



## Town of Borden-Carleton

### Minutes

March 15 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

**PRESENT:** Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Laurel-Palmer Thompson

**ALSO, PRESENT:** Chief Administrative Officer Jim Wentzell

#### **1. CALL TO ORDER:**

The meeting was called to Order by Deputy Mayor Randy Ahearn at 7:00pm

#### **2. DISCLOSURE OF CONFLICT OF INTEREST**

Part VI, Section 23 of the Municipalities Act, which maintains that

*No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No one declared a Conflict of Interest for this meeting.

#### **2. ADOPTION OF THE AGENDA**

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood

CARRIED 4-0

#### **4. APPROVAL OF PREVIOUS MINUTES:**

It was duly moved and seconded that the minutes of the Feb 08 2022 regular Council meeting be adopted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 4-0

**4A. INVITED GUEST**

4A.1 Jessica Corbert, Central Region Sports & Recreation was not able to attend the meeting as planned,

**5. COMMITTEE REPORTS:**

**Police Report:** Report included in package. Councillor Nicole Arsenault presented the Police Reports for February as submitted by the RCMP.

**It was duly moved and seconded that the Police Report be accepted as presented**

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 4-0

Council discussed the recent "protest groups" that used the Rail Park and the lack of regulations in respect to the use of the Park Staff will research and bring back to Council proposed bylaws/ regulations for use of the Town's outdoor facilities.

**Fire Report:**

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

**It was duly moved and seconded that the Fire Chief's report be accepted as presented**

Moved by Councillor Nicole Arsenault, Seconded by Councillor Eric Stewart

CARRIED 4-0

**Recreation/Arena Reports:**

5.3 **Recreation/Arena Reports:** The Recreation director's report was circulated to members of Council.

**It was duly moved and seconded that the Recreation/Arena Report for the month of February be accepted as presented.**

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 4-0

**5.4 Properties and Planning Report:**

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee for the past month.

It was duly moved and seconded that the Properties and Planning Report for the month of January be accepted as presented.

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Nicole Arsenault

CARRIED 4-0

**5.5 Finance and Administration Report:** Report included in Package.

It was duly moved and seconded that the Finance Cash Flow Report for February be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 4-0

Included with the CAO's report was information from FPEIM on the Financial Shared Services pilot project being explored by various municipalities in the province.

**5.6 Public Works/ Streets and Lights Report:**  
Councillor Barb Wood presented a verbal report on the activities of the Public Works/Streets and Lights Committee.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicolle Arsenault.

CARRIED 4-0

**5.7 Water and Sewer Report:**  
There was no Water and Sewer Report for the month of February 2022

## **6. EXTERNAL REPORTS:**

### **BADC Report:**

Councillor Barb Wood gave a verbal report on the activities of the BADC.

**Destination Borden-Carleton:** Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee.

## 7. CORRESPONDENCE

### INFORMATION ITEMS:

7.1 – Atlantic Summer Institute for Healthy Communities (ASI) -Releasing Brief at 10:30am March 9<sup>th</sup> on Upstream Investment in Child and Youth Mental Health.

7.2 – Dept of Municipal Affairs – Acknowledging receipt of amendments to Traffic Bylaw

7.3 – FCM Voice Newsletter – March 7 2022

7.4 - Hyndman Insurance – Advising that the Town's Insurance costs for 2022-23 will increase from \$24,962 to \$29,358 (17.6% increase)

**7.5 – Prov of PEI – Advising the Town's Equalization Grant for 2022/23 will be \$72,042**

### ACTION ITEMS

7.6 – Prov of PEI – Jobs for Youth Grants for 2022

The CAO reported that staff will be applying for a number of student positions under this program.

7.7 – Craig Baird – Offering to do a Community Podcast for the Town for \$250.

**It was duly moved and seconded that Council engage Craig Baird to do a podcast on the Town of Borden-Carleton at a cost of \$250**

Moved by Councillor Eric Stewart, Seconded by Councillor Barb Wood

CARRIED 4 – 0

## 8. UNFINISHED BUSINESS

8.1 Housing Development Update

**8.1.1 Memo from Development Officer Re: Dept of Finance Housing Development – Industrial Drive**

The CAO was requested to advise the Dept of Finance concerns the Town had in respect to two dwellings on a single lot and the method sewer services would be provided to the development.

**8.1.2 Memo & email from CAO – Housing Developments Update**

The CAO circulated to Council and update on the various developments being proposed in the Town.

8.2 Trail Development Project

It was reported that the CDC has issued a tender for the Engineering and construction for a new Trail near Rollie's marsh. The exact location of the Trail will be affected by the location of the wetlands and subject to being able to obtain easements from the landowners who's land the trail will pass through.

**8.3 Five (5) Year Capital Budgeting – work in progress)**

The 5-year Capital budget will be presented at the Town's annual budget meeting on March 29<sup>th</sup>.

8.4 Request to Province to Take Over Town Roads

No response to the Town's request has been received from the province as of date.

#### 8.5 2022 Municipal Elections – Nov 7, 2022

Town staff will review changes to the Election's Act and what changes will be required to the town's bylaws.

#### 8.6 2022-23 Budget Timetable & Setting of Tax Rates

The 2022/23 draft budgets will be reviewed by Town Council on March 22<sup>nd</sup> and then presented to the public at a special meeting scheduled for March 29<sup>th</sup>.

### **9. NEW BUSINESS**

#### 9.1 Use & Protection of Town Property (Discussion)

As discussed, there is concern in respect to the protection of the Town's parks and playgrounds when occupied by "protester groups". There are also hours of use, peace and quiet issues. The CAO will look into ways the Town can provide regulations and protection to town facilities.

#### 9.2 FPEI Resolution – Assigning of PID numbers

Subdivision of Land – Assigning of PID numbers

WHEREAS the province permits the subdivision of land under the Planning Act Subdivision and Planning regulations; and

WHEREAS it is the intention of every new lot to be assigned their own unique PID number; and

WHEREAS at present each new lot created has the same PID number until the lot is sold; and

WHEREAS two or more lots having the same PID number could cause confusion in respect to title searches and sale of property; and

WHEREAS sale of lots in a subdivision may take place over several years meaning PID numbers for a particular subdivision could be assigned in different years for lots in the same subdivision and years after the approval of the subdivision; therefor

**BE IT RESOLVED to request that the Province of PEI assign unique PID numbers for each lot at the time the subdivision is approved.**

**It was duly moved and seconded that Council forward for consideration by the FPEI executive the Town's Resolution regarding assigning of PID numbers when property is subdivided.**

Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart

CARRIED 4-0

#### 9.3 Atlantic Aqua Farms – Request to purchase land from the Town for Parking/Storage

Before considering this request, Council would like to receive additional information on the proposed use of the property.

#### 9.4 Borden-Carleton 2021 Census

A letter was received from Statistics Canada advised that the Town's population increase 8.8% between 2016 and 2021 with the 2021 Census being 788 persons.

**10. IN CAMERA -MGA Section 119**

MGA 119(d) Human Resource Matters

**It was duly moved and seconded that Council Go into Camera to discuss personnel matters as permitted under Section 119(d) of the MGA.**

Moved by Councillor Barb Wood, Seconded by Councillor Nicole Arsenault

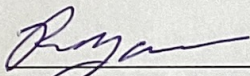
CARRIED 4- 0

Council went into Camera at 9:42 pm

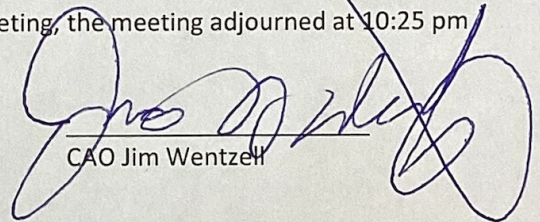
Discussion was on possible retirement of senior staff in the fall of 2022

Council returned to Open Session at 10:25 pm

There being no further business to come before the meeting, the meeting adjourned at 10:25 pm



Deputy Mayor Randy Ahearn



CAO Jim Wentzell

