



Town of Borden-Carleton

Minutes

July 12, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Larry Allen, Councillor Laurel Palmer-Thompson

Absent: Mayor Charles Mackenzie

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Deputy Mayor Randy Ahearn at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

3. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault.

CARRIED 5-0 (R#07-12-01)

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the June 14 2022 regular Council meeting be adopted.

Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart.

CARRIED 5-0

5. COMMITTEE REPORTS:

Police Report: Reports included in package. Councillor Nicole Arsenault presented the Police Reports for June 2022 as submitted by the RCMP.

It was duly moved and seconded that the Police Reports for June be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0 (R#07-12-02)

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report for June be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0 (R#07-12-03)

Fire Dept – Long Service Awards

It was noted that Fire Fighter Paul Murphy has served 40 years as a Firefighter with the Borden-Carleton Fire Dept. Council discussed developing a policy to recognize 20, 30 and 40 years of service.

It was duly moved and seconded that Fire Fighter Paul Murphy be presented with a \$400 service award at the Fire Dept's Annual Dinner in September.

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 5-0 (R#07-12-04)

Recreation/Arena Reports: Report included in package. Councillor Larry Allen presented the Recreation Director's for the month of June 2022

It was duly moved and seconded that the Recreation Director's Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault.

CARRIED 5-0 (R#07-12-05)

Canada Day Photo Contest

The CAO circulated to members of Council the photos submitted for the Canada Day Photo contest. Members of Council by consensus chose the two winning photos.

Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#07-12-06)

Finance and Administration Report: Report included in Package

5.51 Cash Flow Report June 2022

5.52 Disbursement Listing June 2022

Councillor Eric Stewart presented the CAO & Finance Report for June

Included in the report was a list of cheques and disbursements for the month of June totaled:

Town \$ 106,560.98

Arena 8,863.02

Utilities 106,560.98

It was duly moved and seconded that the Finance and CAO's report for June be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Larry Allen.

CARRIED 5-0 (R#07-12-07)

Public Works/ Streets and Lights Report

Councillor Barb Wood gave a report on the activities of the Public Works/Streets and Lights Committee

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#07-12-08)

Water and Sewer Report:

A Water/Sewer Report for the month was circulated to Council.

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 5-0 (R#07-12-09)

6.0 EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC for the past month.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson reported there was no report for the month.

7. CORRESPONDENCE

INFORMANTION ITEMS:

7.1 Anne & Gilbert the Musical – giving the Town two free tickets to you as a fundraiser

7.2 Municipal Affairs – June 2022 Newsletter

7.3 Occupational Health & Safety – Safety Inspection Report

7.4 Pride PEI-Requesting the Rainbow flag be flown during Pride Week – July 16-July 24

It was agreed that the Town would hold a Pride Flag Raising at the Rail Park at 7:00pm on Monday July 18 2022.

7.5; 7.6; 7.7 Transportation & Infrastructure – The project review committee has approved use of the Canadian Building fund to finance both the Read Road and Carleton St Sewer projects

7.8 Transportation & Public Works – Letter from Alan Aitkens assisting in resources available to determine private roads in the province.

ACTION ITEMS

7.9 FPEIM- Inviting input to the draft Electric Kick Scooter Regulations.

No action was taken on this piece of correspondence

8. UNFINISHED BUSINESS

8.1 Housing Development Update

Memo & email from CAO – Housing Developments Update

The CAO reviewed with members of Council the status of the various proposed developments for the Town.

8.2 Trail Development Project

A memo was received from Cora Sonier, CDC stating the project has reached an impasse, mainly due to the inability to obtain easements from various property owners to enable the Trail to be built. The proposed Trail was moved due to not being able to obtain easements from the CDC and Brennan Farms. The second location for the Trail not possible due to not being able to obtain easements from Strait Crossing and the Government of Canada.

8.3 Request to Province to Take Over Town Roads

The CAO has followed up on the Town's request to the province to take over the maintenance of Town roads as well as our concern to be able to obtain snow removal services this fall. The Minister has acknowledged the Town's request and staff from the Dept will be in contact as there is a process for considering such requests.

9. NEW BUSINESS

9.1 First Reading Revised Tax Refund Policy

It was duly moved and seconded that Council give 1st Reading of Policy 2022-06-01 Town of Borden-Carleton Municipal Residential Property Tax Incentive as circulated to Town Council.

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#07-12-10)

9.2 Resolution – Use of Gas Tax for Zamboni Project

It was duly moved and seconded that Council make application to use Gas Tax funding for the purchase of a new Zamboni at the Arena at a cost of \$116,473 plus GST

Moved by Councillor Barb Wood, seconded by Councillor Nicole Arsenault

CARRIED 5-0 (R#07-12-11)

9.3 WSP- Proposal for Engineering Services Re; Read Road Sewer Project

It was duly moved and seconded that WSP be engaged to provide Engineering services for the sanitary sewer line on Read Road as per their letter dated June 30 2022

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 5-0 (R#07-12-12)

Topographic Survey 4,000; Design 13,300; Construction Services: Various rates

9.4 Community of Mascouche -Offer to sell Snow Blower to the Town

There was no consensus by Council to take any action on this offer. Councillor Eric Stewart did agree to take a look at the machine being offered for sale.

9.5 CBCL – Well Services Plan

CBCL has provided to the Town a Well Servicing Plan for the 5 town wells that provide water to the Town's Water Utility

It was duly moved and seconded that the Town accept the Well Servicing Plan for the 5 wells that provide water to the Town's Water Utility and this plan be circulated to the Town's Development Officer and the Dept of the Environment

Moved by Councillor _Laurel Palmer-Thompson, seconded by Councillor Larry Allen.

CARRIED 5-0 (R#07-12-13)

10. IN CAMERA -MGA Section 119

MGA 119(d) Human Resource Matters (Council/Staffing)

It was duly moved and seconded that Council Go into Camera

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 5-0 (R#07-12-14)

Council went into Camera at 9:15pm

Council Returned to Open Session at 9:40 pm

There being no further business to come before the meeting, the meeting adjourned at 9:40 pm

Deputy Mayor Randy Ahearn

CAO Jim Wentzell



Town of Borden-Carleton
Special Council Meeting Minutes

Sept 01, 2022 - 20 Dickie Road, Borden-Carleton, PE

6:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn (arrived at 6:15pm), Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault (left at 6:30pm), Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

Mayor Charles Mackenzie called the meeting to Order at 6:00pm who stated that the purpose of the meeting was to discuss the Ellis Family Dance scheduled for Saturday Sept 10, 2022

ELLIS FAMILY DANCE

On Aug 31st the CAO emailed members of Council indicating he felt the Ellis Family Dance needed to be cancelled as ticket sales to date were less than 100 and that 400 tickets would need to be sold for the event to break even. If the dance was cancelled a week in advance the cancellation fee by the production company would 50% of their fee or \$800. If a substantial increase in ticket sales didn't materialize a deficit to the Town could be as high as \$5,000.

A number of members of Council did not feel the Dance should be cancelled and the Mayor agreed the matter be discussed at a special meeting being held this evening. Prior to the meeting several emails were exchanged among members of Council and the CAO.

The matter was discussed in length with members of Council expressing their views on whether the dance should be cancelled or not. During the discussion, the Deputy Mayor arrived at 6:15pm and Councillor Nicole Arsenault left the meeting at 6:30pm

Some members of Council wanted to wait until the middle of the following week to make a decision on the Dance while other members were concerned about minimizing the cancellation costs.

In conclusion, it was the consensus of Council that the CAO approach the Band to see if their production company would extend the time frame to make a decision on the dance until the following Tuesday without the Town incurring a cancellation fee higher than the \$800, and if they did not agree to this request then the CAO was to cancel the dance.

4 AJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 6:50 pm

Mayor Charles Mackenzie

CAO Jim Wentzell



Town of Borden-Carleton

Special Council Meeting Minutes

Sept 06, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

Mayor Charles Mackenzie called the meeting to Order at 7:00pm who stated that the purpose of the meeting was to discuss and consider three tender items including meeting with our engineer Jonathan Doyle, WSP in respect to the tender for Sewer services on Read Road.

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No one present declared a Conflict at this meeting.

3. NEW BUSINESS

3.1 Tender Specs – READ RD Sewer Project – Review with Jonathan Doyle, WSP
Johnathan Doyle, WSP was present at the meeting and reviewed with members of Council the detailed drawings and tender specifications for an 8" (200mm) Sewer to be installed on Read Road from Carleton Street to the Sewer Lift station at the bottom of Industrial Drive. Mr. Doyle answered various questions as put to him by members of Council.

A revised estimate for the Sewer was circulated totaling \$553,761.34. The original estimate was \$353,138.63. Council agreed that the tender should be issued to be completed in the Spring of 2023.

It was duly moved and seconded that the CAO be requested to apply for approval from the Infrastructure Secretariat to use unallocated Direct Allocation Gas Tax Funds to cover the increased cost of the Sewer on Read Road from \$353,000 to \$554,000.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

Motion Carried 6-0 (R#22-09-01) Mr. Doyle left the meeting at this time.

3.2 Ball Field Project – Revision to Contract Potential Savings

The CAO reported that Council had previously agreed to award to Eastern Fence the replacement of the Ball Field backstop, players benches sideline fence and outfield fence at a cost of \$56,500 plus HST with an additional \$2,000 allocated for the Town to remove and dispose of the existing fencing and dugouts.

Staff did a walk around the existing fence and felt that the outfield section of the fence was in good shape and did not need to be replaced.

It was duly moved and seconded that the contract with Eastern Fence be amended with the existing Outfield Fence not be replaced for an estimated savings of \$15,000.

Moved by Councillor Larry Allen, seconded by Council Eric Stewart

Motion Carried 6-0 (R#22-09-02)

3.3 Snow Removal Tender Documents

The CAO circulated draft tender documents for the Snow Removal of Town owned streets and three parking lots in the Town. (Fire Hall/Library; Town Hall; Gateway Arena). Plowing of sidewalks were not included in the tender. The closing date of the tender would be Sept 30th and the duration of the tender was 3 years.

It was duly moved and seconded that the Snow Removal tender for the town owned streets and parking lots be issued as per specifications circulated to members of Council.

Motion Carried 6-0

It was noted that the tender was for contractors to bid on snow removal of the streets, or snow removal of the parking lots or both.

4 ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 7:45 pm

Mayor Charles Mackenzie

CAO Jim Wentzell



**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
July, 2022**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 195 hours providing policing services to the Town of Borden-Carleton, during the month of July 2022.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community activities.

One Summary Offence Charge and two written warnings were issued under the Provincial Highway Traffic Act, in Borden- Carleton.

Seven Criminal Record Checks were completed for residents of Borden-Carleton, this past month.

OCCURRENCES	July 2022
911 Act – Other Activities	1
CheckStop	1
Dog Act	1

Fraud – Less than \$5000	1
Mental Health Act	2
Theft Under \$5000	1
Operation of MV while Impaired	1
Traffic Violations	4
Uttering Threats	1
Other Provincial Statutes	2
Wellbeing Check	1
Total Calls for Service	16

Highway Traffic Act Violations	July 2022
Speeding Charges	1
Speeding Warning	1
Non-Moving Warning	1

On July 7th, 2022, at approximately 7:30 PM, a Member of East Prince RCMP conducted radar enforcement on Route 1 in Borden-Carleton. More than 60 vehicles were checked for seatbelt violations under the Provincial Highway Traffic Act, and no infractions were noted.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Acting S/Sgt. Neil Logan
District Commander
Prince District RCMP
902-436-9300



**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
August, 2022**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 203 hours providing policing services to the Town of Borden-Carleton, during the month of August 2022.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community activities.

Two Summary Offence Charge and two written warnings were issued under the Provincial Highway Traffic Act, in Borden- Carleton.

Six Criminal Record Checks were completed for residents of Borden-Carleton, this past month.

OCCURRENCES	August 2022
Animal Calls	2
Assault	1
Assistance to General Public	4

Assistance to Non-Government Canadian Agency	1
Breach of Peace	1
Break and Enter – Business	1
Crime Prevention	2
Disturbing the Peace	1
False Alarms	2
Fraud	3
Items Lost/found	1
Mental Health Act	2
Mischief – Damage to Property	2
Traffic Violations	4
Theft Under \$5000	1
Theft of Electric/Gas	1
Traffic Collision	1

Wellbeing Check	2
Total Calls for Service	31

Highway Traffic Act Violations	August 2022
Speeding Charges	1
Non-Moving Charges	1
Non-Moving Warning	2

On August 24th, 2022, at approximately 9:00 AM, East Prince RCMP received a complaint of break and enter and theft, to a business located on Main Street, in Borden-Carleton. The investigation is continuing.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Acting S/Sgt. Neil Logan
 District Commander
 Prince District RCMP
 902-436-9300

Jim Wentzell

From: shawn jessome <s_jessome@yahoo.com>
Sent: September 11, 2022 8:53 PM
To: Town Office
Subject: Fire Report

The following is the fire report:

July 20 Medical Borden- Carleton call 5 members attended July 21 Medical Call Albany 7 Members July 25 Medical Call Borden-Carleton 5 members July 26 Utility Fire North Carleton 8 Members July 30 Motor Vehicle accident Albany 9 Members August 9th Motor Vehicle Accident Tryon 7 Members August 13 Medical Call Borden-Carleton 5 Members August 31 Medical Call Borden-Carleton 3 Members September 4 Medical Call Borden-Carleton 8 Members September 8 Medical Call Borden-Carleton 4 Members

Sent from my iPhone

RECREATION DIRECTOR'S REPORT TO TOWN COUNCIL

Report to Council, September 13, 2022

The Summer Day Camp has now come to an end. We had very successful numbers this year and look forward to building off of it for next Summer. The addition to new supplies including our two new big inflatables made it more accommodating and attractive to parents. Thank you to Sydney, Trinity, Spence and Shannon for facilitating.

The Gateway Arena is set to open for ice rentals on the October 15th pending everything with start up and ice making goes as planned. We have arranged to MCM refrigeration to be here to check the plant in advance to turning it on. A notice has been sent out to all to all of our regular users as well as to Rustico Minor hockey and Ringette as they will be needing ice time until their new arena is done at the first of November.

We have received \$4000.00 for a Seniors Secretariat Grant that we will be using to put some programs on for Seniors within the town. We will be starting up the Senior's Tea again as well as adding some funds to the Thursday card party, having a Lunch for them at the Legion, purchasing board games for them to have access to as well as other events/activities.

We have been working on a schedule of events and activities starting in September and going to May. Each month will have 1 or more event as well as a Senior's Tea. There will be a schedule attached to the package.

The Marine Rail Park is still in full swing. Buses with travellers off the Cruise Ships are still coming. We have been told by a cruise line director that September and October will more then likely be busier than the summer with bus visits to our park. Thank you, Dennis, for adding some hearts to the lighthouse and deck by the flower bed, they are great additions.

TOWN OF BORDEN- CARLETON – RECREATION PROGRAMMING

FALL & WINTER 2022/23

September 21st

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

September 29th

Kids Chocolate Bar Bingo – 6pm at the Legion. Cost is 1 chocolate bar to play.

Prize Bingo – 7:30pm at the Legion. Cost is \$15 for a book of 3 or \$25 for a book of 6. 15 games! 9th

October 19th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

October 20th

Pumpkin Carving Contest – Bring your carved pumpkin from home and have it voted on by the public. Many categories to win including: age, creativity, scariest and best overall!

October 29th

Legion Halloween Dance -

October 30th

Halloween Skate – Come dressed in your costume. There will be prizes for age categories as well as most creative, scariest and best over all!

November 2nd

2023 Canada Games Torch Relay – Help us line the streets as Torchbearers from Borden-Carleton carry the Torch through our Town.

November 11th

Borden-Carleton Legion Branch #10 Remembrance Day Service

November ?

Family Night at the school – dodgeball, basketball etc.

November 23rd

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

November 26th

Christmas craft and bake sale – 8am-2pm at the legion

Local vendors to set up and sell items related to Christmas.

December 4th?

Christmas at the Park

December 14th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

December 18th

Santa on the Fire Truck

The day everyone waits for, Santa will make his rounds on the firetruck!

December 24th

Annual Christmas Eve Skate

Come join us for a skate, snack, Christmas Music and a visit from Santa!

January 1st

Legion/Mayor Levy – 11am-1pm but Legion Levy will continue after.

January ?

East Coast Art Party Kids

January ?

East Coast Art Party Adults

January 18th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

January ?

Welcome Newcomers Potluck – Working with The Community Navigator to host a Potluck for Newcomers in Borden-Carleton.

February 1-14

Guess the candy in the jar – jar of candy will be at the arena for all to come and guess on.

February 11th

Kids Valentines Day Party – 1-3pm at the Legion

Come out for crafts, games and cookie decorating.

February 1-12

Find a Rock

We will be hiding 25 Valentines themed rocks around the town for people to find, post and tag the Town in on social media.

February 1-13

Photo-Op in front of the Lighthouse Heart

We will be setting up a scene (heart, archway) and allow people to take their picture in front of it and post and tag the Town on social media.

February 15th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

March 3rd

Scavenger Hunt

Stop by the Rink in the morning, have your start time recorded, go and find as many things on the list as possible, return to the rink no later then 2pm (faster the time the better) with your bag of items. Stop time will be recorded.

March?

Inflatables evening at the School

March 22nd

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

March 23rd

Movie/Snack night at the library

April 2nd

Easter Social

Come out and enjoy a morning full of games/activities as well food and refreshments.

April 19th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

May 13th

Beach Clean up

Have garbage bags and gloves available for people to pick up. Pick a beach, clean-up and we will go around and pick up the garbage bags after.

May 19th

Rock Painting/ Hiding

Come paint your own rocks to hide just as Tourist season starts. This will be a great way to interact with tourist. We can put our social media address on the back.

May 24th

Senior's Tea – 190 Howatt St, Building C common room at 11:00AM

Come enjoy some sandwiches, sweets, tea and coffee!

As well as;

After school skates – Monday 3:15-4 and Thursday 3:15-4:15

Shinny – Monday 4-4:45 and Thursday 3:15-4

Card Party – Thursdays at the library 1:30

Jim Wentzell

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: July 20, 2022 2:19 PM
To: Holly Bernard
Cc: Larry Allen (allenlarry@live.ca); Charles MacKenzie (Judy@pei.sympatico.ca); 'Alicia Wentzell'
Subject: Gateway Arena Canteen Operation 2021-22
Attachments: Canteen Operations 2021-22.pdf

Hi Holly

Thank You for costing the Arena Canteen Inventory as of Mar 31 2022. I have now finalized and analysed the Canteen operation for the past year.

The Canteen operated at a net loss of \$12,715 for 2021/22 and involved a lot of administration. A portion of your time is included in the costing, but none of my time nor Alicia's time nor Dennis's time.

We should meet and discuss the future operation of the Canteen . If we contracted it out and the operator paid us a 5% of sales rental we would be on top \$2,000 instead of a net loss of 8,000 a gain of around \$10,000 from 2021/22

Jim Wentzell
CAO
902 437 2225

**GATEWAY ARENA
CANTEEN
FINANCIAL STATEMENT
APR 1-21 - MAR 31 2022**

REVENUE

4500	Canteen Sales 2021-22	<u><u>\$32,477.00</u></u>
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EXPENDITURES

Cost of Goods Sold

5550	Canteen Purchases/supplies	21,742.00	
5555	Debit Card Charges	489.00	
5560	Propane - Canteen	243.00	
5575	Telephone - Canteen	131.00	
	Total Cost of Goods Sold	22,605.00	

Gross Profit - Canteen	<u><u>\$9,872.00</u></u>
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Wages & Benefits

5610	Wages & Salaries Canteen	22,587.00	
	Total Wages & Benefits	22,587.00	

Net Loss 2021-22	<u><u>\$12,715.00</u></u>
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Holly	Fixed Salaries included in Wages	\$4,634.00
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Net loss w/0 Fixed wage	<u><u>\$8,081.00</u></u>
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TO Break Even (Increase in Prices Required)

Based on Actual Operations	40%
Based on Operations without Hollys wage	25%

Note: No space or equipment Rental included in costs

Our prices included GST in the pricing

How efficient was our operation?

FINANCIAL REPORT FOR AUGUST 2022

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT

August 31 2022

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	24,354	200	2,994	21,560
TOWN	131,760	79,479	63,442	147,797
UTILITIES	103,325	322,807	330,026	96,106
Total Cash Flow	259,439	402,486	396,462	265,463

ACTIVITY APRIL 2022 RESERVES	Opening	Deposits	EFT Payments	Closing
	Balance			Balance
Gas Tax ACCT	789,329	40	304,060	485,309

ACTIVITY APRIL 2022 LOANS	Opening	Deposits	EFT Payments	Closing
	Balance			Balance
Fire Truck 71-9	117,185		1,667	115,518
Sewer 72-9	457,068		2,627	454,441
Sewer Mains 74-9	68,864		278	68,586
Storm Drains 75-9	68,864		278	68,586
Water/Sewer 79-9	313,512		2,986	310,526
Total Loans Outstanding	1,025,493	0	7,836	1,017,657

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from Aug 01, 2022 to Aug 31, 2022

Statement of Cheques Issued and Expenses Paid online

Cheque N	Cheque Type	Payee	Amount	Cheque Date
16639	Payment	Ahearn, Randy	197.08	Aug 01, 2022
16640	Payment	Allen, Larry	197.08	Aug 01, 2022
16641	Payment	Bernard Arseneault, Nicole	197.08	Aug 01, 2022
16642	Payment	Holly Bernard	70.00	Aug 01, 2022
16643	Payment	MacKenzie, Charles	252.08	Aug 01, 2022
16644	Payment	Palmer Thompson, Laurel	197.08	Aug 01, 2022
16645	Payment	Stewart, Eric	177.08	Aug 01, 2022
16646	Payment	Wood, Barb	197.08	Aug 01, 2022
16662	Payment	Dennis Bernard	402.49	Aug 04, 2022
16663	Payroll	Wentzell, Jim	1,772.97	Aug 12, 2022
16664	Payroll	Bernard, Dennis	1,325.69	Aug 12, 2022
16665	Payroll	Perry, Frankie	1,000.41	Aug 12, 2022
16666	Payroll	Wentzell, Alicia	1,220.01	Aug 12, 2022
16667	Payroll	Henry, Laurie	941.70	Aug 12, 2022
16668	Payroll	Gallant, Arthur	1,115.75	Aug 12, 2022
16669	Payroll	Perry, Spencer	906.01	Aug 12, 2022
16670	Payroll	Bernard, Holly	1,492.77	Aug 12, 2022
16671	Payroll	Nicks, Shannon	1,221.37	Aug 12, 2022
16672	Payroll	Somers, Trinity	1,034.86	Aug 12, 2022
16673	Payroll	Howatt, Sydney	583.20	Aug 12, 2022
16674	Payroll	Bagnall, Brandon	988.39	Aug 12, 2022
16675	Payroll	Ranahan, Arthur	163.51	Aug 12, 2022
16676	Payment	PEI Liquor Commission	50.00	Aug 09, 2022
16677	Payment	Bernard Welding Limited	189.01	Aug 09, 2022
16678	Payment	Imperial Oil	1,488.92	Aug 09, 2022
16679	Payment	Orkin Canada	40.25	Aug 09, 2022
16680	Payment	Xerox Canada LTD	34.39	Aug 09, 2022
16681	Payment	Medacom Atlantic Inc.	261.63	Aug 09, 2022
16682	Payment	Derek A. French	2,377.63	Aug 09, 2022
16683	Payment	Callbeck's Home Hardware	2,268.13	Aug 09, 2022
16684	Payment	Provincial Auto Parts	57.98	Aug 09, 2022
16685	Payment	Ceretti's Grocery & Hardware	3,436.93	Aug 09, 2022
16686	Payment	Greenisle Environmental Inc.	120.75	Aug 09, 2022
16687	Payment	HMS Office Solutions	95.43	Aug 09, 2022
16688	Payroll	Wentzell, Alicia	1,213.17	Aug 26, 2022
16689	Payroll	Wentzell, Jim	1,772.97	Aug 26, 2022
16690	Payroll	Bernard, Dennis	1,266.54	Aug 26, 2022
16691	Payroll	Perry, Spencer	991.90	Aug 26, 2022
16692	Payroll	Somers, Trinity	991.90	Aug 26, 2022
16693	Payroll	Bernard, Holly	1,492.77	Aug 26, 2022
16694	Payroll	Henry, Laurie	941.70	Aug 26, 2022
16695	Payroll	Bagnall, Brandon	947.93	Aug 26, 2022
16696	Payroll	Gallant, Arthur	1,067.37	Aug 26, 2022
16697	Payroll	Perry, Frankie	1,000.41	Aug 26, 2022
16698	Payroll	Mackenzie, Elizabeth	565.28	Aug 26, 2022
16699	Payroll	Nicks, Shannon	1,172.16	Aug 26, 2022
16700	Payroll	Gallant, Arthur	138.35	Aug 26, 2022
16701	Payroll	Ranahan, Arthur	163.51	Aug 16, 2022
16711	Payment	Holly Bernard	25.58	Aug 24, 2022
16712	Payment	Holly Bernard	22.93	Aug 25, 2022
16713	Payment	Medacom Atlantic Inc.	261.63	Aug 16, 2022
16714	Payment	Prince Edward Island Potato Board	1,058.00	Aug 25, 2022
16715	Payment	Dalmac Print- Signs-Cresting	379.20	Aug 25, 2022
16716	Payment	Nicks, Shannon	46.32	Aug 25, 2022
16717	Payment	Gallant, Arthur	75.00	Aug 25, 2022
16718	Payment	Orkin Canada	40.25	Aug 25, 2022

16719	Payment	Provincial Auto Parts	24.48	Aug 25, 2022
16720	Payment	Callbeck's Home Hardware	238.92	Aug 25, 2022
16721	Payment	Good Equipment	216.00	Aug 25, 2022
16722	Payment	Connect Hearing	160.00	Aug 25, 2022
16723	Payment	Dan's Muffler Inc.	62.10	Aug 25, 2022
16724	Payment	Advance Rentals	90.16	Aug 25, 2022
16725	Payroll	Howatt, Sydney	534.66	Aug 26, 2022
Total Town Cheques issued August 2022			43,035.93	
J541	EFT RWAM	RWAM Insurance Administrators Inc	340.66	Aug 01, 2022
J689	50291491 AUC	Cash, Bell Aliant	175.79	Aug 03, 2022
J616	EFT EL	Eastlink	227.98	Aug 10, 2022
J686	EFT ME	Maritime Electric	457.44	Aug 17, 2022
J682	EFT ME	Maritime Electric	1,828.04	Aug 22, 2022
J750	BS	CU CHARGES	84.95	Aug 31, 2022
J282	EFT RG	Receiver General for Canada	10,500.83	Aug 14 2022
EFT LOAN	Online	Loan Payment 71 - Fire truck	2,151.15	Aug 18 2022
EFT LOAN	Online	Loan Payment - 75 Storm Drains	582.13	Aug 18 2022
Online Payments Town August 2022			16,348.97	
TOTAL ALL PAYMENTS TOWN August 2022			59,384.90	

Borden Carleton Sewer and Water Utility

Cheque Log for 1001 Cash in bank from Aug 01, 2022 to Aug 31, 2022

Statement of Cheques Issued and Expenses Paid online

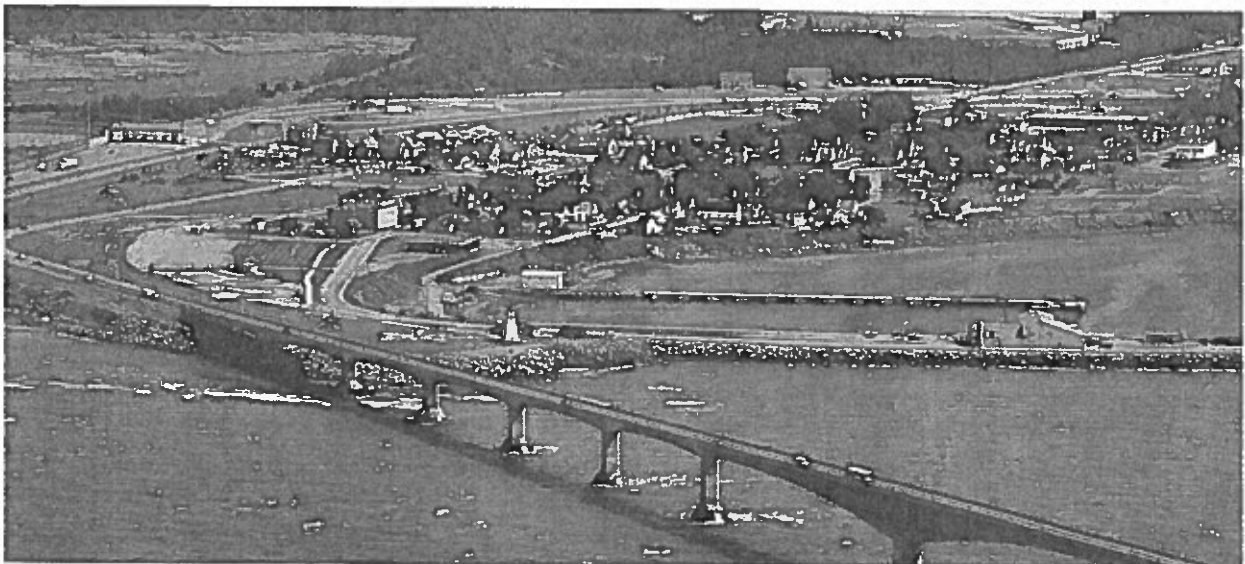
Cheque N	Cheque Type	Payee	Amount	Cheque Date
3200	Payment	Greatario Industrial Storage System LTD	304,060.00	Aug 09, 2022
3201	Payment	D and L Contracting- Grass Cutting	1,610.00	Aug 09, 2022
3202	Payment	WSP Canada Inc.	4,094.01	Aug 09, 2022
3203	Payment	Island Coastal Services LTD.	416.88	Aug 09, 2022
3204	Payment	Environment Water and Climate Change	495.65	Aug 09, 2022
3205	Payment	Island Chemicals Inc.	94.53	Aug 24, 2022
3206	Payment	Environment Water and Climate Change	782.00	Aug 24, 2022
3207	Payment	Prince County Wastewater Management Serv	4,600.00	Aug 24, 2022
Total Utilities Cheques issued August 2022			316,153.07	
J1396	BS	CU CHARGES	11.45	Aug 10, 2022
J1393	EFT EL	Eastlink	284.11	Aug 10, 2022
J1420	EFT ME	Maritime Electric	139.35	Aug 16, 2022
J1436	EFT ME	Maritime Electric	2,077.36	Aug 17, 2022
J1438	CU	CU CHARGES	5.75	Aug 18, 2022
J1486	BS	CU Charges	5.00	Aug 30, 2022
J1493	BS	CU CHARGES	1.22	Aug 31, 2022
J1492	BS	CU CHARGES	21.95	Aug 31, 2022
EFT LOAN	Online	LOAN 72 -Sewer	4,068.43	Jun 14 2022
EFT LOAN	Online	LOAN 75 -Sewer	521.25	Jun 20, 2022
EFT LOAN	Online	LOAN 79 -Sewer	2,607.93	Jun 19 2022
Online Payments Utilities August 2022			9,743.80	
TOTAL ALL PAYMENTS Utilities June 2022			325,896.87	

Gateway Arena

Cheque Log for 1001 Credit Union Current Account from Aug 01, 2022 to Aug 31, 2022

Statement of Cheques Issued and Expenses Paid online

Cheque N	Cheque Type	Payee	Amount	Cheque Date
6213	Payment	Ceretti's Grocery & Hardware	60.60	Aug 09, 2022
6214	Payment	Orkin Canada	192.40	Aug 09, 2022
6215	Payment	Callbeck's Home Hardware	18.76	Aug 24, 2022
6216	Payment	Orkin Canada	68.20	Aug 24, 2022
Total Arena Cheques issued August 2022			339.96	
JE#	Source #	Comment	Credits	Date
J366	EFT IE	Irving Energy Distribution and Marketing	92.00	Aug 10, 2022
J367	EFT EL	Eastlink	110.46	Aug 10, 2022
J368	BS	CU CHARGES	28.70	Aug 10, 2022
J370	EFT ME	Maritime Electric	725.39	Aug 17, 2022
J378	BS	CU CHARGES	5.00	Aug 30, 2022
J379	BS, CU CHARGE	BANK CHARGES	19.95	Aug 31, 2022
J380	BS, CU CHARGE	BANK CHARGES	0.40	Aug 31, 2022
Online Payments Arena August 2022			981.90	
TOTAL ALL PAYMENTS Arena August 2022			1,321.86	



Town of Borden-Carleton
Housing Needs Discussion
July 14, 2022

The Honourable Ahmed Hussen, MP

Minister of Housing and Diversity and Inclusion

&

Heath MacDonald Member of Parliament for Malpeque.

Introduction

On behalf of Mayor Charles Mackenzie and the Town Council of the Town of Borden-Carleton, we thank the Honourable Minister Ahmed Hussen and our MP Heath MacDonald for taking the time to meet with us to discuss Housing needs in our communities in PEI. We appreciate the opportunity.

We feel the timing is right for all levels of government to focus on increasing the housing stocks in small urban and rural areas. Past focus seemed to be on the cities across Canada and huge developments. A number of small developments has a lot of benefits as well.

Town of Borden-Carleton

The Town of Borden-Carleton is a small town on the west coast of PEI and is known as the Gateway to the province as it is where Confederation Bridge meets PEI. Housing Development in the town has been sparse over the past five years, however it has the potential to a "gem" of development in PEI for years to come.

Immediate Housing Needs

Employee Housing in the Town and surrounding area there are many major manufacturing, commercial, farming, fishery and retail companies that have been telling us there is a huge shortage of rental units for their works. Ma

Moderate Priced Homes – Prices of Housing has been on the rise and families looking for homes that are affordable is becoming a challenge. The province recently proposed 6 1,000 units in the Town but the project was shelved because the cost just for the buildings were \$350 per sq ft.

Senior Downsizing

A number of larger older homes are owned by Seniors who are looking to downsize and live in low maintenance housing. There is a lack of seniors housing units in the Town.

For the past couple of years, the Town has been promoting Borden-Carleton as a Designation for business, residents and visitors to PEI. Council is committed to continue show casing Borden-Carleton as a bright spot in the future of PEI and to encourage economic growth throughout Borden-Carleton.

What Borden-Carleton has to Offer

Welcoming Community – We are a welcoming community, welcome diversity.

The Jobs are Here – Jobs , jobs, jobs! Many of the businesses in the area are hiring (but housing is needed)

Quality of Life – The Town is a quiet, safe, friendly little town. Everyone knows everyone .

Children are only minutes away from the school and library and workers are only minutes away from the workplace. No commuting an hour or more twice a day fighting city congestion.

Strategy Located – The Town is only 30 minutes from Summerside, one hour from either Charlottetown or Moncton.

The Bridge – Millions of cars and trucks cross the Confederation Bridge every year. What a better place to live and still have easy access to visit other parts of Canada or have relatives come visit you here.

Land Prices- Also land prices are rising , land for development in Borden-Carleton is much cheaper than purchasing the same property in the larger towns and cities.

Timing – This is the ideal time to develop housing in the Town. Borden-Carleton is the sleeping giant for future housing in PEI. Its location, character and beauty will make Borden-Carleton one of the most sought-after places to live in PEI.

Services- The Town has numerous recreation facilities including an Arena, ball field, tennis courts, numerous parks and play grounds, trails and the soon to be famous Marine Rail Park. The Town has its own water and sewer systems.

Land – There is lots of land suitable for housing development

Positive Action – In 2021 Town Council with the support of our MLA Jamie Fox decided to start the ball rolling in encouraging Housing Development in the Town. The Town called for proposals for development of two town owned properties. Now there are a number of pending projects for the Town.

Yes, there are challenges

Housing Costs. It seems every time the government promotes affordable housing, external factors make it difficult: Availability and cost of Building materials; availability and cost of labour

Rising Interest Rates: will only increase the cost of housing.

Serviced land. The town had a number of serviced building lots, but many persons are holding on to the land expecting the value to increase.

Short term Rentals- The number of year-round housing stock has reduced as more and more persons are renting out their homes as short-term rentals

Recognition for the Potential of Borden- Being a quiet little Town, most government departments, government officials, and developers don't know what a "gem" the Town of Borden-Carleton is as a place to live , play and work.

Affordability- For most Canadians Housing all comes down to affordability. It seems the only affordability system that works is subsidized people's rent based on their household incomes.

Transportation - In respect to residential rental development, many small communities do not have the necessary transportation network required. i. e. taxis, timely bus/shuttle services.

To contact the Town of Borden-Carleton

Mayor Charles Mackenzie or CAO Jim Wentzell

20 Dickie Rd; P O Box 89

Borden-Carleton, PE C0B 1X0

Phone: 902-437-2225

E-mail: bcadmin@borden-carleton.ca

Town of Borden-Carleton
Public Works -Streets- Lights Report
August 2022

Some of activities during the month of August that pertained to Public Works/Streets /Lights include:

Go Slow – We Love our Children sign placement has been discussed with Councillor Stewart and some changes will be made

Extensive sections of the Board Walk were replaced. This is an ongoing task and part of regular maintenance duties.

The Town truck will be repaired in early October. We purchased a small generator so town tools can be used at the job site.

We purchased an edger that will pay for itself in one year. Some sidewalk/street edging has been completed. We have an individual that will be working with us two days a week from now to December doing Community hours (175). He will be assisting Dennis doing Edging and helping out at the Arena. The sidewalks will be swept at the same time the edging is done.

As a result of concerns from citizens, the Mussel Plant pointed their outside lights downward. A similar request has been made to By the Sea.

Plans are to clean up the Town maintenance shop site, however we are on a waiting list for a dumpster.

The Snow removal tender for 2023-2026 has been issued, to close Sept 30th.

Snow Removal - Town of Borden-Carleton

Solicitation Number:

BC-2022-09-01

Date Published:

Wednesday, September 7, 2022

Closing Date:

Friday, September 30, 2022 - 2:00pm

Estimated Value:

Not Available

Organization:

Town of Borden-Carleton

Organization Contact:

Holly Bernard

bordencarletonrec@gmail.com

Telephone: (902) 437-2410

RFQ Document:

[Download snow_removal_tender_2022.cleaned.pdf](#)

Town of Borden-Carleton
Sewer – Water Report
August 2022

Some of activities during the month of August that pertained to Sewer and Water include:

The Water Tower project has been completed with no hitches. We did not receive any complaints in respect to water pressure during the time the tower was offline.

We had been investigating a report of low water pressure on Dickie Road but it turned out to be a problem inside the residence.

The sewer for 228 Carleton Street should be completed in August and the tender for the Sewer on Read Road has been issued with a closing date of Sept 23rd. The Campground has hooked up to the Sewer on Paynter Lane.

The province has been alerted to a Storm Drain cover that keeps getting displaced near the Tim Hortons Drive through on Abeqweit Blvd.

There has been a number of water meter issues identified and they will be addressed by our Utility operator

The next Utility billing will be issued Sept 30th.

Province of Prince Edward Island

Procurement Services

Tender Posting Notice

Entity Name: Town of Borden-Carleton
Project Name: Read Road Sewer Extension - 2022

Tender Information

Tender #:
Please specify (RFQ/RFP/Other): Tender for Construction
Date to appear on Web: September 09, 2022

Closing Date: Friday, September 23, 2022

Closing Time: 2:00:00 PM

Tender Description:

The project is located near the intersection of Read Road and Industrial Drive in the Town of Borden-Carleton. The work involves the installation of approximately 360 meters of new sewer main, new manholes and four (4) new service laterals.

Tender Notes:

Tenders to be dropped off at Borden-Carleton Town Office, 20 Dickie Road, Borden-Carleton, PEI, before 2:00 PM on Friday, September 23, 2022

Tender documents may be obtained by emailing your request to: gail.desroches@wsp.com

Hard copies can be provided for a non-refundable amount of \$50.00 per set. Cheque made payable to "Town of Borden-Carleton".

Estimated Value (if applicable): N/A

Entity Contact Information

Contact Name: Gail DesRoches, Executive Administrative Assistant
Address: WSP Canada Inc., 195 MacEwen Road, Summerside, PE C1N 5Y4
Phone: 902-436-2669
Email: gail.desroches@wsp.com

Jim Wentzell

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: August 29, 2022 3:11 PM
To: 'mjberrigan@gov.pe.ca'
Cc: 'aaaitken@gov.pe.ca'; 'roads@gov.pe.ca'; 'rmbordencarleton@gmail.com'
Subject: Storm Drain - Abegweit Rd Borden- Carleton
Attachments: StormDrain Tims 02.jpg; Storm Drain Tim's01.jpg

Hi Mike/Alan

There is a storm sewer on Abegweit Blvd in the Town of Borden-Carleton at the driveway entrance to the drive through at Tim Horton's. This cover is constantly being dislodged and our maintenance person has replaced it at least three times in the past 6 months (see photos attached).

This has been brought to the Dept's attention previously and it could lead to an accident by a kid on a bike or damage to a car that may hit it. Can a more permanent solution be found in respect to this manhole cover.

Thank You

Jim Wentzell
CAO
902 437 2225

Thank you so much for choosing
me as the recipient of the
G.C Bell Community Scholarship,
it means a lot to me and is
a true honor. I will use this
to further my education and better
my future. Thank you again.
Quianna Harvey

Thank you

Jim Wentzell

From: Age-Friendly PEI <agefriendlypei@gmail.com>
Sent: August 29, 2022 10:44 AM
To: undisclosed-recipients:
Subject: Age-friendly Communities in PEI

Good morning

Age-friendly PEI is a non profit group funded by the provincial government. We would appreciate the opportunity to share with members of council and other interested parties what it means to be an age-friendly community, how being age-friendly can benefit residents of all ages and how to get recognition from the province's Age-friendly Recognition Program. We are available to do a short presentation and provide your community with tools and resources to get on your way to being one of PEI's first recognized age-friendly communities. Please reach out if this is something your community is interested in.

Sincerely,

Marcy Bouchie
Coordinator, Age-friendly PEI

902-303-6444 | agefriendlypei@gmail.com





Breaking Barriers Together Association

www.breakingbarrierstogetherassociation.com

To: Various Municipalities in Prince Edward Island:

Date: August 18, 2022

To Whom It May Concern,

As members of the Breaking Barriers Together Association, we would like to thank you for taking the time to read our letter and we would like to introduce ourselves.

We are a group of former employees of Canada's Royal Canadian Mounted Police who have formed a not-for-profit association to lobby Canadians to push for large-scale change in the operation and structure of our national police force and military.

As you are aware, both the RCMP and Canadian Military have been plagued for decades with serious, often criminal, allegations of internal misconduct and abuse. These problems are always said to be "cultural" issues that the government claims to be working on.

This type of behaviour however, was sponsored by the Government of the Day, in the 1950's - 1990s, with internal purging of employees of the Canadian Government, National Defence and the Royal Canadian Mounted Police, known as the "Purge". Hundreds of employees, from many departments were fired, interrogated, for being LGBTQ. A class action also followed in recent years as many as over 750 persons were involved.

As victims of this systemic abuse, we have joined together with the goal of letting Canadians know just how little has been done to address this issue which is pushing some officers and staff to suicide. By showing the seriousness of this issue, we believe it can become a voting issue for Canadians and that will push those in power to make the changes that have been recommended for years but have consistently been ignored.

In 2012, a group of women who had been sexually harassed, raped and abused within the RCMP came together and filed a class action law suit against the RCMP and federal government. More and more came forward with very disturbing and serious allegations. After 4 years in court, arguing for



certification of our case, the federal government offered a settlement to the victims. Over 3200 women came forward which was triple the predictions of our lawyers, who suspected it may grow to 1000.

That shows how serious the problems within the force were and continue to be. Our case ended in 2016 with a national public apology, a financial settlement of more than \$125 million and commitments to change the force. To date, absolutely nothing has been done. We hear from current victims quite often and we know that neither the 3200 victims, the national apology, the settlement paid nor the promise to do better mattered enough to the government to warrant the political will to change. Promises and recommendations have been ignored, and the abuse continues.

The vast majority of the RCMP consists of honest, hard working, ethical humans who have sworn an oath to uphold the law and serve their communities. In the Communities where the RCMP are contracted to serve, municipal employees in that detachment deserve a harassment free workplace in all aspects. If there is no recourse available to those Municipal Employees, the RCMP has failed them as well as their own employees. The municipal employees deserve as much protection as do RCMP/PSEs and Civilian Members. If anything, there is no record of voices from these employees and how they have been affected by the lack of responsibility by the RCMP. It is time that these employees be recognized as part of the change. This involves many of us, from Current Members, Civilian Employees, Public Service Employees, Municipal Employees and other support staff. From non union to union members who have been excluded from many of the lawsuits. It affects us all, families, neighbours and friends.

From our 2012 law suit, 2 other large class actions were launched. One for those who suffered systemic internal racism and another for generalized harassment and bullying which is expected to be in excess of \$1.2 billion in costs. Many officers and staff have filed their own law suits and had them settled in their favour, adding to the vast amount of Canadian taxpayer dollars being spent to pay out for RCMP misconduct.

It is interesting to note, that when these cases are filed, we (the plaintiffs/ victims) pay our legal expenses out of a portion of our settlement. The RCMP and government have every dollar of their side of the litigation paid for by the Department of Justice. They can keep cases in the courts for years at the expense of taxpayers. We need your help to change that.

In recent days, we have seen the story of sexual misconduct in Canada's hockey association. The response has been rapid with funding cuts, sponsorships halted and immediate questions from the Minister of Sport demanding answers and requesting that if those who have the power to address and change this continue to do nothing, then get out and let people who can change the situation take over. We wonder why the Minister of Public safety has never taken a similar stance in support of RCMP abuse victims. We ask questions but get no answers. That is where you can help.



The Canadian government has known of the problems in the RCMP for decades and have paid millions of dollars on numerous studies to be completed by experts and scholars. There have been at least 17 of these studies done on misconduct. EVERY SINGLE STUDY EVER COMPLETED BY THESE EXPERTS HAVE RECOMMENDED ONE THING CONSISTENTLY. THAT IS THE CREATION OF AN INDEPENDENT BODY OF INVESTIGATION AND OVERSIGHT TO DEAL WITH MISCONDUCT BECAUSE THE RCMP HAS FAILED MISERABLY TO ADDRESS THIS ISSUE ON THEIR OWN.

Breaking Barriers Together are reaching out to all of the groups and individuals that may be unaware of just how bad things are in our national police force and military and we want to see how our problem is indirectly yours also. You can make change with your help. We have a simple ask thing to ask of you.

Earlier this year, we saw the introduction of Bill C-20 which will begin the creation of independent oversight, but it's not done yet. The Bill will be revisited this fall and we want to ensure Canadians are on board to pressure the government for them to see the importance of this Bill passing.

<https://www.parl.ca/legisinfo/en/bill/44-1/c-20>

Read about the troubles in the RCMP and tell others to do the same. Get your small community or family involved in getting to know the issue.

https://www.callkleinlawyers.com/wp-content/uploads/2020/12/RCMP_Final-Report_Broken-Dreams.pdf

Sign our petition to get new legislation creating the independent body passed through parliament.

<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-4030>

Write your MP. We will be uploading a program shortly where you will be able to go to our web site and have a letter forwarded to your MP simply by entering a postal code.

On September 14, at 12:30 Eastern time, we will be hosting a Breaking Barriers Together meeting via zoom with our group all across Canada to plan our next steps and invite those who want to help us to unite. This meeting will be done in collaboration with Olivia Chow and the Institute for Change Leaders at Toronto Metropolitan University.



**Breaking Barriers
Together!**

Please let us know if you would like an invite to the meeting and we will have the link sent to you.

Yours sincerely,

Deb Le Boulch

Breaking Barriers Together Association

Jim Wentzell

From: Canada-PEI Infrastructure Program <CPEI-INFRASTRUCTURE@gov.pe.ca>
Sent: August 16, 2022 2:18 PM
To: Canada-PEI Infrastructure Program
Cc: Darlene Rhodenizer; Jesse MacDougall
Subject: MSC Application Intake Postponed
Attachments: MSC_Application_FINAL_August 2021.xlsx; MSC_Guidelines_FINAL_August 2021.pdf

Good afternoon,

It has been decided by the CCBF Review Committee that we will postpone the fall intake for Municipal Strategic Component (MSC) applications. Instead of the third Friday of September we will move the submission deadline to January 20th, 2023. This intake will also replace the 2023 spring intake. It is important to note we are approaching the end of a 5 year allocation of CCBF funding which means there is a limited amount of money remaining in the MSC fund.

Attached you will find the latest application form and guidelines. The Infrastructure Secretariat will send out a reminder email in December.

If you have any questions, please contact Jesse MacDougall at jwmacdougall@gov.pe.ca or 902-626-8757.

Infrastructure Secretariat
Department of Transportation and Infrastructure
P.O. Box 2000
85 Fitzroy Street, Suite 301
Charlottetown, PEI C1A 7N8

Jim Wentzell

From: Canada-PEI Infrastructure Program <CPEI-INFRASTRUCTURE@gov.pe.ca>
Sent: September 8, 2022 11:27 AM
To: Canada-PEI Infrastructure Program
Cc: Jesse MacDougall; Curtis Lumsden; Darlene Rhodenizer
Subject: Canada Community Building Fund - Fall Capital Investment Plan Intake

Good Morning:

Please be advised the next deadline for Capital Investment Plan (CIP) applications for the Canada Community Building Fund (CCBF) is October 28th, 2022. This will be the cutoff for applications to be approved at the fall Project Review Committee Meeting. As a general reminder, CIP applications may be submitted any time throughout the year but the Project Review Committee only meets twice annually to approve applications.

If you have any questions please don't hesitate to contact Jesse MacDougall at jwmacdougall@gov.pe.ca or 902-626-8757.

PEI Infrastructure Secretariat
Department of Transportation and Infrastructure
85 Fitzroy Street, Suite 301
P.O. Box 2000
Charlottetown, PE C1A 7N8



Agriculture
and Land

Agriculture
et Terres



Land Division

31 Gordon Drive
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Division des terres

31, promenade Gordon
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

July 27, 2022

Bruce MacDougall, President
Federation of PEI Municipalities
1 Kirkdale Road
Charlottetown, PE C1E 1R3

Dear Mr. MacDougall:

Re: Amendments to the Special Planning Areas Regulations under the *Planning Act* Subdivision and Development Regulations


The *Planning Act* Subdivision and Development Regulations were recently amended. Many of these amendments were housekeeping and minor corrections; however, some of these amendments are related to the Charlottetown, Summerside, Cornwall, and Stratford Special Planning Areas (SPA) for which some municipalities may be directly impacted. The recent amendments were adopted on April 9th, 2022 and June 11th, 2022. Additionally, there were older amendments from October 2019 that were not officially communicated to the Federation at that time. Please see attached amendments and rationales for your information.

In addition to the attached regulatory amendments, the Department would like to announce a Government initiative to replace the existing PEI Planning Decisions website currently being used by the Province and many municipalities. There is work currently underway and the Department hopes to have a new Planning Decisions website by the end of the year. As this initiative impacts many municipalities, the Department welcomes input from anyone wishing to assist with the improvement of the website. As well, if anyone is interested in taking part in the testing of the new website, please contact our department as your participation would be welcome and appreciated.

The Department will need names of all individuals who will require access to the new website in order to upload municipal planning decisions. Please forward the municipality name with all contact person(s) names, telephone numbers, and email addresses) to Katie Winter at kbwinter@gov.pe.ca.

As always, we appreciate the collaborative partnership that we share with your organization and thank you for your continued support in ensuring the province maintains a strong relationship with municipalities on land related decisions. The Department of Agriculture and Land will continue to provide updates on future amendments, as well as actively engage the Federation on any matters that may impact municipalities.

Yours truly,


Glenda MacKinnon-Peters, FEC, P. Eng.
Director of Land
Enclosure

Planning Act Subdivision and Development Regulations Amendments and Rationales:

October 12, 2019

63.(4) An existing parcel of land may, on approval, be subdivided into not more than one lot for one of the following purposes:

- (a) recreational use;*
- (b) resource-commercial or resource-industrial use, where the lot is intended for agricultural, forestry or fisheries purposes;*
- (c) institutional use, where the lot has an area no greater than three acres;*
- (d) use as a cemetery;*
- (e) rural tourism use, where the area of the lot does not exceed three acres;*
- (f) public utility use.*

Rationale: Subsection 63.(4) was amended to removed non-resource related commercial uses in the Special Planning Areas to be more in keeping with the overall objective to minimize conflicting land uses. The previous wording allowed for one lot for each use, meaning one could potentially be permitted to subdivide up to 6 lots all for very different land uses. Again, this was contrary to the main objectives of the Special Planning Areas. As a result, the wording was amended to state only one lot could be permitted in total and the developer would be required to choose which type of use they required. As well, the addition of a public utility use was added to ensure important infrastructure could be permitted in these areas.

63.(4.1) A parcel may be subdivided for a non-resource related commercial or industrial use where
(a) the subdivided land is to encompass or contain an existing commercial use, or be appended to or consolidated with land that was approved for a non-resource related commercial or industrial use by the Minister prior to October 12, 2019;
(b) in the opinion of the Minister, that use has not been discontinued or abandoned; and
(c) the proposed expansion does not violate the intent and purpose of these regulations, with particular regard for sections 3 and 13.

Rationale: Although the provision to allow non-resource commercial uses was removed, there was still a desire to allow existing commercial uses to expand, adhering to the above criteria.

April 9, 2022

63.(4.01) An existing parcel of land may, on approval, be subdivided into not more than five lots for residential use, which may include

- (a) single-unit dwelling use;*
- (b) duplex dwelling use; or*
- (c) multiple unit dwelling use or a mobile home park where*
 - (i) central sewerage service provided by a municipal sewerage utility or central water service provided by a municipal water utility, or both, are available, and*
 - (ii) an irrevocable agreement has been signed between the developer and the municipal sewerage or water utility to provide central sewerage service or central water service, or both, if available, to the lot or mobile home park.*

Rationale: 63.(4.01) was added to allow up to five lots for residential use in the Special Planning Area. As the SPA has been in place since July 9th, 1994, increasing housing demands from the public have resulted in the need to provide development potential near the larger population centers. This amendment further aligns with the existing provision under 63.(10), which already existed to provide municipalities with an official plan and bylaws to permit up to five lots for residential use.

63.(10) A municipality with an official plan may, as an alternative to amending its official plan and bylaws to conform with subsections (2) to (9), otherwise amend its official plan and bylaws where the amendments comply with subsection 7(2) of the Act and

(a) are consistent with the objectives set out in subsection (3);

(b) satisfy the minimum requirements applicable to official plans pursuant to section 7 of the Act;

(c) revoked by EC421/09;

(d) with the exception of the community of Miscouche, limit the number of lots in a subdivision for residential use to no more than five lots per existing parcel of land, unless

(i) central water service, central sewerage service, or both of them, by a municipal water utility, municipal sewerage utility, or both of them, is available, and

(ii) an irrevocable agreement has been signed between the developer and the municipal water utility, municipal sewerage utility, or both of them, to provide central water service, central sewerage service, or both of them, to all lots prior to the conveyance of any lot from the approved subdivision; and

(e) require the municipality to report to the Minister, on or before April 30 of each year, the number of lots approved and development permits issued in the previous fiscal year, by type of intended use.

Rationale: Subsection 63.(10) is a provision designed to enable a municipality with a land use plan and accompanying bylaws to avoid the rigid provisions of the SPA and to be able to approve a multi lot subdivision based on approximate development growth, within certain parameters. It is clear under the provisions of subsection 63.(10)(a) that those official plans must still comply with the overall objectives for development within the SPA.

63.(4.02) For greater certainty, the same parcel of land may be subdivided for the purposes of either subsection (4) or (4.01), but not both.

Rationale: 63.(4.02) states that one must choose either 63.(4) or 63.(4.01) but not both, meaning, if you choose five residential lots, other uses cannot be permitted and vice versa.

June 11, 2022

63.(5) Notwithstanding clause (4.01)(a), where the intended residential use is single-unit dwelling use, subdivisions of more than one lot per parcel of land, may be approved in the following situations:

(a) where the requirements of clause (4.01)(a) are insufficient to permit the owner of a parcel to provide lots for the children of that owner, and

(i) the owner files, with an application to subdivide the parcel, a statutory declaration that he or she will convey the lots only to his or her children and only for the use as a single-unit dwelling,

(ii) no child of the owner will receive more than one lot,

(iii) the total number of lots that may be subdivided from all of the parcels owned by an owner pursuant to this subsection is equal to or less than the number of children of that owner at the

- time of the application, and*
- (iv) revoked by EC166/08) (v) a lot intended for a child of the owner of a parcel of land shall not be given final approval and shall not be conveyed until the child has received a development permit approval for the lot and has submitted a statutory declaration declaring that the child intends to build a residence on the lot for the child's own use;*
- (b) where one lot is required in addition to those permitted by clause (a) or (4)(a) in order to accommodate an existing farm dwelling, and the dwelling on the lot is to be served by the existing farm dwelling access;*
- (c) where central sewerage service provided by a municipal sewerage utility or central water service provided by a municipal water utility is available or both are available, and an irrevocable agreement has been signed between the developer and the municipal sewerage or water utility to provide central sewerage service or central water service or both if available to all lots prior to the conveyance of any lot from the approved subdivision;*
- (d) where an owner of a golf course that exists on the date of the coming into force of this clause proposes to create a golf course development in accordance with the requirements of subsections (5.03) to (5.05).*

Rationale: 63.(5) states the circumstances for which additional lots may be permitted in addition to those permitted under Section 4, 4.1 and 4.01. For this amendment, the word 'existing' was removed to allow additional lots from a parcel of land that is not considered 'existing'. At this time, 'existing' is defined as any parcel of land created prior to July 9, 1994. This amendment would allow parents of non-existing parcels to subdivide a lot for each of their children, if the provisions of 63.(4.01) were insufficient to do so.

Jim Wentzell

From: Kellie Mulligan <KAMULLIGAN@gov.pe.ca>
Sent: August 18, 2022 8:30 AM
To: Kellie Mulligan
Cc: Kent Croken (emeraldcc@bellaliant.com); Jeannette Arsenault; Rural Municipality of West River ; Community of Crapaud; Julie Corbett Kensington & Area Chamber of Commerce ; Lorna Jenkins; bcaadmin@borden-carleton.ca; Irene Novaczek; Rural Municipality of Breadalbane; Rural Municipality - Miltonvale Park; Rural Municipality of Victoria ; communityofkinkora@eastlink.ca ; Warren Grove; Wayne Gairns; Mark McGillivray; Tracy Brown ; Gemma Koughan; 'Paula Sark'; Doug Cook; northrusticolion@EastLink.ca; Accounting North Rustico
Subject: Youth on Board 2022/2023 - Does your organization need a youth perspective?

Good Morning,

The Department of Fisheries and Communities, will be launching the second round of the Youth-on-Board Program in early Fall 2022 and with this great news, we are seeking expressions of interest from Boards interested in mentoring youth.

Youth-on-Board Program is designed to encourage youth volunteerism within rural regions of Prince Edward Island and to expand the capacity of mentoring Nonprofits and Municipal Administrations. The Program will offer a platform for up to 40 students to become involved as members of active Island Boards or within a rurally based Municipality. The program strategically matches rural youth (grades 10-12) with NGOs of their interest for up to 8 months; the youth will attend monthly Board Meetings while being supported by a designated Mentor of your organization.

OBJECTIVES

- Engage youth within the non-profit sector of their interest to highlight the role(s) that nonprofits play within rural PEI;
- Introduce youth and/or deepen understanding of municipal government functionality;
- Deliver Governance Training for up to 40 Island students prior to the Youth-on-Board placement commencement;
- Offer a platform to build capacity within rurally based Nonprofit/Municipal Administrations;
- Provide mentorship, guidance and education for youth throughout the duration of the placement on the Board (October 2022 – May 2022);

Quick Stats from 2021/22 Youth-on-Board Pilot:

- 80% of participating NGOs indicated that the Youth-on-Board Program provided capacity building at some level within their organization
- 100% of participating NGOs indicated that they would recommend the Program to another organization
- 88% of participating NGOs stated that there was an opportunity for the youth to stay involved with the organization following the Youth-on-Board Pilot

Interested Mentoring nonprofits must meet the following eligibility criteria:

- Incorporated nonprofits within rural PEI or clearly demonstrate an Island-wide mandate/reach;
- Rurally positioned Municipal Government;
- Completion of a one-hour Mentorship Training session and provide the name of a designated Mentor to support the student's learning curve;

- Facilitation of **monthly** Board meetings which will offer the student an engaging learning environment;
- Allow RRD staff to conduct a minimum of two monitors during the duration of the Program and submit a Program Evaluation Form by June of 2023;
- Honorarium: Participating Nonprofits and Municipal Governments who successfully host a Youth-on-Board Student will receive an honorarium upon completion of the program evaluation feedback form, the amount is determined on a sliding scale, as determined, below.

<i>Honorarium Amount (Host)</i>	<i>Meetings Scheduled (Host)</i>
\$ 500	5 meetings or more
\$ 400	4 meetings
\$ 200	3 meetings

(Virtual Meetings are an acceptable meeting platform)

If you are interested in becoming a Mentoring Organization, please reach out to me directly...*I will send a second email in the coming month as a final call for interest.* Please note that we may not have the opportunity to provide every inquiring group with a youth.

Thank you.

Kellie

Jim Wentzell

From: Municipal Affairs Division <municipalaffairs@gov.pe.ca>
Sent: September 9, 2022 10:16 AM
To: bcadmin@borden-carleton.ca
Subject: AMIR and Audited Statements, Municipal Bylaws 101 online, Election Training dates, September to do list and more. 📧

[View this email in your browser](#)



Dear Jim,

Thank you for taking the time to read this e-newsletter. Please send topic suggestions to municipalaffairs@gov.pe.ca

In this e-newsletter:

- Audited Financial Statements/AMIR due October 15, 2022
- Returning Officer Ad - Borden-Carleton
- Bylaw 101 Training Session September
- September 2022 to do list
- New Planning Deadline
- 2022 General Municipal Elections
- Campaign School September 10 Summerside
- Training for CAOs and Council
- Upcoming events
- Emergency Management Online Training

*complete
email
circulated
seperately*

Jim Wentzell

From: Lori Mayne <lmayne@fpeim.ca>
Sent: August 29, 2022 10:58 AM
To: 'Anne Harnesk'; 'Bev Shaw'; 'Bob Brooks'; 'Brenda MacDonald'; 'Chancey Gaudette'; 'Chris Greencorn'; 'Christine Watts'; 'Debby MacKinnon'; 'Diane MacDonald'; 'Donna Thomson'; 'Geoff Baker'; 'Imelda Arsenault'; 'Jennifer Phelan'; 'Jeremy Crosby'; 'Jill Walsh'; 'Jim Wentzell (acting)'; 'Joanne Smith'; 'Jolene Millar'; 'Julia Smith Cameron'; 'Julie McMurrer'; 'Kevin Coady'; 'Kristina Ellis'; 'Laala Jahanshahloo'; 'Lisa Smith'; 'Margaret Andrade'; 'Maureen Cudmore'; 'Michelle Perry'; 'Michelle Perry'; 'Nicole DesRoches'; 'Nicole Desroches'; 'Peggy Kilbride'; 'Peter Kelly'; 'Pierre Arsenault'; 'Rob Philpott'; 'Ruth Copeland'; 'Sarah Weeks'; 'Satyajit Sen'; 'Shari MacDonald'; 'Shelley LaVie'; 'Sonya Martin'; 'Stephanie Moase'; 'Tina Harvey'; 'Tony Carroll'
Subject: PEI Harm Reduction Services
Attachments: FPEIM Email Harm Reduction Services.pdf

Good morning,

First, I would like to introduce myself. I have recently taken on the role of Communications and Member Services Officer, and I hope to have the chance to chat or meet with you in the coming months.

In addition, the PEI Department of Health and Wellness has asked the Federation to help inform municipalities of harm reduction services available across PEI. I have attached a one-pager of information, which can also be publicly posted in your municipality.

The Province is also offering municipalities and organizations community drop boxes. Shawn Martin, Harm Reduction Coordinator, is the contact for more information on both the services and drop boxes. He can be reached at smartin@gov.pe.ca or (902) 218-1692.

If you have any questions, do not hesitate to contact me.

Best,

Lori

Lori Mayne
Communications and Member Services Officer
Federation of PEI Municipalities



1 Kirkdale Road
Charlottetown PE C1E 1R3
Tel: (902) 566-1493
Fax: (902) 566-2880





RE: Harm Reduction Services and Supports in PEI

To our Municipal Partners,

The PEI Department of Health and Wellness would like to share information with Municipalities on Harm Reduction Services and Supports in PEI.

In Canada and PEI, drug related overdoses are on the rise. This is driven largely by fentanyl, which has made the illicit drug supply more toxic. Working alongside treatment and prevention, harm reduction saves lives and helps build healthy and safe communities. The PEI Department of Health and Wellness is developing new Harm Reduction Services and Supports across PEI. This is in addition to currently available services such as free naloxone kits and the Needle Exchange Program.

Supervised consumption is an effective, evidence-based harm reduction service proven to save lives and promote both public health and public safety. To that end, an Overdose Prevention Site is being developed in the capital region. For rural and suburban communities, phone-based overdose response services are currently available to all Islanders.

The National Overdose Response Service (NORS) and the Brave App are phone-based overdose response services. Both NORS (a phone line) and Brave (a phone app) connect people to trained peers and staff so that they are less likely to use drugs alone – which is a significant risk factor for overdose deaths. If a caller becomes unresponsive, then a safety plan is activated so the person can receive emergency assistance. Both services are accessible 24/7 and are free, confidential and non-judgmental.

For more information on NORS and Brave and other Harm Reduction Services and Supports, please contact Shawn Martin, Harm Reduction Coordinator, at sxmartin@gov.pe.ca / 902-218-1692.

Thank you,

Shawn Martin MSW, RSW
Harm Reduction Coordinator
PEI Chief Public Health Office

Harm Reduction Services and Supports: <https://www.princeedwardisland.ca/en/information/health-and-wellness/harm-reduction-services-and-supports>

National Overdose Response Service: <https://www.nors.ca/about>

Brave App: <https://www.brave.coop/app>

August 11, 2022



Justice and
Public Safety

Justice et
Sécurité publique



PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

August 24, 2022

Tasha Sherry, Acting Chief Administrative Officer
accounts@borden-carleton.ca
Town of Borden-Carleton
PO Box 89
Borden Carleton, PE
C0B 1X0

Dear Ms Sherry,

Re: RCMP Policing Extended Service Agreement

In accordance with the *Policing Extended Service Agreement* (PPSA) between the Town of Borden-Carleton and the Province of Prince Edward Island, “*the Government shall provide policing services to the Municipality equivalent to that of one member of the Royal Canadian Mounted Police during a normal work year*”.

In addition, in accordance with Amendment No. 1 *the Municipality agrees to pay to the Province an annual sum for the direct costs for one RCMP Constable to carry out their duties under this Extended Service Agreement*. Due to this Amendment, the recovery cost was reduced from \$152,447 to \$98,287 for the fiscal year 2021-2022. Per Section 1(c) of Amendment No. 1 *the direct cost items are subject to annual collective agreement increases and any other increase to those direct costs as determined under the PPSA*.

The Province has been notified by the RCMP “L” Division that the direct costs under the Provincial Policing Agreement for 2022-2023 will increase from \$98,287 to \$105,303 for one Police Officer commencing April 1, 2022.

Should you have any questions or require further information, please contact me at 368-5273 or by email jlmcnally@gov.pe.ca.

Sincerely,

Jordan McNally, CPA, CA
Director of Finance and Corporate Services

cc Jonah Clements, Deputy Minister & Deputy Attorney General
 Tanya Mullally, Acting Director of Public Safety
 John Warr, Acting Manager of Police Services

Jim Wentzell

From: Peggy Miles <Peggy.Miles@cbdc.ca>
Sent: August 16, 2022 3:02 PM
Subject: Mark your Calendar - PEI Neighbour Week, Sept. 19-24
Attachments: 2022 PEI Neighbour Week - Letter to Community Partners.pdf

Hello Municipal Partners –

Please mark your calendars - the PEI Community Navigators are pleased to announce the 2nd annual **PEI Neighbour Week**, taking place from **September 19-24 (Monday-Saturday)**!

Can you help us to get the word out to your network and community members?

Please find the attached invitation with more details on how community partners, municipalities, organizations, businesses, neighbourhoods and individuals can participate and help to spread the message to rural communities on PEI.

WHY is there a PEI Neighbour Week?

To celebrate community and the importance of social connection within neighbourhoods and community spaces. These social connections foster pride, create feelings of belonging, and ultimately contribute to the growth and vibrancy of communities.

So again, please **check out the attachment for more details**. In addition, find **printable and downloadable resources** at <http://peicommunitynavigators.com/neighbour-week/> (you can save the PNG documents to your computer and share on your website/social media; or find PDF versions suitable for printing).

At the link above you'll find:

1. PEI Neighbour Week Poster
2. Colouring Sheet
3. One pager – Ideas on how to be a good neighbour
4. Hello Neighbour Mailbox Connection Card

And if you are interested in planning a community event during 2022 PEI Neighbour Week, please reach out to see how the PEI Community Navigators may be able to help.

Thank you for your partnership on this initiative.

P.S. We'd LOVE to receive your testimonials on the *importance of neighbours*. See details in the attachment.

Peggy

Peggy Miles (she/her/hers)
Community Navigator, Central PEI
Peggy.Miles@cbdc.ca
902-598-7560
www.PEICommunityNavigators.com
A Program of West Prince Ventures Ltd.

Community Partners, Municipalities, Organizations, Businesses, Neighbourhoods, Individuals:
YOU ARE INVITED!

This is your invitation to participate in PEI Neighbour Week!



PEI COMMUNITY NAVIGATORS

Please help us
spread the word
to rural PEI!

Monday, September 19 – Saturday, September 24, 2022

- A **celebration of community** and the importance of **social connection** within neighbourhoods.
- An initiative of the **PEI Community Navigators**.
- 2022 marks the **2nd annual** event!

How can YOU participate?

1



Share the “**Ideas for how to be a good neighbour**” **DOCUMENT** enclosed – distribute paper copies; share on social media; include in your newsletter; post on your website; or any other way that works for your organization.

2



Encourage the use of the enclosed “**Hello Neighbour CONNECTION CARD**” to help increase relationships in your community. A great tool to introduce yourself to neighbours you don't know yet.

3



Send us your **TESTIMONIAL** on “**Why Neighbours Are Important**”. Email testimonials to Info.CommunityNavigator@cbdc.ca – include a photo of yourself; 1-2 sentences about why neighbours are important; your name; the community where you live. The person providing the testimonial must be aware that their photo & testimonial will be shared on the online & social media channels belonging to the PEI Community Navigators.

Example: “**I feel safer in my home** because of the relationships I have with my neighbours. I know they are there for me when I need them.” – John Smith, Resident of Inclusiveville

“**Neighbours make our community a vibrant place to live.** They organize our annual festival, keep our park clean, organize fundraisers and share their culture.” – Mayor Mary Gallant, Town of Welcomeplace

Seniors'
Secretariat
— of Prince Edward Island —

11 Kent Street
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Secrétariat
aux aînés
— de l'Île du Prince-Édouard —

11, rue Kent
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

August 9, 2022

Holly Bernard
20 Dickie Road, P.O. Box 89
Borden-Carleton, PE COB 1X0

Dear Holly:

On behalf of the PEI Seniors' Secretariat, I am pleased to advise Town of Borden-Carleton that a grant for \$4,000.00 in support of the project "*Seniors Strong*" has been approved.

To complete the process, a representative from the Department of Social Development and Housing will be in contact with you shortly regarding the necessary paperwork required for transferring the grant funds. In the meantime, please be advised that you may proceed with planning and operations of this approved project prior to receipt of funds.

I wish you great success with this project!

Sincerely,



Audrey Morris
Chair, PEI Seniors' Secretariat

Jim Wentzell

From: Tree Canada <info@treecanada.ca>
Sent: September 6, 2022 5:02 PM
To: James Wentzell
Subject: Celebrate National Tree Day

A message from Tree Canada



Hello Tree Canada Community,

National Tree Day is almost here! We are looking forward to celebrating with you, our Tree Canada community, in every province across the country on September 21st. Thanks to the support of our presenting sponsor, BMO Financial Group, this year we are hosting community planting events in Vancouver, BC, Edmonton, AB, Winnipeg, MB, Mississauga, ON, Toronto, ON, Ottawa, ON, Montreal, QC, Saint John, NB, Truro, NS, Charlottetown, PEI and St. John's, NL.

I am very excited to celebrate my first National Tree Day. This special event has always been a great opportunity to meet new people, plant trees and make a difference in our communities! I hope that you will join us to celebrate trees together.

Happy National Tree Day!

Nicole Hurtubise
Chief Executive Officer, Tree Canada

More ways to celebrate...



Organize Your Own Celebration!

There are so many ways to show your appreciation for trees and forests – no celebration is too small! Here are a few ideas to help inspire you. Register your event for a chance to win a free tree planting event in 2023!

[Read more →](#)



What to Expect at Planting Events

It's so important to us that all participants have a great experience at the planting events hosted across the country. To help make that a reality, here is a breakdown of what to expect at each event.

[Read more →](#)



National Tree Day Through the Years

As National Tree Day approaches, let's look back at past celebrations and some of the memories that we made along the way! We can't wait to capture more green moments with our community this year.

[View image gallery →](#)

Tree Resources



How to plant a tree



Right tree, right place





Borden-Carleton
The coastal heart of PEI!

August 2022

NEWSLETTER



Town of Borden-Carleton
Gateway days!
Presents:
The Ellis Family Band

Gateway Arena 246 Main Street
Sat, Sept 10th
Music 10:00pm-1:00am
Doors open at 9:00pm
For ticket information or purchase call:
902-437-2225 or email
bordencarletonrec@gmail.com
\$25/ticket 19+ event
Payment options: Cash/ Debit/Cheque/e-
transfer
COVID-19 Protocols will be in place.

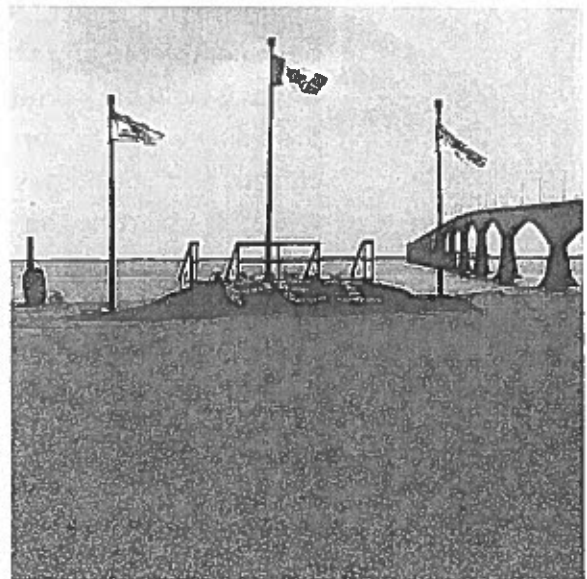


THIS NEWSLETTER will be published bi-monthly
And will be circulated to residents and businesses
in the Town via Catara Post

Submissions, comments and questions may be
sent to Recreation Director Holly Bernard at
[redacted] electronic copies
are also available upon request.

Historic Marine Rail Park

We have completed a new project at the Marine Rail Park that has been getting a lot of attention.



Above is a picture of our new flag poles and deck behind the revamped PEI flower sign.

PEI MUNICIPAL ELECTIONS



Want to serve your community. On November 7th, citizens will elect a Mayor & 6 Councilors to serve the Town for a four-year term.

Dates to remember:

Oct 12th – Nominations Open

Oct 21st – Nominations Close

Oct 25th -Voter's List Finalized

Nov 5th – Advanced Poll

Nov 7th – Election Day

WATER TOWER UPGRADE COMPLETED



A major upgrade to the town's Water Tower has been completed and the tower is now back on-line providing water to our citizens and businesses. take place starting the third week in June. The \$400,000 upgrade was completed by

Greatario, the same company who built the tower in 2003 (19 years ago) Many thanks to our Water/Sewer operator Brad Paugh who put in many extra hours including weekends to ensure the quality of the drinking water was maintained during the upgrade.

Elections

Prince Edward Island SCHOOL TRUSTEES

Interested in being a School Trustee

Nomination Forms available Sept 6th. Voting will be conducted online as well

<https://www.electionspei.ca/school-trustees-elections>

WHO YOU GOING TO CALL?

If you are in need of Town services such as:

- Water Turning On or Off
- Issues with Street or Sidewalks
- General Inquiries or Suggestions
- Information on permits, licenses or Bylaws
- ALL CALLS should go to the TOWN OFFICE

902 437 2225

or email accounts@borden-carleton.ca

If it's after hours, leave a message – we will get back to you. PLEASE do not call individual staff members direct – Thank You

Use of the Parks or Playgrounds or info on programs – Call or email the recreation Dept

902 437 2410

bordencarletonrec@gmail.com

See someone speeding, driving dangerous and our traffic violations, try to get a license number and call the RCMP Call 902 436 9360
(If its an emergency call 911)

To report a street light out or power outage

Call Maritime Electric 1800 670 1012

(Give them the pole number)

To check on Confederation Bridge Closures

Visit <https://www.confederationbridge.com/>



The Town issues development permits for buildings, signage, pools, fences

HOWEVER, it is the Prov of PEI that issues: building permits, septic system approvals, health permits

FIRE DEPARTMENT

Maybe it's time to add a new suit to your wardrobe?

Volunteer Firefighters are needed.

Join a wonderful fulfilling and committed group of men and women and help your Town be safe.



BORDEN CARLETON LIBRARY



Monday 10am-2pm
Wednesday 4pm-8pm
Saturday 9am-1pm



What's Happening at the Library?!

Mondays: Book club Sept 12th at 7pm

Mondays: Storytime at 11am

Thursdays: Card Games 45's 2pm

Friday: 9am-11am play group by family place.



KidSport PEI believes all PEI Children should have the opportunity to experience the positive benefits that sport offers.

KidSport PEI helps remove the financial barriers that limit some children from participating in sports in PEI.

For more information and to apply go to kidsportcanada.ca

DAY CAMP

The Town had a very successful Day Camp this summer.

With weekly themes and engaging activities, the children were kept busy. Below are some of the exciting things they did;



Thank you to the Town of Borden-Carleton Fire Department and the East Prince RCMP for taking time to interact with the Children.

2023 Canada Games Torch Relay

The Torch Relay will visit over 20 communities across PEI and engage with local residents through a series of Torch Relay events and



community celebrations, with various Torchbearers carrying the torch.

After arriving in PEI and traveling from tip-to-tip, the torch will make its way to Eastlink Centre on February 18, 2023 for the Opening Ceremony of the 2023 Canada Winter Games, where it will light the cauldron and officially ignite the competition.

Borden-Carleton will be kicking off the PEI portion of the Torch Relay on Wednesday, November 2nd.

A start time and route will be announced at a later date.

Inflatable Rental

The Town recently purchased our own Inflatable bounce castle which can now be rented when you rent the arena from April to September.



For more information on pricing please email Holly at bordencarletonrec@gmail.com

Weekly Seniors Card Party AUCTION 45's

The Borden-Carleton Senior's Club will be having card games starting on Thursday Aug 11 2022.

Where: Borden Carleton Library

When: 2pm, Thursday

Questions: 902-439-8666

G.C Bell Scholarship

Congratulations to Quianna Harvey on being this year's recipient of the Town of Borden-Carleton's G.C Bell Scholarship. Best of luck in your future endeavours.

Town Awards

Congratulations to the winners of this years Town of Borden-Carleton awards;



Neighbour of the Year – Paul Murphy

Citizen of the Year – Debbe Hinchey

Most Improved Property – Mary MacDonald-Pickering

If you have someone you would like to nominate for next year, please feel free to reach out to Holly at any time at 902-437-2410 or by email at bordencarletonrec@gmail.com

Fabrication Yard Update

The above ground clean up of the Fabrication Yard is now almost complete. The two contractors on-site should be done by the end of August. Below is an aerial view of the progress that has been made.





Royal Canadian Legion
Borden-Carleton Branch #10

August 31, 2022

Town of Borden-Carleton

I am writing to ask if you would be able to assist The Royal Canadian Legion Branch #10, Borden-Carleton. We are requesting a donation to be given out as a prize at our annual elimination draw coming up December 3, 2022
Proceeds from the draw will go towards our building fund.

I thank you in advance for anything you are able to donate and it will be greatly appreciated.
Please call my cell and advise: 902-439-8114.

Yours in Comradeship,

Mitch MacDonald, Chairman
Borden-Carleton Branch #10

P.O. Box 98 Borden-Carleton, Prince Edward Island
Canada C0B 1X0
E-mail: rcl10@pei.aibn.com
Telephone: (902) 855-2660

Town of Borden-Carleton
CAO Report RE: Pending Developments
Update August, 2022

228 Carleton Street Tender has been awarded. Sewer expected to be installed in October 2022. No update received from the Developer.

Sale of Land Request- Aqua Marine Farms Len Currie, Aqua Marie Farms advised that his company intends to pursue purchasing land from the Town for use by their business. They are working on a presentation to Council and for the public meeting. **No new update. They have rented another facility in Town for dry storage.**

Nicole Morrison Property -Borden Avenue It was the intention to hook on to water and sewer from Downing Street. This would require an easement from BADC as well. We will be reviewing the existing water and sewer lines in the area and determine the active lines.

Ms. Morrison advises they are now looking at a Spring start. Working on plans for a Development Agreement and Building Permit

70 Read Road

The letter of Intent has been signed and a draft development agreement created. Prior to finalizing a Purchase and sale Agreement to go to Council, the proposal will go the Planning Board and a public meeting once the necessary documents are received from Paynter Brothers. The Town has received funding towards the cost of extending a Sewer main on Read Road between Carleton St and Industrial Drive.

I have asked our lawyer to follow up in respect to the developer's intentions to develop this property. The latest development date in the MOU was June 1, 2022 There has been no response from the developers. A meeting between them and Council has been requested.

Fabrication Yard

The work to clean up the Fabrication Yard has been completed

Jim Wentzell

From: Jesse MacDougall <jwmacdougall@gov.pe.ca>
Sent: September 8, 2022 9:43 AM
To: Jim Wentzell
Subject: RE: MSC Applications REVISED Costing MSC 118.0 Read Road Sewer
Attachments: 3.5.7_Transfer Request_September 8, 2022.pdf

See attached, Jim. I just put the full \$217,120 on there because we require that you're at least 95% committed before we release annual payments. That way we can send out that \$100,000 payment. We can transfer the extra funding out anytime if you need it for another project.

Thanks!

Jesse MacDougall, C.Tech | Project Officer
PEI Infrastructure Secretariat
Department of Transportation and Infrastructure
85 Fitzroy Street, Suite 301, Charlottetown, PE C1A 1R6
Office: (902) 620-3631 | Cell: (902) 626-8757 | Fax: (902) 620-3383



From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Thursday, September 8, 2022 9:33 AM
To: Jesse MacDougall <jwmacdougall@gov.pe.ca>
Subject: RE: MSC Applications REVISED Costing MSC 118.0 Read Road Sewer

Hi Jesse

Thank You. Please prepare the transfer document for us. On another point, since we now have allocated our Direct Allocation funds, there was 100,000 not given to us last year because we had a large unallocated balance. Can this now be released to us.

Thanks

Jim Wentzell
CAO
902 437 2225

From: Jesse MacDougall <jwmacdougall@gov.pe.ca>
Sent: September 8, 2022 9:24 AM
To: Jim Wentzell <bcadmin@borden-carleton.ca>
Cc: Randy Ahearn <randahearn@msn.com>; Darlene Rhodenizer <DLRHODENIZER@gov.pe.ca>
Subject: RE: MSC Applications REVISED Costing MSC 118.0 Read Road Sewer



Infrastructure Secretariat
 85 Fitzroy St., 3rd Floor, Suite
 301 PO Box 2000,
 Charlottetown, PE Canada
 C1A 7N8

CCBF TRANSFER REQUEST FORM

Municipality: Borden-Carleton
 Date: September 8, 2022

TRANSFER FUNDS BETWEEN PROJECTS

Please enter the name and number of the projects you wish to transfer funds between in the table below

Moving Funds From:

Amount	Project #	Project Name	New Project Total

Moving Funds To:

Amount	Project #	Project Name	New Project Total

ADD UNCOMMITTED FUNDS TO AN EXISTING PROJECT

If you would like to add funds that you have yet to allocate to an existing project, please indicate in the table below. Note: All new projects must have their own Capital Investment Plans

Amount	Project #	Project Name	New Project Total
\$217,120.00	3.5.7	Read Road Sewer Extension	\$274,870.00

DECOMMIT FUNDS FROM AN EXISTING PROJECT

If you are overcommitted and would like to reduce your allocation to an existing project, please indicate in the table below.

Amount	Project #	Project Name	New Project Total



[Handwritten Signature]
 Chief Administrative Officer

Jim Wentzell

From: James Aylward <jsjaylwardminister@gov.pe.ca>
Sent: July 12, 2022 11:20 AM
To: Jim Wentzell
Cc: Bob Creed; Jamie Fox
Subject: RE: Request for takeoff Town Streets - Town of Borden-Carleton

Good morning Mr. Wentzell,

Thank you for your email. The department has received the correspondence you reference requesting the province take over town streets within the Town of Borden-Carleton as well as the listing of streets.

There is a process to this and staff in the department are working on the file.

If you require further information, you can contact Sharon Slauenwhite at snslaenwhite@gov.pe.ca.

Bonnie for
Minister Aylward

From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Monday, July 11, 2022 10:19 AM
To: James Aylward <jsjaylwardminister@gov.pe.ca>
Cc: Jamie Fox <jdfoxmla@assembly.pe.ca>; Bob Creed <bobcreed@gov.pe.ca>; Barb Wood <johnandbarb@pei.sympatico.ca>; Charles MacKenzie <Judy@pei.sympatico.ca>
Subject: FW: Request for takeoff Town Streets - Town of Borden-Carleton

Hello Minister Aylward

This is a follow up to the Town's request sent January 28th that the province take over the maintenance of Town Streets within the Town of Borden-Carleton. (see attached) As of today's date, we haven't received a response and we are wondering what is the status of our request,

More importantly is the concern in respect to the Town's ability to be able to provide snow removal on our streets this fall (2022). We had a three year snow removal contract that expired April 30 2022. For the past two years our contractor had difficulty obtaining liability insurance coverage. Last year our contractor's liability insurance cost increased from \$23,000 to \$68,000. As a result we were charged a surcharge of 15,000 in 2020/21 and 19,500 in 2021/22 by our contractor on top of the snow removal contract fees.

A number of small contractors can not absorb these higher liability insurance costs and we are concerned whether we will get anyone even to bid on our tender call this fall.

Our request to the province is two fold. The initial request is for the province to take over responsibility for all streets in the Town. In the interim, we are requesting that the province assist the Town by adding the streets in the Town for snow removal to the provincial snow removal contract.

We would appreciate consideration of our request at your earliest convenience.

Thank You

Town of Borden-Carleton Municipal Residential Property Tax Incentive Policy 2022-06-01

1.0 Housing Initiative

- 1.1 Construction of a new home with an assessment of at least \$100,000
- 1.2 Construction of a new apartment building assessed at least \$100,000 per dwelling unit.
- 1.3 Incentive applies to initial owner only and terminates once the property is sold. It is not transferable to subsequent owners of the property
- 1.4 Incentive only allowed to be used one time per property. For multi building housing projects built in phases, the incentive will apply as each building is completed and occupied as per signed separate agreement with the developer.
- 1.5 Incentive applies to year-round , owner occupied or tenant property.
- 1.6 Tourism, cottages, seasonal, short- term rentals and non-residential properties are not eligible for the municipal tax incentive.
- 1.7 Change of use of an existing structure will not make the property eligible for a municipal tax incentive.

2.0 Eligible applicants will receive a tax refund as follows:

- 2.1 For owner-occupied single-family homes: a 100% rebate for 5 years on the Municipal portion of their residential property tax.
- 2.2 For apartment buildings, built and 75% occupied prior to December 31, 2025: a 100% rebate for 5 years on the Municipal portion of their residential property tax
- 2.3 For multiple housing projects on the same lot built in phases and an agreement is in place as per section 1.4: a rebate for each building as per the terms outlined in the agreement.
 - 2.3.1 Notwithstanding the terms of the agreement, the rebate of the Municipal portion of the taxes shall not exceed 5 years for each individual building.

- 2.4 For all apartment buildings built and occupied after December 31, 2025 and for all multiple dwelling agreements signed after December 31, 2025, a phased tax incentive will apply once buildings are complete and 75% occupied:
- For year one – 100% rebate for 5 years on the Municipal portion of their residential property tax, and
 - For year two – 80% rebate for 5 years on the Municipal portion of their residential property tax, and
 - For year three – 60% rebate for 5 years on the Municipal portion of their residential property tax, and
 - For year four – 40% rebate for 5 years on the Municipal portion of their residential property tax, and
 - For year five – 20% rebate for 5 years on the Municipal portion of their residential property tax, and

3.0 Administration of the tax incentive program

3.1 An applicant must fill in an application form each year and return it along with a copy of their P.E.I. Real Property Tax bill, to the Municipal Office, 20 Dickie Road (Box 89), Borden-Carleton CoB 1X0 prior to December 31st in any given taxation year.

3.2 The CAO may require proof of payment of property taxes prior to issuing an incentive payment to the property owner.

3.3 Any payment will be issued to the assessed owner of the property.

3.4 The CAO may deduct from the incentive payment, amounts to cover any outstanding fees or other charges owed to the town including and not limited to utility billings, servicing charges, permits, fees and fines.

4.0 interpretation and termination of Incentive Program

4.1 The Council of the Town of Borden-Carleton may amend or terminate the municipal residential property tax incentive by motion of Council at a duly held meeting of the Council.

4.2 If any dispute arises in respect to the application and interpretation of any provisions of this document, the opinion of the Town shall prevail and be final.

First reading: _____

Second Reading: _____

Date Adopted: _____

Revised: June, 2022 J A Wentzell CAO
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Jim Wentzell

From: Michelle Burge <michelle.burge@mrsbgroup.com>
Sent: August 3, 2022 2:48 PM
To: Jim Wentzell
Subject: RE: Town of Borden-Carleton audit

Hi Jim

Thanks for your message. Our next available time for your audit would be week of September 12th to September 16th, if you could let me know if there are dates that week that work for you.

Thanks
Michelle

Michelle Burge, FCPA, CA
Managing Partner
MRSB Chartered Professional Accountants
t. 902.629.1988
f 902.566.5633
direct line 902.629.1988
Charlottetown | Summerside | Mill River | Souris
[Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

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From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: August 3, 2022 11:43 AM
To: Michelle Burge <michelle.burge@mrsbgroup.com>
Subject: RE: Town of Borden-Carleton audit

Hi Michelle

I should be ready for an Audit by the end of this week

Jim

From: Michelle Burge <michelle.burge@mrsbgroup.com>
Sent: July 28, 2022 2:59 PM
To: bcadmin@borden-carleton.ca
Subject: Town of Borden-Carleton audit

Hi Jim

Town of Borden-Carleton
Recognition of Service – Volunteer Firefighters
Policy 2022-09-01

1.0 Volunteer Fighters

- 1.1 The Town recognizes that volunteer firefighters are men and women from the community and district who volunteer their time to serve as 1st responders with the Borden-Carleton and Area Fire Dept
- 1.2 Considerable hours are involved each year to respond to Fire and other emergency calls, attend practices and take the necessary training at their own expense to keep our community safe.
- 1.3 Dedicated individuals continue to serve the community year after year.

2.0 Suitable Recognition for Long Service

- 2.1 On an annual basis Council shall recognize those Firefighters who reach certain milestone serving the Community: 20 Years service; 30 Years service; and 40 years service
- 2.2 Prior to the Annual Firefighters dinner held in September each year, the Fire Chief shall notify the CAO those firefighters who have reached a service milestone as per clause 2.1
- 2.3 Service recognized shall be the service according to the records of the Borden-Carleton and Area Fire Dept.

3.0 Service Award

- 3.1 The Town shall provide to qualified firefighters the following service awards:
 - Upon completion of 20 years service \$200
 - Upon completion of 30 years service \$300
 - Upon completion of 40 years service \$400
- 3.2 The presentations will be made at the Annual Firefighters Dinner held in September each year by a member of Council.

First Reading _____

Second Reading _____

Date Adopted _____