



## Town of Borden-Carleton

### Regular Council Meeting Minutes

May 11, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

**PRESENT:** Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Elect Eric Stewart.

**ALSO, PRESENT:** Interim Chief Administrative Officer Jim Wentzell  
One (1) Citizen

#### **1. CALL TO ORDER**

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm

#### **2. ADOPTION OF THE AGENDA**

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Councillor Larry Allen, seconded by Councillor Barb Wood.

CARRIED 5-0

#### **3. RESULTS OF MAY 10, 2021 COUNCIL BY-ELECTION**

The CAO/Election Officer reported on the results of the Council By-Election held on May 10<sup>th</sup>.

Election Results Report for the May 10<sup>th</sup> By-Election  
Town of Borden-Carleton

Total no. of Eligible Electors. 524  
No. of Votes Cast 189  
No of Spoiled Ballots 01

Votes cast for each candidate:

Hagen, Krista	47
<b>Stewart, Eric</b>	<b>100</b>
Wedge, Margaret	41

As no other candidate was close enough to request a recount, the CAO stated that Mr. Stewart could be sworn in at this meeting.

Eric Stewart will be sworn in as a Councillor  
for the Town of Borden- Carleton

Councillor Elect Eric Stewart then took the Oath of Office for Councillor of the Town of Borden-Carleton as administered by the CAO Jim Wentzell

Members of Council congratulated Eric on his election victory and welcomed him back to the Council table. **It was noted that Eric will serve as Chair of the Finance Committee.**

#### **4. APPROVAL OF PREVIOUS MINUTES:**

**It was duly moved and seconded that the minutes of the April 13, 2021 regular Council meeting be adopted as presented.**

Moved by Deputy Mayor Randy Ahearn      Seconded by Councillor Nicole Arsenault

CARRIED 6-0

#### **5. COMMITTEE REPORTS:**

**Police Report:** Report included in package. Councillor **Barb Wood** read the Police Report as submitted by the RCMP.

**It was duly moved and seconded that the Police Report be accepted as presented**

Moved by Councillor Barb Wood, Seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0

#### **Fire Report:**

Councillor Barb Woos presented the Fire Chief's Report for the month.

**It was duly moved and seconded that the Fire Chief's report be accepted as presented**

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 6-0

#### **Recreation/Arena Reports:** Verbal Report.

Councillor Larry Allen presented the report from the Recreation Director Holly Bernard for the past month. The Canteen will be closing for the season on May 18<sup>th</sup>.

**It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.**

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault

CARRIED 6-0

**Properties and Planning Report:** Verbal Report

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee. It is planned that the necessary wiring at the Lighthouse be completed. The CAO was also requested to follow up on the status of the Wayfarers signage that was part of Phase 1 Destination Borden-Carleton.

**It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.**

Moved by Councillor Laurel Palmer-Thompson, seconded by Deputy Mayor Randy Ahearn.

CARRIED 6-0

**Finance and Administration Report:**

The CAO stated that due to the numerous commitments undertaken in the past month that a financial report was not prepared for this meeting.

**Public Works/ Streets and Lights Report:** Verbal Report

Councillor Nicole Arsenault gave a verbal report on the activities of the Public Works/Streets and Lights Committee.

The MLA had approached members of Council about various transportation issues. Topics include: speeding on Dickie Road and Speed Bumps; A roundabout at Hwy 10 and the TCH; and the widening of the road along Hwy 10. The CAO was requested to contact the province to see what the regulations are for speed bumps on Highways.

**It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.**

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 6-0

**Water and Sewer Report:** Deputy Mayor Randy Ahearn gave a verbal report on the activities of the Water/Sewer Utility for the month.

**It was duly moved and seconded that the Water/Sewer Report be accepted as presented.**

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

CARRIED 6-0

## 6. EXTERNAL REPORTS:

### BADC Report:

Councillor Barb Wood advised the meeting there was no report for this month.

### Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report for this month. It is hoped to have a drone conduct aerial photography in the near future to enable an application be made for funding for new Trails in the Town.

## 7. CORRESPONDENCE

### Information Items:

#### INFORMANTION ITEMS:

7.1 **Climate Caucus:** Inviting elected individuals to join their organization.

7.2 **Occupational Health & Safety:** Advising that the Town is due to an Inspection of all facilities.

7.3 **Recreation PEI:** Newsletter May 2021

7.4 **RWAM:** Advising in order to retain group coverage, a minimum of 3 employees are required. The CAO advised that both he and the Recreation Director would join the group plan so it could continue.

#### ACTION ITEMS:

7.5 **PEI Crime Stoppers:** Requesting a grant from the Town towards their program. No action was taken by Council in respect to this request.

7.6 **Brent Miller:** Requesting that the Town's Utility extend Water to his residence at 21 Abbey Lane. The CAO had responded to Mr. Miller that the existing water main was 2.1km from his property and that there were no plans to extend the watermain at this time.

## 8. UNFINISHED BUSINESS

8.1 **RCMP Policing – No New information.**

8.2 **Town By-Election – Report was received at the beginning of the meeting.)**

8.3 **Housing (EOI) (will be discussed in Camera)**

8.4 **Customer Satisfaction Survey – no new information at this time.**

8.5 **Water Tower Project – A RFP is being finalized by the Town's Consultant**

## 9. NEW BUSINESS

9.1 **Completion 2019/20 Audit and 2020/21 Audit**

The CAO reported that the Auditors would be here to complete the Audits around mid July. A number of supporting materials normally completed by the Auditors would be completed by him for the Auditors.

9.2 **Canada Summer Jobs Approval 2021**

The CAO reported that one student was approved for 8 weeks for at Town Hall. This position would be shared with the Recreation Dept.

**9.3 Moving of Gazebo being donated to the Town**

It was reported that this could be an expensive undertaking as the Gazebo was attached to large posts several feet in the Town. It is planned to move it to the location of the Old Go-Kart property.

**9.4 Sewer/Water Operating and Capital Budgets 2021/22**

The CAO circulated to members of Council draft Water & Sewer Operating and Capital budgets for 2021/22

It was duly moved and seconded that the Water/Sewer Operating and Capital Budgets for 2021/22 be approved as follows:

<b>Budget Recap:</b>	<b>Sewer</b>	<b>Water</b>
Operating Surplus(Deficit)	11,359	( 9,300)
After Amortization	( 48,650)	(74,300)
After Capital/Revenue	(58,400)	(82,590)

Sewer/Water Capital Budget 2021/22 433,500 (Net = 18,000)

Moved by Councillor Barb Wood, seconded by Councillor Laurel Palmer-Thompson.

CARRIED 6-0

**9.5 Five (5) Year Capital Plan 2021/22 to 2026/27**

It was duly moved and seconded that the Town's Five (5) Year Capital Plan be approved as follows:

Town	1,216,000
Arena	405,500
Utilities	<u>441,000</u>
<b>TOTAL</b>	<b>2,062,500</b>

Removed from the plan was a new recreation complex valued at 350,000

Moved by Councillor Nicole Arsenault, seconded by Councillor Laurel Palmer-Thompson.

CARRIED 6-0

**10. IN CAMERA -MGA Section 119**

MGA 119 (e) Contractual Discussions

MGA 119 (d) Human Resources

It was duly moved and seconded that Council go INCAMERA to discussion proposals received for Housing in Borden-Carleton on town owned lands as permitted under Section 119 (c) of the MGA- Contractor Discussions as well as personnel discussions as permitted by Section 119(d) of the MGA – Human Resources.

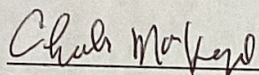
Moved by Councillor Deputy Mayor, seconded by Councillor Laurel Palmer-Thompson.

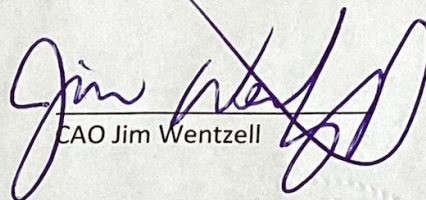
CARRIED 6-0

Council went into Camera at 8:00pm

Council returned to open session at 9:00pm

There being no further business to come before the meeting, the meeting adjourned at 9:00pm

  
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Mayor Charles Mackenzie

  
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CAO Jim Wentzell

