



## Town of Borden-Carleton

### Special Council Meeting Minutes

Sept 06, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

**PRESENT:** Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Eric Stewart

**ALSO, PRESENT:** Chief Administrative Officer Jim Wentzell

#### **1. CALL TO ORDER:**

Mayor Charles Mackenzie called the meeting to Order at 7:00pm who stated that the purpose of the meeting was to discuss and consider three tender items including meeting with our engineer Jonathan Doyle, WSP in respect to the tender for Sewer services on Read Road.

#### **2. DISCLOSURE OF CONFLICT OF INTEREST**

Part VI, Section 23 of the Municipalities Act, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No one present declared a Conflict at this meeting.

#### **3. NEW BUSINESS**

3.1 Tender Specs – READ RD Sewer Project – Review with Jonathan Doyle, WSP  
Johnathan Doyle, WSP was present at the meeting and reviewed with members of Council the detailed drawings and tender specifications for an 8" (200mm) Sewer to be installed on Read Road from Carleton Street to the Sewer Lift station at the bottom of Industrial Drive. Mr. Doyle answered various questions as put to him by members of Council.

A revised estimate for the Sewer was circulated totaling \$553,761.34. The original estimate was \$353,138.63. Council agreed that the tender should be issued to be completed in the Spring of 2023.

It was duly moved and seconded that the CAO be requested to apply for approval from the Infrastructure Secretariat to use unallocated Direct Allocation Gas Tax Funds to cover the increased cost of the Sewer on Read Road from \$353,000 to \$554,000.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Nicole Arsenault.

Motion Carried 6-0 (R#22-09-01) Mr. Doyle left the meeting at this time.

### 3.2 Ball Field Project – Revision to Contract Potential Savings

The CAO reported that Council had previously agreed to award to Eastern Fence the replacement of the Ball Field backstop, players benches sideline fence and outfield fence at a cost of \$56,500 plus HST with an additional \$2,000 allocated for the Town to remove and dispose of the existing fencing and dugouts.

Staff did a walk around the existing fence and felt that the outfield section of the fence was in good shape and did not need to be replaced.

It was duly moved and seconded that the contract with Eastern Fence be amended with the existing Outfield Fence not be replaced for an estimated savings of \$15,000.

Moved by Councillor Larry Allen, seconded by Council Eric Stewart

Motion Carried 6-0 (R#22-09-02)

### 3.3 Snow Removal Tender Documents

The CAO circulated draft tender documents for the Snow Removal of Town owned streets and three parking lots in the Town. (Fire Hall/Library; Town Hall; Gateway Arena). Plowing of sidewalks were not included in the tender. The closing date of the tender would be Sept 30<sup>th</sup> and the duration of the tender was 3 years.

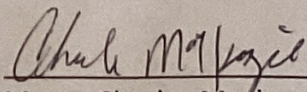
It was duly moved and seconded that the Snow Removal tender for the town owned streets and parking lots be issued as per specifications circulated to members of Council.

Motion Carried 6-0 R#22-09-03)

It was noted that the tender was for contractors to bid on snow removal of the streets, or snow removal of the parking lots or both.

## 4 ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 7:45 pm

  
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Mayor Charles Mackenzie



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CAO Jim Wentzell