



Town of Borden-Carleton

Minutes

Sept 13, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Larry Allen, Councillor Laurel Palmer-Thompson

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell
Four (4) Citizens

1. CALL TO ORDER:

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

3. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Eric Stewart.

CARRIED 6-0 (R#22-09-04)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the July 12 2022 regular Council meeting be adopted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-09-05)

It was duly moved and seconded that the minutes of the Sept 01 2022 special Council meeting be adopted as presented

Moved by *Deputy Mayor Randy Ahearn*, seconded by Councillor Barb Wood.

CARRIED 6-0 (R#22-09-06)

It was duly moved and seconded that the minutes of the Sept 06 2022 special Council meeting be adopted as presented.

Moved by *Councillor Eric Stewart*, seconded by Councillor Barb Wood.

CARRIED 6-0 (R#22-09-07)

5. COMMITTEE REPORTS:

Police Report: Reports included in package. Councillor **Nicole Arsenault** presented the Police Reports for July and August 2022 as submitted by the RCMP.

It was duly moved and seconded that the Police Reports for June be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-09-08)

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report for August be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0 (R#22-09-09)

Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the Recreation Director's for the month of August 2022

It was duly moved and seconded that the Recreation Director's Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-09-10)

Fall/Winter Programs

Circulated to members of Council was a Draft Fall & Winter Program Listing as circulated by the Recreation Director.

Canteen Financial Statement 2021-22

The CAO circulated a financial statement on the operations of the Canteen at the Gateway Arena for 202/22. The Canteen has an operating loss of \$12,715.

It was agreed that a RFP for the Operation of the Canteen at the Arena be issued.

Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Larry Allen

CARRIED 6-0 (R#22-09-11)

Finance and Administration Report: Report included in Package

5.51 Cash Flow Report August 2022

5.52 Disbursement Listing August 2022

Councillor Eric Stewart presented the CAO & Finance Report for August

Included in the report was a list of cheques and disbursements for the month of August totaled:

Town \$ 68,422.78

Arena 1,321.86

Utilities 325,896.87

It was duly moved and seconded that the Finance and CAO's report for August be accepted as presented

Moved by Councillor Eric Stewart, seconded by Deputy Mayor Randy Ahearn

CARRIED 6-0 (R#22-09-12)

Meeting with Federal Housing Minister

Circulated to Council was a Housing Needs Discussion Paper presented to Federal Housing Minister at a meeting attended by the Mayor and CAO. The Federal government is making available funding to enable more and more Housing across Canada.

Obituary - Queen Elizabeth II

Members of Council were informed that Queen Elizabeth II, UK's longest-serving monarch, has died at Balmoral on September 8, 2022, aged 96, after reigning for 70 years.

It was duly moved and seconded that condolences to the Royal Family from the Town of Borden-Carleton be posted on the Town's Facebook pages

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Eric Stewart

CARRIED 6-0 (R#22-09-13)

Public Works/ Streets and Lights Report

Councillor Barb Wood gave a report on the activities of the Public Works/Streets and Lights Committee

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report for the month of August be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicole Arsenault

CARRIED 6-0 (R#22-09-14)

Water and Sewer Report:

Deputy Mayor Randy Ahearn gave a report on the activities of the Water/Sewer Utilities for the past month.

It was duly moved and seconded that the Water/Sewer Utilities report for the month of August be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-09-15)

6.0 EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC for the past month.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report on the activities of Destination Borden-Carleton for the past month.

It was duly moved and seconded that the Report of the Destination Borden-Carleton committee be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Nicole Arsenault.

CARRIED 6-0 (R#22-09-16)

7. CORRESPONDENCE

INFORMANTION ITEMS:

7.1 Thank You from Quianna Harvey for being selected to receive the G. C. Bell Community Scholarship for 2022.

7.2 Age Friendly Communities – Available to meet with the Town to outline the activities of their organization.

7.3 Breaking Barriers Association – Inviting people to participate in a Zoom meeting to discuss problems within the RCMP and legislation planned to deal with the problems.

7.4 Canada PEI Infrastructure Program - Advising the deadline for Intake projects under the Municipal Strategic Program will be January 20 2023

7.5 Canada PEI Infrastructure Program – Deadline for Capital Investment Program funding applications is Oct 28 2022

Dept of Agriculture & Land – Proposed Amendments to the Special Planning Area Regulations under the Planning Act and inviting comments from municipalities.

7.6 Dept of Communities and Fisheries – Seeking expressions of interest in respect to their Youth on Board program

7.7 Dept of Municipal Affairs – September Newsletter

7.8 FPEIM- informing of the Dept of Health and Wellness “Harm Reduction Services and Support in PEI

7.9 Justice and Public Safety- Advising Policing costs for the Town will increase from \$98,287 to \$105,303 for 2022/23

PEI Community Navigator – Announcing PEI Neighbor Week – Sept 19th – 24th

7.10 Senior’s Secretariat – Announcing a grant of \$4,000 for the Town’s Senior’s Strong program for 2022/23

7.11 Trees Canada – Encouraging Canadians to celebrate National Tree Day Sept 21st

7.12 – Town of Borden-Carleton – August Newsletter

ACTION ITEMS

7.13 Royal Canadian Legion Requesting the Town provide a prize towards their annual elimination draw being held on Dec 3 2022.

It was duly moved and seconded that the Town donate two gas gift cards to the Legion for their annual elimination draw.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault

CARRIED 6-0 (R#22-09-17)

8. UNFINISHED BUSINESS

8.1 Housing Development Update

The CAO circulated an update on various housing developments being proposed for the Town.

8.2 Read Road Sewer Project – Revised Funding

The Canada PEI Infrastructure Secretariat will allow the Town to allocate additional Direct Contribution Gas Tax funds to the Read Road Sewer project. An amount of \$274,870 will be added to the funds previously allocated for this project.

8.2 Request to Province to Take Over Town Roads

The province has acknowledged the Town's request to take over all roads in the Town and Department staff have started the process for the Town's request to be considered.

8.3 2nd Reading & Adoption Revised Tax Refund Policy

2nd Reading of the Revised Town Tax Refund Policy was tabled to be discussed at the October 11th Town Council meeting.

The CAO was requested to send a copy of the existing Town Policy to members of Council. A brief discussion took place in respect to whether persons living in cottages year-round would be eligible for the tax rebate and whether properties rented out as short-term rentals would be eligible for the rebate.

9. NEW BUSINESS

9.1 Dates of 2021-22 AUDIT (SEPT 09-21 2022)

The Auditors (MRSP) will be conducting the Annual Audit of the Town between Sept 09 and Sept 21st.

9.2 1st Reading Policy Recognition of Service – Volunteer Firefighters

It was duly moved and seconded that Council give 1st Reading of Policy 2022-22-01 Town of Borden-Carleton Recognition of Service – Volunteer Firefighters.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 6-0 (R#22-09-18)

It was noted two additional Firefighters would be recognized for in excess of 20 years' service under this policy: Fir Chief Shawn Jessome and Deputy Fire Chief Larry Allen.

10. IN CAMERA -MGA Section 119

MGA 119(d) Human Resource Matters (Council/Staffing)

It was duly moved and seconded that Council Go into Camera

Moved by Councillor Eric Stewart, seconded by Deputy Mayor Randy Ahearn.

CARRIED 6-0 (R#22-09-19)

Council went into Camera at 8:00 pm

Council Returned to Open Session at 8:24 pm

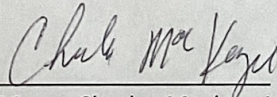
Approval of Office Positions

It was duly moved and seconded that Council approve the full-time office positions for the Town of Borden-Carleton as requested by the CAO: Administrative Assistant to the CAO; and Accounting Technician.

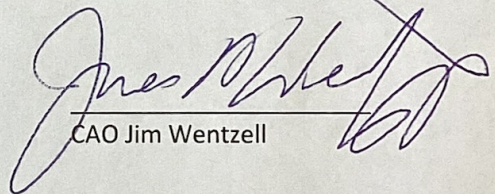
Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn.

CARRIED 6-0 (R#22-09-20)

There being no further business to come before the meeting, the meeting adjourned at 8:30 pm



Mayor Charles Mackenzie



CAO Jim Wentzell

