



Town of Borden-Carleton

Regular Council Meeting Minutes

Jan 12th 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenaault,

ALSO, PRESENT: Interim Chief Administrative Officer Jim Wentzell
General Public -1

1. CALL TO ORDER:

Mayor Charles Mackenzie called the meeting to order at 7:00 pm

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the Agenda be adopted as presented

Moved by **Councillor Larry Allen**, Seconded by **Councillor Nicole Arsenaault**.

CARRIED 5 - 0

3. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No declaration of Conflict of Interest was made at this meeting.

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the November 10, 2020. Special Meeting November 13, 2020 and Special Meeting Jan 5th, 2021, regular council meeting be adopted as presented.

Moved by **Deputy Mayor Randy Ahearn** Seconded by **Councillor Larry Allen**.

CARRIED 5 - 0

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Barb Wood read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by **Councillor Barb Wood**, Seconded by **Deputy Mayor Randy Ahearn**.

CARRIED 5 - 0

Fire Report: Report included in package. Councillor Barb Wood presented the Fire Report as submitted by Fire Chief Shawn Jessome.

It was duly moved and seconded that the Fire Report be accepted as presented

Moved by **Councillor Barb Wood** Seconded by **Councillor Larry Allen**.

CARRIED 5 - 0

It was duly moved and seconded that the Council approved the appointment of Madison Jessome, Carson MacTavish, and Jover Reyes as members of the Borden-Carleton Fire Department.

Moved by **Councillor Barb Wood** Seconded by **Deputy Mayor Randy Ahearn**

CARRIED 5 - 0

Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the Recreation report submitted by Recreation Director Holly Bernard.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by **Councillor Larry Allen** Seconded by **Councillor Nicole Arsenault**.

CARRIED 5 - 0

Properties & Planning Report: Rezoning KAO RV Campground

Councillor Laurel Palmer-Thompson presented the Properties and Planning Report of the public hearing held Jan 5, 2021 and the committee meeting held on Jan 11, 2021. The meeting held on Jan 11th also included a report from the Planner Greg Morrison as a result of the discussions held on Jan 5th, 2021.

It was duly moved and seconded that the Properties Report be accepted as presented.

Moved by **Councillor Laurel Palmer-Thompson** Seconded by **Councillor Barb Wood**

CARRIED 5 - 0

The chair reported that the Properties and Planning Committee were recommending Council approve the Rezoning of PID# 778936. Upon discussions with Derek French, Planner and Allan Aitken, Transportation, Infrastructure and Energy Council may wish to amend the recommendation contained in the Planner's report.

DOT advised the CAO that they would permit businesses along the Trans Canada Hwy to only double in size and that access would only be given to one Property #

It was duly moved and seconded that Council:

Amend Appendix 1 – General Land use Plan of the Official Plan in order to change the designation for a ***portion of PID# 778936 not to exceed 6.28 acres*** from Residential to Commercial; and

Amend Appendix "A" Zoning Map of the Zoning and development Bylaw in order to rezone ***a portion of PID# 778936 not to exceed 6.28 acres*** from the Residential (R) Zone to the Highway Commercial (C) Zone

-subject to development agreement being in place that includes but not limited to the following:

- a site plan and survey showing the area of PID# 778936 to be re-zoned and consolidated with PID# 563551, the intended set backs from adjoining properties and a landscaping plan satisfactory to Town Council; and subject to:

-Access approval form the Provincial Department of Transportation, Infrastructure and Energy that includes the expanded property.

Moved by **Laurel Palmer-Thompson** Seconded by **Councillor Bard Wood**.

CARRIED 5 – 0

CAO's Finance and Administration Report: Reports included in package.

Councillor Nicole Arsenault presented the Town's financial report.

It was duly moved and seconded that the Finance and Administration Report for December 2020 as prepared by the Interim CAO be approved

Moved by **Councillor Nicole Arsenault** Seconded by **Councillor Bard Wood**.

CARRIED 5 - 0

Public Works/ Streets and Lights Report: Councillor Nicole Arsenault presented the report for the month of December 2020.

Moved by **Councillor Nicole Arsenault** Seconded by **Councillor Barb Wood**

CARRIED 5 - 0

Water and Sewer Report: Deputy Mayor Rand Ahearn presented the report on the Sewer and Water Utility for the month of December 2020.

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by **Deputy Mayor Randy Ahearn** Seconded by **Councillor Larry Allen**

CARRIED 5 - 0

Destination Borden-Carleton: Councillor Laurel Palmer-Thompson advised council that the lighthouse at the Railway Park was inspected on Saturday January 9, 2021 and that the CAO will be looking into funding to bring the Lighthouse up to a point whereas an RFP can be issued for operating of an eating establishment at the Lighthouse.

An email from the CAO dated Dec 10, 2020 outlined the circumstances were by the Lone Oak Brewery Company was granted permission by the Province to install a temporary sign. Across from the Tim Horton's location. Permission was granted until March 31,2021.

It was duly moved and seconded that Destination Borden-Carleton report be accepted.

Moved by **Councillor Laurel Palmer-Thompson** Seconded by **Councillor Barb Wood**

CARRIED 5 - 0

6. CORRESPONDENCE:

6.1 DMA – Information on Provincial Top Up Grant

An email was received from the Province advising that the Town would be given a top up grant for 2018-2019 in the amount of \$26,573.00.

6.2 CBDC – Information on Atlantic Canada Certificate Sites Program

6.3 Gateway Glances – Newsletter for 2021 was circulated

6.4 Darrell & O'Connell Wood requesting sewer service to their property at 115 & 124 Industrial Avenue

It was agreed that the request for sewer service from Darrell & O'Connell Wood at Industrial Drive be referred to the Water/Sewer Utility Committee for study and recommendations/ back to council.

6.5 CAO Letter to Province Re: RCMP Options

A copy of the letter from the CAO to the Department of Justice dated Dec 16, 2020 requesting the Province to review the cost of Policing to the Town was circulated. No response to date was received from the Province.

7. UNFINISHED BUSINESS

7.1 Vacancy on Council – CAO circulated to council steps to be taken in respect to a vacancy that occurs on Municipal Council. It also advised that Council would be required to set up a by-election or request the Minister for an approval not to fill the position

It was duly moved and seconded that the Council request that the Minister of Fisheries and Communities grant permission to the Town of Borden-Carleton to delay compliance with Section 60 of the MGA, holding a By-Election for a vacancy on Town Council, to be reviewed by June 30, 2021.

Moved by Deputy Mayor Randy Ahearn Seconded by Councillor Larry Allen

CARRIED 5 - 0

7.2 Housing Development Options – The CAO reported that he was still gathering information on various Town owned properties to be considered for possible Housing projects in the town.

8. NEW BUSINESS

8.1 Loan from Sewer/Water Utility: CAO reported that the repayment of the \$75,000.00 loan the Town obtained from the Water/Sewer Utility in October 2017 did not have a formal repayment process.

It was duly moved and seconded that the council approve the repayment of the loan from the Water/Sewer Utility in accordance to the repayment schedule circulated by the CAO

Moved by Deputy Mayor Randy Ahearn Seconded by Councillor Barb Wood

CARRIED 5 - 0

8.2 Budget 2021/22:

Municipalities in PEI are required to submit Tax Rates to the Province by March 31st of each year. The CAO stated that the Budgeting process would take place over the next two months.

8.3 Building regulations/ Permit 2021

An email dated Jan 11, 2021 was received by the CAO advising that the National Building Code is scheduled to apply to all single family and duplex structures in March 2021 and there will be co-ordination with Development Permits issued by Municipalities.

9. IN CAMERA -MGA Section 119 (d) Human Resources matters

It was duly moved and seconded that council move IN CAMERA to discuss a Human resource matter as permitted under Section 119 (d) of the Municipal Government Act

Moved by Councillor Larry Allen Seconded by Deputy Mayor Randy Ahearn

CARRIED 5 - 0

Council moved IN CAMERA at 8:58 pm

10. Return to Open Session

It was duly moved and seconded that the Council return to open session.

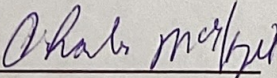
Moved by Deputy Mayor Randy Ahearn Seconded by Councillor Larry Allen

CARRIED 5 - 0

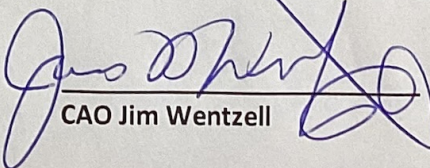
Council returned to open Session at 9:30 pm

ADJOURNMENT:

There being no further business Mayor Charles Mackenzie adjourned the meeting at 8:30 pm.



Mayor Charles MacKenzie



CAO Jim Wentzell