



Town of Borden-Carleton

Minutes

May 10, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Laurel-Palmer Thompson, Councillor Larry Allen

Regrets: Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood

CARRIED 5-0 (R#05-10-01)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the March 15 2022 regular Council meeting be adopted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#05-10-01)

It was duly moved and seconded that the minutes of the March 29 2022 special Council meeting be adopted as presented.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood.

CARRIED 5-0 (R#05-10-01)

It was duly moved and seconded that the minutes of the April 19 2022 special Council meeting be adopted as presented.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0 (R#05-10-01)

It was duly moved and seconded that the minutes of the April 26 2022 special Council meeting be adopted as presented.

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen.

CARRIED 5-0 (R#05-10-01)

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor **Nicole Arsenault** presented the Police Reports for March and April as submitted by the RCMP.

It was duly moved and seconded that the **Police Report** be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0 (R#05-10-01)

Fire Report:

There was no Fire Chief's report for the month.

Recreation/Arena Reports:

5.3 Recreation/Arena Reports: The Recreation director's report was circulated to members of Council.

It was duly moved and seconded that the **Recreation/Arena Report** for the month of February be accepted as presented.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0 (R#05-10-01)

5.31 Recreation Rental Rates July 1, 2022 – June 30, 2023

Members of Council agreed to the rental rates for indoor facilities (winter and summer), however did not approve rental rates for use of the town's outdoor facilities.

5.32 Special Events and Activities Guidelines

The CAO circulated a draft understanding of staff's role in the planning and implementation of special events. It was noted that there was no response to the call of volunteers that was published in the newsletter.

It was agreed that the Events Committee would meet at 7:00pm on Tuesday May 17, 2022 to discuss Canada Day activities.

5.33 Community Awards Guideline

The CAO circulated the Community Awards criteria used by the Town. It was noted that this year a nomination form will be used and past winners aren't eligible to receive any of the awards.

Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was noted that the CAO was arranging for gardening services by contract for the Town this season. The Beautification Committee would be working with the CAO to promote an Adopt a Flower Pot campaign.

Minutes of a Planning Board meeting held on April 26 2022 was circulated to members of Council.

It was duly moved and seconded that the Properties and Planning Report for the month of April be accepted as presented.

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#05-10-01)

5.5 Finance and Administration Report: Report included in Package.

5.51 Cash Flow Report April 2022

5.52 Disbursement Listing April 2022

The CAO presented the CAO & Finance Report for April

Included in the report was a list of cheques and disbursements for the month of April totaled:

Town \$82,639.51

Arena \$12,649.53

Utilities \$18,886.41

It was duly moved and seconded that the Finance Cash Flow And Disbursements Report for April be accepted as presented

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood.

CARRIED 5-0 (R#05-10-01)

Included with the CAO's report was information from FPEIM on the Financial Shared Services pilot project being explored by various municipalities in the province.

5.6 Public Works/ Streets and Lights Report:

Councillor Barb Wood presented a verbal report on the activities of the Public Works/Streets and Lights Committee

5.61 Discussion: Signage Slow Down – We love our Kids

It was agreed that the Town erect in key areas of the Town signage that reads: Please Drive Slowly – We Love our Children.

5.62 Discussion: Special Clean Up May 28th

It was agreed that the Town would hold a special clean up day on Saturday May 28th for citizens of the Town as in past years.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 5-0 (R#05-10-01)

5.7 Water and Sewer Report:

Deputy Mayor Randy Ahearn gave a Water and Sewer Report for the month of April 2022

It was noted that the Water Tower upgrades would take place from mid-June to mid-July. The Town's insurers would be conducting an inspection of all Town facilities and properties in the next few weeks.

6. EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC.

Destination Borden-Carleton: Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee. It is planned that the CDC would be managing Phase 2 and Phase 3 of the Destination Borden-Carleton project.

7. CORRESPONDENCE

INFORMANTION ITEMS:

- 7.1 Borden-Carleton Newsletter – April 2022
- 7.2 Community Navigator – Inviting CAO to speak at their next meeting
- 7.3 Health PEI -Thanking all persons involved in keeping PEI safe during COVID-19
- 7.4 Municipal Affairs – Announcing a one-time property tax subsidy to residents for 2022. The subsidy is to offset the 5% increase in residential assessments for 2022 and applies to owner occupied residents only.
- 7.5 Province – Announcing \$10,000 funding for Fire Depts for 2022
- 7.6 Trans Canada Trail -advising their federal funding has been renewed for 2022

ACTION ITEMS

- 7.7 Borden-Carleton Senior's Group – Requesting permission to use the library one night per week for card games.
The CAO was requested to check with the Provincial Library Board for their approval of the use of the library by the Borden-Carleton Seniors

It was duly moved and seconded that the Borden-Carleton Seniors be granted permission to use the library once a week for the purpose of playing cards providing the provincial library and library staff are in agreement.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0 (R#05-10-01)

8. UNFINISHED BUSINESS

8.1 Housing Development Update

8.1.1 Memo & email from CAO – Housing Developments Update

The CAO circulated an update to members of Council in respect to each of the proposed developments planned for the Town and the issues with sewer services for various developments.

8.2 Trail Development Project

There was no report on the proposed Trail Development for the Town.

8.4 Request to Province to Take Over Town Roads

The CAO responded that no response to the Town's request had been received from the province. He agreed to follow up with the province and discuss snow removal of Town streets with them as well.

8.5 Atlantic Aqua Farms – Request to purchase land from the Town

The CAO advised Mr. Currie that their request would require a public meeting. Mr. Currie will confirm with the CAO if they wished to pursue their request to buy land from the town.

9. NEW BUSINESS

- 9.1 Appointment MEO and DEO for the 2022 municipal elections

It was duly moved and seconded that Jim Wentzell be appointed the CEO and Holly Bernard be appointed the DEO for the 2022 municipal elections.

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen

CARRIED 5-0 (R#05-10-01)

9.2 Development Permit Application – Change of Use – 233 Main Street

It was duly moved and seconded that the Council concur with the Development Officer and that Anne Pearce be issued a change of use permit to add a residential use in her commercial building at 233 Main St (PID 678037).

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Larry Allen

CARRIED 5-0 (R#05-10-01)

9.3 Development Permit Application – Addition -Dougay Electric Ltd

It was duly moved and seconded that the Council concur with the Development Officer and that Dougay Electric Ltd be issued a permit for a commercial addition to their commercial building at 11Muttart Lane (PID 211524).

Moved by Councillor Laurel Palmer- Thompson, seconded by Councillor Nicole Arsenault.

CARRIED 5-0 (R#05-10-01)

10. IN CAMERA -MGA Section 119

MGA 119(d) Human Resource Matters

It was duly moved and seconded that Council Go into Camera to discuss personnel matters as permitted under Section 119(d) of the MGA.

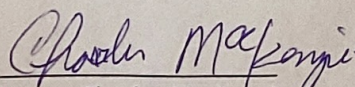
Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

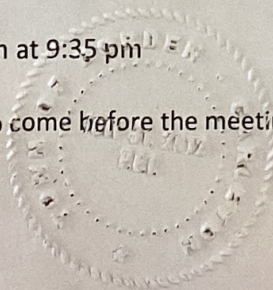
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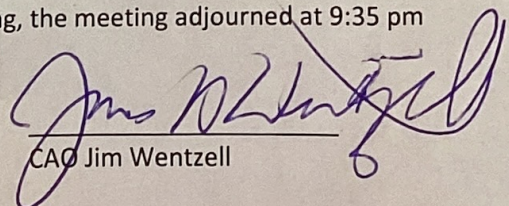
Council went into Camera at 9:15pm

Council returned to Open Session at 9:35 pm

There being no further business to come before the meeting, the meeting adjourned at 9:35 pm


Mayor Charles Mackenzie




CAO Jim Wentzell