



Town of Borden-Carleton
Regular Council Meeting
Tuesday, June 13th, 2023 at 7:00 p.m.
Dickie Road, Borden-Carleton, PE

AGENDA

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – May 9th, 2023

5. PUBLIC PRESENTATIONS:

6. COMMITTEE REPORTS:

- 6.1 Police Report: RCMP Reports for 2023
- 6.2 Recreation Director's Report:
- 6.3 Properties and Planning Report:
 - 6.3.1 Development Permit Approvals May 2023
- 6.4 Finance and Administration Report:
 - 6.4.1 Cash Flow Report May 2023
 - 6.4.2 Disbursement Listing May 2023
 - 6.4.3 CAO Update – Various Activities
 - 6.4.4 Electronic Council Meetings Report

7. EXTERNAL REPORTS:

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 *Seacow Head Lighthouse Inc. - We'll Keep the Light on* – Official Opening Ceremonies
- 8.2 *Develop West Prince – Invitation to Municipal Approaches to Housing Supply and Affordability* workshop – June 19th, 2023
- 8.3 Department of Municipal Affairs – June 2023 Newsletter

9. UNFINISHED BUSINESS:

- 9.1 Participation in PEI Discovery and Research Centre
- 9.2 Housing Issues Update

10. NEW BUSINESS:

- 10.1 Quote from MRSB to complete Water and Sewer Application to IRAC

11. IN-CAMERA:

MGA Section 119:

12. ADJOURNMENT:



Town of Borden-Carleton

Regular Council Meeting Minutes

May 9th, 2023 – 20 Dickie Road Borden-Carleton, PE

7:00pm

PRESENT: Deputy Mayor Larry Allen, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Laurel Palmer-Thompson, and Councillor Ashley Steele.

REGRETS: Mayor Randy Ahearn

STAFF PRESENT: Chief Administrative Officer, Jim Wentzell
Administrative Assistant to CAO, Joanne Smith

GUESTS PRESENT: Danny Murphy, President – D.P. Murphy Group of Companies
Mark Doucet – General Counsel – D.P. Murphy Group of Companies
Robbie Tobin – Director of Operations – Tim Horton's Restaurants
Tim McHatten – Owner/Operator – T&J Construction Ltd.
Juliana Fernandes Granzoti – Executive Director – South Shore Watershed Association (SSWA)
Dina Blot – Chair of the SSWA Board of Directors
Daphne Davey – Secretary/Treasurer – SSWA

ALSO PRESENT: 3 Members of the Public.

1. CALL TO ORDER:

Deputy Mayor Larry Allen called the meeting to order at 7:00 p.m.

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

There were no conflicts of interests declared at this council meeting.

3. ADOPTION OF THE AGENDA:

It was duly moved by Councillor Eric Stewart and seconded by Councillor Nicole Arsenault

THAT the agenda be approved as presented.

MOTION CARRIED (5-0) (RR#23-05-01)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved by Councillor Eric Stewart and seconded by Councillor Barbara Wood THAT the minutes of the March 14th, 2023 regular Council meeting be adopted as presented.

MOTION CARRIED (5-0) (RR#23-05-02)

It was duly moved by Councillor Eric Stewart and seconded by Councillor Barbara Wood THAT the minutes from the special council meeting held on March 20th, 2023 be approved as circulated.

MOTION CARRIED (5-0) (RR#23-05-03)

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Eric Stewart THAT the minutes from the special council meeting held on March 30th, 2023 be approved as presented.

MOTION CARRIED (5-0) (RR#23-05-04)

It was duly moved by Councillor Barbara Wood and seconded by Councillor Nicole Arsenault THAT the minutes from the special council meeting held on April 11th, 2023 be approved as presented.

MOTION CARRIED (5-0) (RR#23-05-05)

5. PRESENTATIONS:

5.1 Danny Murphy – D.P. Murphy Group of Companies – Proposed Development PID# 686952 Highway Commercial Zone (HC)

Danny Murphy, President, D.P. Murphy Group of Companies introduced himself and his colleagues, Mark Doucet, legal counsel for D.P. Murphy Group of Companies and Robbie Tobin, Director of Operations, Tim Horton's Restaurants.

Mr. Murphy stated that it was his intention to introduce their proposal to Council. In respect to use of PID 686952 on the corner of Dickie Road and the TCH. Mr. Murphy distributed architectural renderings of the proposed plan.

D.P. Murphy Group of Companies is envisioning an Irving Gas Bar and 70-seat Tim Horton's restaurant with a double drive thru at the corner of the Trans-Canada Highway (TCH) and Dickie Road in the Town of Borden-Carleton.

He stated that the location on the 6-acre lot on the corner of Dickie Road and the TCH will better serve the motoring public by providing ample parking spaces for guests and tourists as well as a double drive thru making it accessible to bigger trucks and campers.

Several members of Council expressed concern on how additional gas stations in the Town could negatively impact other similar businesses in the local area.

Mr. Murphy responded by indicating that he did not feel that the potential development would have a huge impact on the existing businesses in the Town of Borden-Carleton. Both locations

of the Tim Horton's restaurants would remain open; the existing Tim Horton's at the Esso and the proposed corner lot location on Dickie Road in the Town.

Mr. Murphy stated that the location will be convenient for motorists and cause more people to stop in Borden-Carleton than driving through. Additionally, the proposed development will create an increase from 20 to 40 employees with the establishment of a second restaurant in the Town.

The next step in the process for D.P. Murphy Group of Companies is the submission of an application to the Island Regulatory Appeals Commission (IRAC) to open a gas bar. IRAC will ask similar questions as to how the proposed project will benefit tourism and if there is scope and room in the Town and IRAC would hold a public meeting.

Currently, the 6-acre lot is being landscaped and the grade is being brought up.

The CAO indicated that D.P. Murphy Group of Companies have not submitted a development permit application as yet to the Town of Borden-Carleton and were only present to introduce their concept plan to Council at this time.

Mr. Murphy thanked Council for their time to deliver their proposal.

5.2 Tim McHatten – Proposed Development – 156 Borden Avenue PID# 707950 Highway Commercial Zone (HC)

Tim McHatten introduced himself as the owner/operator of T&J Construction Ltd. His firm has been trained to build R-2000 homes, Net Zero homes and passive certified homes. They have training in the National Building Code, certified in residential ventilation, Velux skylights, ICP foundation, Cape Code wood siding, cement siding, renovations. Mr. McHatten is also currently a member of the network of excellence with Efficiency PEI.

The proposed development at 156 Borden Avenue will be a commercial space below and 8 residential 2-bedroom units above. There will be balconies facing the bridge and the parking lot. They will be higher end units.

The commercial space will be a showroom for the window and door business. The plans for 156 Borden Avenue will include office space for the window and door business and for the Net Zero certified business. Any inventory will be stored inside the building.

Mr. McHatten shared the proposed plans with Council. It was suggested that a development agreement be used to address issues such as no outside storage; proposed landscaping; and the designation of greenspace.

The development permit application was received at this Council meeting and will be forwarded to the Development Officer on May 10th, 2023. Mr. McHatten thanked Council for their time.

5.3 Juliana Fernandes Granzoti – South Shore Watershed Association (SSWA) – How the Town can be involved with the SSWA

Juliana Fernandes Granzoti introduced herself as the Executive Director of the SSWA; Dina Blot, Chair of the SSWA Board of Directors and Daphne Davey as the association's Secretary/Treasurer.

SSWA's goal of their presentation to Council is to establish a partnership to improve engagement and communication with municipalities.

South Shore Watershed Association is a registered charitable organization that enhances and restores 5 local watersheds which include: Seven Mile Bay, Cape Traverse-Augustine Cove, Tryon Watershed, Westmoreland Watershed and DeSable Watershed.

The SSWA is made up of board members, community members and staff. The association works year-round to help fund and support conservational projects along the South Shore of Prince Edward Island.

Services such as tree planting, education on ecological systems in the area, biodiversity, conservation practices and coastal protection are a few of these services that are offered by SSWA.

SSWA is seeking local representation from the Town of Borden-Carleton. There should be local representation for each respective watershed. Currently, there is no one on the SSWA board of directors that is from the Borden-Carleton area. Communication between the municipality and the SSWA is key to informing the residents of the various services or community-based initiatives that could be carried out by the watershed organization.

6. COMMITTEE REPORTS:

6.1 Police Report:

The RCMP report for the months of February 2023, March 2023 and April 2023 submitted by Acting Sergeant Logan were presented by Councillor Nicole Arsenault.

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Eric Stewart

THAT the policing reports for the Town of Borden-Carleton be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-06)

The CAO reported that he will be attending a meeting in Charlottetown regarding RCMP servicing to municipalities on May 10th, 2023.

6.2 Fire Department Report:

The Fire Department report for the month of April 2023 was presented by Councillor Nicole Arsenault.

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barbara Wood

THAT the Fire Chief's report submitted by Fire Chief Shawn Jessome be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-07)

6.3 Recreation Director's Report:

The Recreation Director's Report for the month of April 2023 was circulated in the Council package and presented by Deputy Mayor Larry Allen.

It was duly moved by Councillor Eric Stewart and seconded by Councillor Nicole Arsenault

THAT the Recreation Director's report for the month of April 2023 be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-08)

6.4 Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a report from the Properties and Planning Committee.

It was duly moved by Councillor Palmer-Thompson and seconded by Councillor Eric Stewart

THAT the Properties and Planning Committee report be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-09)

A report of the development permits issued for the months of February, March and April 2023 was circulated to Council.

6.5 Finance and Administration Report: Report included in the Council package.

6.5.1 Cash Flow Report April 2023

6.5.2 Disbursement Listing April 2023

Councillor Eric Stewart presented the Finance and Administration report for the month of April 2023.

A list of cheques and disbursements for the month of April 2023 was included in the report for Council's review.

Monthly totals: Town	\$69,281.15
Arena	\$23,332.30
Utility	\$18,001.41

It was duly moved by Councillor Eric Stewart and seconded by Councillor Barbara Wood
THAT the Finance and Administration report be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-10)

6.6 Public Works/Streets and Lights Report:

Councillor Barbara Wood gave a report on the activities of the Public Works/Streets and Lights Committee.

It was duly moved by Councillor Barbara Wood and seconded by Councillor Nicole Arsenault

THAT the report from the Public Works/ Streets and Lights Committee be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-11)

6.7 Water and Sewer Report:

A report included in the Council package summarizing Water and Sewer utilities activities for the month.

It was duly moved by Councillor Ashley Steele and seconded by Councillor Eric Stewart
THAT the Water and Sewer report for the month of April 2023 be accepted as presented.

MOTION CARRIED (5-0) (RR#23-05-12)

7. EXTERNAL REPORTS: No external reports this month.

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 CBC article (dated April 11, 2023) - RCMP Back Pay Impact
- 8.2 Housing PEI Website - Dept Projects Funded through Housing Challenge Program (dated Feb.23 2023)
- 8.3 Dept Municipal Affairs-Newsletter May 2023
- 8.4 PEI Infrastructure Secretariat - Resignation of Jesse MacDougall as Project Officer – PEI Infrastructure Secretariat
- 8.5 Local Choice PEI - A Municipal Electoral Reform Initiative
- 8.6 Hon Jamie Fox, MLA – Proposing a freeze on new petroleum licenses issued by IRAC

9. UNFINISHED BUSINESS:

9.1 Procedural Bylaw #2023-01 – Second Reading and Formal Adoption

Resolution 1

Moved by Councillor Nicole Arsenault
Seconded by Councillor Barbara Wood

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I.1988. Cap. M-12.1., provides that a council must establish a procedural bylaw to regulate proceedings in accordance with the Act.;

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees;
- b) The procedures of Council;
- c) The calling of public meetings of Council;
- d) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and
- e) The establishment of Committees of Council.

AND WHEREAS the bylaw was read a first time at a regular council meeting held on February 14th, 2023 and approval of first reading was given at a regular council meeting held on March 14th, 2023.

BE IT RESOLVED THAT the Town of Borden-Carleton Procedural Bylaw (Bylaw #2023-01) be hereby read a second time.

MOTION CARRIED (5-0) (RR#23-05-13)

Resolution 2

**Moved by Councillor Nicole Arsenault
Seconded by Councillor Barbara Wood**

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I.1988. Cap. M-12.1., provides that a council must establish a procedural bylaw to regulate proceedings in accordance with the Act.;

AND WHEREAS it is deemed desirable to provide rules for:

- f) The calling of meetings of Council and its Committees;
- g) The procedures of Council;
- h) The calling of public meetings of Council;
- i) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and
- j) The establishment of Committees of Council.

AND WHEREAS the Procedural Bylaw (Bylaw #2023-01) was a read a first time at a regular council meeting held on February 14th, 2023 and approval of first reading was given at a regular council meeting held on March 14th, 2023;

AND WHEREAS the bylaw was read a second time at this meeting.

BE IT RESOLVED THAT the second reading of the Town of Borden-Carleton Procedural Bylaw (Bylaw #2022-01) be hereby approved and adopted.

MOTION CARRIED (5-0) (RR#23-05-14)

9.2 Freedom of Information and Privacy Bylaw #2023-02 – Second Reading and Formal Adoption

Resolution 1

Moved by Councillor Eric Stewart

Seconded by Councillor Laurel Palmer-Thompson

WHEREAS Division 5, Section 147 of the *Municipal Government Act*, R.S.P.E.I. 1988, cM-12.1 mandates a Town Council to enact a bylaw that regulates access to information collected within their jurisdiction;

AND WHEREAS Division 5, Section 148 of the *Municipal Government Act*, R.S.P.E.I. 1988, c M-12.1 mandates a Town Council to enact a bylaw that protect personal information collected by the municipality;

BE IT RESOLVED THAT the Town of Borden-Carleton Access to Information and Protection of Personal Information (Bylaw #2023-02) be hereby read a second time.

MOTION CARRIED (5-0) (RR#23-05-15)

Resolution 2

Moved by Councillor Eric Stewart
Seconded by Councillor Nicole Arsenault

WHEREAS Division 5, Section 148 of the *Municipal Government Act*, R.S.P.E.I. 1988, c M-12.1 mandates a Town Council to enact a bylaw that regulates access to information collected within their jurisdiction;

AND WHEREAS Division 5, Section 148 of the *Municipal Government Act*, R.S.P.E.I. 1988, v M-12.1 mandates a Town Council to enact a bylaw that protects personal information collected by the municipality;

AND WHEREAS the Town of Borden-Carleton Access to Information and Protection of Personal Information Bylaw was read a first time a regular meeting of council held on February 14th, 2023 and approval of first reading was given at a regular council meeting held on March 14th, 2023;

AND WHEREAS the Town of Borden-Carleton Access to Information and Protection of Personal Information Bylaw was read a second time at this meeting;

BE IT RESOLVED THAT the Town of Borden-Carleton Access to Information and Protection of Personal Information (Bylaw #2023-02) be hereby approved and adopted.

MOTION CARRIED (5-0) (RR#23-05-16)

9.3 Update on Purchase of 236 Main Street:

The CAO reported that the property located at 236 Main Street has apparently been sold to a company in New Brunswick. Therefore, the Town's offer to purchase this building for a Town Hall is no longer being considered.

9.4 Participation in PEI Discovery Centre and Research Centre:

**Moved by Councillor Laurel Palmer-Thompson
Seconded by Councillor Ashley Steele**

THAT Council express interest in partnering with the establishment of a PEI Discovery and Research Centre to be located in the Town of Borden-Carleton.

MOTION CARRIED (4-1) (RR#23-05-17)

10. NEW BUSINESS:

10.1 Application to Rural Growth Initiative Program – Heat Pump Rail Park Main Building:

**Moved by Councillor Nicole Arsenault
Seconded by Councillor Ashley Steele**

WHEREAS on March 30, 2023 Council approved the 2023 Capital Budget for the Town, Arena and Utilities, that the Town of Borden-Carleton Gateway Arena make an application to the Rural Growth Initiative Programs to fund Heat Pumps for the Borden-Carleton Rail Park Main Building; and that the project be designated as priority number 2023-02.

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

MOTION CARRIED (5-0) (RR#2023-05-18)

10.2 Application to Rural Growth Initiative Program – Heat Pump Gateway Arena:

**Moved by Councillor Barbara Wood
Seconded by Councillor Ashley Steele**

WHEREAS on March 30, 2023 Council approved the 2023 Capital Budget for the Town and Arena, that the Town of Borden-Carleton Gateway Arena make an application to the Rural Growth Initiative Programs to fund Heat Pumps for the Borden-Carleton Gateway Arena; and that the project be designated as priority number 2023-01.

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

MOTION CARRIED (5-0) (RR#2023-05-19)

11. IN-CAMERA:

It was duly moved by Councillor Barbara Wood and seconded by Councillor Nicole Arsenault to go into an in-camera – 1 item under section 119(1)(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a minimalty’s ability to carry out its negotiations.

MOTION CARRIED (5-0) (RR#23-05-20)

Council went into in-camera at 8:50 p.m.

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Eric Stewart

THAT Council move back to a public meeting.

MOTION CARRIED (5-0) (RR#23-05-21)

Council returned to open session at 9:10 p.m.

12. ADJOURNMENT:

Council meeting adjourned at 9:10 p.m.

Deputy Mayor, Larry Allen

CAO, Jim Wentzell



**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
May, 2023**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

The East Prince Detachment reports a total of 20 police files created for service to Borden-Carleton, during the month of May, 2023.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Youth Engagement / Aboriginal Community Engagement
 2. Traffic – Checkpoints/Traffic Enforcement
 3. Police / Community Relations – Police Visibility / Community Events
- Canada Road Safety Week took place on May 16 – 22, and as always, Prince Edward Island RCMP were active with enforcement across the communities on PEI roads. It was a busy May long weekend, where during that time, 17 Checkpoints took place across various parts of the Island.



Prince District RCMP Members have reported 163 hours providing policing services to the Town of Borden-Carleton, during the month of May 2023. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

This past month, East Prince RCMP Detachment Services Assistants processed 9 Criminal Record Checks for residents of Borden-Carleton, for various reasons, including employment and volunteering.

OCCURRENCES	May 2023	Year to Date
Assaults (All Categories)	0	0
Break and Enters (Residence & Business)	1	2
Assistance to Organization	1	1
Abandoned Vehicle	0	1
Theft of Motor Vehicle	0	0
Theft Under \$ 5000.00	1	7

Theft Over \$ 5000.00	0	0
Drugs (Possession)	0	1
Criminal Harassment	1	2
Drugs (Trafficking)	0	0
Information File	0	1
Traffic Violations	7	31
Traffic Collision	0	2
Trespass Act	0	1
Roadside Suspension	0	1
Uttering Threats against a Person	1	1
Causing a Disturbance / Mischief (including public intoxication)	0	0
Impaired Operation of Motor Vehicle	1	2
Sexual Assault/Interference	0	1
Distribute Intimate Image without Consent	1	1
Immigration & Refugee Protection Act	0	1
CheckStops	2	19
False Alarms	0	3
Use/Traffick/Possess a Forged Document	1	1

Sudden Death	1	1
Wellbeing Check	0	2
Suspicious Person/Vehicle	1	1
911 Act	0	1
Dangerous Driving	0	1
Mental Health Act	1	3
Total Calls for Service	20	88

Provincial Charges/Warnings for the month:

TRAFFIC	May 2023	Year to Date
Speeding Violation Charge	3	11
Other Non-Moving Traffic Violation Charge	1	5
Warning Issued	1	9

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Acting S/Sgt. Neil Logan
 District Commander
 Prince District RCMP
 902-436-9300

RECREATION DIRECTOR'S REPORT

Report to Council, Tuesday June 13th

Canada Day plans and preparations are in full swing, we now have a set schedule which will be attached to this report. We are still looking for volunteers, if anyone knows of anyone looking, please get them to email Holly at bordencarletonrec@gmail.com

We are still working on hiring summer staff but so far, we have hired the following;

Sarah Le -Office/Rec/Projects

Morgan Bernard – Day Camp Supervisor

Frankie Perry – Grass cutting

Laurie Henry – Maintenance

Brandon Bagnall – Park Attendant/Maintenance

We still have openings for 2 additional Summer Camp positions.

On June 14th all town staff will be participating in Emergency First Aid at the Legion from 9am-4pm. This course is being facilitated by C & M PEI First Aid. On June 5th and 6th Arthur attended the ECAT level one Arena training in Fredericton and on June 28th and 29th both Arthur and Dennis will be attending the ECAT level 2 Arena training course at the new Rustico facility. We are also working on booking in someone to teach the WHMIS course as well.

Fitzgerald and Snow were out in May and finished repairing the arena roof, we are now working on stripping and cleaning out everything from upstairs to get ready for new flooring and paint.

Bethany Smith was the successful candidate for the flower tender. She will be preparing the flower beds at the Marine Rail Park and Fire Hall as well as all of our planters which will be distributed amongst the town after they are planted.

Dennis has been busy doing repairs to the Marine Rail Park building. There was a lot of damage on the interpretive side from water. He has replaced some gyprock, resealed the door and is now working on taping, mudding and painting the walls and floors. Next, he will be fixing the damaged boards on the boardwalk in preparation for a busy Summer.

The canteen is now closed for the season. Thank you to Diane and Linda for all of their hard work not only working there but also helping to get it ready after we took it back over in March. We are hoping to put it out to tender again to see if there is any interest.

June 2nd weekend the arena was home to a dog Flyball championship. It was through a group in Kensington that reached out for the use of the arena. This as a free event for spectators and there were a lot of great comments from the public. They are looking to rent it again in the fall as long as it doesn't interfere with ice prep.

On June 17th there will be a youth ball hockey tournament taking place at the arena. This is being organized privately by a group and we hope that it is successful and will continue to grow at the Gateway Arena.

The ball field is being used regularly by the following groups;

U17 Provincial Whitecaps (Tuesday Evenings)

U15 Provincial Whitecaps (Wednesday evenings and the occasional weekend)

U13 Provincial Whitecaps (Thursday evenings)

We have got great compliments on the ball field upgrades as everyone is please to see the safety measures put in for the dugouts.

We will be working on the Summer Day Camp schedule once Morgan starts. She will be in charge of programing and facilitating. We will be basing it off of last year which will have themes and activities/games based off of that theme.

Holly Bernard

Recreation Director

CANADA DAY

Saturday, June 24th (Legion)

8am-12pm Craft Fair - \$15/table \$2.00 Admission

(Please contact Melanie to book a table 902-303-1788)

10pm-1am Live music with *Kenny Pearl & The Oysters*

Tickets are \$10 – available at the Legion lounge and Ceretti's 19+ event

Friday, June 30th (Marine Rail Park)

6-9pm Corn/Mussel Boil (while supplies last) -\$2.00/plate

6-9pm Inflatables

6-10pm Live Music with *Roundabout*

6:30-8:30pm Face Painter and Balloon Twisters

10pm FIREWORKS

Saturday, July 1st

12pm Flag Raising Ceremony – Fire Hall

Gateway Arena

9am – Bike Rodeo – **Must be pre-registered**

1-4pm Mayor and Council BBQ (while supplies last)

1-3:30pm Inflatables

1:30pm- Kids Prize Bingo - \$10/booklet

2:30pm -Adult Prize Bingo - \$10/booklet

2:30pm Pie Eating Contest -**Must be pre-registered**

Sunday, July 2nd

9:30/10:00am Fish Tub Races at the Fisherman's Wharf

All teams must be pre-registered

For more info and how to register for any events please email Holly at
bordencarletonrec@gmail.com



Turn over for Town Awards Nomination Sheet

PEI Planning Decisions

This feature contains land use planning decisions for the communities and municipalities under provincial planning authority and municipalities with local land use planning responsibility. Search for the status of a decision and other details about subdivision, development permits or recently approved municipal bylaw amendments, including rezonings.

To search the full directory, select All under Application Type and leave remaining fields blank.

The following municipalities are not covered by this site:

- City of Charlottetown
- City of Summerside
- Town of Cornwall
- Town of Stratford

For municipal contact information search the Municipal Directory

This feature contains records dating back to December of 2022. For older records, please reach out to your municipality using the municipal directory above or by contacting Provincial Planning at 902-368-5590.

Showing results 1-4 of 4

PID	Address, Community	Application Type	Application Details	Nature of Decision	Appeal By Date
708784	1259 Noonan Shore Road, BORDEN-CARLETON	Development Permits	New 1.5 storey addition and garage to existing single family dwelling	Approved	2023-05-16
211250	236 Dickie Road, BORDEN-CARLETON	Development Permits	New addition to existing accessory building	Approved	2023-05-26
1149756	271 Stewart Road, BORDEN-CARLETON	Development Permits	New 10' wide x 20' long accessory (shed/storage) building	Approved	2023-05-23
1001833	31 Redcliff Lane, BORDEN-CARLETON	Development Permits	New one-storey addition to existing cottage	Approved	2023-05-27

Showing results 1-4 of 4

Published date: September 22, 2022

FINANCIAL REPORT FOR MAY 2023

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT MAY 31 2023

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	173,823	5,878	143,629	36,072
TOWN	158,850	179,657	103,335	235,172
UTILITIES	109,918	29,443	18,461	120,900
Total Cash Flow	442,591	214,978	265,425	392,144

ACTIVITY MAY 2023 RESERVES	Opening	Deposits	Transfers	Closing
	Balance		EFT Payments	Balance
Gas Tax ACCT	220,022	711	15,045	205,688

ACTIVITY MAY 2023 LOANS	Opening	Deposits	Principal Only	Closing
	Balance		EFT Payments	Balance
Fire Truck 71-9	102,182		1,667	100,515
Sewe 72-9	433,425		2,627	430,798
Sewer Mains 74-9	66,498		142	66,356
Storm Drains 75-9	66,498		142	66,356
Water/Sewer 79-9	300,076		2,986	297,090
Total Loans Outstanding	968,679	0	7,564	961,115

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from May 01, 2023 to May 31, 2023

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
16158	Payment	On The Go Property Maintenance	5,934.00	May 02, 2023
16159	Payment	Callbeck's Home Hardware	927.07	May 02, 2023
16160	Payment	BC Repairs Inc.	414.00	May 02, 2023
16161	Payment	Diversified Divers Inc.	2,552.66	May 02, 2023
16162	Payment	HiTech Communications	195.73	May 02, 2023
16163	Payment	Nova Fire Equipment Ltd	2,158.94	May 02, 2023
16164	Payment	Xplore Business	178.24	May 02, 2023
16165	Payment	David Candy	1,221.96	May 02, 2023
16166	Payment	Medacom Atlantic Inc.	261.63	May 02, 2023
16167	Payment	Bernard Welding Limited	231.24	May 02, 2023
16168	Payment	Ahearn, Randy	252.08	May 01, 2023
16169	Payment	Allen, Larry	197.08	May 01, 2023
16170	Payment	Wood, Barb	197.08	May 01, 2023
16171	Payment	Palmer Thompson, Laurel	197.08	May 01, 2023
16172	Payment	Stewart, Eric	177.08	May 01, 2023
16173	Payment	Bernard Arsenault, Nicole	197.08	May 01, 2023
16174	Payment	Steele, Ashley	197.08	May 01, 2023
16175	Payment	Holly Bernard	70.00	May 02, 2023
16176	Payroll	Wentzell, Jim	1,839.16	May 04, 2023
16177	Payroll	QUOC BAO LE	1,478.14	May 04, 2023
16178	Payroll	Bernard, Holly	1,449.35	May 04, 2023
16179	Payroll	Smith, Joanne	1,400.76	May 04, 2023
16180	Payroll	Bernard, Dennis	1,320.16	May 04, 2023
16181	Payroll	Ranahan, Arthur	171.63	May 04, 2023
16182	Payroll	Clark, Diane	424.96	May 04, 2023
16183	Payroll	Henry, Laurie	513.97	May 04, 2023
16184	Payment	Nova Fire Equipment Ltd	849.08	May 03, 2023
16185	Payment	Federation of Canadian Municipali	352.39	May 03, 2023
16186	Payment	Orkin Canada	40.25	May 04, 2023
16187	Payment	Ceretti's Grocery & Hardware	506.24	May 04, 2023
16188	Payroll	Miles, Linda	47.57	May 04, 2023
16189	Payment	Xerox Canada LTD	450.25	May 16, 2023
16191	Payment	Orkin Canada	40.25	May 16, 2023
16192	Payment	Cox & Palmer	511.75	May 16, 2023
16193	Payment	T& K Fire & Safety Equipment	79.93	May 16, 2023
16194	Payment	Prince Edward Island Potato Boar	1,058.00	May 16, 2023
16196	Payroll	Bernard, Dennis	1,549.49	May 18, 2023
16197	Payroll	Ranahan, Arthur	171.63	May 18, 2023
16198	Payroll	Henry, Laurie	948.59	May 18, 2023
16199	Payroll	Miles, Linda	320.87	May 18, 2023
16200	Payroll	Clark, Diane	290.87	May 18, 2023
16201	Payroll	Bernard, Holly	1,745.10	May 18, 2023
16202	Payroll	QUOC BAO LE	1,792.54	May 18, 2023
16203	Payroll	Smith, Joanne	1,485.72	May 18, 2023
16204	Payroll	Wentzell, Jim	1,839.16	May 18, 2023
Total Town Cheques issued May 2023			38,237.84	

JE#	Source #	Comment	Credits	Date
J108	EFTApr23	Bell Aliant	85.29	May 01, 2023
J137	EFTRWAN	RWAM Insurance Administrators Ir	1,703.11	May 01, 2023
J177	CN-PropTax	Provincial Treasurer of PEI	1,025.46	May 05, 2023
J178	RP 13/04-13/C	Payment for Visa May 2023	2,744.37	May 08, 2023
J179	EFYPT	Provincial Treasurer of PEI	5,325.94	May 09, 2023
J183	EFTCRA	Receiver General for Canada	8,152.35	May 11, 2023
J193	EFTBell	Bell Aliant	85.29	May 15, 2023
J195	EFTEastlink	Eastlink	486.16	May 15, 2023
J194	EFTEastWL	Eastlink	158.66	May 15, 2023
J213	CU 71	CU LN Payment FIRE TRUCK	2,251.54	May 16, 2023
J214	EFTMar	Maritime Electric	832.12	May 16, 2023
J215	EFTMar	Maritime Electric	158.07	May 17, 2023
J229	CU-75	CU LN 075 PAYMENT STORM SE	509.00	May 19, 2023
J232	EFTMAR	Maritime Electric	1,813.23	May 23, 2023
J279	BS CU	Bank Service Charge March 31 20	91.70	May 31, 2023
Online Payments Town May 2023			25,422.29	
TOTAL ALL PAYMENTS TOWN May 2023			63,660.13	

Gateway Arena

Cheque Log for 1001 Credit Union Current Account from May 01, 2023 to May 31, 2023

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
6313	Payment	On The Go Property Maintenance	1,868.75	May 02, 2023
6314	Payment	Callbeck's Home Hardware	1,539.94	May 02, 2023
6315	Payment	Atlantic Beef Products	71.60	May 02, 2023
6316	Payment	Leo Chaisson	100.00	May 03, 2023
6317	Payment	Kim Franklin	150.00	May 03, 2023
6318	Payment	Melissa Boudreau (U15AA)	170.00	May 03, 2023
6319	Payment	Orkin Canada	73.65	May 04, 2023
6320	Payment	ADL Foods	395.93	May 04, 2023
6321	Payment	Atlantic Beef Products	145.25	May 04, 2023
6322	Payment	ADL Foods	57.80	May 04, 2023
6323	Payment	Ceretti's Grocery & Hardware	107.85	May 04, 2023
6324	Payment	Orkin Canada	73.65	May 16, 2023
6325	Payment	Bernard Welding Ltd.	168.86	May 16, 2023
6326	Payment	Atlantic Beef Products	75.58	May 16, 2023
Total Arena Cheques issued May 2023			4,998.86	

JE#	Source #	Comment	Credits	Date
J104	EFTIrving	Irving Energy Distribution and Marl	177.59	May 01, 2023
J130	EFT	U14 PEI Wave - Ringette Paymen	280.00	May 03, 2023
J148	CN-PropTax	Provincial treasurer property tax	4,728.98	May 05, 2023
J150	EFTGFL	Superior Sanitation Services Limite	1,338.95	May 08, 2023
J151	EFTPT	Provincial treasurer property tax	221.50	May 09, 2023
J155	BS	BS CU Charges May 10 2023	17.25	May 10, 2023
J164	EFTEastlink	Eastlink	247.72	May 15, 2023
J163	EFTIrving	Irving Energy Distribution and Marl	297.73	May 15, 2023
J177	EFTIrving	Irving Energy Distribution and Marl	198.85	May 16, 2023
J178	EFTMar	Maritime Electric	1,161.17	May 16, 2023
J191	BS	Bank Service Charges	5.75	May 18, 2023
J224	BS	CU Bank Charges May 30 2023	5.00	May 30, 2023
J242	BS CU Charge	Bank Charges	16.41	May 31, 2023
J241	BS, CU Charg	Bank Charges May 31 2023	47.70	May 31, 2023
Online Payments Arena May 2023			8,744.60	
TOTAL ALL PAYMENTS Arena May 2023			13,743.46	

Borden Carleton Sewer and Water Utility
Cheque Log for 1001 Cash in bank from May 01, 2023 to May 31, 2023

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3252	Payment	Island Coastal Services LTD.	1,293.75	May 02, 2023
3253	Payment	Island Chemicals Inc.	140.53	May 02, 2023
3254	Payment	Island Chemicals Inc.	177.33	May 03, 2023
3255	Payment	Environment Water and Climate C	322.00	May 16, 2023
Total Utilities Cheques issued May 2023			1,933.61	

JE#	Source #	Comment	Credits	Date
J502	BS	CU LOAN 079	3,387.08	May 01, 2023
J538	EFTPT	Provincial Treasurer of PE	990.00	May 09, 2023
J557	BS	CU LOAN 072	5,277.42	May 15, 2023
J552	EFTEastlink	Eastlink	579.16	May 15, 2023
J564	EFTMar	Maritime Electric	2,297.88	May 16, 2023
J568	EFTMar	Maritime Electric	69.78	May 17, 2023
J571	BS	Bank Charges May 18 2023	5.75	May 18, 2023
J575	BS	CU LOAN 074	509.00	May 19, 2023
J615	BS	CU Charges - May 31 2023	5.00	May 30, 2023
J617	BS	CU LOAN 079	3,200.96	May 30, 2023
J626	BS	Bank Service Charge May 31 2023	0.79	May 31, 2023
J625	BS CU	Bank Service Charges March 31 2	31.70	May 31, 2023
Online Payments Utilities May 2023			16,354.52	
TOTAL ALL PAYMENTS Utilities May 2023			18,288.13	

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: June 4, 2023 10:48 PM
To: Randy Ahearn; Larry Allen; Nicole Arsenault; Barb Wood; Laurel Palmer-Thompson; Eric Stewart; 'Ashley Steele'
Cc: Holly Bernard; admin@borden-carleton.ca; accountant@borden-carleton.ca; 'Dennis Bernard'
Subject: Updates for Council on a number of Items

Hi All

A lot is going on and we thought it would be beneficial to update Council on what's happening.

Development Issues

- No development permit application has been received from Dan Murphy as yet for his proposed Gas Bar/Tim Hortons
- Met with the owner of the lot at the corner of Industrial Drive & the TCH. He is selling small sheds from the lot . Owned by Maritime Barns Corporation.
- Old Credit Union has changed ownership but as of yet, we do not know the proposed use of the building.
- Paynter Brothers have submitted new dates for their LOI that will be discussed by Council next week.
- We expect to have site drawings for the use of the Old Liquor Store in a couple of weeks

Staffing

- We received provincial funding to hire both Frankie and Laurie back for 15 weeks each
- We received a federal summer grant for a person to assist with Events and other office projects and so far we have received one provincial person approved for the summer day camp. Both positions were advertised with little response.
- Morgan Arsenault has been hired to be the Day Camp Leader this year and we are fortunate to have an engineering student Sara Le who is available for two months to help with various projects including reports on sidewalks, streets, and technology projects such as our website, Facebook pages and development of electronic Council meetings. These are projects we have COVID funding for.
- We will be hiring two additional day camp workers
- I met with all full time staff and conducted evaluations and the Vacation schedule for 2023 has been developed.
- Joanne is working on a Code of Conduct for staff as required by the MGA
- All staff will be taking a FIRST AID course later in June
- We were fortunate to be able to enrol Arthur Gallant in Level 1 Arena maintenance course and both he and Dennis will be taking Level 2 at the end of June
- Holly has been participating in meetings of the Recreation Directors throughout the province.

Facility Signage

We have installed signage at the Arena, ballfield, tennis courts and Rail Park to inform people where to call to use the facilities or if there are issues and to make it clear when the Rail Park and the washrooms are open.

Canada Day

Holly has been working on Canada Day. We put out a call for Volunteers and received little response. There will be a meeting here at the Town Hall on Tuesday June 6th at 6:30pm

Park & Facility Maintenance & Flowers

- We brought Frankie back a week early to begin the Mowing. Laurie will assist when required. We purchased a water cooler for at the maintenance shop for use during the hot summer months. A second cooler will be at the Town Hall.
- Dennis & Laurie have 90% of the edging completed for this year, and they have been working at the Rail Park including repairs to the Board Walk to be completed before Canada Day
- We received only two quotes for the planting of flowers and we have hired the same lady who did the flowers last year. (Flowers to be in place by June 15th). Our staff will be responsible for watering and maintaining the flowers and I have asked that a record be kept of the watering of the water plants and a record of checks of the washrooms at the Rail Park.
- This coming week we will have a dumpster at the Maintenance Park to dispose of trash at the maintenance yard, or from the Arena and some from the Town Hall. We did not do the community pick up as it would have been at the same time as the provincial waste company were doing a pickup.
- We purchased a number of new waste receptacles for the Parks and Playgrounds
- Dennis & Laurie have cleaned up the debris at the Memorial Park and at the lot next to the Fire Hall. They have made repairs to fences and installed a number of street signs.

Paving of Side Streets

I have engaged CBCL to do an assessment of the streets in the Town that are maintained by the Town, to provide cost estimates and to draft a tender spec for the paving of some of the side streets. This information will also be given to the province as they consider our request to take over the streets in the Town.

Housing

I continue to participate in provincial meetings and online CMHC meetings to pursue housing opportunities for the Town.

Records Management System

Joanne has been making progress on a Records management system for the Town and this is her number one priority project for completion. This week she will spend a day at Kennington to look at the system they use.

Audit

Henry has been spearheading preparing for this year's Audit . The Audit will start on June 26th.

Jim Wentzell
CAO
902 437 2225

PS . We appreciate when Council lets us know about issues out there when it happens as we can better address them in a timely fashion. THANK YOU

Electronic Council Meeting Enhancement

I. Purpose

- 10 tablets for council and staff that can perform the following tasks:
 - Accessing emails
 - Downloading council items at the meeting
 - Taking notes during council meeting
 - Attending virtual conferences
 - Screencasting on to a SmartTV

II. Alternatives

	IPad 9th Generation (2021)	Samsung Galaxy Tab S6 Lite (2020)	Samsung Galaxy Tab S8 (2022)	IPad 10th Generation (2022)
Dimensions (HxWxD, mm)	250.6 174.1 7.5	244.5 154.3 7	253.8 165.3 6.3	248.6 179.5 7
Screen size	10.2"	10.4"	11"	10.9"
Front Camera resolution	12.0MP	5.0MP	12.0MP	12.0MP
Pen	1st Gen Apple Pencil (additional \$130)	S Pen (included)	S Pen (included)	1st Gen Apple Pencil (additional \$130)
Price	64GB: \$449 256GB: \$649	64GB: \$279.99 128GB: \$329.99 *	128GB: \$699 256GB: \$799 **	64GB: \$599 256GB: \$799
Screen Mirror	Yes	Yes	Yes	Yes
External storage support	No	MicroSD	MicroSD	No
Connector	Lightning	USB-C	USB-C	USB-C
Headphone jack	Yes	Yes	No	No

*Until June 9th, reg. prices are \$449.99 and \$499.99

**Until June 15th, reg. prices are \$699 and \$1099

A. iPad 9th Generation (2021)

- Pros:

- Affordable
- Good front camera resolution for video calls
- Include a headphone jack (does not require wireless headphones)

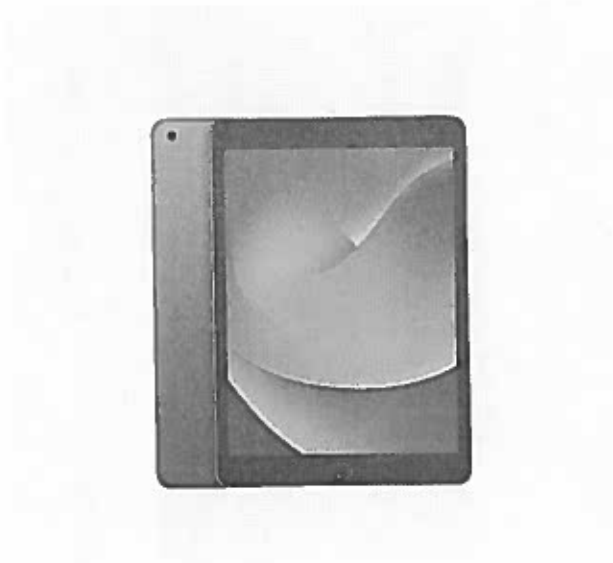
- Cons:

- Require 1st Generation Apple Pencil (additional \$130), charged manually through lightning port
- Smallest screen size among the 4 (might not be the best for MS Excel)
- Cannot add external storage through SD card

iPad (9th generation)

From \$449

🕒 2-hour delivery in most urban areas (\$13) 📦 Free shipping 📍 Pick up from Store



Finish. Pick your favourite colour.



Storage. Choose how much space you'll need.



What's in the Box



iPad



USB-C to Lightning Cable



20W USB-C Power Adapter

B. Samsung Galaxy Tab S6 Lite (2020)

- Pros:

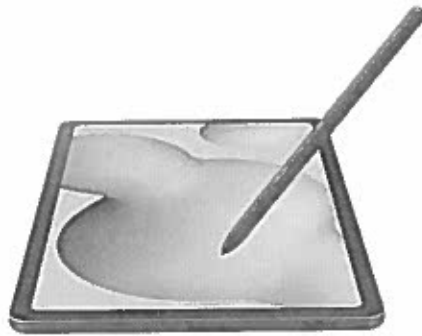
- Affordable
- Come with a S Pen, charged wirelessly on the top of the tablet
- Include a headphone jack (does not require wireless headphones)
- Have a slot for microSD Card

- Cons:

- Not good front camera resolution
- Oldest model among the 4 so advanced features might not be compatible

Galaxy Tab S6 Lite (Wi-Fi) From \$9.17/mo for 36 mos or \$329.99
Res. (Auto Pay) \$299.99. Taxes & Fees (in US only) \$20.00. 25.5.21 ADD TO CART

[Features](#) [Specs](#) [Reviews](#) [Support](#) [Compare](#) [Chat with an expert](#)



Galaxy Tab S6 Lite (Wi-Fi)

SH-P813KZAEZAC

★★★★★ 2.1 (14)

- 5 Piv
- 10.4 inch display
- 7040mAh battery

Choose your Colour

Colour: Gray



Choose your Storage

64 GB

128 GB
\$329.99

TRADE-IN

[Learn more](#)

YES

NO

Images (17)



Specifications

CPU Speed	Screen Size (Main Display)	Rear Camera - Resolution
2.3GHz, 1.8GHz	10.4" (263.1mm)	8.0 MP
Weight (g)	Video Playback Time (hours)	CPU Type
465	Up to 15	Octa-Core
Processor	CPU Speed	CPU Type
	2.3GHz, 1.8GHz	Octa-Core
Display	Screen Size (Main Display)	Resolution (Main Display)
	10.4" (263.1mm)	2000 x 1200 (WUXGA+)

Feedback

Feedback



C. Samsung Galaxy S8 (2022)

- Pros:

- Come with a S Pen, charged wirelessly on the top of the tablet
- Good front camera resolution for video calls
- Have a slot for microSD Card

- Cons:

- Most expensive among the 4 options

Galaxy Tab S8 | S8+

Trade-in Trade in the phone you have and save upfront on the Galaxy device you want! [Learn more](#)

Yes, please **\$199.00** No, thanks

Device

- Galaxy Tab S8 From \$19.44/mo.1 or \$499.99
- Galaxy Tab S8+ From \$22.22/mo.1 or \$999.99 Save an extra \$50 with code TABS8S8LE*2
- Galaxy Tab S8 Ultra From \$13.33/mo.1 or \$1199.99

Storage

- 128GB From \$19.44/mo.1 or \$699.99
- 256GB From \$22.22/mo.1 or \$799.99
- 512GB

New Arrival
Galaxy Tab S8

Regular Price: \$999.99. Save \$300.00 until 11:59 Jun. 2023. 25.59 ET
From \$19.44¹/mo. with 0% interest² or \$699.99

[Continue](#)

Specifications

Processor	Display	Rear Camera - Resolution	Weight (g)
2.99GHz, 2.4GHz, 1.7GHz	11.0" (278.1mm)	13.0 MP + 6.0 MP	503
Processor	CPU Speed 2.99GHz, 2.4GHz, 1.7GHz	CPU Type Octa-Core	
Display	Screen Size (Main Display) 11.0" (278.1mm)	Resolution (Main Display) 2560 x 1600 (WQXGA)	
	Technology (Main Display) TFT	Colour Depth (Main Display) 16M	

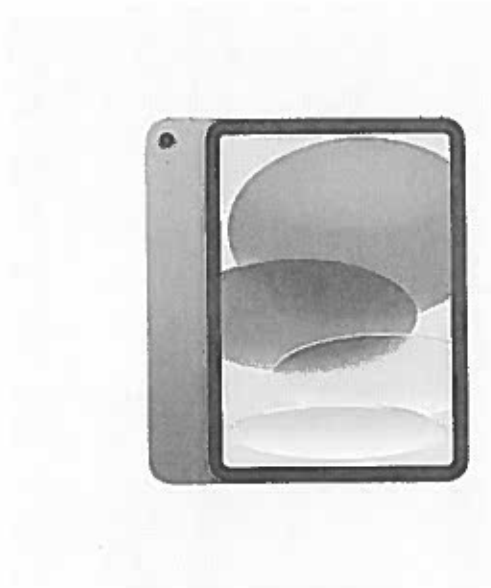
D. iPad 10th Generation (2022)

- Pros:
 - Good front camera resolution for video calls
- Cons:
 - Require 1st Generation Apple Pencil (additional \$130), charged manually through lightning port
 - Cannot add external storage through SD card
 - Relatively expensive

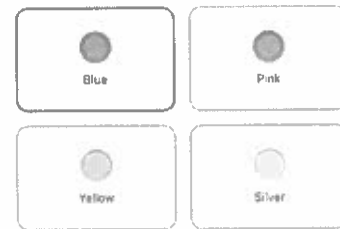
iPad (10th generation)

From \$599

🕒 2-hour delivery in most urban areas (\$13) 📦 Free shipping 🏪 Pick up from Store



Finish. Pick your favourite colour.



Storage. Choose how much space you'll need.



What's in the Box



iPad



USB-C Charge Cable



20W USB-C Power Adapter

III. General Notes

- All of the above options have the abilities to perform the mentioned tasks
- Considering the main purposes did not require applications that take up large storage, a 256GB is unnecessary.
- Can use an HDMI adaptor to project the screen or screen mirroring using a Smart TV

Electronic Council Meeting Enhancement (Part 2)

This report aims to

- Compare the 3 most popular video conferencing platforms (Zoom, Google Meet, Microsoft Teams) to help determine the most suitable option
- Illustrate the general set up for in-person and virtual meetings

I. Video conferencing platforms

	Zoom	Google Meet	Microsoft Teams
Meeting Duration	40 minutes	60 minutes	60 minutes
Maximum Attendees	100	100	100
Share Screen	By host	By anyone	By anyone
Meeting Recording	Computers only	Paid plans only	On any devices
Video Quality	360p	360p or 720p	Full HD 1048p
Account required	No	Google account	No
Livestream on Youtube	Paid plans only	Paid plans only	Admin access only

A. Zoom

- Pros:
 - Simple user interface
 - Cons:
 - Security concerns (Zoom bombing)
 - Limited features in free plan
- [Joining a Zoom Meeting - YouTube](#)

B. Google Meet

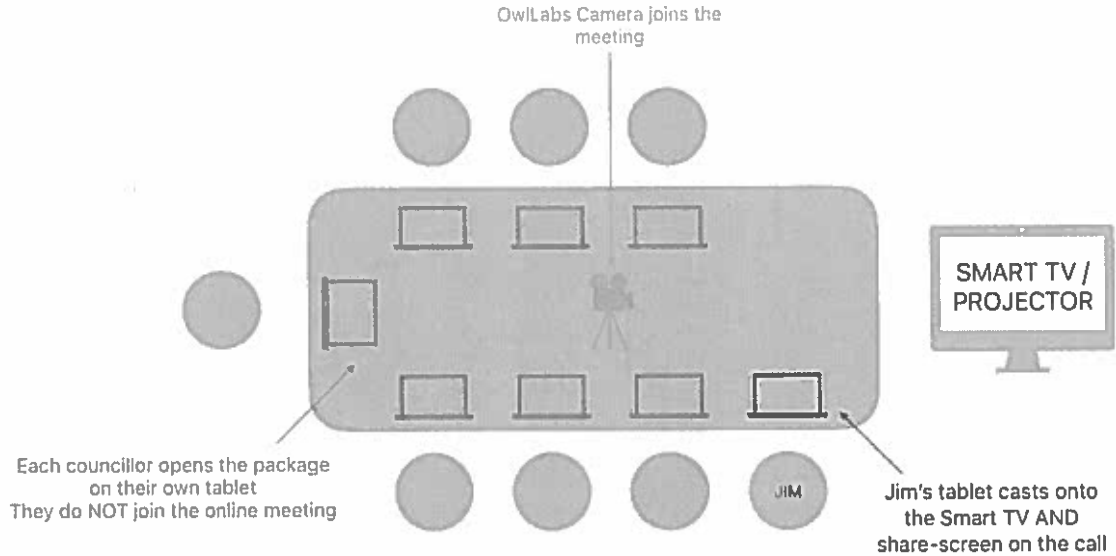
- Pros:
 - Simple user interface
 - Google Workspace integration
 - Cons:
 - Limited features in free plan
- [Google Meet: Start a video conference - YouTube](#)

C. Microsoft Teams

- Pros:
 - Microsoft 365 integrations with interactive features
 - Advanced privacy measures and security features
 - Cons:
 - User interface might be confusing
- [How to join a Microsoft Teams meeting - YouTube](#)

II. In-person meeting

A. Method 1: Using 1 device to control



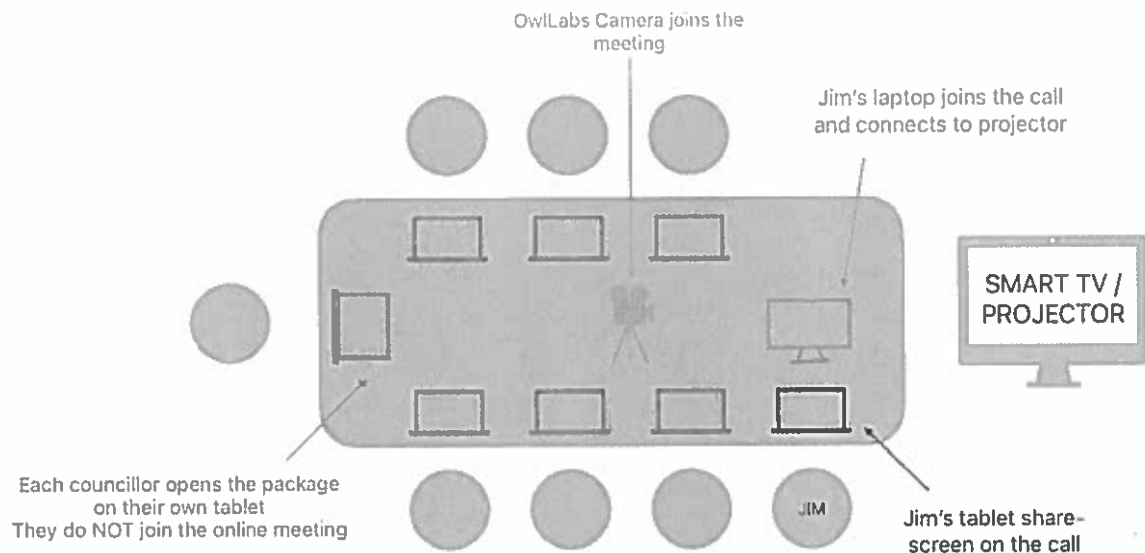
- Councillors who attend in-person do not join the call.
 - They can have full screen access to the package (as opposed to splitting the screen in half which will limit readability).
 - This eliminates noise disruption when multiple people in the room speak
 - They will follow the presentation through the Smart TV/ Projector

- Those who cannot make it to the in-person meeting will join the call virtually
 - They can follow the presentation when Jim shares the screen and listen to all in-person participants through OwlLabs camera

- Jim's tablet will control the meeting both in-person (through Smart TV/Projector) and virtual (through the video conferencing platform)
 - This can be complicated for setting up and lagging in connection may occur
 - Jim won't be able to monitor the chat on the video conferencing platform so there is limit in interaction with virtual participants

- The public can follow along either in-person or virtually

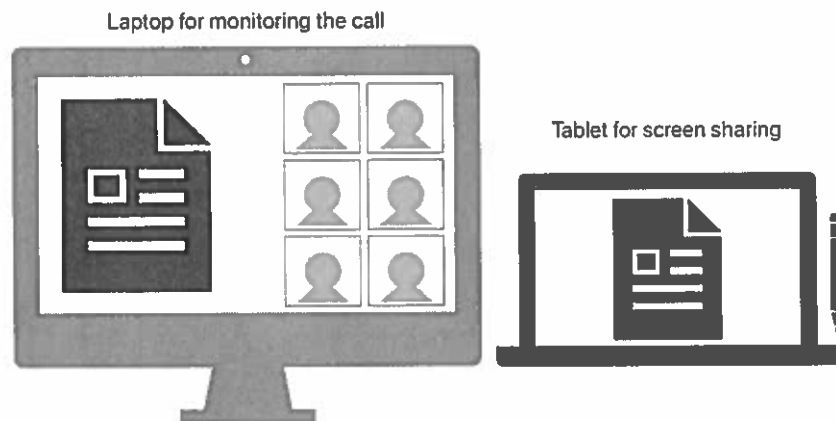
B. Method 2: Using 2 devices to control



- Similar to method 1, except Jim has to control 2 devices: laptop for projecting and tablet for screen sharing
 - Jim's laptop acts as a participant in the call and projects the call onto projector
 - This will allow Jim a second screen to monitor the activities on the call

III. Virtual meeting

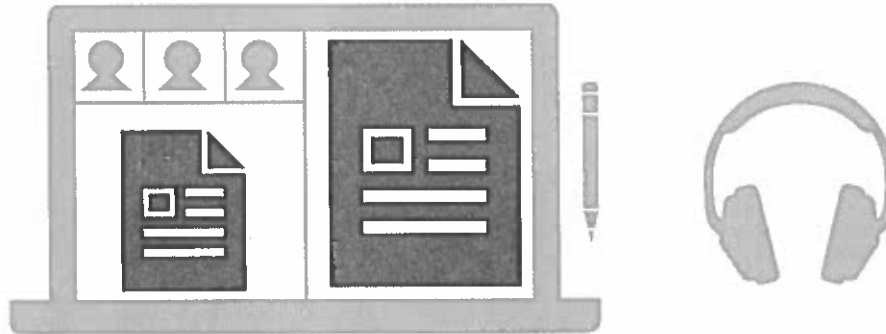
A. Jim's POV



- A virtual meeting is simpler than an in-person one because there is no need for projecting the tablet's screen onto a larger screen

- Again, Jim can choose to use either 1 or 2 devices since the tablet can perform both screen sharing and attending the call.
However, it is recommended to have the laptop as the main host because for most video conferencing platforms, advanced features (meeting recording, polls, whiteboard, etc.) can only be accessed on laptop/computers.

B. Other participants' POV



- Other participants can use the Split-View feature on their tablet to both attend the call and annotate the package on the side
- For best audio quality, headphones should be used by participants (this might be another challenge to consider when purchasing newer tablet models with no headphone jacks → require wireless headphone)

SEACOW HEAD LIGHTHOUSE

PRINCE EDWARD ISLAND



1873

2023

The place to be in 2023. Seacow Head Lighthouse, Fernwood, P.E.I.

Town of Borden-Carleton
Mayor Randy Ahearn

June 3rd, 2023

Dear Randy

The Friends of Seacow Head Lighthouse Inc. are celebrating the 150th anniversary of Prince Edward Island joining Confederation, (1873-2023) along with our official receipt from the transfer of ownership of the Seacow Head Lighthouse on September 7th, 2022.

The Friends of Seacow Head Lighthouse Inc. would like to invite you to attend the Official Opening Ceremonies for "We'll Keep the Light on"- A Celebration of the 150th Anniversary of Prince Edward Island joining Confederation on Wednesday, August 2nd, 2023 from 2 pm to 4 pm with the speeches starting at approximately 3:30 pm at Seacow Head Lighthouse in Fernwood, PEI.

We'd be delighted if you and the Board of Directors would be able to attend.

The Friends of Seacow Head Lighthouse Inc. are having a five Day Celebration under a Tent and this Event will take place from Wednesday, August 2nd until Monday, August 7th, 2023, at the Lighthouse. There will be something for all ages to attend too and we have heard from many People from off the Island, that plan to attend.

Everyone is Welcome. Visit our website, www.seacowheadlighthouse.com for more updates.

Thank-you,
Tom Sherry,
Corporate Secretary,
Email tsherry@gmail.com

1873

150th Anniversary

2023

admin@borden-carleton.ca

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: June 5, 2023 1:31 PM
To: admin@borden-carleton.ca
Subject: FW: Workshop: Municipal Approaches to Housing Supply and Affordability
Attachments: DWP Capacity Building Municipal.pdf

Hi Joanne

Please circulate this letter & attachment to Council & Holly and ask them to respond if they plan to attend. We will put it on the Council Agenda as well

Thanks
Jim

From: Jordan MacDonald <jordan@developwestprince.ca>
Sent: June 5, 2023 12:24 PM
To: Tracy Pineau <tracy@developwestprince.ca>
Cc: Samantha Murphy <sam@sjmurphyconsulting.com>; Michelle MacDonald <michelle@aorweb.ca>
Subject: Workshop: Municipal Approaches to Housing Supply and Affordability

Good Afternoon -

Develop West Prince, a non-profit community development organization, would like to formally invite you, members of your Council, and any other interested individuals to our *Municipal Approaches to Housing Supply and Affordability* workshop on June 19, 2023 – 6:00PM in Alberton.

Municipal Approaches to Housing Supply and Affordability

Date: June 19, 2023

Location: Alberton Arts and Heritage Centre, 420 Church, Alberton, PE COB 1B0

Time: 6:00 PM

This session is being facilitated by Sam Murphy of SJ Murphy Consulting and Michelle MacDonald of AOR Solutions. It is hosted by Develop West Prince as part of its West Prince Housing Initiative. An agenda is attached.

For more information please contact:
Jordan MacDonald, Executive Director
jordan@developwestprince.ca
(902) 807-9048

To gain an idea of attendance, we ask that you send “estimates” of interested individuals from your organizations to:
Tracy Pineau, Housing Project Coordinator
Tracy@developwestprince.ca
(902) 853-6827

Thank you for your interest and we hope to have a concise and useful evening for attendees.

Please share with your various stakeholders and partners. While this event is being hosted in Alberton, we invite any interested participant who may find this “small town/rural” focused workshop useful.

Sincerely,
Jordan MacDonald

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Jordan MacDonald (He/Him)
Executive Director, Develop West Prince
Rural Action Centre (455 Main Street), Alberton, PE C0B 1B0
(902) 807-9048

Develop West Prince – Capacity Building Workshop

Municipal Approaches to Housing Supply and Affordability

Date: June 19, 2023

Location: Alberton Arts and Heritage Centre, 420 Church, Alberton, PE C0B 1B0

Time: 6:00 PM

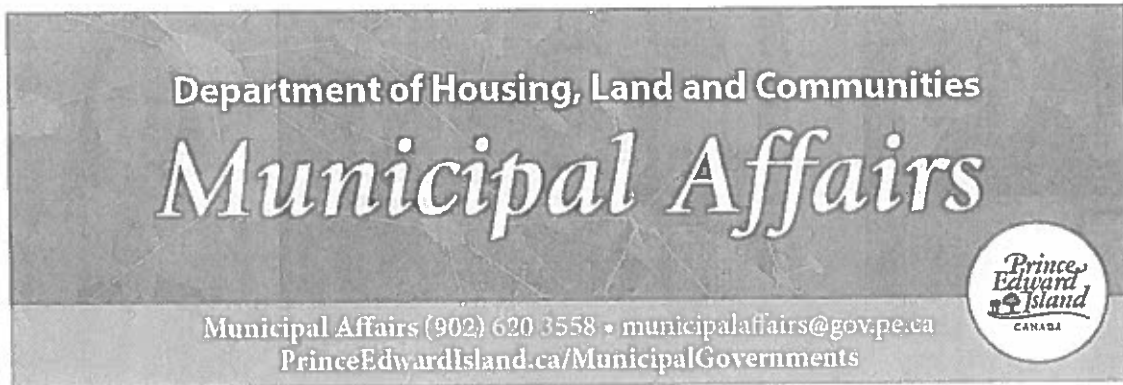
Proposed Agenda

1. Welcome and Introductions – 5 minutes
2. Overview of need and municipal role - 20 minutes
3. Break-outs – Overview 5 minutes + 2 x 25 minutes discussion
 - a. Discussion 1 – Program Solutions (grants, rebates, own subdivisions, own housing)
 - b. Discussion 2 – Regulatory Solutions (this is largely relevant for those who have municipal planning)
 - c. Discussion 3 – Partnership Solutions (private sector, community organisations, intermunicipal)

As Topic 2 may not be relevant to all participants, I propose 2 rounds of discussion. The non-planning (depending on number attending) would split their time between Topic 1 and 3. Topic 2 participants would discuss regulatory approaches in the first round and then split to discuss their choice of Topic 1 or Topic 3.

4. Report back – 30 minutes
5. Next steps – 10 minutes

C of municipal government. Municipal Affairs has the same location, same staff, same contact information, just a different department name.



Municipal Affairs - What do we do?

Mission Statement

Provide quality advice and information to municipal governments and build awareness and support for local governance and service delivery.

Legislation and Regulations

Municipal Affairs helps create and update legislation and regulations dealing with municipal government. Municipal Government Act - MGA and its regulations.

Regulations in effect:

- Access to Information and Protection of Personal Information Regulation
 - Regulations that govern access to information and protection of personal information.
- Campaign Contributions and Election Expenses Bylaw Regulations
 - Regulations that outline the required content for a municipality's mandatory bylaw for campaign contributions and election expenses.
- Code of Conduct Regulations

- Regulations that outline the required content for a municipality's mandatory bylaw for code of code pursuant to section 107(1) and clause 261(1)(e) of the *Municipal Government Act*.
- **Financial Plan Regulations**
 - Regulations regarding municipal financial planning, budgeting, and reporting.
- **General Regulations**
 - Regulations regarding specific notice requirements and insurance obligations.
- **Municipal Election Regulations**
 - Regulations that govern the running and conduct of municipal elections.
- **Procedural Bylaw Regulations**
 - Regulations that outline the minimum content for a municipality's mandatory procedural bylaw.
- **Principles, Standards and Criteria Regulations**
 - Regulations related to municipal restructuring and the creation of new municipalities.
- **Plebiscite Regulations**
 - Regulations that govern the conduct of a municipal plebiscite.
- **Records Retention Regulations**
 - Regulations that govern the definition of a record and record keeping requirements

Municipal Government Transparency and Public Reporting

- **Municipal directory** contains a list of municipal contacts, office location and hours, bylaws that have been filed with Municipal Affairs and more.

- Municipal Financial Statements are listed online when filed with Municipal Affairs for public viewing and are required to be available to the public in the municipality.

Municipal Government Awareness and Support

- Awareness via social media tools, websites, and presentations:
 - Visit Municipal Government Main website
 - Visit the PEI Municipal Elections Website
 - Visit our YouTube page
 - Visit our Twitter page
 - Sign up for our newsletter
- Support in terms of funding, equalization, grants, training, and advisory role:
 - Training

Local Governance and Sustainability

Municipal Affairs promotes share services opportunities to support local governance and sustainability:

- Shared municipal office
- Shared CAOs
- Share emergency measures planning
- Continue to encourage municipalities to work together for the benefit of citizens.

Disaster Mitigation and Adaptation Fund

The Disaster Mitigation and Adaptation Fund provides funding for projects that include new construction of public infrastructure or the modification or reinforcement of existing public infrastructure that help communities withstand natural disasters and climate-related risks.

Jim Wentzell

From: Ronald Perry <bedeque44@gmail.com>
Sent: June 6, 2023 7:37 PM
To: Jim Wentzell
Cc: Tracy Brown; Cyril Moyse; Randy Ahearn; admin@borden-carleton.ca; Holly Bernard
Subject: Re: Discovery Centre Project Proposal for Borden Carleton

Jim Wentzell

Jim

I met with president, Cyril Moyse today and we agreed that Borden-Carleton Municipality is still on our list of preferred sites for a Discovery Centre. While we are still reviewing our options, the property options you presented are appealing to us and we will consider them as we prepare to meet with our full Board of Directors prior to the end of June.

We may contact you for additional information prior to our Board meeting

Ron Perry, CEO
The Prince Edward Island Discovery and Research Centre

Cc
Cyril Moyse, President
Tracy Brown, CEO, BBEMA

On Jun 6, 2023, at 10:01 AM, Jim Wentzell <bcadmin@borden-carleton.ca> wrote:

Hi Ron

We are aware your Board is having ongoing discussions in respect to the reality of a Discovery Science Centre here in PEI. I have a Council meeting next week and would welcome any update on the project from your Board's point of view.

Thank You

Jim Wentzell
CAO
902 437 2225

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: May 18, 2023 4:07 PM
To: 'Ronald Perry' <bedeque44@gmail.com>
Cc: 'Tracy Brown' <tracy@bbema.ca>; 'Cyril Moyse' <cmoyse@icloud.com>; 'Randy Ahearn' <randahearn@msn.com>; 'admin@borden-carleton.ca' <admin@borden-carleton.ca>; 'Holly Bernard' <bordencarletonrec@gmail.com>
Subject: RE: Discovery Centre Project Proposal for Borden Carleton

Hi Ron

Holly & I enjoyed showing to the four of you, a number of possible sites for a Discovery Science Centre , hopefully to be located in Borden-Carleton. Please keep us posted on any developments from your side. If you require any additional information at this point, don't hesitate to contact us.

Jim Wentzell
CAO
902 437 2225

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Sunday, May 14, 2023 6:50 PM
To: 'Ronald Perry' <bedeque44@gmail.com>
Cc: 'Tracy Brown' <tracy@bbema.ca>; 'Cyril Moyse' <cmoyse@icloud.com>; 'Randy Ahearn' <randahearn@msn.com>; 'admin@borden-carleton.ca' <admin@borden-carleton.ca>; 'Holly Bernard' <bordencarletonrec@gmail.com>
Subject: RE: Discovery Centre Project Proposal for Borden Carleton

Hi Ron

There are a number of locations that would be suitable for the Science Discovery Centre. I have attached a file of map view of the various sites. A number of potential sites are vacant lots while others have buildings on them that may be or may not be available.

We feel Borden-Carleton is an ideal location for the Science Centre for so many reasons and we hope your Board will agree. My staff can be available anytime this week to show you around to the various sites and discuss with you the pros and cons of each site.

Sites identified include:

1. PID 885804; 75 Borden Avenue TOWN OWNED LAND; 2.73 ACRES
2. PID381640; Corner Downing Street & Fitzpatrick Street; 1.60 acres; Owned by Borden-Carleton Development Corporation
3. PID 847087; Lot 1-Corner Downing Street & Carleton Street; Owned by Province of PEI
4. PID 847087; Lot 2-Corner Downing Street & Carleton Street; Large acreage; Owned by Province of PEI
5. PID 847087; Abeqweit Blvd -Owned by Province of PEI
6. PID 536490; 23620 Trans Canada Hwy –Privately Owned. (Corner Hwy 10 & TCH) Building Presently for Sale
7. PID 836643; 20 Dickie Road – Presently Owned by PEI Potato Board
8. PID 848283; Dickie Road – (Corner Dickie rd. & Industrial Drive) Owned by Province of PEI
9. PID 888847; 11 Dickie Road – (Corner TCH & Dickie Road) Owned by Brennan Farms Ltd

Sincerely

Jim Wentzell
CAO
902 523 2044

**Town of Borden-Carleton
Housing Update
June 2023**

228 Carleton Street The first two buildings are expected to be completed by July 31st. It appears the property will be purchased by Housing PEI and the apartments will be for Social Housing. We are seeking more information on the development of the site as it was originally to be market rent housing. The development agreement provides for the 3rd building to commence within one year of the second building being filled.

70 Read Road

The new Sewer line/ water laterals are 99% complete. The public meeting held on April 11th was very successful with no objections from the General public to the project being one six-unit building and seven eight-unit buildings. The contractor is preparing detailed drawings and site plan and hope to start the first building early fall.

The Dates in the LOI have been changed as follows:

Detailed site plan: June 22nd

Binding date: June 22nd

Confirmation of financing: June 30th

Latest development date: no later then Oct 1st

Old Liquor Store Property – 156 Borden Avenue

The developer is underway completing a site plan for this development. Eight two-bedroom market rent apartments are proposed for the 2nd floor of the building.

Housing Discussions

The province has initiated a number of roundtable discussions on Housing issues in PEI and the Federal government through CMHC has announced

I participated in:

- May 4th – Dept of Housing – PEI Municipalities Roundtable (Housing Strategy). Consultant hired by the Province -Focus seemed to be on Housing for the Homeless
- May- Received the various Housing Programs offered by the Federal government and PEI . Discussed with provincial staff criteria for approval for housing projects
- May – Discussions with FCM re Guidelines for Municipal Housing Grant
- June- Attended an Online webinar with CMHC Housing Accelerator Fund Application Process

- June – Online meeting with company offering services to undertake application for grants under the CMHC Housing Accelerator Fund.
- June 19th – Invited to Workshop on Municipal Approaches to Housing Supply and Affordability

Note: Affordable Housing is defined as rent no greater than 30% of a person's Gross Income.

Jim Wentzell
June 08 2023

Jim Wentzell

IRAC Application

From: Michelle Burge <michelle.burge@mrsbgroup.com>
Sent: June 7, 2023 6:07 PM
To: Jim Wentzell
Cc: accountant@borden-carleton.ca
Subject: RE: Sewer/Water Rate Study

Hi Jim

I would estimate our fees for Water/ Sewer application to IRAC would be \$5,900 plus applicable taxes.

Please let me know if you wish to proceed.

Thanks
Michelle

Michelle Burge, FCPA, CA
Managing Partner
MRSB Chartered Professional Accountants
t. 902.629.1988
f 902.566.5633
direct line 902.629.1988
Charlottetown | Summerside | Mill River | Souris
[Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

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From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Monday, June 5, 2023 4:26 PM
To: Michelle Burge <michelle.burge@mrsbgroup.com>
Cc: accountant@borden-carleton.ca
Subject: RE: Sewer/Water Rate Study

Hi Michelle

Last year you gave me a quote to undertake a Water/Sewer Rate study. Can you update the quote for this year.

Thank You

Jim Wentzell
cAO
902 437 2225

From: Michelle Burge <michelle.burge@mrsbgroup.com>
Sent: February 3, 2022 5:05 PM