



Town of Borden-Carleton

Minutes

July 13, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Eric Stewart.

ALSO, PRESENT: Interim Chief Administrative Officer Jim Wentzell
One (1) Citizen

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Councillor Larry Allen, Seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the June 08, 2021 regular Council meeting be adopted as presented.

Moved by Councillor Larry Allen, Seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor **Nicole Arsenault** read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 6-0

The CAO will discuss with the RCMP about activities being held in the Town i.e. Police Dog training so the Town Office will be after to respond to calls that may come to the office.

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 6-0

The CAO reported that the Province has approved a 50% grant towards the cost of Bunker Gear for the Fire Dept. Additional funding is being sought as well as a contribution from the Fire District.

Recreation/Arena Reports:

5.3 **Recreation/Arena Reports:** Report included in package.

5.3.1 Community Awards presented on Canada Day

5.3.2 Discussion Plaque Program for Memorial Park.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault

CARRIED 6-0

COMMUNITY AWARDS 2021

The following awards were presented by the Mayor during Canada Day ceremonies at the Fire Hall.

Most Improved Property – Trent and Kathy Paynter Trent and Kathy have invested so much time into their property the past few years and the hard work has paid off. They have their own little piece of paradise!

Best Overall Property – Trent and Tanya DesRoche Trent and Tanya have a beautiful yard from the sidewalk to the backyard. So much time and effort is put into it and this award is well deserved.

Youth of the Year – Kirstin Bryanton Kirstin has volunteered so much of her time to helping out with many Town events since she was in Elementary school. She has been involved in Canada Day, Gateway Days, Winter Carnival as well as the summer reading programs put on by our library. This year she will be entering grade 12 and will serve as co-editor of the year book.

Volunteer of the Year- Mitch MacDonald Mitch has been a huge part of our local legion for many years. The time and dedication he has put in is amazing. He is always there to help set up and take down equipment and tables and can answer any question we have about the legion. His involvement is one that will not be forgotten and is something to be extremely proud of.

Neighbor of the Year – Southside Minor Hockey Association Even during a pandemic, the members of the Southside Minor Hockey Association showed up and worked endless hours to ensure that the children involved could still look forward to playing the game they love. From the hours they put in at the rink managing, coaching or volunteering as a COVID liaison to the hours spent away doing up schedules and operational plans the members of this Association proved that they can handle any situation.

Citizen of the Year- Shawn Jessome As many people know, Shawn has been a member of the Borden-Carleton Fire Department for 28 years. He started out following in his father's footsteps and has since worked his way up to the chief position. He puts in countless hours going to calls, cleaning the trucks, doing paperwork, fundraising, doing events and many other tasks and jobs that may need to be done. He is a proud member of our fire department and an important resident in the Town.

Memorial Park

The CAO sought clarification in respect to the meaning to the name of Memorial Park, improvements to be carried out and comments on how citizens may have plaques erected on the monument at the Park.

5.4 Properties and Planning Report:

5.4.1 List of Planning Concerns to be sent to Lands Matter Planning Committee.

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laura Palmer-Thompson, seconded by Councillor Eric Stewart.

CARRIED 6-0

It was noted that both Councillor Laurel Palmer-Thompson and Councillor Barb Wood spent considerable time making up the Flower Planters and Flower Pots for beautification of the Town.

5.5 Finance and Administration Report: Report included in Package

5.5.1 Zoning Issues including violations

It was duly moved and seconded that the Finance and CAO's report be accepted as presented

Moved by Councillor Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 6-0

The CAO outlined to members of Council a number Zoning issues in the Town, whereas work has been completed but permits have not been issued. He is following up with the property owners and the Town's Development Officer.

5.6 Public Works/ Streets and Lights Report: Verbal Report.

5.6.1 Status- Meeting Request with Minister of Transportation

Councillor Barb Wood gave a verbal report on the activities of the Public Works/Streets and Lights Committee

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicolle Arsenault

CARRIED 6-0

5.7 Water and Sewer Report: Report included in Package.

Councillor Randy Ahearn presented the Water/Sewer Report as prepared by Alan Nesbit.

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Larry Allen.

CARRIED 6-0

It was noted that the motor in Well 3 had failed and to replace this motor/pump would cost between \$8,000 - \$15,000. This is an unbudgeted expense for 2021/22

EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC For Information purposes only.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee. Representatives of DBC participated recently in an Events committee meeting held in June. For information purposes only.

7. CORRESPONDENCE

INFORMATION ITEMS:

7.1 **Dept of Transportation**- Denying the Town's request to do a fund raiser at the Borden-Carleton testing site due to traffic safety and a public relations perspective.

7.2 **Dept of Transportation** – Making it clear that Speed bumps would not be permitted on Dickie Road.

7.3 **PEI Infrastructure Secretariat** – Advising the Gas Tax allocation for 2021-22 in the amount of \$100,000 has been transferred to the Town. (An additional \$100,000 for 2019/20 will be received in August)

7.4 **PEI Pride Festival 2021** – Advising that Pride Week is July 17-25th and requesting that a Pride Flag be flown in the Town that week. It was agreed that the Pride Flag be flown at the Fire Hall during Pride Week.

7.5 **Environment, Energy & Climatic Action** – Outlining Changes to the Regulations of Water and Wastewater under the Water Act that will have an impact on municipal utilities.

7.6 **Hon Jamie Fox** – Update on proposals received in respect to the Fabrication Yard.

ACTION ITEMS:

8. UNFINISHED BUSINESS

8.1 RCMP Policing Extended Service Agreement

It was reported that staff from the Department of Justice and Public Safety met today with the Mayor and CAO and that the Town's request for a reduction in Policing costs will be presented to Treasury Board on July 29 2021.

8.2 Housing Development Update: (will be discussed In- Camera)

8.3 Water Tower Project

8.3.1 Requirement to Engage PEI Engineer for Permitting Purposes

It was duly moved and seconded that Luc Van Huli of WSP be hired to perform engineering services for Improvement to the Water Storage Tower at an estimated cost of \$10,500 plus HST.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Larry Allen

CARRIED 6-0

8.4 Covid Warrior Nominations

It was duly moved and seconded that Jackie Noonan, Kendra Noonan, and the Borden-Carleton Fire Dept be nominated for a COVID Warrior Award.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

8.5 Gateway Days Update (PEI Events Innovation Fund)

A poster outlining the Gateway Days various events was circulated to members of Council. Events planned include Corn/Mussel Boil, Fireworks, Co-ed Softball tournament, Ellis Family Band, Bike Rodeo, Chocolate Bar & Prize Bingo.

9. NEW BUSINESS

9.1 Trails Funding Application

It was duly moved and seconded that Council approve the action of the CAO to submit a grant application to the Active Transportation Committee for Trail Development in the Town with a budget of \$509,283 plus HST

Moved by Councillor Laura Palmer-Thompson, seconded by Councillor Nicole Arsenault.

CARRIED 6-0

9.2 CRA authorization for Council & Staff

MOTION 2021-07-02: It was duly moved and seconded;

Whereas the Town of Borden-Carleton is registered with CRA with Business number 108125220 with two divisions Community of Borden 0001 and Gateway Arena 0002; and

Whereas there are no person presently on Town Council and no person presently employed by the Town, that are authorized persons on the list CRA has for the Town's Business Accounts; and

Whereas the Town has filed several GST/HST returns recently with CRA; and

Whereas the CRA will not accept these returns signed by the CAO because he is not recognized by CRA as an officer of the Town;

Therefore Council hereby requests that the CRA add to the list of Owners on the Business account of the Town of Borden-Carleton and Gateway Arena the following members of Town Council:

Mayor	Charles Mackenzie
Deputy Mayor	Randy Ahearn
Councillor	Larry Allen
Councillor	Nicole Arsenault
Councillor	Eric Stewart
	Laura Palmer-
Councillor	Thompson
Councillor	Barbara Wood

and, Therefore Council hereby request that the CRA add to the list of Officers and Administrators the following persons;

CAO	James Wentzell (Level 3)
Recreation Director	Holly Bernard (Level 2)

Whereas the above information above, along with several GST/HST returns were filed by the CAO with CRA Summerside, PEI on June 16, 2021;

Therefore, the CRA be requested to accept the documentation filed by the CAO , and that the Owners (Members of Council) be updated, and that the Officers of the Town be updated (CAO & Recreation Director) ; and

Therefore, the CRA be requested to accept and process the 13 GST/HST returns for account 108125220RT0001 and the 7 GST/HST returns for account 101812520RT0002

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 6-0

9.3 Province of PEI Tax Sale Notification Process.

It was duly moved and seconded that the Dept of Finance and Taxation be requested to include in their Tax Sale process the notification to municipalities of any pending tax sales in the municipality prior to the sale taking place.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Eric Stewart

CARRIED 6-0

9.4 Discussion: Canada Community Revitalization Fund (Possible projects to consider & possible involvement of the CDC)

The CAO submitted a list of possible projects to be submitted under the new Canada Community Revitalization Fund. A meeting would also be held with the CDC to discuss ways they could assist the Town with major projects.

9.5 Extension of the Municipal Funding Agreement

MOTION # 2021-07-03: It was duly moved and seconded;

Whereas the Town of Borden-Carleton along with several other municipalities entered into a Memorandum of Understanding (MOU) with the Government of Prince Edward Island regarding a municipal funding model for a five-year period from April 01, 2017 and expiring on March 31, 2022; and

Whereas notwithstanding that the original Agreement was not signed by the Town of Borden-Carleton, both the Province of Prince Edward Island and the Town of Borden-Carleton accepted that the Town was considered a party to the Agreement; and

Whereas, the Revenue Sharing MOU includes a provision allowing, by mutual agreement of the parties, the extension of the MOU for an additional one-year period past March 31, 2022;

Therefore, Be It Resolved that the Town of Borden-Carleton, should the other parties be agreeable, implement the one-year extension to the term of the MOU as enabled in the MOU.

Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 6-0

10. IN CAMERA -MGA Section 119

MGA 119 (e) Contractual Discussions

It was duly moved and seconded that Council Go into Camera to discuss Contractual items pertaining to Proposals received for Housing Development in the Town.

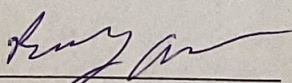
Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen

CARRIED 6-0

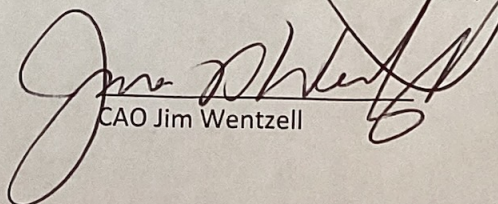
Council went into Camera at 9:40pm

Council Returned to Open Session at 10:00pm

There being no further business to come before the meeting, the meeting adjourned at 10:00pm



Mayor Charles Mackenzie



CAO Jim Wentzell