



## Town of Borden-Carleton

### Regular Council Meeting Minutes

Oct 13, 2020 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

**PRESENT:** Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Laurel Palmer-Thompson, Councillor Nicole Arseneault,

**ALSO, PRESENT:** Interim Chief Administrative Officer Jim Wentzell  
Councillor Larry Allen arrived at 7:35Pm

#### **1. CALL TO ORDER:**

Mayor Charles Mackenzie called the meeting to order at 7:00pm

#### **2. ADOPTION OF THE AGENDA**

It was duly moved and seconded that the Agenda, as presented be adopted.

Moved by Deputy Mayor **Randy Ahearn** Seconded by Councillor **Barb Wood**

CARRIED 4-0

#### **3. DISCLOSURE OF CONFLICT OF INTEREST**

Part VI, Section 23 of the Municipalities Act, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No Declaration of Conflict of Interest was made at this meeting

#### **4. APPROVAL OF PREVIOUS MINUTES:**

It was duly moved and seconded that the minutes of the September 30,2020, regular council meeting be adopted as presented.

Moved by Deputy Mayor **Randy Ahearn** Seconded by Councillor **Nicole Arseneault**,

CARRIED 4 - 0

## 5. COMMITTEE REPORTS:

The Interim CAO reported that as this Council meeting is being held only two weeks after the last Council meeting many reports normally received will not be received at this meeting.

**Police Report:** Report included in package. Councillor **Barb Wood** read the Police Report as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Barb Wood, Seconded by Deputy Mayor **Randy Ahearn**

CARRIED 4-0

**Fire Report:** No Report for this month

**Recreation/Arena Reports:** No Report for this month.

**Properties Report:** No Report for this month

**Finance and Administration Report:** Reports included in package.

Councillor **Nicole Arsenault** read the Town's financial report.

It was duly moved and seconded that the Finance Report to Oct 12th as prepared by the Interim CAO be approved

Moved by Councillor **Nicole Arsenault**, Seconded by Councillor Barb Wood

CARRIED 4-0

**Public Works/ Streets and Lights Report:** No report for this month.

**Water and Sewer Report:** No report for this month.

**BADC Report:** Councillor **Barb Wood** stated they would be closing the Church for the Winter.

**Destination Borden-Carleton:** Councillor **Barb Wood** stated that a request has been made with the Province to approve three signs for the community. Discussions will be followed up with provincial officials

## 6. CORRESPONDENCE:

**6.1 Kinkona Regional High School:** Request for Donation of \$25 towards their Annual Roast Beef Dinner Fundraiser.

It was duly moved and seconded that the Council approve a donation of \$25 to Kinikinao High School towards their Annual Roast Beef dinner.

Moved by Deputy Mayor **Randy Ahearn**, Seconded by Councillor **Nicole Arsenault**

CARRIED 4-0

**6.2 Federation of PEI Municipalities:** FPEIM Virtual Annual Meeting October 19, 2020

It was duly moved and seconded that the Council register one representative from the Town to attend the Virtual meeting of the Federation of PEI municipalities.

Moved by Deputy Mayor **Barb Wood**, Seconded by Councillor **Nicole Arsenault**

CARRIED 4-0

**6.3 Finance PEI:** Granting Permission to the Town to install a Directional sign on the corner of Carleton St and Abeqweit Boulevard.

It was agreed that the Town Planner be advised of the approval by the Dept of finance of a Tourism directional sign for the Town

## 7. UNFINISHED BUSINESS

7:35 pm Councillor Larry Allen arrived at the meeting.

### **Meeting with RCMP:**

The Interim CAO reported that the RCMP has agreed to meet with Town Council in closed session on Tuesday October 20 2020 at 7:00pm in the Town Council Chambers to discuss Policing matters and the cost to the Town for Policing services.

**Vacancy on Council** – The Interim CAO circulated to the Town a timeline for the filling of the vacancy on Council. It appears that the earliest a by-election could be held would be February 15, 2021 and the latest date for a by election would be April 12, 2021

The CAO was requested to check with the province to see if there was an Option for Council not to fill the vacancy on Council until the next scheduled election in 2022

**Rezoning Application – Melanda’s Wood camping and RV Park Limited:** Councillor Palmer-Thompson advised the meeting that a Public meeting is needed for the rezoning application by Melanda’s Wood Camping and RV Park Limited.

It was duly moved and seconded that a Public Meeting be held at 7:00pm on Tuesday November 3, 2020 at the Royal Canadian Legion upstairs meeting room at 240 Main Street to receive comments and submissions on the request to rezone two properties PID #778936 & #778944 from the Residential R1 Zone to the Highway Commercial (C2 Zone).

Moved by Councillor **Barb Wood**, Seconded by Councillor **Laurel Palmer-Thompson**

CARRIED 5-0

## 8. NEW BUSINESS

**8.1 Signage Request:** Pride Signs on behalf of Tim Hortons to replace 1 digital pre sell board and 1 digital menu board for their drive through lane.

It was duly moved and seconded that that the CAO advise the Town Planner that Town Council has no objection to the replacement of the Tim Horton’s drive through signs as proposed by Prime Signs.

Moved by Deputy Mayor **Randy Ahearn**, Seconded by Councillor **Nicole Arsenault**

CARRIED 5-0

## 9. IN CAMERA -MGA Section 119

It was duly moved and seconded that that the Council go into closed session to discuss Human Resource issues as permitted by Sec 119 (d) of the Municipal Government Act.

Moved by Councillor **Randy Ahearn**, Seconded by Councillor **Laurel Palmer-Thompson**

CARRIED 5-0

Council went into closed session at 7:55 pm

Council returned to Open session at 8:15pm

**Motion Re Staffing/Appointments**

It was duly moved and seconded that Council concur with the decision of the CAO to hire **Kim Hill** as Office Manager/Bookkeeper with the Town of Borden at a salary of \$37,000 per annum with a six-month probationary period with her salary reviewed at that time

Councillor Larry Allen reported that the Borden-Carleton Fire department has received an application as a Volunteer Firefighter from Lucas Beauieu.

It was duly moved and seconded that the Lucas Beaulieu 101 Stewart Road, Borden-Carleton be appointed a member of the Borden-Carleton Fire Dept

Moved by Councillor **Barb Wood**, Seconded by Councillor **Nicole Arsenault**

CARRIED 5-0

**10. ADJOURNMENT:**

There being no further business Mayor Charles Mackenzie adjourned the meeting at 8:30 m

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Mayor Charles Mackenzie

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Interim CAO Jim Wentzell