



## Town of Borden-Carleton

### Regular Council Meeting Minutes

Nov 10th 2020 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

**PRESENT:** Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault,

**ALSO, PRESENT:** Interim Chief Administrative Officer Jim Wentzell  
Kim Hill, Office Manager/Bookkeeper

#### **1. CALL TO ORDER:**

Acting Mayor Ahearn called the meeting to order at 7pm

#### **2. ADOPTION OF THE AGENDA**

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Councillor **Randy Ahearn**, Seconded by Councillor **Nicole Arsenault**

CARRIED 4 - 0

#### **3. DISCLOSURE OF CONFLICT OF INTEREST**

Part VI, Section 23 of the Municipalities Act, which maintains that

*No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

Declaration(s) – No one declared a conflict of interest at this meeting

#### **4. APPROVAL OF PREVIOUS MINUTES:**

It was duly moved and seconded that the minutes of Oct 13th,2020 regular council meeting be adopted as presented.

Moved by Councillor **Barb Wood**, Seconded by Councillor **Laurel Palmer-Thompson**

CARRIED 4- 0

It was duly moved and seconded that the minutes of the Oct 20th,2020 special council meeting be adopted as presented.

Moved by Councillor Nicole Arsenault, Seconded by Councillor Larry Allen  
CARRIED 4 - 0

It was duly moved and seconded that the minutes of the Oct 27th,2020 special council meeting be adopted as presented.

Moved by Councillor Laurel Palmer-Thompson, Seconded by Councillor Nicole Arsenault  
CARRIED 4 - 0

#### 5. COMMITTEE REPORTS:

**Police Report:** Report included in package. Councilor Barb Wood read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Barb Wood, Seconded by Councillor Larry Allen

CARRIED 4 - 0

**Fire Report:** No report was presented at this meeting

**Recreation/Arena Reports:** Report included in package. Councillor Larry Allen read the Recreation report submitted by Recreation Director Holly Bernard.

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor Larry Allen, Seconded by Councillor Laurel Palmer-Thompson

CARRIED 4 - 0

#### Discussion:

Next objective is to get the canteen open  
Being proactive about filling up the ice time

**Ice Time schedule:** Circulated to members of council was the Ice Time Schedule for Gateway Arena 2020

**Electricity Bill:** Circulated to members of council was the comparison of the electricity bill for the Gateway Arena for the month of September \$759.79 versus the bill for the month of October 2020 of \$4249.92.

**Discussion:**

How to manage the meter better  
Dehumidifier being run separately would help  
Could a generator be used?

**Properties Report:** Councillor Laurel Palmer-Thompson circulated a report to everyone at the meeting.

It was duly moved and seconded that Laurel Palmer-Thompson report as prepared by Laurel Palmer-Thompson be approved.

Moved by Councillor Laurel Palmer-Thompson, Seconded by Councillor Larry Allen

CARRIED 4 – 0

**Discussion:**

The flower pots need to be removed  
Benches and garbage cans need to be stored this year in the Marine Rail Park to prevent damage from being left out all winter.  
Christmas in the park will be postponed due to covid-19  
It was suggested that a small tree would be put up at the hall

**Finance and Administration Report:** Reports included in package.

Councillor Nicole Arsenault read the CAO's financial report for the month of October.

It was duly moved and seconded that the CAO's Report for October as prepared by the Interim CAO be approved

Moved by Councillor Nicole Arsenault, Seconded by Councillor Bard Wood

CARRIED 4 - 0

**Public Works/ Streets and Lights Report:** Councillor Nicole Arsenault reported the snow removal contract for 2020-2021 will be discussed in closed session at the end of this council meeting.

**Water and Sewer Report:** No report or verbal report for this month.

**BADC Report:** No report for this month.

**Destination Borden-Carleton:** Councillor Laurel Palmer- Thompson advised the meeting that the railings and other deficiencies with the Destination Borden-Carleton Tourism revitalization Phase 1 project has been completed.

Laurel Palmer-Thompson circulated a report to everyone.

It was duly moved and seconded that Laurel Palmer-Thompson report as prepared by Laurel Palmer-Thompson be approved.

Moved by Councillor Laurel Palmer-Thompson, Seconded by Councillor Nicole Arsenault

CARRIED 4 – 0

**Discussion:**

Application for the funding of Phase 2 project will be done by Laurel Palmer-Thompson  
The numbers will be different because the prices will be higher  
Lighthouse needs water and sewer  
Council needs to meet to discuss Phase 2

**6. CORRESPONDENCE:**

**INFORMANTION ITEMS:**

6.1 Province of PEI – Grant In lieu of taxes for 2020

6.2 Province of PEI – Acknowledging all documents in respect to Phase 1 destination  
Borden-Carleton Tourism revitalization has been filed

6.3 Gateway Glances – Nov 2020

**ACTION ITEMS:**

6.4 Royal Canadian Legion Branch 10

- Requesting donation for upcoming elimination draw Dec 5<sup>th</sup>, 2020

It was duly moved and seconded that council provide to the Legion two \$25.00 gas cards to be used at the elimination draw on Dec 5<sup>th</sup>,2020

Moved by Councillor Nicole Arsenault, Seconded by Councillor Barb Wood

CARRIED 4 - 0

## 6.5 Kinkora Regional High School

- requesting the Town purchase an ad for their 2021 KRHS yearbook

It was duly moved and seconded that council purchase a 1/8<sup>th</sup> of a page add at the cost of \$65.00 to be included in the 2021 KRHS yearbook.

Moved by Councillor Larry Allen, Seconded by Councillor Nicole Arsenault

CARRIED 4 - 0

## 7. UNFINISHED BUSINESS

Vacancy on Council – The interim CAO reported that he had been in contact with the Province to determine what options council has in showing the vacancy on council.

### Discussion:

What are our options?

Will check with the Deputy Minister

### 7.1 Rezoning Application – Melanda's Wood camping and RV Park Limited:

It was duly moved and seconded that Council rescind the following motion that was passed at the council meeting on Sept 30<sup>th</sup>, 2020

“It was duly moved and seconded that a Public Meeting be held at 7:00pm on Tuesday November 3, 2020 at the Royal Canadian Legion upstairs meeting room at 240 Main Street to receive comments and submissions on the request to rezone two properties PID #778936 & #778944 from the Residential Zone to the Highway Commercial (C2 Zone)”

Moved by Councillor Barb Wood, Seconded by Councillor Nicole Arsenault

CARRIED 4 - 0

Councillor Laurel Palmer-Thompson reported that the revised planning report would be received shortly for the above rezoning request. It was agreed that Council would hold a special meeting on Thursday November 19<sup>th</sup>, 2020 at 6:30pm to consider the planning report.

## **8. NEW BUSINESS**

### **8.1 Borden - Carleton: Water Tank Inspection**

**It was duly moved and seconded that Council engage Greatario Services to carry out inspections to the Water Tower as outlined in section 3 and 4 of their quotes dated Jan 9<sup>th</sup> 2019.**

Moved by Councillor **Nicole Arsenault**, Seconded by Councillor **Barb Wood**

CARRIED 4 - 0

### **8.2 Roofing Re: Small Building next to Arena**

**Councillor Larry Allen brought up the timing of the repairs of the small building next to the Arena.**

Would like to get it done before winter

### **8.3 Discussion: New electric sign for the Town**

Where is the best location for the sign?

List of businesses to approach for sponsorship

**Council discussed the process of obtaining a new electric information sign for the Town.**

### **8.4 Banking Issues:**

- Purchases of Debit Machine for Town Office and Arena

**It was duly moved and seconded that council approved the purchase of a debit card machine for the Town Office & Arena from First Data Canada.**

Moved by Councillor **Nicole Arsenault**, Seconded by Councillor **Barb Wood**

CARRIED 4 - 0

- Consolidate Arena account under the Town accounts

**It was duly moved and seconded that council approve of the consolidation of the Gateway Arena account under the Town Borden-Carleton accounts with Consolidated Credit Union.**

Moved by Councillor **Barb Wood**, Seconded by Councillor **Nicole Arsenault**

CARRIED 4 - 0

- Authorize the CAO to obtain a credit card for the Town with a credit limit of \$10,000

It was duly moved a seconded that council grant permission to the CAO to obtain a Corporate Credit Card for the Town with a \$10,000 credit limit.

Moved by Councillor Nicole Arsenault, Seconded by Councillor Larry Allen

CARRIED 4 - 0

#### **8.5 Active Transportation Fund:**

#### **8.6 FCM Voice: – New Funds for Affordable**

#### **9. IN CAMERA -MGA Section 119**

119 (b) Human Resources matters

**ADJOURNMENT:** There being no further business Deputy Mayor Ahearn adjourned the meeting at 8:48 pm.

It was duly moved a seconded that council adjourned the council meeting and moved this closed meeting as permitted under section 119(b) and the Municipal Government Act – Contractual matters.

Moved by Councillor Larry Allen, Seconded by Councillor Nicole Arsenault

CARRIED 4 - 0

Council went into closed session at 8:48 pm

Council held discussions in respect to the Towns Snow removal Contract and Police services Contract.

It was duly moved a seconded that council returns to open session

Moved by Councillor Laurel Palmer-Thompson, Seconded by Councillor Nicole Arsenault Returns to open session.

CARRIED 4 - 0

#### **4. ADJOURNMENT:**

There being no further business Deputy Mayor Ahearn adjourned the closed meeting and returned to the open session at 9:06 pm.

**Snow Removal Contract Revisions**

It was duly moved a seconded that approve the Revised Snow Removal Agreement for 2020/2021/22 between the Town of Borden-Carleton and On the Go Property Maintenance dated December 12/2020 as circulated to members of council.

Moved by Councillor **Nicole Arsenault**, Seconded by Councillor **Larry Allen**

CARRIED 4 - 0

**ADJOURNMENT:**

There being no further business to come before the meeting. The meeting was adjourned by Deputy Mayor Randy Ahearn at 9:07pm.

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Deputy Mayor Randy Ahearn

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CAO, Jim Wentzell