



**Town of Borden-Carleton**

**Regular Council Meeting Minutes**

**Sept 30 2020 - 20 Dickie Road, Borden-Carleton, PE**

**7:00pm**

**PRESENT:** Acting Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenaault,

**ALSO, PRESENT:** Interim Chief Administrative Officer Jim Wentzell

**1. CALL TO ORDER:**

Acting Mayor Ahearn called the meeting to order at \_\_\_\_\_

**1A. SPECIAL ORDER OF THE DAY**

It was duly moved and seconded that Jim Wentzell be appointed as Interim Administrator for the Town of Borden-Carleton effective September 21 2020 at the terms contained in his email dated September 02, 2020

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

It was duly moved and seconded that the signing officers for the Town of Borden-Carleton be the Mayor Charles Mackenzie OR Deputy Mayor Randy Ahearn ALONG WITH the Interim CAO Jim Wentzell OR the Recreation Director Holly Bernard.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**2. ADOPTION OF THE AGENDA**

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**3. DISCLOSURE OF CONFLICT OF INTEREST**

Part VI, Section 23 of the Municipalities Act, which maintains that

*No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

Declaration(s) - \_\_\_\_\_

**4. APPROVAL OF PREVIOUS MINUTES:**

It was reported by the Interim CAO that the minutes of the regular meeting of Town Council held on August 12, 2020 was not available at this time.

It was duly moved and seconded that the minutes of the \_\_\_\_\_, regular council meeting be adopted as presented.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**5. COMMITTEE REPORTS:**

**Police Report:** Report included in package. Councillor \_\_\_\_\_ read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**Fire Report:** Report included in package. Councillor \_\_\_\_\_ read the Fire Report as submitted by Fire Chief \_\_\_\_\_.

It was duly moved and seconded that the Fire Report be accepted as presented.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**Recreation/Arena Reports:** Report included in package. Councillor \_\_\_\_\_ read the Recreation report submitted by Recreation Director \_\_\_\_\_.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**Gateway Arena COVID-19 Safety Plan:** Report included in package.

It was duly moved and seconded that the Gateway Arena COVID-19 Safety Plan be accepted as circulated.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**Properties Report:** No Report for this month

Councillor \_\_\_\_\_ read the Properties and Planning Report as submitted by the Committee responsible.

It was duly moved and seconded that the Properties Report be accepted as presented.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**Finance and Administration Report:** Reports included in package.

Councillor \_\_\_\_\_ read the Town's financial report.

It was duly moved and seconded that the Finance Report for August as prepared by the Interim CAO be approved

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

Council also received a report from the Interim CAO outlining his first week on the job. This report was received for information only.

**Public Works/ Streets and Lights Report:** No report for this month.

Report included in package. Councillor read the Streets and Lights report.

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

**7. UNFINISHED BUSINESS**

CARRIED \_\_\_\_ - \_\_\_\_

Meeting with RCMP – To be held early October

The Acting CAO reported that the RCMP would be opposing some dates to meet in early

**Water and Sewer Report:** A report on Water Quality testing and Pump Run times was received for information.

Report included in package. Councillor \_\_\_\_\_ read the Water/Sewer Report as prepared by Alan Nesbit.

**It was duly moved and seconded that the Water/Sewer Report be accepted as presented.**

Thompson advised the meeting that a Public meeting is needed for the rezoning application by

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_ and seconded that a Public Meeting be held at \_\_\_\_ pm on \_\_\_\_\_

2020 in the Town office 20 Dick's Road to receive comments and submissions on the request

**BADC Report:** No report for this month. 2778944 from the Residential R1 Zone to the

Highway Commercial (C2 Zone)

Councillor \_\_\_\_\_ advised the meeting...

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

For Information purposes only.

CARRIED \_\_\_\_ - \_\_\_\_

**Destination Borden-Carleton:** No report Received for this month

Councillor \_\_\_\_\_ advised the meeting: Projects for 2020-21

The Interim CAO discussed with Council the timeline for completion of various Capital projects

For information purposes only.

Emergency Measures (EMO): Council discussed the status of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

Measures (EMO) from the need to review the Town's Plan and names of Emergency

**FCM Voice:** Information on various initiatives available to municipalities

## **7. UNFINISHED BUSINESS**

### **Meeting with RCMP – To be held early October**

The Acting CAO reported that the RCMP would be proposing some dates to meet in early October. A discussion took place in respect to some topics Council wished to discuss at this meeting.

**Vacancy on Council –** The Interim CAO reported that the vacant position on Council needs to be filled on or before April 15, 2021

**Rezoning Application – Melanda’s Wood camping and RV Park Limited:** Councillor Palmer-Thompson advised the meeting that a Public meeting is needed for the rezoning application by Melanda’s Wood Camping and RV Park Limited.

**It was duly moved and seconded that a Public Meeting be held at \_\_\_ pm on \_\_\_\_\_, 2020 in the Town office 20 Dickie Road to receive comments and submissions on the request to rezone two properties PID #778936 & #778944 from the Residential R1 Zone to the Highway Commercial (C2 Zone).**

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

## **8. NEW BUSINESS**

### **Capital Budget 21:** Discussion Re completion of Projects for 2020-21

The Interim CAO discussed with Council the timeline for completion of various Capital projects included in the 2020-21 budgets.

**Municipal Emergency Measures (EMO):** Council discussed the status of Emergency Preparedness in the Town the need to review the Town’s Plan and names of Emergency contacts for the Town

**It was duly moved and seconded that \_\_\_\_\_ and \_\_\_\_\_ be the Emergency Measures contacts for the Town.**

Moved by Councillor \_\_\_\_\_ Seconded by Councillor \_\_\_\_\_

CARRIED \_\_\_\_ - \_\_\_\_

**9. IN CAMERA -MGA Section 119**

119 (d) Human Resources matters

**ADJOURNMENT:**

**4. ADJOURNMENT:**

There being no further business Acting Mayor Ahearn adjourned the meeting at \_\_\_\_\_.

**Town of Borden-Carleton**

PO Box 89

Borden-Carleton, PE COB 1X0

Tel: 902-437-2225 Fax: 902-437-2610

Website: [Borden-Carleton.ca](http://Borden-Carleton.ca)