeo had 63 participants, we would like to thank the two members of the East Prince RCMP for helping assist us during this event. The town awards went to Roger Paynter, Kemper Jesso, Daryl Noonan and Lloyd Stewart. We want to thank all of our wonderful volunteers for always being so generous with their time to come and help us make sure we can facilitate wonderful events.

Due to the weather we had to cancel the Fireworks, a new date will be picked soon and we will contact Fireworks FX to start the booking process.

The Marine Rail Park is a very busy spot this summer. We are seeing upwards of 16 buses a day. This makes for lots of clean up from our park attendants but overall the comments have been fantastic about the cleanliness and beauty of the park.

The caboose was recently painted at the park, and we are now working on water sealing the gazebos. The bleachers at the ball field were done as well.

The ball field is still being used regularly by our provincial and Canada Games teams. This consist of U13, U15, and U17 Whitecaps as well as the 2025 Canada Games team. We also have the U13 Mariners using the filed-on Sunday evenings. Right now, the field is used on Monday, Tuesday, Wednesday, Thursday and Sunday evenings as well as the occasional Saturday for games/tournaments.

We have already received some emails in regards to ice usage for the upcoming season. This is a great indication for the 2024-2025 season.

TOWN OF BORDEN_CARLETON
DEVELOPMENT PERMITS ISSUED
JUNE 7 2024 - JULY 20 2024

application_type	civic_address	file_number	pid	details
Subdivision	167 Industrial Drive	BC-24-16	1095025	New Tarp Storage Building

TOWN OF BORDEN-CARLETON

DEVELOPMENT PERMIT COSTS

Rural Municipality of Borden Carleton			
Development Officer Cost (Jan1 - June 30 2024)			
PID	ADDRESS	DESCRIPTION	COST
509323	249 Main Street	Lot Consolidation	\$201.25
1E+06	103 Abeqweit Blvd	Base & Silo	\$250.00
405541	23344 Trans Canada Highway	Ground Mounted Solar Panel	\$318.75
818377	2910 Highway 10 (work in Progress)	Mini Home	\$291.25
210716	Route 10	Subdivison	\$250.00
658021	256 Main Street(work in progress)	Development Agreement-Change of Use	\$1,810.00
876375	(Read Road Housing)) (work in progre	Housing Development	\$1,768.75
730556	198 Howatt St (Work in Progress)	Acessory Building	\$277.50
212019	3 Oswald Road	Acessory Building	\$166.25
380402	228 Carleton Street	Replace Deck & Storage bldg	\$242.50
211870	Abbey Lane(work in progress)	Subdivision/Demolitions	\$437.50
713834	672 Murray Road	Rebuild New Barn	\$180.00
210641	1208 Noonan Shore Road	New Concrete Corral Pad	\$180.00
380048	23924 TCH	Replace Sign	\$180.00
1173103	3085 Highway 10	Demolition of Sheds & Silo	\$180.00
1095025	167 Industrial Drive	New Tarp Storage Building	\$305.00
various	Miscellaneous & Administration		\$284.50
TOTAL			\$7,323.25

We have analysed the cost of each permit processed between January 1 2024 and June 30 2024.

After the application leaves the Town Office, there are four components in processing even a straight forward application:

- File is set up and research of the application
- Review and issuing of Permit by the Development officer
- Sending Permit to Town Office

- Filing with the Province

Factors that can increase the cost

- If the application is incomplete or unclear
- If there are complications (outside factors)
- If the bylaw is unclear
- If the applicant changes the application in the middle or after the process is completed.
- if the development officer has to confer with a third party
- If the development officer has to file a report or meet with Council or the Planning Board.

REVIEW OF PERMIT RATES

We will be using the above data in reviewing the rates the Town Charges for Planning Services. The Town does receive a tax credit from the province based on 1.2 cents per \$100 of the non-commercial taxable assessment (\$5,365 for 2024)



Jim Wentzell

CAO

July 21 2024

FINANCIAL REPORT FOR JUNE 2024

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT

JUN 30 2024

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	67,193	300	3,320	64,173
TOWN	240,969	118,599	64,262	295,305
UTILITIES	160,559	11,001	21,011	150,550
Total Cash Flow	468,721	129,900	88,593	510,028

ACTIVITY JUNE 2024	Opening		Transfers	Closing
RESERVES	Balance	Deposits	EFT Payments	Balance
Gas Tax ACCT	328,930	27	0	328,957

ACTIVITY JUNE 2024	Opening		Principal Only	Closing
LOANS	Balance	Deposits	EFT Payments	Balance
Tanker Truck 70-9	59,000		500	58,500
Fire Truck 71-9	81,681		1,433	80,248
Sewer 72-9	399,275		2,627	396,648
Sewer Mains 74-9	64,127		284	63,843
Storm Drains 75-9	64,127		284	63,843
Water/Sewer 79-9	278,529		0	278,529
Total Loans Outstanding	946,739	0	5,127	941,612

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton**Cheque Log for 1001 Credit Union Current Account from June 01, 2024 to June 30, 2024**

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
17374	Payment	Ahearn, Randy	252.08	Jun 01, 2024
17375	Payment	Allen, Larry	147.08	Jun 01, 2024
17376	Payment	Wood, Barb	177.08	Jun 01, 2024
17377	Payment	Steele, Ashley	177.08	Jun 01, 2024
17378	Payment	Bernard Arsenault, Nicole	197.08	Jun 01, 2024
17379	Payment	Palmer Thompson, Laurel	98.54	Jun 01, 2024
17385	Payment	Minister of Finance Justice & Public	1,518.00	Jun 13, 2024
17386	Payment	Good Equipment	111.41	Jun 13, 2024
17387	Payment	Ceretti's Grocery & Hardware	915.50	Jun 13, 2024
17388	Payment	ADL Foods	178.64	Jun 13, 2024
17389	Payment	Prince Edward Island Potato Board	1,058.00	Jun 13, 2024
17390	Payment	Callbeck's Home Hardware	130.92	Jun 13, 2024
17391	Payment	Xerox Canada LTD	95.75	Jun 13, 2024
17392	Payment	Holly Bernard	70.00	Jun 13, 2024
17393	Payment	Le, Quoc Bao	19.55	Jun 13, 2024
17394	Payroll	Wentzell, Jim	1,909.34	Jun 14, 2024
17395	Payroll	Bernard, Dennis	1,483.34	Jun 14, 2024
17396	Payroll	Bernard, Holly	1,616.95	Jun 14, 2024
17397	Payroll	Le, Quoc Bao	1,663.51	Jun 14, 2024
17398	Payroll	Ranahan, Arthur	182.56	Jun 14, 2024
17399	Payroll	Henry, Laurie	1,101.71	Jun 14, 2024
17400	Payroll	Perry, Frankie	1,125.68	Jun 14, 2024
17401	Payroll	Bagnall, Brandon	617.19	Jun 14, 2024
17402	Payment	Cox & Palmer	298.29	Jun 14, 2024
17403	Payment	Xplore Fibre L.P.	178.24	Jun 26, 2024
17404	Payment	Callbeck's Home Hardware	612.41	Jun 26, 2024
17405	Payment	Green Diamond Equipment	120.71	Jun 26, 2024
17406	Payment	MJS Marketing & Promotions	603.75	Jun 26, 2024
17407	Payment	On The Go Property Maintenance	212.75	Jun 26, 2024
17408	Payment	BC Repairs Inc.	529.00	Jun 26, 2024
17409	Payment	ADL Foods	881.42	Jun 26, 2024
17410	Payment	Minister of Finance Justice & Public	27,814.50	Jun 26, 2024
17411	Payroll	Wentzell, Jim	1,909.34	Jun 27, 2024
17412	Payroll	Bernard, Dennis	1,483.34	Jun 27, 2024
17413	Payroll	Bernard, Holly	1,616.95	Jun 27, 2024
17414	Payroll	Le, Quoc Bao	1,663.51	Jun 27, 2024
17415	Payroll	Ranahan, Arthur	182.56	Jun 27, 2024
17416	Payroll	Bagnall, Brandon	1,153.57	Jun 27, 2024
17417	Payroll	Henry, Laurie	1,055.68	Jun 27, 2024
17418	Payroll	Perry, Frankie	1,125.68	Jun 27, 2024
17427	Payment	Medacom Atlantic Inc.	279.53	Jun 27, 2024
17428	Payment	Par-T-Perfect PEI	694.00	Jun 27, 2024

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from June 01, 2024 to June 30, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
17429	Payment	John Gosse	750.00	Jun 27, 2024
17430	Payment	PEI Inflatables Inc.	966.00	Jun 27, 2024
17431	Payroll	Lawlor, Abigail.E	1,270.49	Jun 27, 2024
Total Town Cheques issued June 2024			60,248.71	

JE#	Source #	Comment	Credits	Date
J335	EFTRWAM	RWAM Insurance Adminstrators Inc	643.07	Jun 03, 2024
J348	FundsTransfer	Payment Visa for May 2024	3,620.88	Jun 04, 2024
J354	EFTCRA	Receiver General for Canada	13,025.09	Jun 05, 2024
J376	EFTEastlink	Eastlink	270.58	Jun 11, 2024
J377	EFTEastlinkWI	Eastlink	141.41	Jun 11, 2024
J402	CU 71	CU LN Payment FIRE TRUCK	1,924.54	Jun 17, 2024
J401	EFTBell	Bell Aliant	85.29	Jun 17, 2024
J403	EFTMar	Maritime Electric	175.10	Jun 17, 2024
J407	EFTGFL	Greenisle Environmental Inc.	46.82	Jun 18, 2024
J404	EFTMar	Maritime Electric	836.05	Jun 18, 2024
J411	CU-75	PAYMENT STORM SEWER For Ja	632.14	Jun 19, 2024
Online Payments Town June 2024			24,410.26	
TOTAL ALL PAYMENTS TOWN June 2024			84,658.97	

Gateway Arena

Cheque Log for 1001 Credit Union Current Account from June 01, 2024 to June 30, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
6456	Payment	Bernard Welding Ltd.	224.25	Jun 13, 2024
6457	Payment	Atlantic Beef Products	237.29	Jun 13, 2024
6458	Payment	Ceretti's Grocery & Hardware	44.70	Jun 13, 2024
6459	Payment	Orkin Canada	79.53	Jun 13, 2024
6460	Payment	Callbeck's Home Hardware	466.10	Jun 26, 2024

Total Arena Cheques issued June 2024 **1,051.87**

JE#	Source #	Comment	Credits	Date
J182	EFTEastlink	Eastlink	144.96	Jun 11, 2024
J183	Bk Statement	Bk Charge _ Debit Machine Nov	22.95	Jun 12, 2024
J192	Bk Statement	Bk Charge _ Debit Machine Nov	5.75	Jun 18, 2024
J191	EFTGFL	Superior Sanitation Services Limited	1,006.73	Jun 18, 2024
J188	EFTMar	Maritime Electric	1,227.75	Jun 18, 2024
J195	Bk Statement	Bk Charge _ Debit Machine Nov	5.00	Jun 27, 2024
J196	Bk Statement	Bk Charge _ Debit Machine Nov	20.70	Jun 28, 2024

Online Payments Arena June 2024 **2,433.84**

TOTAL ALL PAYMENTS Arena June 2024 **3,485.71**

Borden Carleton Sewer and Water Utility**Cheque Log for 1001 Credit Union Current Account from June 01, 2024 to June 30, 2024**

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3322	Payment	Minister of Finance EW&CA	552.00	Jun 13, 2024
3323	Payment	EMCO CORPORATION	5,100.25	Jun 13, 2024
3324	Payment	D and L Contracting- Grass Cutting	258.75	Jun 13, 2024
3325	Payment	WSP Canada Inc.	1,661.75	Jun 26, 2024
3326	Payment	EMCO CORPORATION	4,709.25	Jun 26, 2024
3327	Payment	Prince County Wastewater Manage	4,600.00	Jun 26, 2024
3328	Payment	Transcontinental Printing 2005 G.P	688.02	Jun 26, 2024
3329	Payment	Campbell's Concrete LTD.	17,365.00	Jun 26, 2024
3331	Payment	Island Chemicals Inc.	193.43	Jun 27, 2024
Total Utilities Cheques issued June 2024			35,128.45	

JE#	Source #	Comment	Credits	Date
J684	EFT	Eastlink	300.43	Jun 11, 2024
J693	BS	CU LOAN 072	4,961.74	Jun 14, 2024
J696	EFT	Maritime Electric	1,606.22	Jun 17, 2024
J698	bank	CU Charges	5.75	Jun 18, 2024
J697	EFT	Maritime Electric	686.35	Jun 18, 2024
J700	BS	CU LOAN 074	632.14	Jun 19, 2024
J775	bank	CU Charges	5.00	Jun 27, 2024
J997	bank	CU Charges	0.13	Jun 28, 2024
J998	BS	CU CHARGES	23.45	Jun 28, 2024
Online Payments Utilities June 2024			8,221.21	
TOTAL ALL PAYMENTS Utilities June 2024			43,349.66	

Town of Borden-Carleton		TAX CREDIT ESTIMATES 2024 (Non-Commercial Assessment Only)				0.044	0.19	0.078	0.012	0.323
						Base	Streets	Police	Develop	Total
Tax Rate Group	15300	15301	Total Taxable Assessment							
Non Commercial Assessment	31,167,888	13,541,100	44,708,988	19,671.95	84,947.08	34,873.01	5,365.08	144,410.03		
Commercial Assessment	17,936,054	6,161,500	24,097,554	0.00	0.00	0.00	0.00	0.00	0.00	
Totals>>	49,103,942	19,702,600	68,806,542	19,671.95	84,947.08	34,873.01	5,365.08	144,410.03		

Town of Borden-Carleton		TAX CREDIT ESTIMATES 2024 (If on Commercial & Non Commercial)				0.044	0.19	0.078	0.012	0.323
						Base	Streets	Police	Develop	Total
Tax Rate Group	15300	15301	Total Taxable Assessment							
Non Commercial Assessment	31,167,888	13,541,100	44,708,988	19,671.95	84,947.08	34,873.01	5,365.08	144,410.03		
Commercial Assessment	17,936,054	6,161,500	24,097,554	10,602.92	45,785.35	18,796.09	2,891.71	77,835.10		
Totals>>	49,103,942	19,702,600	68,806,542	30,274.88	130,732.43	53,669.10	8,256.79	222,245.13		

Jim Wentzell

From: Brad Ledgerwood <bledgerwood@ihis.org>
Sent: June 10, 2024 3:20 PM
Subject: Prince Edward Island Community Grant for the Retention of Health Care Professionals

Good afternoon:

A new grant is available to help Island communities and organizations with initiatives to create a welcoming environment to attract and retain health care professionals. Through the Prince Edward Island Community Grant for the Retention of Health Care Professionals, the Department of Health and Wellness will provide funding of up to \$2,500 to municipalities and community organizations to support initiatives aimed at making communities more welcoming, diverse and engaging for healthcare professionals. All application materials must be received by the **application deadline on June 28th, 2024.**

Additional program information, eligibility details, and a link to the application form can be found here:
www.PrinceEdwardIsland.ca/CommunityRetentionGrant

If you have any questions about the community grant or program eligibility, please feel free to contact me.

Thank you,

Brad Ledgerwood
Health HR Advisor
Health Workforce Planning
bledgerwood@ihis.org
Cell: 902-213-3472

Department of Health and Wellness
Government of Prince Edward Island
2nd floor, Atlantic Technology Centre
176 Great George Street
Charlottetown, PE C1A 4K9
www.PrinceEdwardIsland.ca

Jim Wentzell

From: Municipal Affairs Division <municipalaffairs@gov.pe.ca>
Sent: June 19, 2024 1:34 PM
To: Jim
Subject: Municipal Affairs June 2024 Newsletter

[View this email in your browser](#)



Dear Jim,

Happy June! Summer is finally here!

We would like to give a warm welcome back to Tracey Allen! Tracey returns to us after a 6 month secondment. Her first day back with Municipal Affairs was on Monday, June 3rd.

In this e-newsletter:

Municipal Affairs

- [Message from the Minister](#)
- [New Communication Strategy](#)
- [AMIR](#)

Land

- Land Use Official Plan Update

Housing

- Municipal Infrastructure Fund

Climate Change & Emergency Management

- Local Leadership for Climate Adaptation Initiative
- 2 Billion Trees
- Climate Hazard Risk Information System
- Municipal Flood Risk Check-Up
- Stay Cool, PEI
- Hurricane Preparedness
- Reception Centre Resiliency Fund

Available Funding

- Community Grant for the Retention of Health Care Professionals
- Increase Funding for Rural Community Growth

Other

- 2024 Celebrate PEI Agriculture Photo Contest
- Important Reminders

Municipal Affairs resources can be found here:

www.princeedwardisland.ca/municipal-governments

Municipal Affairs would like to express our appreciation to Bev Shaw for her dedication and commitment to the Town of O'Leary. Bev's 40+ years of service as the Chief Administrative Officer (CAO) has shaped the Town in many ways. May your retirement be filled with joy and relaxation!

Thank you, Bev, for your commitment to your municipality and Prince Edward Island. We wish you all the best in this exciting new phase of life.

Warm regards,

Minister Robert Lantz & the staff at Municipal Affairs

New Communication Strategy



Municipal Affairs has started a new communications strategy in an effort to better support municipalities across P.E.I. The basis of this initiative is the assignment of a municipal staff person to each municipality to enhance more relationships and outreach. The Municipal Affairs staff person's primary goal is to support the Chief Administrative Officer and Council by offering support and guidance where appropriate. The Municipal Affairs staff person assigned to your municipality will be reaching out within the next few days, if they haven't been in contact already.

AMIR



The Annual Municipal Information Return (AMIR) is the annual return that is filed by the CAO each year when the municipal audit is completed. Municipal Affairs is currently updating the AMIR and expects to send the link to CAOs by the end of July.

Land Use Official Plan Update



In the month of May, the Land Division received two official plan and bylaw review applications.

- One was a land use change,
- One was a full official plan and bylaw review.

The Land Division completed the review of nine applications and submitted them to the Minister for final approval in May.

Any new planning submissions from municipalities may be sent digitally by email to landsdivision@gov.pe.ca and only the original signing pages need to be sent to Land Division, 31 Gordon Drive, Charlottetown, PE C1A 6B8.

For general information on the building permit process or to book an inspection please call 1-800-370-3977 or email: buildingpermits@gov.pe.ca



Municipal Infrastructure Fund



Over \$25 million in new financial support programs will help build the infrastructure needed for approximately 700 new construction-ready residential lots.

The Municipal Infrastructure Fund administered through the Federation of PEI Municipalities will provide a non-repayable grant, up to a maximum of \$300,000, to developers creating lots and subdivisions within municipalities in rural PEI with central services (water and/or sewer). The funding will support the extension of existing municipal central water and wastewater systems, public roads and sidewalks so that more land within the municipality is available

for housing.

Developers creating two to five lots can receive \$10,000 per lot, while those developing six to 10 lots can receive \$12,000 per lot and those creating 11-20 lots can receive \$15,000 per lot.

Developments approved for the Municipal Infrastructure Fund may also receive financing support through the Subdivision Development Financing Program. Qualified developers and landowners are eligible for financing at a rate of 2% for a term of five years, covering up to 90% of the costs associated with developing and subdividing vacant land into individual residential lots. This includes professional fees for surveying and subdividing land and costs associated with infrastructure construction.

Additionally, the Government of Prince Edward Island is launching the Building Acceleration Grant to assist with road infrastructure for pre-existing lots already approved for development. Developers or landowners can receive up to 50% of the total cost of a development, to a maximum of \$25,000 per lot.

For more information on programs to support housing development, visit: Supports for Housing Developers.

Local Leadership for Climate Adaptation



The Federation of Canadian Municipalities' Green Municipal Fund, in partnership with the Government of Canada proudly introduces the Local Leadership for Climate Adaptation (LLCA) initiative. This \$530-million strategic initiative is designed to empower municipalities to proactively address climate challenges through targeted climate resilience projects and capacity

development to meet communities' unique needs. Aimed at communities with climate adaptation plans or climate risk assessments, this funding supports vital studies and projects for municipalities ready to enhance their resilience against climate challenges. With up to \$1M for climate adaptation implementation projects and \$70,000 for related feasibility studies, municipalities can kickstart initiatives that strengthen their community's adaptability to climate impacts—from infrastructure upgrades to shore rehabilitation.

This \$530-million initiative represents one of the largest ever investments in building liveable and resilient communities in preparation for climate change in Canadian history and is a key initiative under Canada's National Adaptation Strategy. Through collaboration with local governments, the initiative will support adaptation planning, capacity building, implementation, and financing, to help municipalities and their partners build long-term, resilient infrastructure. By 2031, the initiative will have funded more than 1,400 municipal activities.

Submit your application by **August 14, 2024**.

For more information about funding for climate adaptation: [implementation projects](#) and [feasibility studies](#).

2 Billion Trees

FCM

FEDERATION
OF CANADIAN
MUNICIPALITIES

Canada

Planting two billion trees across the country by 2031 will help Canada's efforts to tackle the twin crises of climate change and biodiversity loss, but such an endeavor requires strong partnerships. Trees capture and store carbon from the atmosphere, improve air and water quality, support biodiversity, and the forest sector supports thousands of good jobs.

This will be achieved through Growing Canada's Community Canopies (GCCC), a new \$291-million initiative designed to be implemented in and around communities across the country, both large and small. Working

together, Canada and FCM will expand the reach of the 2 Billion Trees program to accelerate planting efforts and contribute to Canada's broader approach to nature-based climate solutions.

This initiative was developed with smaller, rural, and remote communities in mind and aims to plant at least 1.2 million new trees across the country by the end of March 2031. Local governments can access funding for new ambitious and equitable tree planting projects valued at up to \$10 million for tree planting, planning and operations through GCCC.

This funding will also support community-wide planting activities, including planting trees and seedlings in parks, community access and naturalized areas, as well as localized planting including street trees. The deadline to submit a full application for this round of funding is **July 12, 2024**.

For more information, please visit [2 Billion Trees](#).

Climate Hazard & Risk Information System



The Government of PEI has a new online mapping portal available called Climate Hazard Risk Information System ([CHRIS](#)). The CHRIS portal includes inland flood maps and new coastal depth information for all of PEI. CHRIS is an interactive map portal that you can browse to visualize different climate hazards that affect PEI's communities and properties. The mapping portal includes information on:

- Areas at risk to inland flooding caused by intense rainfall
- Inland flooding depths
- Areas affected by coastal flooding
- Coastal flooding depths
- Coastal change and erosion data for the past 50 years

If your municipality would like to know more about how to use CHRIS, you can contact the Climate Adaptation Section to set up an in-person or virtual training session (climateadaptation@gov.pe.ca).

Flood Risk Check-Up



Municipalities are on the front lines of adapting to climate change impacts, including flooding. Reducing flood risk is in the interest of everyone that lives and works in municipalities – residents, businesses, governments, and financial institutions. The Municipal Flood Risk Check-Up has been developed to support Canadian municipalities in better preparing for heavy rainfall, river, and coastal flooding.

Completion of the Municipal Flood Risk Check-Up is an excellent first step in the flood risk management journey. To make a significant change, municipalities will need to use the Check-Up to identify, prioritize and complete additional actions to understand, manage and reduce flood risk. For details, see [the report](#) and [free tool](#) on the Intact Centre on Climate Adaptation website.

Stay Cool, PEI



Last summer, Scout Environmental launched the "Stay Cool, PEI" campaign with funding from the Government of PEI's Climate Challenge Fund. This campaign raised awareness and provided people with helpful information to prepare for extreme heat events.

The digital guide is a free, interactive guide that offers practical tips on

recognizing heat-related illnesses and preparing for extreme heat at home and in the community. The digital guide can be found [here](#).

Hurricane Preparedness



Heavy rain, sustained winds, storm surge, flooding, and power outages are all things that can be expected during a hurricane or tropical storm.

The Provincial Emergency Management Organization (EMO) wants to remind everyone that hurricane season is underway, and the best response to these events is proper emergency planning.

Helpful reminders when planning for an emergency include:

- making a household emergency plan to help everyone know what to do in case of emergency;
- updating your preparedness kits, including extra food, pet supplies, water, masks and hygiene products;
- bringing in or tying down furniture, play equipment, barbeques or anything that can become projectiles in the event of high winds;
- ensuring you have fuel for generators and vehicles, as well as propane for outdoor cooking devices such as barbeques;
- replacing batteries in smoke and carbon monoxide alarms; and
- keeping up with the latest information from reliable sources such as following PEI Government, local media, and law enforcement social media channels.

For more information, please visit: [How to be Prepared for an Emergency](#), or to find a reception centre in your area: [Reception Centre Map](#).

Reception Centre Resiliency Fund



Island not-for-profits and municipalities can access funding to support community safety and resiliency.

Through the Government of Prince Edward Island's, Reception Centre Resiliency Fund, eligible non-profit community groups and municipalities can access funding for generators to support certified reception centres in their communities. The fund covers up to 80% of the cost of the generator to a maximum of \$50,000.

Organizations wanting to access this fund must be approved by the PEI Emergency Management Organization (EMO) to confirm they meet the requirements and that the funding is for a certified reception centre. Applicants without a reception centre certificate will be referred to PEI Public Safety –EMO for guidance in the certification process.

Who do I contact for more information on becoming a designated reception centre?

Emergency Measures Organization - Public Safety Division

Phone: 902-894-0385

24/7 Emergency: 902-892-9365

emo@gov.pe.ca

Who do I contact for more information on the Resiliency Fund?

To receive an application for funding, please contact the Community Development Officer in your region.

Location	Officer	Phone Number	E-mail
West Prince	Ellen Rennie	902-853-0104	emrennie@gov.pe.ca
East Prince/Central Queens	Kellie Mulligan	902-887-3975	kamulligan@gov.pe.ca
Evangeline	Giselle Bernard (bilingual)	902-854-3680	gbbarnard@gov.pe.ca
Southern Kings/Queens	Sonia Dixon	902-838-0618	SDDixon@gov.pe.ca
Eastern Kings	Chris Blaisdell	902-208-0032	cwblaisdell@gov.pe.ca



Environment,
Energy and
Climate Action

Environnement,
Énergie et
Action climatique



PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

June 25, 2024

Brad Paugh
Borden-Carleton Water and Sewage Utility
167 Industrial Ave
Borden-Carleton, PE
C0B 1X0

RE: Results of Emerging Contaminants in Groundwater

Dear Brad Paugh,

Thank you for your cooperation and participation in our sampling efforts. Your involvement has helped the department better understand groundwater quality across PEI.

Several key indicators of per- and polyfluoroalkyl substances (PFAS) were analyzed from samples taken from your facility. I am pleased to inform you that your sample results are within the current Health Canada drinking water guidelines and the new PFAS drinking water objective proposed by Health Canada. For more information on the testing and guidelines, please see the attachment.

The analysis report summarizing the results, including current Health Canada Guidelines for comparison, is attached. A question-and-answer document is also attached to help you interpret the results.

Should you have any questions, please refer to the Health Canada link below, or contact me at 902-368-5036 or Ben Lanigan, P.Eng. at (902)368-5043. Thank you once again for your cooperation and contribution.

<https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/water-quality/water-talk-per-polyfluoroalkyl-substances-drinking-water.html>

Sincerely,

Morley Foy, P.Eng.
Manager of Drinking Water & Wastewater Management, Acting
Department of Environment, Energy and Climate Action
902-368-5036
MMFOY@gov.pe.ca

Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)

Per- and polyfluoroalkyl (PFAS) are a large class of more than 4700 human-made substances. They have been used since the 1940s and are known as forever substances as they take a very long time to break down in the environment. PFAS are used in many industrial and consumer products, such as adhesives, cosmetics, cleaning products, lubricants, repellents (for dirt, water, heat, oil), and coatings for fabrics, food packaging, and grease.

Exposure to PFAS compounds

PFAS can be found in the environment near areas where fire-fighting foams were used or in landfills where products containing PFAS are disposed of. People are most likely exposed to these chemicals by consuming PFAS-contaminated water or food, using products made with PFAS, or breathing air containing PFAS. Because PFAS break down slowly people and animals can be repeatedly exposed to them, causing the buildup of some PFAS in blood over time.

What health concerns are associated with PFAS?

Current scientific research suggests that exposure to certain PFAS may lead to adverse health outcomes. However, research is still ongoing to determine how different levels of exposure to different PFAS can lead to a variety of health effects. The potential health risks depend on how much and how many substances you were exposed to and for how long. Therefore, Health Canada recommends keeping concentrations as low as reasonably achievable to minimize this risk.

Are there PFAS in drinking water?

Yes, concentrations of PFAS have been detected in groundwater in PEI.

Testing indicates that drinking water in PEI is below the current guidelines for PFAS.

However, Health Canada is considering new, more stringent national objectives for PFAS in drinking water. Therefore, testing has begun to identify any potential areas where drinking water may exceed the updated objective. Currently, the Canadian Drinking Water Guidelines, published by Health Canada, recommends that the following two PFAS: Perfluorooctanoic Acid (PFOA) and Perfluorooctane Sulfonate (PFOS), do not exceed 200 ng/L and 600 ng/L, respectively.

With new knowledge of PFAS, Health Canada has proposed an objective of a total sum below 30 ng/L for a list of 25 common PFAS found in drinking water. The new objective is expected to be confirmed in fall of 2024.

If PFAS are found above the proposed objective, what are the next steps?

In an abundance of caution, we are notifying affected Islanders when government testing sees results above the proposed objective so that they are aware and can act if they choose to. If your water test results in a concentration above the proposed objective of 30 ng/L, the first step should be to follow up with a general water chemistry test of your water supply and a PFAS resample, completed within six months, to confirm the results. We suggest consulting with the department about professional sampling services to ensure the samples are collected correctly and accurately.

More information on testing for general chemistry is available at:

<https://www.princeedwardisland.ca/en/information/environment-energy-and-climate-action/testing-of-drinking-water>

Should I take precautions if there are elevated levels of PFAS in my drinking water?

The proposed objective has not yet been approved. Therefore, it is up to individuals whether or not they wish to treat their water for PFAS. If individuals wish to take action the water may be treated for PFAS or an alternate source may be considered for any activity where water is ingested, including drinking, food preparation, cooking, and preparing infant formula.

Using water with elevated levels of PFAS for other domestic uses, such as bathing, brushing teeth, and laundry, poses little risk as PFAS compounds are not absorbed through the skin.

How do you treat PFAS in drinking water?

PFAS can be removed from drinking water through several treatment processes, including reverse osmosis and absorbent material, such as granulated activated carbon (GAC). The department recommends using absorbent treatment systems, as no wastewater is produced from this treatment process. Homeowners should consult a reputable water treatment specialist to determine the best home equipment.

Consumers wishing to treat their drinking water should purchase devices that indicate they have been certified to NSF/ANSI Standard 53 for Granulated Activated Carbon Filters. As with any drinking water treatment device, the effectiveness of treatment should be verified by sampling after installation. In addition, it is important to ensure the device is used and maintained according to the manufacturer's directions and that its performance is periodically confirmed by sampling.

Questions on PFAS and water in PEI?

1-866-368-5044

DeptEECA@gov.pe.ca

Jim Wentzell

From: FCM Communique <communique@fcm.ca>
Sent: June 21, 2024 12:15 PM
To: bcaadmin@borden-carleton.ca
Subject: Understanding and implementing UNDRIP—A Guide for Municipalities

[Click here to view this email in your browser.](#)



June 21, 2024



COMMUNIQUÉ



UNDRIP - A GUIDE FOR MUNICIPALITIES

FCM

Understanding and implementing UNDRIP— A Guide for Municipalities

Dear members,

Today, on National Indigenous Peoples Day, FCM is releasing an innovative new guide for municipalities that is focused on the *United Nations Declaration on the Rights of Indigenous Peoples* (UNDRIP).

The 'UNDRIP Guide for Municipalities' is designed to assist Canadian municipal leaders and elected officials in gaining a better understanding of the highly significant UNDRIP declaration and its relevance to municipalities across Canada.

This informative guide:

- Introduces UNDRIP and breaks down its implications and importance.

- Explores how municipalities of all sizes can approach its implementation.
- Illustrates how municipalities can use the values and actions outlined by UNDRIP to build renewed and respectful relationships with Indigenous Peoples.

FCM, as an organization that is committed to advancing Truth and Reconciliation, acknowledges that the work of implementing UNDRIP is an ongoing journey.

We are committed to continuing our collaboration with Indigenous governments and service providers and with our members, Canada's municipal governments, to realize our collective vision of a more inclusive and equitable future for Indigenous Peoples.

If your municipality requires further information on this topic, please email us to request additional information.

We hope this resource will prove to be a useful one for your community.

[READ THE GUIDE](#)

- Your FCM TEAM



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24 Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221

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Jim Wentzell

From: Federation of Prince Edward Island Municipalities <Imayne@fpeim.ca>
Sent: June 20, 2024 11:53 AM
To: Wendy
Subject: June 2024 FPEIM e-News

FPEIM Newsletter June 2024

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Let's build a strong future together

Newsletter

[Municipal Infrastructure Fund \(MIF\)](#)

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[Events and Programs](#)

[The Move](#)

[Upcoming Events](#)

[Building Resilience](#)



Prince Edward Island
Legislative Assembly

Office of the Third Party
PO Box 2000, Charlottetown PE
Canada C1A 7N8

Île-du-Prince-Édouard
Assemblée législative

Bureau du troisième parti
C.P. 2000, Charlottetown PE
Canada C1A 7N8

June 12, 2024

Hon. Ernie Hudson
Minister of Transportation
and Infrastructure
Third Floor, Jones Building
11 Kent Street
Charlottetown, PE C1A 7N8

COPY sent to
Minister Hudson

Dear ~~Minister Hudson~~: CAO James Wentzell
Mayor Randy Ahearn

RE: Through Truck Traffic on Route 10, Borden Carleton and Area

I have been contacted by a number of concerned constituents, including the Town of Borden-Carleton, with respect to through truck traffic being permitted on Route 10 through North Carleton and Searleton (between the TCH in Borden-Carleton and Rte 1A in Bedeque). This stretch of road is shown in 'blue' on the enclosed map. I am in receipt of your letter dated March 11, 2024 to Mr. Fulton Hamill, who is copied on this letter.

The rural route in question consists of a narrow roadway with no paved shoulders. It also travels through densely populated stretches of residential housing including within the Town of Borden with a posted 50 km/h speed limit. Other stretches have a posted 60 km/h speed limit. The road also contains sharp turns and limited passing areas, a busy church in Seven Mile Bay, and a number of agricultural operations.

Notably, there is no reason for through truck traffic to be permitted on this road, as the TCH and Rte 1A travel from and to the exact same destinations in approximately the same amount of time (note this stretch of road shown in 'green' on the enclosed map). I note that the Dickie Road, which travels from the TCH in Borden-Carleton to Route 10, is closed to through truck traffic, as there is no benefit to trucks traveling on the Dickie Road. The same principle applies to this request – trucks can get from Point 'A' to Point 'B' without needing to travel on either the Dickie Road or Route 10.

Eliminating through truck traffic from this stretch of road would significantly improve safety. Trucks staying on the wide highway with more gradual turns and a 90 km/h speed limit are obviously safer than trucks on a narrow and densely populated rural route. A number of farms exist on this stretch of road, with high levels of slow moving farm equipment, which do not mix well with large transport trucks on narrow rural routes and other motorists attempting to pass slower moving farm equipment.

Removing through truck traffic would also have the added benefit of saving the road from the heavy toll and pounding that these heavy commercial vehicles give the road, and thereby reduce the province's maintenance costs of the road.

From your March 11, 2024 letter, it appears that an impediment to eliminating through truck traffic on Route 10 is its designation as a "collector highway". However, reclassifying this road as a "local road" would appear to remove that impediment and allow the request. Indeed, given the fact that the TCH allows motorists to reach the same destinations in approximately the same amount of time would support the argument for the reclassification of Route 10 to a "local road".

In addition, I note that Route 10 as it travels across the TCH onto the East side of the TCH in Borden-Carleton through to Tryon is, in fact, designated as a "local highway" and it is shown as such in Schedule C-1 to the Highway Access Regulations. For consistency, Route 10 on the West side of the TCH should be similarly identified.

Finally, further to your March 11, 2024 letter, the traffic count of approximately one truck per hour over the three-day traffic count is misleading, as you have admitted, as the majority of these trucks would be traveling during daytime if not business hours. This recalculation would reveal double or triple the number of trucks per hour during such times.

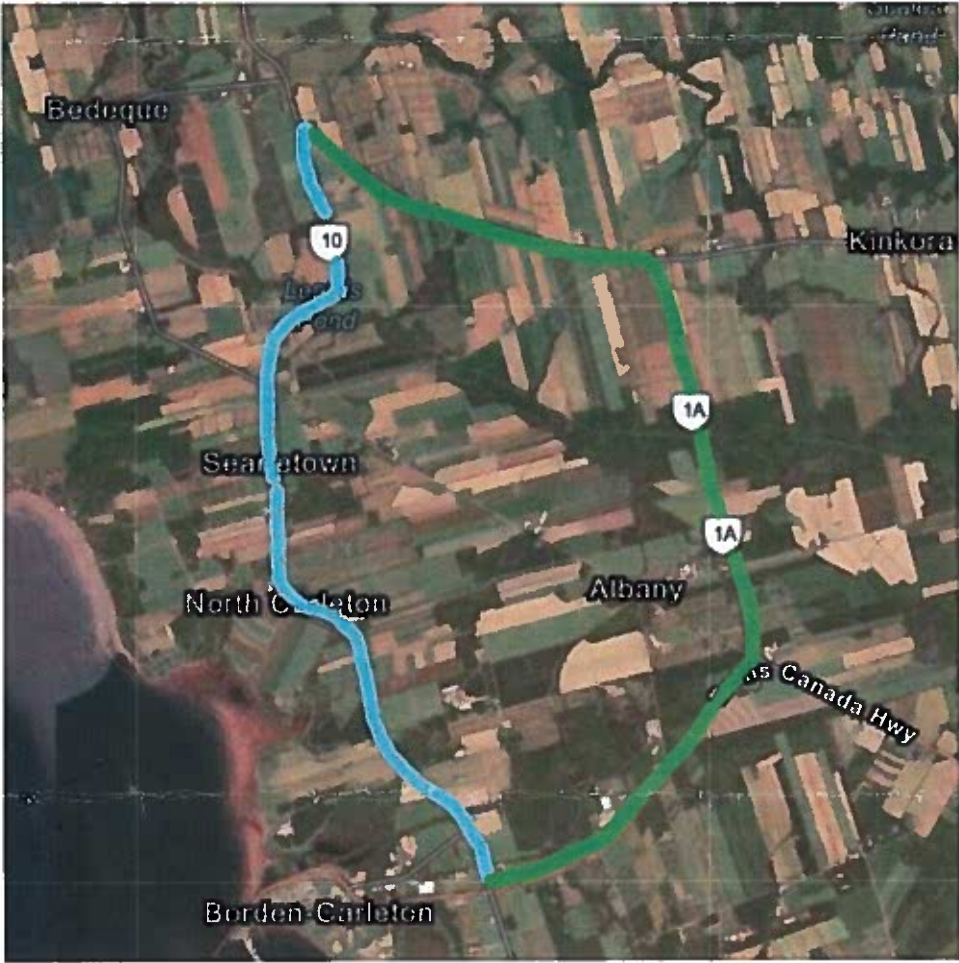
I would ask that you give this request its due attention, for the above-noted reasons. I look forward to hearing from you.

Yours very truly,

Matthew B. MacFarlane
MLA district 19 Borden-Kinkora

Enclosure

Copy: Randy Ahearn, Mayor, Town of Borden-Carleton
Jim Wentzell, CAO, Town of Borden-Carleton
Fulton Hamill



Jim Wentzell

From: Matthew B. MacFarlane <mbmacfarlanemla@assembly.pe.ca>
Sent: June 16, 2024 8:37 PM
To: Ernie Hudson
Cc: Randy Ahearn; Stephen Yeo; Natalie Doyle; Dawn Murphy; Jim Wentzell; Bonnie MacDonald; Matthew B. MacFarlane
Subject: RE: Requesting for Left Turning Lanes TCH - Borden-Carleton
Attachments: Turning Lanes Request 2024 TCH.pdf

Dear Minister:

I would support this request from the Town of Borden-Carleton. I note that when we met last month to review road concerns in District 19, I had raised with you the intersection of Route 10 and the TCH, being the intersection where the pizza restaurant exists currently. As summer traffic off the Confederation Bridge is now increasing with the onset of the tourism season, the number of cars travelling through this intersection is increasing significantly. This creates safety concerns at both of the intersections raised in Mr. Wentzell's letter as a result of no dedicated left turning lanes to exit the TCH, which increases the likelihood of high-impact rear-end collisions.

I thank you for your consideration of this highway safety issue.

Matt

From: Bonnie MacDonald <BSMACDONALD@gov.pe.ca>
Sent: Friday, June 14, 2024 11:12 AM
To: Jim Wentzell <bcadmin@borden-carleton.ca>; Dawn Murphy <dmurphy@gov.pe.ca>
Cc: Randy Ahearn <randahearn@msn.com>; Matthew B. MacFarlane <mbmacfarlanemla@assembly.pe.ca>; Stephen Yeo <SJYEO@gov.pe.ca>; Natalie Doyle <ndoyle@gov.pe.ca>
Subject: RE: Requesting for Left Turning Lanes TCH - Borden-Carleton

Good morning Mr. Wentzell,

I am assuming you were wanting to send this email to the attention of Minister Ernie Hudson, Department of Transportation and Infrastructure. The letter you attached is addressed to Minister Hudson.
Thank you.

Bonnie

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Friday, June 14, 2024 9:43 AM
To: Dawn Murphy <dmurphy@gov.pe.ca>
Cc: Randy Ahearn <randahearn@msn.com>; Matthew B. MacFarlane <mbmacfarlanemla@assembly.pe.ca>; Stephen Yeo <SJYEO@gov.pe.ca>; Natalie Doyle <ndoyle@gov.pe.ca>; Bonnie MacDonald <BSMACDONALD@gov.pe.ca>
Subject: Requesting for Left Turning Lanes TCH - Borden-Carleton

You don't often get email from bcadmin@borden-carleton.ca. [Learn why this is important](#)

Hello Minister Murphy

The Town of Borden-Carleton would like to bring to your attention our concerns of a traffic safety risk within the Town of Borden-Carleton along the Trans Canada Highway.

Council would like to request that a left turning lane be installed on the Trans Canada Highway at Highway 10 (both directions) and on the Trans Canada Highway where it intersects with Bradford Road. (See map attached)

We feel that with 1.5 million vehicles crossing the Confederation Bridge every year and many of those drivers not familiar with the roads on PEI that an accident could happen at these two intersections due to cars stopped waiting to turn left.

We hope you will give our request your every consideration

Thank You

Jim Wentzell
CAO
902 437 2225

Jim Wentzell

From: Recreation PEI <info@recreationpei.ca>
Sent: June 14, 2024 12:17 PM
To: badmin@borden-carleton.ca
Subject: Anti-Racism Charter Launch Announcement

[View this email in your browser](#)



**Anti-Racism Charter in
Recreation**

**Monday, June 24
10:00AM
Bell Aliant Centre
Main Concourse
560 University Ave
Charlottetown**

**Join Us at the
Launch Announcement**

www.recreationpei.ca

**This project is
funded by the
Government of
Prince Edward
Island**

Everyone is invited to attend a launch announcement on Monday, June 24th at 10am in the main concourse of Bell Aliant Centre as Recreation PEI will unveil our latest project, the Anti-Racism Charter in Recreation.

All members of Recreation PEI along with members of interested sport, physical activity, parks, and other community groups and members of the public are welcome to attend to learn about this initiative.

The Charter was supported by Anti-Racism Grant funding through the Government of Prince Edward Island.

We are also indebted to Recreation NS, who graciously shared their work with our organization. To learn about the NS Anti-Racism Charter, [please visit their website](#).

More details on the PEI Charter will be available following the initial announcement on June 24th.

RSVP

Recreation PEI is a volunteer, not for profit, provincial association dedicated to promoting, coordinating and encouraging all facets of recreation, physical activity and facility management on Prince Edward Island. We encourage the increase of physical activity and recreation in many settings in order to ensure that our province has active homes, communities, schools and workplaces.



[Twitter](#)



[Facebook](#)



[Website](#)



Jim Wentzell

From: Community Foundation of PEI <info@cfpei.ca>
Sent: July 2, 2024 9:44 AM
To: bcaadmin@borden-carleton.ca
Subject: 2023 Canada Games Legacy Fund

[View this email in your browser](#)



COMMUNITY FOUNDATION OF PEI

2023 Canada Games Legacy Fund Now Accepting Applications!




As a result of the high level of federal, provincial, community and Host Society investment into our Island communities, the 2023 Canada Games Host Society is committed to developing a meaningful and impactful Legacy Program that will benefit sport and communities for generations to come.

“Thanks to the efforts and support of host society staff, many volunteers, sponsors, funding partners, and strong financial management, the Host Society will have a financial surplus of approximately \$5.5 million dollars,” says 2023 Canada Games Chair Wayne Carew.

The purpose the 2023 Canada Games Legacy Fund is to develop and build upon the legacies of the past Games in a way that benefits sport throughout Prince Edward Island. The 2023 Canada Games Legacy Fund will complement and not duplicate the exceptional results of the 2009 Canada Games Dreams and Champions Program that will continue to exist in Prince Edward Island.

The Host Society has partnered with the Community Foundation of PEI to distribute the financial legacy to Provincial Sport Organizations (PSO), Partner Municipalities (preference given), and provincial not-for-profit organizations.



Applications for the 2023 Canada Games Legacy Fund will be accepted between May 13th, 2024 and September 30th, 2024 through the PEI Grant Application Portal, administered by the Community Foundation of PEI.

All eligibility information, project criteria and more can be found within the application portal. Access the portal by clicking the APPLY NOW! button below.

Apply Now!

For more information about Community Foundation of PEI, the work we do or ways you can support your community, please contact us by email at info@cfpei.ca or by phone at 902-892-3440.



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Our mailing address is:

53 Water Street, Charlottetown, PE C1A 1A3

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe](#)

Jim Wentzell

To: ATL EAF / FA ATL (ESDC/EDSC)
Subject: RE: Appel de propositions dans le cadre du Fonds pour l'accessibilité Innovation jeunesse / Enabling Accessibility Fund Youth Innovation Call for Proposals

Hello,

On May 30, 2024, the Government of Canada launched the Enabling Accessibility Fund (EAF) Youth Innovation call for proposals (CFP) across Canada.

The purpose of this CFP is to engage youth to identify barriers in communities, promote awareness of the program and assist eligible organizations in the development of applications for funding.

As in previous years, the Department will use a two-step process for the Youth Innovation Component CFP. The first step requires youth to apply by October 4, 2024, to become a Youth Accessibility Leader (YAL). The second step requires organizations to submit a funding application in collaboration with the YAL. Organizations will have until November 1, 2024, to submit their application.

The Department will award grant funding, with a maximum of \$12,000 allocated for each project with a duration of up to 12 months.

The link to this CFP can be found [here](#) and the News Release is live on Canada.ca/news.

Make a real **DIFFERENCE**

by making your community
more accessible. +



Canadian youth aged 15 to 30 – volunteer in your community to help make it more disability inclusive.

The Government of Canada is looking for youth leaders to help create a more accessible Canada.

1

IDENTIFY

accessibility barriers in a community space or workplace in your community.

2

APPLY

online to become a youth accessibility leader.

3

PARTNER

with a local organization and help them apply for funding under the Enabling Accessibility Fund youth innovation component.

4

SUPPORT

your partner organization in creating a more accessible and inclusive space.

Apply by October 4, 2024!

Canada.ca/accessibility-fund

Request for Speed Humps and Improved Pedestrian Infrastructure on Carleton Street in Borden-Carleton

To: The Town Council of Borden-Carleton

From: Alicia Wentzell and Concerned Residents of Borden-Carleton

Date: July 11, 2024

Subject: Request for Speed Humps and Improved Pedestrian Infrastructure on Carleton Street

We, the undersigned residents of Borden-Carleton, are writing to express our growing concern about the safety of Carleton Street for pedestrians and cyclists. Excessive speeding and inadequate infrastructure pose a serious threat to our community, particularly our children, many of whom walk or bike on Carleton Street. This is especially concerning for the **approximately 30 children who live on Carleton Street, including at least 8 Children with disabilities.**

Reasons for Concern:

- **Increased Traffic Volume:** Carleton Street has experienced a significant increase in traffic volume recently due to new housing developments in the area, and an influx of tourists during the season.
- **Speeding Drivers:** We have observed a concerning number of vehicles travelling well above the posted speed limit on Carleton Street. This increase in traffic volume, coupled with speeding, creates a dangerous situation for everyone.
- **Unsafe Sidewalks and Road Conditions:** The sidewalk on Carleton Street, particularly near the corner of Harbourview Lane, is in disrepair and not fit for safe walking or cycling. This forces pedestrians and cyclists to share the road with speeding traffic, significantly increasing the risk of accidents.

Proposed Solutions:

We urge the Town Council to take immediate action to improve the safety of Carleton Street. We propose a two-pronged approach:

1. **Install Speed Humps:** Speed humps are a proven traffic calming measure that can effectively reduce vehicle speeds and improve safety for pedestrians and cyclists on Carleton Street.
2. **Upgrade Pedestrian Infrastructure:** The sidewalk on Carleton Street, especially near the corner of Harbourview Lane, needs significant repair to create a safe and separated space for pedestrians and cyclists.

Benefits of These Solutions:

- Reduced Traffic Speeds on Carleton Street

- Improved Safety for Pedestrians and Cyclists on Carleton Street, particularly children
- A More Walkable and Bikeable Community
- Increased Property Values (Studies have shown that traffic calming measures can increase property values)

Call to Action:

We believe that these solutions are necessary investments in the safety and well-being of our community. By implementing speed humps and improving pedestrian infrastructure on Carleton Street, we can create a safer environment for all residents, especially our children, including those with disabilities. We urge the Town Council to act swiftly to implement these solutions.

We are open to discussing this matter further and exploring other potential traffic calming measures for Carleton Street. Thank you for your time and consideration.

Sincerely,

Alicia Wentzell

On Behalf of the Concerned Residents of Borden-Carleton



Docket: UW08307
Order: UW24-01
Date: Thursday, June 27, 2024

IN THE MATTER of the *Water and Sewerage Act*, R.S.P.E.I. 1988, Cap W-2 and the *Island Regulatory and Appeals Commission Act*, R.S.P.E.I. 1988, Cap. I-11;

AND IN THE MATTER of an application by the Borden-Carleton Water and Sewage Utility for approval to increase annual water and sewer rates and charges.

CERTIFIED A TRUE COPY

(Sgd) *Samuel Clow*

Samuel Clow,
Senior Regulatory Analyst
Prince Edward Island Regulatory
& Appeals Commission

Order

Panel Members:

M. Douglas Clow, Acting Chair

Kerri Carpenter, Commissioner

Note: Our request for approval of Internal Regulations defined upon further review by IRAC. gw

BACKGROUND

1. The Borden-Carleton Water and Sewage Utility filed an application with the Island Regulatory and Appeals Commission for approval to increase annual water and sewer rates and charges, effective July 1, 2024, April 1, 2025, and April 1, 2026.
2. The Commission posted details of the application on its website and published a Notice in the local newspapers inviting written feedback.
3. No comments were received in response to the Utility's proposal.
4. The Commission reviewed the Utility's rate application, including analysis of Borden-Carleton's revenue and expenditures, and has concluded that increased water and sewer rates are necessary to address: (a) increased debt servicing related to planning incremental water and sewer capital expenditures; and (b) increases to the overall operating expenses for both water and sewer due to inflationary pressures.

DECISION

5. It appears to the Commission that the water and sewer tariffs of rates and charges approved herein are necessary and equitable.

ORDER

The Commission Orders:

1. The water and sewer tariffs of Borden-Carleton Water and Sewage Utility, as set out in Schedules 1, 2 and 3 annexed hereto and forming part of this Order, are approved and declared effective on July 1, 2024, April 1, 2025 and April 1, 2026, respectively, and shall remain in effect until otherwise ordered by the Commission.

DATED at Charlottetown, Prince Edward Island, Thursday, June 27, 2024.

BY THE COMMISSION:

(Sgd) M. Douglas Clow

M. Douglas Clow, Acting Chair

(Sgd) Kerri Carpenter

Kerri Carpenter, Commissioner



Housing, Land
and Communities

Logement, Terres
et Communautés



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

July 4, 2024

Mayor Randy Ahearn
Town of Borden-Carleton
PO Box 89
Borden-Carleton, PE C0B 1X0

Dear Mayor Ahearn,

I am writing in response to your letter dated June 13, 2024, requesting to delay a by-election pursuant to Section 60 of the Municipal Government Act (MGA) until the next general election in 2026, following the April 30, 2024 council vacancy.

As per section 60(3) of the MGA, a vacancy may be left unfilled if it occurs within twelve months preceding a general election. Regrettably, the vacancy in question does not meet this criterion, and therefore, I cannot approve the request to defer the by-election to the 2026 general election pursuant to MGA Section 60.

While I appreciate Council's concern regarding the financial implications of holding a by-election, these considerations must be balanced against the statutory requirements and citizen participation in democratic process.

Please be assured I understand the challenges posed by unexpected vacancies. However, adherence to statutory mandates remains paramount in safeguarding the integrity of the electoral processes.

On a final note, my staff advise that Section 14 of the Towns' Administration and General Government Bylaw references the Municipalities Act. This old legislation was replaced by the MGA and is worth review by Council.

Should the Council require any further clarification or assistance regarding this matter, please do not hesitate to contact Municipal Affairs at (902) 620-3558 or municipalaffairs@gov.pe.ca.

Sincerely,

Rob Lantz
Minister of Housing, Land and Communities

Cc. Jim Wentzell, CAO
Christine MacKinnon, Director of Municipal Affairs



Borden-Carleton
The coastal heart of PEI!

June 13, 2024

Honourable Rob Lantz
Minister of Housing, Land and Communities
2nd Shaw North
95 Rochford Street
Charlottetown, PE C1A 3T5

RE: Request to Delay Municipal By-Election (Councillor -Town of Borden-Carleton)

Town Council at its regular meeting on June 11, 2024 passed a resolution to request that the Minister of Housing, Land and Communities grant permission to the Town of Borden-Carleton to delay compliance with Section 60 of the MGA, holding a By-Election for a vacancy on Town Council

A vacancy occurred in April 30, 2024 due to the resignation of Councillor Eric Stewart. We would like to defer filling this vacancy until the next regular municipal elections scheduled for the fall of 2026

Borden- Carleton is a small municipality(pop 790) Our Council has been functioning well with six members on Council. As members of Council are elected at large, for our size, Borden-Carleton is well represented. There has been no issue in respect to a quorum. For a small town a byelection could cost up to \$6,000. This would be an unbudgeted expenditure.

Bylaw #1 Town of Borden-Carleton -Administration and General Government Bylaw states in part:

"Sec 14 "The Council shall consist of a Chairperson and not fewer than three (3) or more than six (6) councillors elected in accordance with the provisions of the Municipalities Act"

We trust the minister will give us your every consideration

Sincerely

Randy Ahearn
Mayor
Cc Jim Wentzell, CAO

Town of Borden-Carleton
PO Box 89
Borden-Carleton PE C0B 1X0
Tel: 902-437-2225 Fax: 902-437-2610
www.borden-carleton.ca

SCHEDULE "A"**TO AGREEMENT BETWEEN
GOVERNMENT OF PRINCE EDWARD ISLAND
AND
THE RECIPIENT**

DATED THE ____ DAY OF _____, 20__

PROJECT DESCRIPTION**SIGNAGE AND FIRE DEPARTMENT EQUIPMENT****Project Description:**

This Project will include digital signs at the Town Office and the Arena to promote upcoming events, meetings, street closures and EMO alerts. The Town will also upgrade equipment for the Fire Department.

ITEM	ESTIMATED COSTS	CONDITIONAL CONTRIBUTION
Signs (up to 75% with a maximum contribution of \$20,000)	\$38,295	
Fire Equipment	28,802	
Total Expenditures	\$67,097	*41,601

It is expected that these estimates are a reasonable spending projection in each area and any variance of more than 25% must be approved in advance by the Government.

Funding:

Rural Growth Initiative - Community Revitalization Program	\$41,601
Town of Borden-Carleton	25,496
Total Funding	\$67,097

Initials: _____
Date: _____

Jim Wentzell

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: July 9, 2024 5:59 PM
To: Randy Ahearn (randahearn@msn.com); Larry Allen (allenlarry@live.ca); Barb Wood (johnandbarb@pei.sympatico.ca); Laurel Palmer-Thompson (laurelynnthompson@yahoo.com); Nicole Arsenault (nicole.a.2241@gmail.com); 'Ashley Steele'
Cc: Holly Bernard
Subject: IRAC - DP Murphy Application for a Petroleum License Update
Attachments: Exhibit-A-3-Deloitte-Market-Overview-and-Analysis-June-24-2024.pdf

Hi All

The following document has been posted by IRAC in respect to DP Murphy Application for a Petroleum License . The conclusion is Section 8.0

Exhibit A-3 – Deloitte Market Overview and Analysis – June 24, 2024

Jim Wentzell
CAO
902 437 2225

This document could be useful in promoting residential, commercial development in the Town (Housing & Tourism as well)

Deloitte.



Market Overview & Analysis

IRAC Application - Corner of Trans-Canada Highway 1 and Dickie Road, Borden-Carleton, Prince Edward Island

JUNE 20, 2024

1.0 Objectives

Deloitte LLP has been engaged by D.P. Murphy Inc. (D.P. Murphy") to prepare a market overview and analysis to advise Island Regulatory and Appeals Commission ("IRAC") on D.P. Murphy's petroleum retail outlet license application.

The objective of the current report is to provide an overview of research and analysis to assess this application considering the criteria we understand to be in play as part of the application process in introducing an additional petroleum retail outlet in Borden-Carleton, Kings County, Prince Edward Island ("PEI" or "the Island").

2.0 Methodology

The market overview and analysis was completed using secondary research based on publicly available information and/or information available to the public through subscription or single event purchase fees and direct information requests made to government agencies and Irving Oil Limited ("Irving Oil"). Key sources and agencies include PEI's Department of Transportation, IRAC, Statistics Canada, the Conference Board of Canada, Tourism PEI, Kalibrate Canada, Inc. ("Kalibrate") and PEI's Department of Finance.

Upon review of previous applications, the Petroleum Product Act, relevant Regulations and orders or decisions made by IRAC for petroleum licenses on the island, it was noted that when issuing a license the commission considered public interest, convenience and necessity through criteria including (but not limited to);

- the services presently available to the motoring public in the area;
- trends in gasoline prices;
- population and traffic trends in the area;
- demand for the service; and
- whether the application would promote competition.

The analysis incorporates data from sources including IRAC annual reports for retail gasoline sales volumes and the number of retail outlets in PEI, IRAC annual reports and Kalibrate datasets for provincial and regional gasoline sales volumes, Statistics Canada for gasoline prices, AADT information and traffic count data from the PEI Department of Transportation & Infrastructure, visitor data and forecast growth rates from Tourism PEI and the Conference Board of Canada, and population data from Statistics Canada, the Conference Board of Canada, the PEI Department of Finance. A detailed listing of sources can be found in *Appendix I*.

The current report will focus on an overview of the proposed services, the location of the outlet, gas sales volumes and pricing, traffic flows, tourism growth, and population growth. To the extent possible, all information presented in the following document will focus on the Borden-Carleton region, the province of Prince Edward Island or Atlantic Canada, depending on the availability of information.

3.0 Background and Assumptions

The proposed site is situated on land currently owned by D.P. Murphy at the corner of the Trans-Canada Highway 1 and Dickie Road, Borden-Carleton, legally described as PID# 686592 ("the proposed location") and representing 6.03 acres of total space. A map of the proposed location can be found in *Appendix II*.

An Approval in Principle, contingent on license approval and compliance with municipal and provincial planning legislation and bylaws, has been granted by the Town of Borden-Carleton and if successful, D.P. Murphy would target the construction season immediately following receipt of its operational permit.

Borden-Carleton, a town with population of 788 as of the 2021 census ¹, is the first community on the PEI side of the Confederation Bridge, which serves as the sole bridge connection between PEI and mainland Canada. The township's location suggests key drivers of gas station demand would be land based interprovincial travel from PEI residents, shipping and logistics, and tourists traveling to and from the Island via the Confederation Bridge.

The township currently has three (3) existing retail gas locations, including:

- the Esso station ("the Esso") located at 141 Abegweit Boulevard in Gateway Village;
- Howatt's Shell location ("Howatt's") located at 23357 on the Trans-Canada Highway 1; and
- Ceretti's Grocery and Hardware ("Ceretti's") located at 2394 on the Trans-Canada Highway 1, currently selling gas under Mobil's banner.

4.0 Services Offered and Promotion of Competition

Key Insight

The proposed location would provide a modernized gas and convenience location offering limited resources in the township such as demarcated truck and motorcoach parking and potentially up to six charging stations, while enabling the continued presence of a trusted Atlantic Canadian oil brand and related loyalty programs.

The proposed location will include an Irving Oil branded gas station and will offer four self-serve pumps, with capacity for up to eight vehicles to fuel at any given time (one at either side of pump). Each pump station will offer multiple grades of Irving Oil brands motor fuel including regular, plus and supreme gasoline as well as diesel. All pumps will be equipped with point of sales systems allowing customers to pay at the pump.

The proposed location will also include a full-scale Tim Hortons (~3,000 square feet, including drive thru), two retail/commercial spaces for rent (~3,000 square feet each), and a convenience store (~4,000 square feet), offering a broad selection of products to consumers including beverages, snacks, and other merchandise. All three locations currently operating in Borden-Carleton provide similar convenience store offerings at a minimum and the Esso currently includes an approximately 165 square foot Tim Hortons kiosk with drive-thru. Operated by D.P Murphy, the Esso location's Tim Hortons kiosk is expected to continue operations in the near term in the event of a successful application for the proposed location, due to ample traffic in the area to support both based on D.P Murphy's prior experience and market knowledge.

In addition to pumps, convenience and full-scale Tim Hortons offerings, the proposed location will include 121 parking spaces, including 15 truck and motorcoach parking spaces. D.P. Murphy has also had preliminary discussions about hosting six charging stations at the proposed location.

Upon review of locations currently situated in the town of Borden-Carleton, only the Esso location offers separate truck and trailer space through its drive through diesel offering which crosses from Abegweit Boulevard to Borden Avenue, while Ceretti's currently operates as the Maritime Bus pick up and drop off site in the township. However, no formally demarcated truck and bus parking spaces were noted at any of the three gas stations currently located in Borden-Carleton. D.P. Murphy has indicated that the proposed location will prioritize ease of mobility for large vehicles in and out of the facility. The latest site plans can be found in *Appendix II*.

The Esso currently offers two level 2 charging stations. Based on a phone call inquiry made to the PEI Department of Environment and Climate Action, the province is expected to install one level 3 charging station in the township by 2024 tourist season, however, it continues to await a company capable of supplying the transformers and power to support the charging station.

The location will offer Air Miles and other loyalty programs offered at Irving Oil stations including Irving fleet cards and Irving rewards and loyalty program. Although current locations offer Air Miles, approximately 60% of travelers to the island annually are traveling from New England and Eastern

Canada (Ontario, Quebec, Nova Scotia, New Brunswick, Newfoundland), all representing locations with Irving Oil gas and convenience stores⁶, suggesting the proposed development could support the continued servicing of demand for Irving Oil loyalty and fleet benefits within Borden-Carleton for residents and travelers. Additional detail on travelers to the island can be found in **Section 5.2** of the report.

5.0 Market Overview and Analysis

5.1 Population Growth

Key Insight

PEI's population grew at a ten-year CAGR of 1.3% from 2011-2021 and provincial population growth is expected to accelerate over the ten years to 2031^{1,2,3}, continuing to outpace national and Atlantic Canadian population growth rates^{1,4,5}. The island's population is expected to increase at a ten-year CAGR of 2.1%^{1,2,3} from 2021-2031 which represents an increase from 159,316 to 195,863 people amid strong interprovincial and international migration^{1,2,3,4,5}.

Although Borden-Carleton's population has only increased by 38 people from 750 to 788 between 2011 and 2021 census data¹, we believe overweighting consideration to this number in market analysis may not be an appropriate due to the town's location as the first town following the only bridge access point to PEI. As such, the following discussion will focus on historical and forecast provincial population growth.

Historical population data has been compiled from the 2011, 2016, and 2021 Statistics Canada Census¹, while forecast information was collected from the PEI Department of Finance², the Conference Board of Canada³, and Statistics Canada⁴. In order to determine an estimate of population for a given year throughout the forecast period, a simple average was taken from all available forecast data.

PEI's population grew at a compound annual growth rate ("CAGR") of 1.3% from 2011-2021^{1,2,3} outpacing both national and Atlantic Canadian population growth^{1,4,5}. The island's population has risen at a growth rate above 2.0% annually over each of the five years to 2022, an annual growth rate only achieved once between 1951 and 2018⁵. PEI's population growth is expected to accelerate over the ten years to 2031, continuing to outpace national and Atlantic Canadian population growth rates, increasing at a forecasted CAGR of 2.1% from 2021-2031 which represents an increase from 159,316 to 195,863 people amid strong interprovincial and international migration^{1,2,3,4,5}.

¹ Source: Statistics Canada – 2011, 2016, and 2021 Census

² Source: PEI Department of Finance – Prince Edward Island Population Projections 2023-2062

³ Source: The Conference Board of Canada, Prince Edward Island's Five-year Outlook, 05/09/2024

⁴ Source: Statistics Canada – Projected Population by Projection Scenario

⁵ Source: CBC News analysis of July 31st, 2023 Stats Canada population figures

⁶ Source: Tourism PEI Visitor Dashboard

A summary table of total historical and forecast population can be found below:

Population Summary

	Census Data				Forecast			
	2011	2016	2021	2023	2025	2027	2029	2031
Borden-Carleton	750	724	788	n.a.	n.a.	n.a.	n.a.	n.a.
Finance PEI	140,204	142,907	154,331	174,326	181,317	188,399	195,493	202,526
Statistics Canada	-	-	164,300	170,700	175,800	180,350	184,750	189,200
Conference Board of Canada				182,535	195,152	201,842		
PEI (average of available estimates)	140,204	142,907	159,316	175,854	184,090	190,197	190,122	195,863
Atlantic Canada (000s)	2,328	2,333	2,410	2,511	2,546	2,576	2,604	2,628
Canada (000s)	33,477	35,152	36,992	39,426	40,465	41,453	42,391	43,275
Population Growth	-	-	-	-	-	-	-	-
PEI	n.a.	1.9%	11.5%	2.6%	2.1%	(3.4%)	(1.4%)	1.5%
Atlantic Canada	n.a.	0.2%	3.3%	0.8%	0.7%	0.6%	0.5%	0.5%
Canada	n.a.	5.0%	5.2%	1.4%	1.3%	1.2%	1.1%	1.0%

Source: Statistics Canada; PEI Department of Finance; The Conference Board of Canada, Prince Edward Island's Five-Year Outlook, 05/09/2024

5.2 Tourism Trends

Key Insight

Visitors to PEI saw steady growth from 2012 to 2019 and is expected to recover and surpass pre-pandemic volumes by 2025^{6,7}. Visitor volumes are expected to increase at a CAGR of 4.9% from 2022-2026 to 1,422,652 annual visitors^{6,7}, primarily driven by the province's tourism strategies and the continued recovery of travel post COVID-19. Motorcoach visitors to the Island, a key driver of large vehicle parking space demand, has represented a stable and growing category of visitors since 2012, apart from 2020 and 2021 amidst the COVID-19 pandemic⁶.

Tourism PEI reports the historical number of visitors to PEI by various categories including, eastern Canadian provinces (Ontario, Quebec, New Brunswick, Nova Scotia, Newfoundland), New England, overseas, motor coach (collectively considered "Higher Applicability Travelers" for analysis purposes), the rest of Canada, the rest of the US and cruise⁶. Data was available on the Tourism PEI website for the 2012-2022 period and Tourism PEI was contacted directly to provide their preliminary estimate of total visitors to PEI for 2023. Forecast annual growth rates for 2024-2026 were obtained from the Conference Board of Canada's Prince Edward Island's Five-year Outlook report.

To determine a forecast estimate for total visitors to the island, Conference Board of Canada forecast growth rates were applied to 2023 visitor estimates provided by Tourism PEI. The total 2023 visitor count estimate of 1,497,269⁸ was allocated to Tourism PEI subcategories using average historical weightings throughout 2012-2022 (excluding 2020 and 2021 to remove the COVID-19 impact). For analysis purposes, it was assumed that tourism figures from the rest of Canada, rest of US, overseas, and cruise categories are less likely to drive revenue at the proposed location due to their likely arrival by air and/or sea travel and therefore were excluded from figures presented. Forecast figures for 2024-2026 have been calculated by multiplying the 2023 Tourism PEI visitor estimate by The Conference Board of Canada's annual visitor growth rates of 4.7%, 4.3%, and 2.7% in 2024, 2025, and 2026, respectively⁷.

The number of visitors to PEI saw steady growth in Higher Applicability Travelers from 2012 to 2019 reaching 1,372,880 Higher Applicability Travelers⁶. Following historically low visitor numbers amidst the

⁶ Source: Tourism PEI Visitor Dashboard

⁷ Source: The Conference Board of Canada, Prince Edward Island Travel Markets Outlook to 2027, 05/09/2024

⁸ Source: Tourism PEI – Embrace the Seasons: A Seasonal Expansion Strategy

COVID-19 pandemic in 2020 and 2021, Higher Applicability Travelers increased by 93.4% year-over-year (“YoY”) in 2022 to 1,174,076⁶. Visitors are expected to recover to and surpass 2019 (pre-pandemic) levels by 2025 and increase at a compound annual growth rate of 4.9% from 2022-2026 to 1,422,652 visitors^{6,7}. Full recovery and increases above historical annual visitor volumes are expected to primarily be driven by the provinces “Embrace the Seasons” tourism strategy combined with tourism initiatives in sports and leisure, culinary and wellness industries in an effort to expand peak tourism season and assist in evening out visitor traffic throughout the calendar year^{8,9}.

Motorcoach visitors to the Island have historically represented between 28,642 (2016) to 38,346 (2013) visitors annually⁶, If it is assumed that each motorcoach contains 50 seats, this would represent between ~533 and ~775 buses passing the location annually. Moving forward, Motorcoach visitors to the island are expected to reach pre pandemic levels in 2023/2024 and increase to 39,126 visitors annually by 2026 (~783 buses, using 50 seat assumption discussed above)^{6,7}.

A summary table of total historical and forecast visitors to the Island by subcategory can be found below:

PEI Visitors Summary

Year	NS	NB	NFLD	QC	ON	Motorcoach	New England	Higher Applicability Travelers	Total Travelers
2012	361,730	351,414	14,866	113,237	156,583	15,974	33,541	1,047,345	1,227,550
2013	379,622	369,776	13,323	114,861	158,245	16,433	38,727	1,090,987	1,297,522
2014	389,552	400,095	13,452	118,311	146,175	21,002	30,035	1,118,622	1,332,189
2015	399,879	417,318	13,158	122,611	186,606	22,849	32,380	1,194,801	1,410,316
2016	433,932	401,839	13,206	141,437	215,587	28,793	28,642	1,263,436	1,484,536
2017	446,588	448,653	14,018	131,550	206,318	28,821	37,346	1,313,294	1,567,838
2018	455,173	449,408	13,717	131,937	206,450	26,961	35,829	1,319,475	1,580,086
2019	457,710	487,201	12,015	146,464	210,005	24,468	35,017	1,372,880	1,632,537
2020	171,932	250,171	3,465	30,437	41,171	132	5,975	503,283	532,618
2021	190,965	235,266	4,594	72,289	93,984	1,045	8,927	607,070	649,692
2022	326,957	431,675	9,411	136,750	233,060	9,586	26,637	1,174,076	1,335,119
2023E	424,838	437,620	13,764	134,977	200,007	22,401	34,914	1,268,520	1,497,269
2024F	451,824	458,188	14,410	141,321	209,407	23,454	36,555	1,335,160	1,567,641
2025F	463,932	477,890	15,030	147,397	218,411	24,463	38,127	1,385,250	1,635,049
2026F	476,458	490,793	15,436	151,377	224,309	25,123	39,156	1,422,652	1,679,196

Source: Tourism PEI; The Conference Board of Canada, Prince Edward Island Travel Markets Outlook to 2027, 05/09/2024

⁶ Source: Tourism PEI Visitor Dashboard

⁷ Source: The Conference Board of Canada, Prince Edward Island Travel Markets Outlook to 2027, 05/09/2024

⁸ Source: Tourism PEI – Embrace the Seasons: A Seasonal Expansion Strategy

⁹ Source: Tourism PEI/Government of PEI – PEI Tourism Strategy 2024

5.3 Traffic Rates

Key Insight

Total annual average daily traffic ("AADT") passing the proposed location is expected to have been near 4,770 in 2022^{10,12}, representing between 1,739,043 and 1,742,328 vehicle passings on an annual basis^{10,12}. Traffic volumes have increased at a CAGR of 1.5% throughout the ten years to 2022, with a pre COVID-19 (2012-2019) CAGR of 2.7%¹⁰. Apart from 2020, annual growth in traffic volumes passing the proposed location has occurred since 2013¹⁰. Two-way crossings over the Confederation Bridge, a key driver of traffic volume, followed a similar pattern to traffic estimates¹¹.

AADT information for the section of the Trans-Canada Highway directly on the PEI side of the Confederation Bridge passing by Dickie Road was obtained from the PEI Department of Transportation & Infrastructure¹⁰. Traffic along this route will pass directly by the proposed location, impacting the demand for a retail petroleum outlet.

Following discussions with a representative from the Department of Transportation and Infrastructure, it was noted that counts for PROVID 00101 fail to capture traffic turning left on to Dickie Road from the Route 1 & Dickie Road intersection. As a result, single day intersection count data was provided separately by the Department of Transportation & Infrastructure, dated Tuesday, August 22, 2023. In order to determine historical AADT inclusive of the Route 1 and Dickie Road intersection traffic, sensitivity analysis was performed on single day count data provided, considering the single day count +10.0%, -10.0%, constant and as 1.0% of AADT.

AADT for PROVID 00101 increased from 4,057 in 2012 to 4,893 in 2019 before decreasing 41.7% in 2020 amidst the COVID-19 pandemic ("the pandemic" or "pandemic")¹⁰. Post pandemic, AADT has recovered 58.2% reaching 4,724 in 2022 and nearing pre pandemic levels¹⁰.

Total AADT passing the proposed location is expected to have been between 4,724 and 4,774 in 2022, representing between 1,739,043 and 1,742,328 vehicle passings on an annual basis^{10,12}. Traffic volumes have increased at a CAGR of 1.5% throughout the ten years to 2022, with a pre pandemic (2012-2019) CAGR of 2.7%. With the exception of 2020, the route has reported annual growth in traffic volumes since 2013.

A summary of annual average daily traffic and Trans-Canada Highway 1 and Dickie Road intersection traffic sensitivity analysis can be found in the table below:

Dickie Road Annual Average Daily Traffic

AADT	2022
Dickie road intersection 2022 actual (a)	45
PROVID 00101/00001 (b)	4,724
As % total (a / b)	1.0%
Dickie Road Intersection - 2022 less 10%	41
Dickie Road Intersection - 2022 actuals	45
Dickie Road Intersection - 2022 plus 10%	50

Source: PEI Department of Transportation & Infrastructure

¹⁰ Source: PEI Department of Transportation & Infrastructure – Traffic Count Dashboard

¹¹ Source: PEI Department of Finance Statistical Review – 2015, 2016, 2019, 2022

¹² Source: PEI Department of Transportation & Infrastructure – August 2023 Traffic Count Data

Historical Average Daily Traffic (AADT) Estimates

Year	Dept. of Transportation			Deloitte Sensitivity Analysis		
	PROVID 00101/00001	Dickie road intersection	Dickie road less 10% all years	2022 Dickie road actual	Dickie road as 1% traffic volume	Dickie road +10%
2012	4,057	n.a.	4,098	4,102	4,098	4,107
2013	4,062	n.a.	4,103	4,107	4,103	4,112
2014	4,070	n.a.	4,111	4,115	4,111	4,120
2015	4,200	n.a.	4,241	4,245	4,242	4,250
2016	4,599	n.a.	4,640	4,644	4,645	4,649
2017	4,733	n.a.	4,774	4,778	4,780	4,783
2018	4,749	n.a.	4,790	4,794	4,796	4,799
2019	4,893	n.a.	4,934	4,938	4,942	4,943
2020	2,835	n.a.	2,876	2,880	2,863	2,885
2021	2,969	n.a.	3,010	3,014	2,999	3,019
2022	4,724	45	4,765	4,769	4,771	4,774

Source: PEI Department of Transportation & Infrastructure

Further supporting growth figures presented in traffic count data, two-way crossings over the Confederation Bridge followed a similar pattern to traffic estimates. Annual bridge traffic grew at a CAGR of 2.7% from 2012-2019, followed by a 41.9% YoY decrease in 2020 due to the COVID-19 pandemic¹¹. Annual bridge traffic recovered in 2022 also growing by 59.1% and returning to near pre-pandemic levels¹¹. Summer and winter bridge traffic followed similar patterns to annual traffic growing at a CAGR of 3.4% and 1.1% from 2012-2019, respectively, before seeing a decline due to the pandemic and a subsequent recovery in 2021-2022¹¹. Summer bridge traffic, defined as only July-Aug based on available data from the PEI Department of Finance, has consistently represented the highest seasonal bridge crossings at near 30% of total annual bridge crossings, coinciding with peak tourist season on the island¹¹.

Historical Confederation Bridge Crossings

(000s)	Two-Way Crossings										
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Annual bridge traffic (Jan-Dec)	1,485	1,475	1,486	1,533	1,883	1,728	1,733	1,786	1,038	1,084	1,724
Summer bridge traffic (July-Aug)	442	446	456	477	531	525	546	560	292	378	510
Winter bridge traffic (Jan-Feb)	162	147	151	139	183	180	186	175	186	77	108
Annual Growth											
Annual bridge traffic (Jan-Dec)	n.a.	(0.7%)	0.7%	3.2%	9.8%	2.6%	0.3%	3.0%	(41.9%)	4.4%	59.1%
Summer bridge traffic (July-Aug)	n.a.	1.1%	2.2%	4.6%	11.4%	(1.1%)	3.8%	2.6%	(47.8%)	29.4%	35.0%
Winter bridge traffic (Jan-Feb)	n.a.	(9.3%)	3.2%	(8.2%)	16.9%	16.9%	(1.9%)	(6.4%)	6.6%	(58.7%)	40.3%
As Percentage of Total											
Summer bridge traffic (July-Aug)	29.7%	30.3%	30.7%	31.1%	31.6%	30.4%	31.5%	31.3%	28.1%	34.8%	29.6%
Winter bridge traffic (Jan-Feb)	10.9%	10.0%	10.2%	9.1%	9.7%	11.0%	10.8%	9.8%	17.9%	7.1%	6.2%

Source: PEI Department of Finance

¹¹ Source: PEI Department of Finance Statistical Review – 2015, 2016, 2019, 2022

5.4 Gasoline Prices and Volumes

5.4.1 Prices

Key Insight

Gasoline prices in PEI fluctuated from 2013 to 2019, decreasing during the COVID-19 pandemic before recovering and surpassing historical price highs amidst geopolitical tensions, inflation, and increased carbon levy taxation throughout 2021-2023^{13,14}. More recently, oil prices have remained stable, limiting price-based revenue growth for retail petroleum locations^{13,14}. PEI prices appear to have remained higher based on annual average prices than neighboring provinces¹³ and the potential for price premiums to cause visitors to gas up before entering the island should be considered given the recent addition of the Port Elgin Shell.

Regular unleaded gasoline prices at self-service stations for PEI, New Brunswick, Nova Scotia, and Newfoundland were obtained from Statistics Canada for the past 10 years¹³. Prices representing PEI, New Brunswick, Nova Scotia, and Newfoundland are for Charlottetown and Summerside, Saint John, Halifax, and St. John's, respectively and are assumed to represent indicative pricing for the provinces as a whole.

Gasoline prices in PEI fluctuated from 2013 to 2019 increasing by 11.4% YoY in 2018 before decreasing 5.3% YoY in 2019¹³. Throughout 2013-2019, prices decreased 15 cents per liter at a CAGR of -2.0%¹³. Prices surpassed pre pandemic levels in 2021 and have remained at least 12 cents above pre pandemic prices in 2023 amidst current geopolitical tensions, post pandemic inflation and the recently increased carbon levy taxation^{13,14}. Overall, gasoline prices in PEI grew at a 10-year CAGR of 2.6% from 2013-2023¹³.

Oil prices have remained near US \$80/barrel with muted volatility despite ongoing geopolitical events throughout Q1 of 2022¹⁴. Overall, West Texas Intermediate spot prices are expected to be insulated from price volatility in the near term and remain relatively stable to 2031 between US\$70 and US\$80/barrel (low of US\$70.75/barrel in 2026, high of US\$78.10/barrel by 2031)¹⁴, limiting price-based revenue growth for retail petroleum locations.

PEI gasoline prices have remained marginally higher than New Brunswick and Nova Scotia, primarily due to increased transportation costs and comparatively lower sales volumes^{15,16}. In 2023, gasoline prices in PEI were 1.2% and 3.1% higher than New Brunswick and Nova Scotia, respectively. Price premiums and potential to cause visitors travelling to PEI to consider the price of gasoline in their home province or provinces near the island when deciding to fill up their vehicle should be considered, especially with the recent addition of the Port-Elgin Shell.

¹³ Source: Statistics Canada – Monthly average retail prices for gasoline and fuel oil, by geography

¹⁴ Source: Deloitte Energy Oil and Gas Price Forecast, March 2024

¹⁵ Source: CBC News analysis of gas prices in PEI and Nova Scotia

¹⁶ Source: Government of Canada – Why Gasoline Prices Vary Across Canada

A summary of historical gasoline prices in Atlantic Canada by province can be found in the following table:

Atlantic Canada Gasoline Price Summary

	Regular unleaded gasoline at self service stations										
(\$CAD)	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
PEI	1.29	1.31	1.06	0.99	1.09	1.21	1.15	0.97	1.31	1.75	1.67
New Brunswick	1.27	1.28	1.04	0.98	1.09	1.20	1.18	0.96	1.30	1.72	1.65
Nova Scotia	1.31	1.31	1.06	0.99	1.08	1.19	1.14	0.92	1.29	1.69	1.62
Newfoundland	1.29	1.31	1.09	1.14	1.24	1.27	1.22	1.07	1.46	1.84	1.72
Atlantic Canada average	1.29	1.30	1.06	1.02	1.13	1.22	1.17	0.98	1.34	1.75	1.67
PEI Price Premiums											
New Brunswick	2.1%	2.8%	1.6%	0.3%	0.0%	0.7%	(2.9%)	0.3%	0.3%	1.9%	1.2%
Nova Scotia	(1.1%)	0.0%	-	(0.1%)	0.4%	1.8%	0.7%	4.6%	1.4%	3.5%	3.1%
Atlantic Canada	0.4%	0.9%	(0.5%)	(3.7%)	(3.5%)	(0.6%)	(2.1%)	(1.4%)	(2.6%)	0.1%	0.4%

Source: Statistics Canada

5.4.2 Volumes

Key Insight

PEI's retail sales volume of gasoline has steadily increased from 2014 to 2019 and nearly recovered to pre-pandemic levels in 2022¹⁷. The highest volumes historically have consistently been observed in the third quarter^{17,18}, coinciding with peak tourist season on the island. Overall, gasoline volume is expected to increase at a 4-year forecast CAGR of 4.9% to ~275,746,905 liters annually in 2026¹⁷. This could represent an estimated ~52,915,838 additional liters over the entire four years in Borden-Carleton, compared to the town's previous four-year gas consumption trends.

Retail gasoline sales volumes for PEI and the number of retail outlets on the island from 2012-2022 were accessed through IRAC annual reports¹⁷ while quarterly and annual volumes specific to Borden-Carleton were received from Irving Oil through its access to Kalibrate data for the region¹⁸.

¹⁷ Source: IRAC Annual Report – 2008, 2015, 2018, 2019, 2020, 2021, 2022, 2023

¹⁸ Source: Kalibrate Canada, Inc., Regional Data, Borden Carleton

A summary table of available information can be found below:

Historical Retail Gasoline Sales Volumes (Liters)

Year	PEI	Borden-Carleton	PEI		As % total
			YoY Growth	Borden -Carleton YoY Growth	
2012	203,423,421	n.a.	1.0%	n.a.	n.a.
2013	197,597,007	n.a.	(2.9%)	n.a.	n.a.
2014	195,250,507	n.a.	(1.2%)	n.a.	n.a.
2015	203,093,000	n.a.	4.0%	n.a.	n.a.
2016	208,295,487	n.a.	2.6%	n.a.	n.a.
2017	216,569,586	9,939,428	4.0%	n.a.	4.6%
2018	223,597,000	9,939,428	3.2%	-	4.4%
2019	228,878,056	10,663,901	2.4%	7.3%	4.7%
2020	209,037,488	7,439,515	(8.7%)	(30.2%)	3.6%
2021	218,415,327	7,073,279	4.5%	(4.9%)	3.2%
2022	227,566,420	8,535,995	4.2%	20.7%	3.8%
2023	n.a.	-	n.a.	(100.0%)	n.a.

Source: IRAC annual reports, Kalibrate Canada, Inc.

PEI retail volume in liters has increased steadily from 2014 to 2019 and has nearly recovered to pre pandemic levels in 2022¹⁷. Overall volume grew at a CAGR of 1.1% from 2012-2022, 0.6% slower than its pre-pandemic CAGR of 1.7% from 2012-2019¹⁷.

Borden-Carleton volumes for 2019 saw YoY growth of 7.3% reaching 10,663,901 liters¹⁸. Following COVID-19 related decreases in 2020 and 2021, volumes recovered 20.7% YoY in 2022 to 8,535,995 liters and a further 7.8% in 2023 to 9,205,853 liters¹⁸. With the exception of 2020, the highest volumes have remained within Q3 (July-Sept) since 2018, coinciding with peak tourist season on the island and with the exception of 2020, representing over 30% of annual volumes over the last six years¹⁸.

6.0 Peak Season Demand

Key Insight

Bridge crossings and gasoline volumes in Borden-Carleton indicate approximately 30-35% of annual traffic travel to the island between July and August of each year¹⁸, suggesting an estimated 8,228 peak load daily vehicle count over July and August^{10,12,18}. When considering the annual daily average of 4,724 for 2022^{10,12}, 8,228 peak load counts would represent 1.7x average daily traffic flow.

Bridge crossing and quarterly Kalibrate retail gasoline sales volumes data provide insight on the demand seasonality for retail petroleum locations in Borden-Carleton, suggesting approximately 30%-35% of total annual traffic passes through the region in the months of July and August¹⁸. Using available annual traffic numbers and applying the summer bridge crossings as a percentage of total crossings over 62 days (combined days in July and August), 8,228 AADT was possible over July and August of 2022, over 1.7x the total AADT for the same year^{10,12,18}.

¹⁰ Source: PEI Department of Transportation & Infrastructure – Traffic Count Dashboard

¹² Source: PEI Department of Transportation & Infrastructure – August 2023 Traffic Count Data

¹⁷ Source: IRAC Annual Report – 2008, 2015, 2018, 2019, 2020, 2021, 2022, 2023

¹⁸ Source: Kalibrate Canada, Inc., Regional Data, Borden Carleton

The ability for three stations to service this volume of business effectively and efficiently should be considered, both from a resident and tourist experience perspective. Long wait times may cause motorists to choose to fuel their motor vehicles prior to entering PEI and refueling once arriving at their ultimate destination on the island, potentially negatively effecting tourism spend in Borden-Carleton during peak season. A summary of peak demand estimates throughout 2012-2022 can be found in the following table:

Peak Demand Estimate

(000s)	Average Daily Traffic (AADT) Estimate										
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total annual bridge crossings	1,485	1,475	1,486	1,533	1,683	1,728	1,733	1,786	1,038	1,084	1,724
Summer bridge crossings	442	446	456	477	531	525	546	560	292	378	510
Summer crossings as % total (a)	30%	30%	31%	31%	32%	30%	31%	31%	28%	35%	30%
Annual traffic (b)	1,481	1,483	1,486	1,533	1,679	1,728	1,733	1,786	1,035	1,084	1,724
Summer traffic estimate (a*b)	440	449	456	477	530	525	546	560	291	378	510
Days in July/Aug (c)	62	62	62	62	62	62	62	62	62	62	62
Peak load daily vehicle count	7.1	7.2	7.4	7.7	8.5	8.5	8.8	9.0	4.7	6.1	8.2
Peak demand multiple	1.8x	1.8x	1.8x	1.8x	1.8x	1.8x	1.8x	1.8x	1.7x	2.1x	1.7x

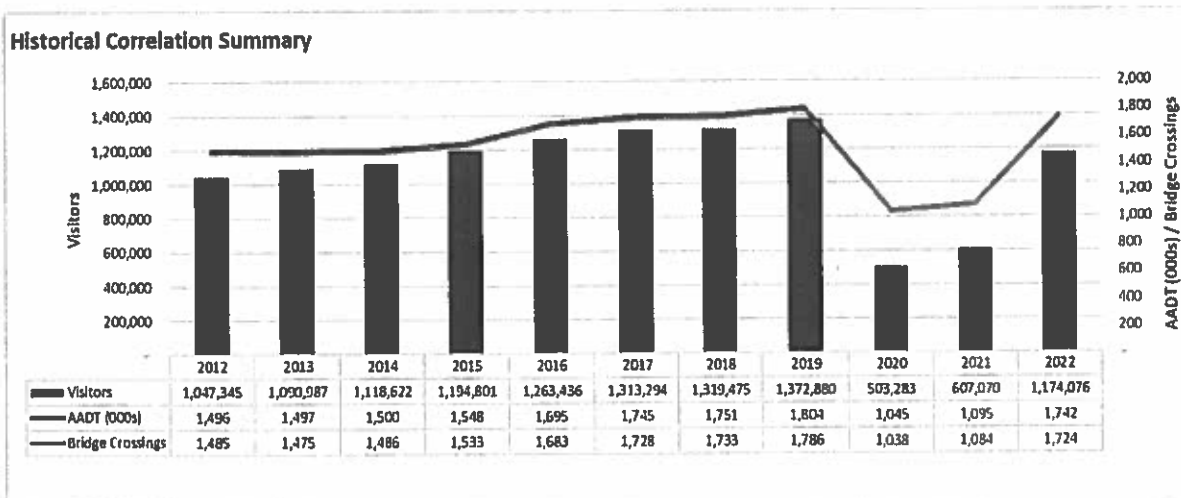
Source: PEI Department of Finance, PEI Department of Transportation & Infrastructure, Deloitte analysis

7.0 Fuel Demand Forecast

Key Insight

Under the methodology further explained in the below section, retail gasoline volumes in Borden-Carleton could be expected to increase at a four-year total growth of 21.2% (1,999,442 liters) to 11,433,223 liters by 2026. For the proposed station count of four locations, assuming a facility start day for the complete calendar year of 2025, average annual sales per retail gasoline outlet (assuming even distribution) could be expected to reach 2,787,595 liters per location, representing an increase to both Ceretti's and Howatt's 2022 sales volumes of 2,191,116 liters and 2,711,160 liters, respectively²⁰.

Historical data for PEI shows a strong directional correlation between AADT in the Borden-Carleton region, bridge crossings and visitor data, with AADT and bridge crossings having less than a 1.5% variance annually throughout 2012-2022^{6,11}.

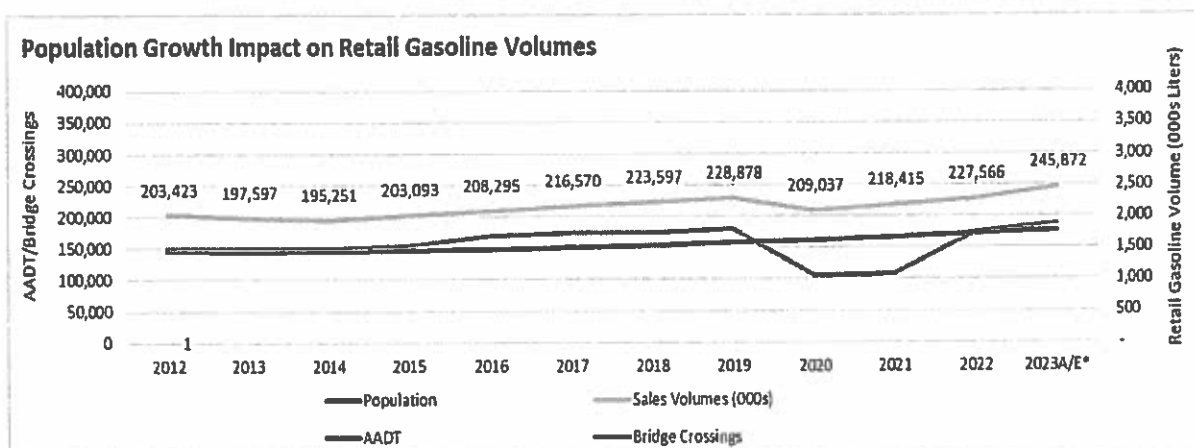


⁶ Source: Tourism PEI Visitor Dashboard

¹¹ Source: PEI Department of Finance Statistical Review – 2015, 2016, 2019, 2022

²⁰ Source: IRAC public comments, Ceretti's and Howatt's letters of opposition

Historical data also suggests directional correlation between total island retail gas volumes, bridge crossings and population growth throughout the 10-years to 2022 as the negative effects of COVID-19 related decreases in bridge crossings was dampened by strong population growth.



Given this strong correlation between AADT, bridge crossings and visitor data and their directional correlation to PEI retail gasoline volumes, the availability of annual expected visitor growth from the Conference Board of Canada allows for the estimation of petroleum demand throughout 2024-2026 by applying visitor growth rates to retail gasoline sales volumes as summarized in the table below:

Historical and Forecast Data Summary

Year	Visitors	Population	PEI Sales	
			Volumes (000s)	Volume Growth
2012	1,047,345	144,530	203,423	1.0%
2013	1,090,987	144,094	197,597	(2.9%)
2014	1,118,622	144,238	195,251	(1.2%)
2015	1,194,801	144,546	203,093	4.0%
2016	1,263,436	146,969	208,295	2.6%
2017	1,313,294	150,402	216,570	4.0%
2018	1,319,475	153,396	223,597	3.2%
2019	1,372,880	157,419	228,878	2.4%
2020	503,283	161,305	209,037	(8.7%)
2021	607,070	164,758	218,415	4.5%
2022	1,174,076	171,447	227,566	4.2%
2023 A/E	1,268,520	175,854	245,872	8.0%
2024F	1,335,160	180,335	257,428	4.7%
2025F	1,385,250	184,090	268,497	4.3%
2026F	1,422,652	196,927	275,747	2.7%

Source: IRAC; PEI Department of Finance; PEI Department of Transportation & Infrastructure; Tourism PEI; Statistics Canada; The Conference Board of Canada, Prince Edward Island Travel Markets Outlook to 2027, 05/09/2024

Across 2018-2023, Borden-Carleton has represented between 3.2% and 4.7% of total PEI retail gasoline volumes^{17,18}. Excluding 2020 and 2021 as exceptional due to COVID-19, the region has represented a five-year historical average of 4.1% of PEI volumes since 2018^{17,18}.

¹⁷ Source: IRAC Annual Report – 2008, 2015, 2018, 2019, 2020, 2021, 2022, 2023

¹⁸ Source: Kalibrate Canada, Inc., Regional Data, Borden Carleton

Using this average, forecast 2024-2026 retail gasoline volumes are as summarized in the below table:

Borden-Carleton Forecast Retail Gasoline Volume

(000's liters)	2024F*	2025F*	2026*F
PEI Volume	257,428	268,497	275,747
Five year historical average % PEI volume (COVID-19 exclusive)	4.1%	4.1%	4.1%
Borden-Carleton volume	10,683	11,142	11,443

Source: IRAC; PEI Department of Finance, PEI Department of Transportation & Infrastructure; Tourism PEI; Statistics Canada; Deloitte Analysis; The Conference Board of Canada, Prince Edward Island Travel Markets Outlook to 2027, 05/09/2024

Using this methodology, retail gasoline volumes in the town of Borden-Carleton can be expected to increase at a four-year total growth of 29.2% (2,907,228 liters) to 11,433,223 liters by 2026.

8.0 Conclusion

Based on our analysis of the Borden-Carleton market, the expected growth in demand for gasoline could potentially support an additional gas station in the community. The proposed project would add a modernized gas and convenience offering to the township of Borden-Carleton, its residents, and tourists, providing in demand services and offerings either no longer being offered (Irving Oil rewards programs) or in limited supply in the region (potential EV chargers, truck and motorcoach parking).

Under the proposed methodology in this report discussed in prior sections, retail gasoline volumes in Borden-Carleton are estimated to increase to 11,433,223 liters by 2026, representing a total increase of 1,975,400 incremental liters over 2022 gasoline volumes. These incremental liters would be close to the lowest individual station sales in the region in 2022²⁰. No single location in the township of Borden-Carleton would be guaranteed these volumes and the proposed location would be required to compete for and win these new liters through competition with existing operators in the township.

²⁰ Source: IRAC public comments, Ceretti's and Howatt's letters of opposition

9.0 Restrictions and Limitations

Neither Consultant nor this written communication will express an opinion or any other form of assurance with respect to any matters as a result of the performance of the Services, including, without limitation, concerning the feasibility or achievability of any forward-looking information. The observations described in this written communication do not constitute in any way a recommendation by Deloitte.

Observations are made on the basis of economic, industrial, competitive and general business conditions prevailing as at the date hereof. In the analyses, we may have made assumptions with respect to the industry performance, general business, and economic conditions and other matters, many of which are beyond our control, including government and industry regulation.

The analysis is based on facts and statistics as provided by publicly available sources including the Conference Board Canada, Statistics Canada and various provincial government agencies in addition to database exports from Kalibrate Canada Inc. and assumptions disclosed and discussed herein. It is important to note that changing these assumptions may alter the outputs and conclusions contained in the report. We believe that our analyses must be considered as a whole and that selecting portions of the analyses, or the factors considered by it, without considering all factors and analyses together, could create a misleading view of the issues related to the report. Amendment of any of the assumptions identified throughout this report could have a material impact on our analysis contained herein. Should any of the major assumptions not be accurate or should any of the information provided to us not be factual or correct, our analyses, as expressed in this report, could be significantly different.

Consultant did not receive warranty on or independently verify the accuracy of information provided by sources used for the preparation of the analysis and Deloitte shall not be held liable for any damages arising from its use. Deloitte does not assume any responsibility or liability for losses incurred by any party as a result of the circulation, publication, reproduction or use of this analysis contrary to its intended purpose, namely, to provide an overview of research and analysis to assess D.P. Murphy's petroleum retail outlet license application considering the criteria we understand to be considered as part of the application process in introducing an additional petroleum retail outlet in Borden-Carleton, Kings County, Prince Edward Island. This analysis (including references to it) nor any portions thereof (including without limitation the identity of Deloitte or any individuals signing or associated with this report, or the professional associations or organizations with which they are affiliated) shall be disseminated to third parties by any means or included in any document without the prior written consent and approval of Deloitte. Our report and work product cannot be included, or referred to, in any public or investment document without the prior consent of Deloitte.

Appendices

JUNE 20, 2024

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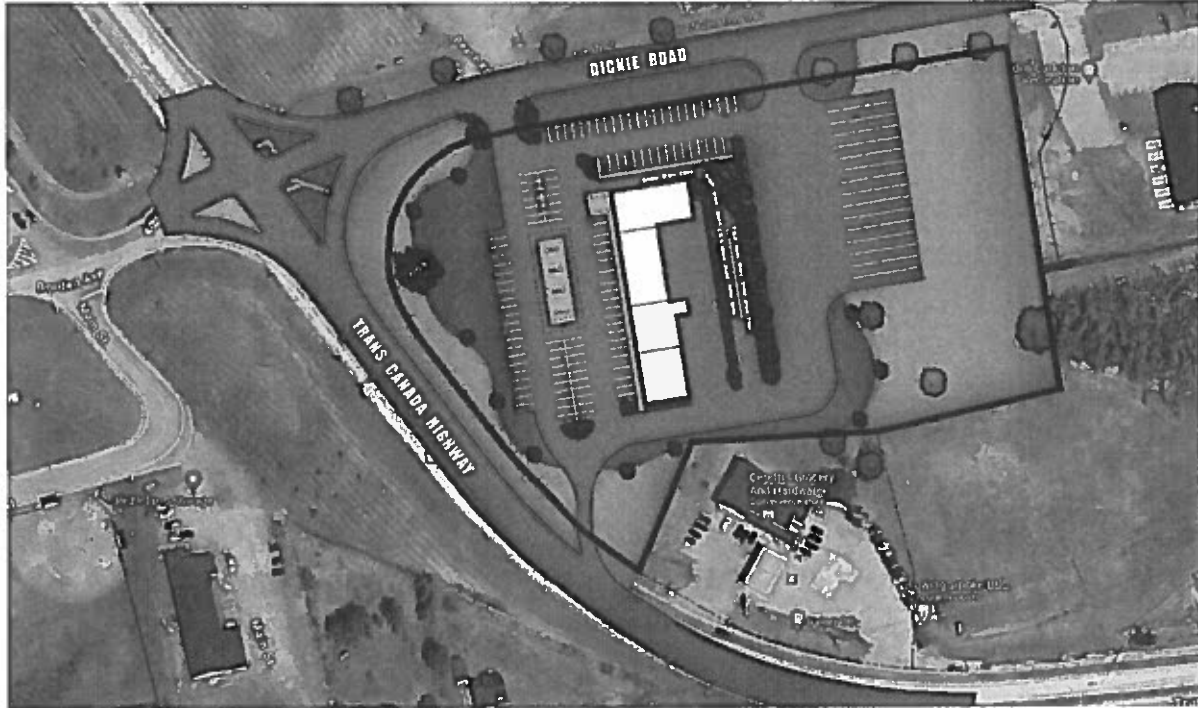
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Appendix II – Site Location



Deloitte

About Deloitte

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee ("DTTL"), its network of member firms, and their related entities. DTTL and each of its member firms are legally separate and independent entities. DTTL (also referred to as "Deloitte Global") does not provide services to clients. In Canada, Deloitte refers to the Canadian member firm of DTTL and related entities that operate using the "Deloitte" name in Canada and their respective affiliates. Certain services may not be available to attest clients under the rules and regulations of public accounting. Please see www.deloitte.com/about to learn more about our global network of member firms.

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JUNE 20, 2024



**Transportation
and Infrastructure**

**Transports
et Infrastructure**



Office of the Minister

PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

July 8, 2024

Mr. Jim Wentzell, CAO
Town of Borden-Carleton
20 Dickie Road
P.O. Box 89
Borden-Carleton, PE C0B 1X0

Dear Mr. Wentzell,

On June 21st, a joint press release was circulated highlighting the Government of Canada and the Province signing the Canada Community Building Fund agreement for 2024-2034. The Canada Community Building Fund (CCBF) will provide \$94.5 million in the first 5 years, creating predictable funding that helps incorporated municipalities build or revitalize their public infrastructure. As was the case with the previous agreement, the Prince Edward Island Infrastructure Secretariat (IS) will be responsible for the administration of this fund.

In the near future, you will receive several important pieces of information from the Infrastructure Secretariat (IS) to expedite the flow of this funding. IS will be providing further information regarding the process municipalities will need to follow to enable the release of funds each year.

Your municipality is expected to receive \$500,000 over the period of 2024/25 to 2028/29. As you are aware the funds available may vary from the allocations as the Province may make adjustments in allocations to reflect such events as the establishment of new incorporated municipalities, merging of incorporated municipalities, or similar circumstances which result in municipal population changes.

We look forward to continuing to work with you as we write the next chapter in the history of this highly successful program, delivering infrastructure investments for the benefit of all Islanders.

Please accept my best regards.

Sincerely,

Ernie Hudson
Minister

Jim Wentzell

From: Curtis Lumsden <cslumsden@gov.pe.ca>
Sent: June 21, 2024 3:16 PM
To: Curtis Lumsden
Subject: CCBF Agreement

Good Morning,

As you may know, the Government of Canada and the Province signed the CCBF agreement for 2024-2034. As with the previous term of this program, the Infrastructure Secretariat will be responsible for the administration of this fund. Any questions regarding the program can be directed to me.

As you also may have heard, there is a new component of this program related to housing and we'll be sharing the details of this with municipalities in the near future. The Infrastructure Secretariat is now developing the Capital Investment Plans and the funding agreement to go along with the new term of the CCBF agreement and this, along with your allocation amount, will be shared soon. There will be information sessions coming up so stay tuned for information regarding this as well. We have lots of information to share and look forward to working with you on your new and continuing CCBF projects.

Any questions let me know,
Curtis

Curtis Lumsden, BSc, BScAR | CCBF Project Officer
PEI Infrastructure Secretariat
Department of Transportation and Infrastructure
85 Fitzroy Street, Suite 301, Charlottetown, PE C1A 1R6
Office: (902) 368-6637 | Cell: (902) 218-8795 | Fax: (902) 620-3383



New funds for municipal infrastructure

Share this page:

[Feedback](#)

A \$200-million federal government investment over ten years will help PEI's communities build and revitalize essential infrastructure for community well-being, growth and housing.

The Government of Canada and the Province signed the Canada Community-Building Fund (CCBF) agreement for 2024 to 2034. Municipalities across PEI can use the funding towards their local infrastructure priorities.

"The Canada Community-Building Fund funding from the Government of Canada will support economic growth, community well-being, job creation and resiliency to the impacts of climate change and natural disasters. The investment will help to build new homes and the required infrastructure that our communities need to be vibrant healthy communities."

- Premier Dennis King

In PEI, 57 municipalities can fund projects across 19 categories such as drinking water, waste management, and energy systems. Funding also supports road and bridge improvements in incorporated areas.

“PEI’s road network is the backbone of our economy that supports our quality of life,” said Ernie Hudson, Minister of Transportation and Infrastructure. “Our roads are essential for exporting and moving our goods to market and bringing essential goods to Islanders. CCBF will help to keep roads and bridges in incorporated areas safe and dependable for everyone.”

The agreement encourages local governments to create infrastructure that boosts housing development and supports housing affordability for Islanders.

“Our communities have welcomed a growing population but need new investments in critical infrastructure to keep up with this growth,” said Rob Lantz, Minister of Housing, Land and Communities. “As we work to remove barriers to home building and housing availability and affordability, this investment will complement existing provincial programs. This is a generational investment that will build sustainable, inclusive communities.”

Municipalities will receive information about their funding allocations this summer and funds will be distributed by the end of 2024. Over the first five years of the agreement, PEI will receive \$94.5 million.

Under previous agreements, PEI received CCBF funding of \$294 million from 2005 to 2023.

Examples of projects funded included building wastewater systems for new housing in O’Leary, upgrading sewer lagoons in St. Peter’s Bay, improving active transportation pathways in Cavendish, and protecting public spaces at Victoria Park in Charlottetown.

Media contact:

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Office of the Premier

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Transportation and Infrastructure

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April Gallant

Housing, Lands and Communities

aldgallant@gov.pe.ca



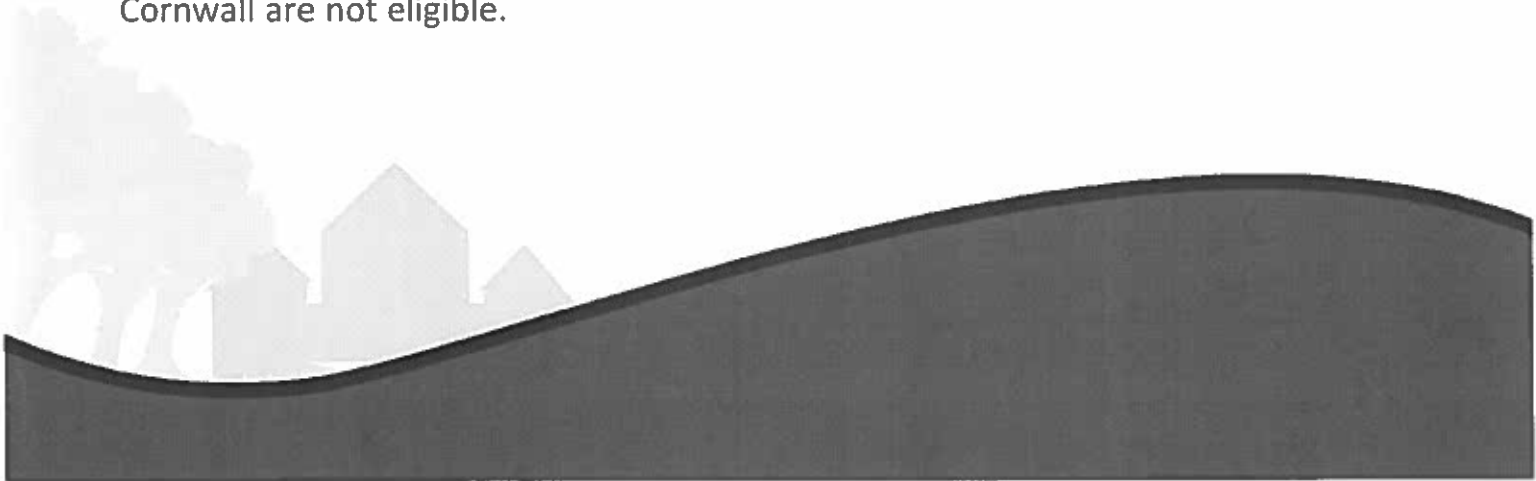
FEDERATION
of
PRINCE EDWARD ISLAND
MUNICIPALITIES

MUNICIPALITIES
build Communities

PROGRAM ELIGIBILITY

Developers, including but not limited to municipal governments, private corporations, and non-profit organizations, in Prince Edward Island whose lands are serviced or will be serviced by connecting to an existing municipal central wastewater and/or a municipal water utility are eligible for funding under the MIF.

The Cities of Charlottetown and Summerside and the Towns of Stratford and Cornwall are not eligible.



List of Eligible Municipalities

Towns

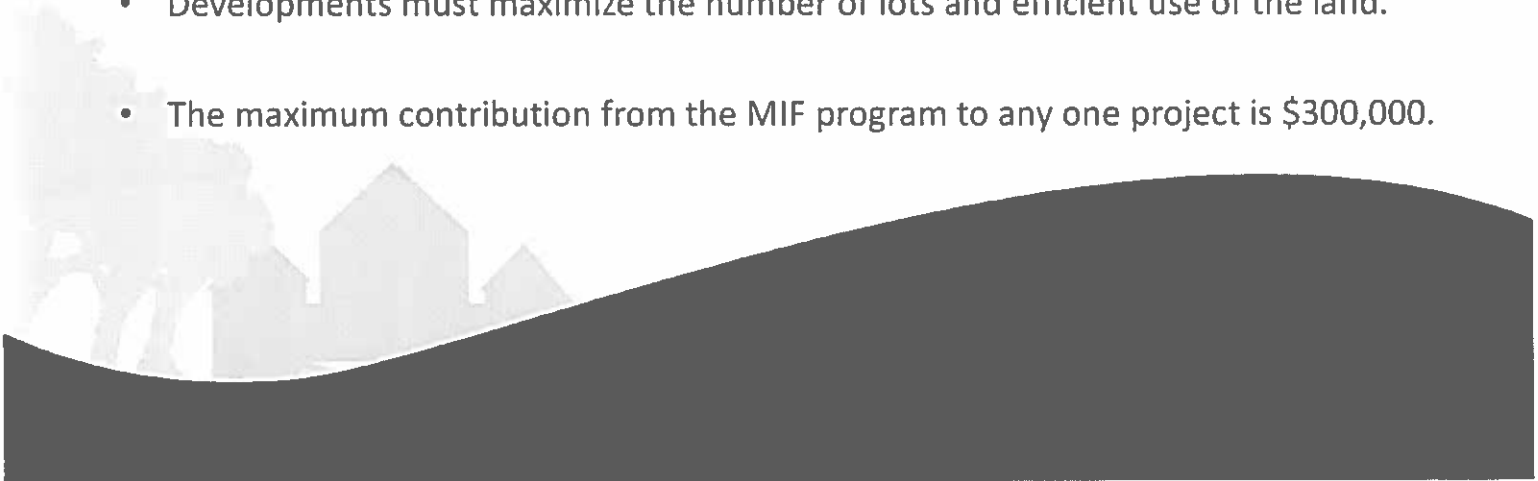
1. Alberton
2. Borden-Carleton
3. Kensington
4. North Rustico
5. O'Leary
6. Souris
7. Three Rivers
8. Tignish

Rural Municipalities

1. Abram-Village
2. Crapaud
3. Hunter River
4. Kinkora
5. Miscouche
6. Morell
7. Mount Stewart
8. Murray Harbour
9. Resort Municipality
10. St. Peters Bay
11. Tyne Valley
12. Victoria
13. Wellington

MIF Terms and Conditions

- The MIF will fund municipally owned central water and wastewater systems, public roads and sidewalks (the “Infrastructure”). The development of new central water or wastewater systems will not be eligible – only the extension of existing municipal systems.
- The development must be completed within a municipality that provides central wastewater and/or water services.
- Developments must maximize the number of lots and efficient use of the land.
- The maximum contribution from the MIF program to any one project is \$300,000.



The Grant Structure

Number of lots	Grant per lot
2-5 lots	\$10,000 per lot
6-10 lots	\$12,000 per lot
11-20 lots	\$15,000 per lot



QUESTIONS (DISCUSSION ITEMS) FROM MEMBERS OF COUNCIL

Some of the Agenda items suggested by members of Council are already on the Agenda under Old Business or are In Camera Discussion items

Other suggestions, I have listed under a new category on the Agenda. Some of these items we have some background information.

12.1 Committee Structure (Randy)

The present Committee structure was created before the MGA and at a time when Chairs of Committees and committees directed staff. That is no longer the case as all staff are hired and directed by the CAO. Over the last number of years, all issues have been dealt with directly by Council or Council as A Committee of the Whole.

The mayor will lead a discussion on the role of committees and possible new direction and ways Council members can help the Town to have a voice in provincial decisions

12.2 Gateway Days (Ashley)

Gateway Days hasn't occurred in the Town for a number of years and there is no existing Community effort to revitalize it. Staff hadn't plan on staging activities. The Legion is taking over having a Sept Dance. There used be a Bridge fest as well.

12.3 Lights at Rail Park (Nicole)

Lights at the Rail Park are a provincial responsibility. Both the Mayor and the CAO have had conversations with the Dept of Finance and with Steven Yeo (Dept of Transportation). An RFP is being issued for replacement of half the lights this year. The challenge is the same light fixture is no longer manufactured and to find something that will fit the same bases. The replacement is in the works but procurement has to go through a tender process due to the \$\$\$\$\$ involved.

12.4 Marine Rail Park (Randy)

The Rail Park is a "gem" to both the town and the province. The number of persons and tour buses is increasing each year. There is great potential to have more economic development at the park, but it will require resources that the Town doesn't have. The Lighthouse needs to have siding installed. We staff the Park during the summer months but only able to do so by receiving provincial employment grants.

The province and Federal government should be partners in the development of the park.

12.5 Overnight Parking of RVS (Larry)

Letters have been sent to all business and organizations with Parking Lots advising that the Town does not permit Overnight Parking by RV's and Travel Trailers.

12.6 Purchase of Gravels- Under New Gazebo (Randy)

The province has installed the posts and roof of the new Gazebo. It has also been painted by staff. Should the town have gravels placed under the Gazebo to curtail grass growth. This should be done before a base is built. In addition, is it planned to have electricity installed at the Gazebo?

12.7 Use of Drones in the Town (Randy)

According to Canada's national aviation authority, Transport Canada Civil Aviation (TCCA), flying a drone is legal in Canada,

The following rules apply to all drone operations:

- All drones that weigh between 250 g and 25 kg must be registered with **Transport Canada**. Pilots must mark their drones with their registration number before they fly. All pilots must get a drone pilot certificate.
- Fly your drone where you can see it at all times
- Fly below 122 meters (400 feet) in the air
- Fly away from bystanders, at a minimum distance of 30 meters for basic operations
- Do not fly at the site of emergency operations or advertised events
- Avoid forest fires, outdoor concerts, and parades
- Do not fly within 5.6 kilometres (3 nautical miles) from airports or 1.9 kilometres (1 nautical mile) from heliports
- Fly far away from other aircraft
- Do not fly anywhere near airplanes, helicopters, and other drones
- Always respect the privacy of others while flying

General Comments

"Stuff" happens in the Town every minute of the day. If a member of Council is approached by a resident about an issue that you don't have the information to respond refer that person to the Town office, or if there is information or an update on a subject or issue that you would like to receive, call the CAO or email the CAO.

We want to keep residents informed and Councils informed. Please don't wait for a Council meeting to ask a question.

We are behind 2 issues of the newsletter and using the newsletter is a good way to keep citizens informed. Jim.