

Town of Borden-Carleton

Minutes

June 14, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Larry Allen

Absent: Councillor Laurel Palmer-Thompson

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Mayor Charles Mackenzie at 7:00pm (It was noted that prior to the meeting, photographs were taken of Mayors/Chair Fred Leard, Dean Sexton and Charles Mackenzie as well as photographs of the current Council.)

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

3. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Larry Allen, seconded by Deputy Mayor Randy Ahearn

CARRIED 5-0 (R#06-14-01)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the May 10 2022 regular Council meeting be adopted as amended.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood.

CARRIED 5-0 (R#06-14-02)

5. COMMITTEE REPORTS:

Police Report: Reports included in package. Councillor **Nicole Arsenault** presented the Police Reports for May 2022 as submitted by the RCMP.

It was duly moved and seconded that the Police Reports for May be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#06-14-03)

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report for May be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#06-14-04)

It was duly moved and seconded that Herbert Pailza be appointed as a Volunteer Firefighter with the Borden & Area Fire Dept

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#06-14-05)

Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the Recreation Director's for the month of May 2022

It was duly moved and seconded that the Recreation Director's Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Barb Wood.

CARRIED 5-0 (R#06-14-06)

Properties and Planning Report:

There was no report received for the month.

Finance and Administration Report: Report included in Package

5.51 Cash Flow Report April 2022

5.52 Disbursement Listing April 2022

5.53 Sale of Used Zero Turn Mower

Councillor Eric Stewart presented the CAO & Finance Report for May

Included in the report was a list of cheques and disbursements for the month of May totaled:

Town \$ 61,844.88

Arena 17,133.35

Utilities 15,650.05

The CAO reported that the old Zero Turn Mower was sold to the highest bidder in the amount of \$1,095 plus GST

It was duly moved and seconded that the Finance and CAO's report be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#06-14-07)

Public Works/ Streets and Lights Report:

Councillor Barb Wood gave a verbal report on the activities of the Public Works/Streets and Lights Committee

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Larry Allen.

CARRIED 5-0 (R#06-14-08)

Water and Sewer Report:

Deputy Mayor Randy Ahearn presented the Water/Sewer Report for the month. It was noted that the Water Tower upgrade project was scheduled to start June 20, 2022

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Larry Allen

CARRIED 5-0 (R#06-14-09)

6.0 EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC for the past month.

Destination Borden-Carleton:

No report was received.

INTACT INSURANCE RISK MANAGEMENT REPORT

The Town's insurers Intact Insurance provided a risk assessment report on various Town facilities with recommendations. The CAO reported that the deficiencies outlined in the report would be corrected before the end of June.

Council agreed that the Boat at the Rail Park be closed off for public access as it does not meet CAA standards.

Audit Report Gas Tax Expenditures 2021-22

Circulated to Council was the Auditor's Report on the Gas Tax fund and the Gas Tax expenditures for 2021-22

7. CORRESPONDENCE

INFORMANTION ITEMS:

7.1 Borden-Carleton Newsletter –June 2022

7.2 Health PEI -Advising of Arena Support Grant for 2022 in the amount of \$8,500

7.3 Municipal Affairs – Advising receipt of the Town's Code of Conduct Bylaw that was adopted by Council on Feb 11, 2020

7.4 Municipal Affairs – May 2022 Newsletter

7.5 PEI Infrastructure Secretariat -Funding Approval Carleton St & Read Rd Sewer Projects

7.6 Public School Branch – Advising that Quianna Harvey has been awarded the G C Bell Scholarship for 2022

ACTION ITEMS

8. UNFINISHED BUSINESS

Housing Development Update

Memo & email from CAO – Housing Developments Update

The CAO reviewed with members of Council the status of the various proposed developments for the Town.

Trail Development Project

It was reported that due to issues with wetlands and not able to obtain easements over all the properties the proposed Trail will now extend from the Beach Road near the Lagoons to the Rail Park.

Request to Province to Take Over Town Roads

The CAO stated there was nothing to report at the meeting in respect to the Town's request for the province to take over the Town's streets.

9. NEW BUSINESS

Development Permit Application – D P Murphy Inc (Landscaping Only)

It was duly moved and seconded that the Council approve the issuing of a development permit to – D P Murphy Inc for landscaping only of PID# 686592. providing that no mounds of material be left on the lot.

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen,

CARRIED 5-0 (R#06-14-10)

Quotations – New Ice Re-surfacer & Ice Edger

It was duly moved and seconded that the Council approve the purchase of a Propane Zamboni 446 Ice Re-surfacer for the Gateway Arena from Saunders Equipment at a cost of \$116,473.10 plus HST

Moved by Councillor Larry Allen, seconded by Councillor Barb Wood

CARRIED 5-0 (R#06-14-11)

It was duly moved and seconded that the Council approve the purchase of a Propane Zamboni Power Edger for the Gateway Arena at a cost of \$5,844.25 plus HST less \$500 trade in of the town's old ice edger.

Moved by Councillor Larry Allen, seconded by Councillor Nicolle Arsenault

CARRIED 5-0 (R#06-14-12)

Discussion – Tax Refund Policy

The CAO circulated to members of Council a draft revised Town of Borden-Carleton Municipal Residential Property Tax Incentive Policy as well as information on the present and past policy.

He sought clarification on two aspects of the policy on eligibility as it pertains to cottages used as a year-round residence (illegally) and when residences are used as a short-term rental for a portion of the year.

The revised policy will be considered by Council at the July 12th Council meeting.

10. IN CAMERA -MGA Section 119- Human Resource Matters (Council/Staff)

It was duly moved and seconded that Council Go into Camera

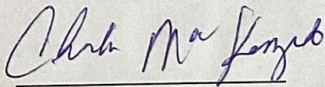
Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#06-14-13)

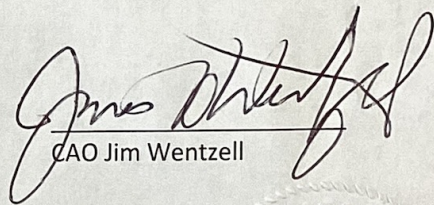
Council went into Camera at 9:15pm

Council Returned to Open Session at 9:40 pm

There being no further business to come before the meeting, the meeting adjourned at 9:40 pm



Mayor Charles Mackenzie



CAO Jim Wentzell

