



TOWN OF BORDEN-CARLETON

REGULAR COUNCIL MEETING

Tuesday, November 14th, 2023 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

AGENDA

1. CALL TO ORDER:

- 1.1 Appoint Chair for the Council Meeting

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

4. APPROVAL OF PREVIOUS MINUTES:

- 4.1 Regular Council Meeting – October 10th, 2023
- 4.2 Council In-Camera meetings Oct 18, Oct 25, Nov 8th (Notation Only)

5. PUBLIC PRESENTATIONS:

6. COMMITTEE REPORTS:

- 6.1 Police Report: RCMP Report for October 2023
 - 6.1.1 Confirmation RCMP will attend Council meetings on a quarterly basis
- 6.2 Fire Department Report:
 - 6.2.1 Volunteer Firefighter Applications (2)
- 6.3 Recreation Director's Report:
- 6.4 Properties and Planning Report:
 - 6.4.1 Planning Board Meeting Minutes Oct 25 2023
 - 6.4.2 Planning Permits Issued Sept 9, 2023-November 11 2023
 - 6.4.2 Feedback Request on Proposed Legislative Changes to the *Planning Act*
- 6.5 Finance and Administration Report:
 - 6.5.1 Cash Flow Report for October 2023
 - 6.5.2 Disbursement Listing October 2023
- 6.6 Other Reports
 - 6.6.1 CAO Update – Various Activities
 - 6.6.3 Public Works/Streets and Lights Report for October/November 2023
 - 6.6.4 Sewer/Water Report November 2023

7. EXTERNAL REPORTS:

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 *AMA PEI* – Executive members of new PEI administrators association
- 8.2 Arsenault Brothers Holdings – Sale of land/buildings Harbourview Lane to province for \$2,419,600
- 8.3 Central PEI Community Navigator – List of new navigators appointed
- 8.4 CBC – PEI based lobster processing plants in Borden-Carleton file for Creditor Protection in NB
- 8.5 CBC- Concerns raised about burning of debris from Fionia at Fabrication Yard
- 8.6 *Department of Municipal Affairs* – November, 2023 Newsletter Ex
- 8.7 FPEIM – Newsletter October 2023
- 8.8 *Institute of Public Administration Canada (IPAC)* – Invite to Panel Discussion on Building a Resilient Workforce – November 20th, 2023
- 8.9 PEI Coalition for Women in Government – Invite to Zoom meeting on November 15th Fostering Resilience in Women Municipal Leaders
- 8.10 Town of Borden-Carleton Annual Council/Staff Christmas Party Dec 15th
- 8.11 Town of Borden-Carleton – Fall flushing of Water Hydrants – Nov 18th
- 8.12 Town of Borden-Carleton – Winter Parking Ban Dec 1st – Apr 30th

ACTION ITEMS:

- 8.13 Amherst Cove Consolidated School- Request for Donation to their annual Breakfast Program
- 8.14 *Department of Municipal Affairs* – Annual Disclosure Forms (Deadline Nov 30th)
- 8.15 *Department of Municipal Affairs* – Mandatory Code of Conduct Training Module for Council Members (Deadline March 31, 2024)

9. UNFINISHED BUSINESS:

- 9.1 Update on PEI Discovery and Research Centre
- 9.2 Update on Fabrication Yard Development
- 9.3 Request for Proposals (RFP) – Year-Round-Housing – 70 Read Road

10. NOTICE OF MOTIONS:

- 10.1 Employee Annual Bonus Policy

11. NEW BUSINESS:

- 11.1 Borden-Carleton EMO Revised Plan

12. IN-CAMERA:

MGA Section 119:

- 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and*
- 119(1)(d) human resource matters.*

13. ADJOURNMENT: