



Town of Borden-Carleton

Regular Council Meeting Agenda

May 10, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) - _____

3. ADOPTION OF THE AGENDA

4. APPROVAL OF PREVIOUS MINUTES:

- 4.1 REGULAR MEETING, Mar 15, 2022
- 4.2 Special Meeting, March 29 2022
- 4.3 Special Meeting, April 19, 2022
- 4.4 Special Meeting April 26, 2022

5. COMMITTEE REPORTS:

- 5.1 Police Report: (March & April)
- 5.2 Fire Report:
- 5.3 Recreation Director's Reports:
 - 5.31 Recreation Rental Rates July 1, 2022 – June 30, 2023
 - 5.32 Special Events and Activities Guidelines
 - Volunteer Response from Newsletter
 - 5.33 Community awards Guideline
- 5.4 Properties and Planning Report:
 - 5.41 Planning Board Meeting -April 26, 2022
- 5.5 Finance and Administration Report:
 - 5.51 Cash Flow Report April 2022
 - 5.52 Disbursement Listing April 2022
- 5.6 Public Works/ Streets and Lights Report:
 - 5.61 Discussion: Signage Slow Down – We love our Kids
 - 5.62 Discussion: Special Clean Up May 28th

5.7 Water and Sewer Report:

5.71 Water tower Project to begin mid-June 2022

6. EXTERNAL REPORTS:

6.1 BADC Report:

6.2 Destination Borden-Carleton:

7. CORRESPONDENCE

INFORMATION ITEMS:

7.1 Borden-Carleton Newsletter – April 2022

7.2 Community Navigator – Inviting CAO to speak at their next meeting

7.3 Health PEI -Thanking all persons involved in keeping PEI safe during COVID-19

7.4 Municipal Affairs – Announcing a property tax subsidy to residents for 2022

7.5 Province – Announcing \$10,000 funding for Fire Depts for 2022

7.6 Trans Canada Trail -advising their federal funding has been renewed for 2022

ACTION ITEMS

7.7 Borden-Carleton Senior's Group – Requesting permission to use the library one night per week for card games.

8. UNFINISHED BUSINESS

8.1 Housing Development Update

8.1.1 Memo & email from CAO – Housing Developments Update

8.2 Trail Development Project

8.4 Request to Province to Take Over Town Roads

8.5 Atlantic Aqua Farms – Request to purchase land from the Town

9. NEW BUSINESS

9.1 Appointment MEO and DEO for the 2022 municipal elections

9.2 Development Permit Application – Change of Use – 233 Main Street

9.3 Development Permit Application – Addition -Dougay Electric

10. IN CAMERA -MGA Section 119

MGA 119(d) Human Resource Matters (Staffing)



Town of Borden-Carleton

Minutes

March 15 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Nicole Arsenault, Councillor Eric Stewart, Councillor Laurel-Palmer Thompson

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

The meeting was called to Order by Deputy Mayor Randy Ahearn at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood

CARRIED 4-0

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the Feb 08 2022 regular Council meeting be adopted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 4-0

4A. INVITED GUEST

4A.1 Jessica Corbert, Central Region Sports & Recreation was not able to attend the meeting as planned,

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Nicole Arsenault presented the Police Reports for February as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 4-0

Council discussed the recent "protest groups" that used the Rail Park and the lack of regulations in respect to the use of the Park Staff will research and bring back to Council proposed bylaws/ regulations for use of the Town's outdoor facilities.

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report be accepted as presented

Moved by Councillor Nicole Arsenault, Seconded by Councillor Eric Stewart

CARRIED 4-0

Recreation/Arena Reports:

5.3 Recreation/Arena Reports: The Recreation director's report was circulated to members of Council.

It was duly moved and seconded that the Recreation/Arena Report for the month of February be accepted as presented.

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 4-0

5.4 Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee for the past month.

It was duly moved and seconded that the Properties and Planning Report for the month of January be accepted as presented.

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Nicole Arsenault

CARRIED 4-0

5.5 Finance and Administration Report: Report included in Package.

It was duly moved and seconded that the Finance Cash Flow Report for February be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood.

CARRIED 4-0

Included with the CAO's report was information from FPEIM on the Financial Shared Services pilot project being explored by various municipalities in the province.

5.6 Public Works/ Streets and Lights Report:

Councillor Barb Wood presented a verbal report on the activities of the Public Works/Streets and Lights Committee.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Nicolle Arsenault.

CARRIED 4-0

5.7 Water and Sewer Report:

There was no Water and Sewer Report for the month of February 2022

6. EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC.

Destination Borden-Carleton: Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee.

7. CORRESPONDENCE

INFORMANTION ITEMS:

7.1 – Atlantic Summer Institute for Healthy Communities (ASI) -Releasing Brief at 10:30am March 9th on Upstream Investment in Child and Youth Mental Health.

7.2 – Dept of Municipal Affairs – Acknowledging receipt of amendments to Traffic Bylaw

7.3 – FCM Voice Newsletter – March 7 2022

7.4 - Hyndman Insurance – Advising that the Town’s Insurance costs for 2022-23 will increase from \$24,962 to \$29,358 (17.6% increase)

7.5 – Prov of PEI – Advising the Town’s Equalization Grant for 2022/23 will be \$72,042

ACTION ITEMS

7.6 – Prov of PEI – Jobs for Youth Grants for 2022

The CAO reported that staff will be applying for a number of student positions under this program.

7.7 – Craig Baird – Offering to do a Community Podcast for the Town for \$250.

It was duly moved and seconded that Council engage Craig Baird to do a podcast on the Town of Borden-Carleton at a cost of \$250

Moved by Councillor Eric Stewart, Seconded by Councillor Barb Wood

CARRIED 4 – 0

8. UNFINISHED BUSINESS

8.1 Housing Development Update

8.1.1 Memo from Development Officer Re: Dept of Finance Housing Development – Industrial Drive

The CAO was requested to advise the Dept of Finance concerns the Town had in respect to two dwellings on a single lot and the method sewer services would be provided to the development.

8.1.2 Memo & email from CAO – Housing Developments Update

The CAO circulated to Council and update on the various developments being proposed in the Town.

8.2 Trail Development Project

It was reported that the CDC has issued a tender for the Engineering and construction for a new Trail near Rollie’s marsh. The exact location of the Trail will be affected by the location of the wetlands and subject to being able to obtain easements from the landowners who’s land the trail will pass through.

8.3 Five (5) Year Capital Budgeting – work in progress)

The 5-year Capital budget will be presented at the Town’s annual budget meeting on March 29th.

8.4 Request to Province to Take Over Town Roads

No response to the Town’s request has been received from the province as of date.

8.5 2022 Municipal Elections – Nov 7, 2022

Town staff will review changes to the Election's Act and what changes will be required to the town's bylaws.

8.6 2022-23 Budget Timetable & Setting of Tax Rates

The 2022/23 draft budgets will be reviewed by Town Council on March 22nd and then presented to the public at a special meeting scheduled for March 29th.

9. NEW BUSINESS

9.1 Use & Protection of Town Property (Discussion)

As discussed, there is concern in respect to the protection of the Town's parks and playgrounds when occupied by "protester groups". There are also hours of use, peace and quiet issues. The CAO will look into ways the Town can provide regulations and protection to town facilities.

9.2 FPEI Resolution – Assigning of PID numbers

Subdivision of Land – Assigning of PID numbers

WHEREAS the province permits the subdivision of land under the Planning Act Subdivision and Planning regulations; and

WHEREAS it is the intention of every new lot to be assigned their own unique PID number; and

WHEREAS at present each new lot created has the same PID number until the lot is sold; and

WHEREAS two or more lots having the same PID number could cause confusion in respect to title searches and sale of property; and

WHEREAS sale of lots in a subdivision may take place over several years meaning PID numbers for a particular subdivision could be assigned in different years for lots in the same subdivision and years after the approval of the subdivision; therefor

BE IT RESOLVED to request that the Province of PEI assign unique PID numbers for each lot at the time the subdivision is approved.

It was duly moved and seconded that Council forward for consideration by the FPEI executive the Town's Resolution regarding assigning of PID numbers when property is subdivided.

Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart

CARRIED 4-0

9.3 Atlantic Aqua Farms – Request to purchase land from the Town for Parking/Storage

Before considering this request, Council would like to receive additional information on the proposed use of the property.

9.4 Borden-Carleton 2021 Census

A letter was received from Statistics Canada advised that the Town's population increase 8.8% between 2016 and 2021 with the 2021 Census being 788 persons.

10. IN CAMERA -MGA Section 119

MGA 119(d) Human Resource Matters

It was duly moved and seconded that Council Go into Camera to discuss personnel matters as permitted under Section 119(d) of the MGA.

Moved by Councillor Barb Wood, Seconded by Councillor Nicole Arsenault

CARRIED 4- 0

Council went into Camera at 9:42 pm

Discussion was on possible retirement of senior staff in the fall of 2022

Council returned to Open Session at 10:25 pm

There being no further business to come before the meeting, the meeting adjourned at 10:25 pm

Deputy Mayor Randy Ahearn

CAO Jim Wentzell



Town of Borden-Carleton

Special Council Meeting Agenda

March 29 2022 – 240 Main St, Borden-Carleton, PE

Royal Canadian Legion

7:00pm

1. CALL TO ORDER:

PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Eric Stewart.

REFRETS: Mayor Charles Mackenzie and Councillor Nicolle Arsenault.

ALSO, PRESENT: CAO Jim Wentzell, Recreation Director Holly Bernard and 3 Citizens

The Deputy Mayor called the meeting to Order at 7:00pm and stated that the purpose of the meeting was to consider Town, Gateway Arena, and the Utilities Operating and Capital Budgets for 2022/23 and to set the 2022/23 Tax Rates.

The Mayor asked the Town's CAO to present the draft budgets and supporting information.

2. PRESENTATION DRAFT BUDGETS FOR 2022-23

Throughout the meeting the CAO presented the Operating Budget for the Town, Gateway Arena and both the Sewer and Water Utilities. He also circulated the proposed Capital Budget for 2022-23. He explained to those present how the budget was developed and stated he incorporated a 3-cent increase of both the Commercial and Non-Commercial tax rates to continue raising more funds to fund Capital. The tax increase would be around \$20-\$ 30 annual increase in taxes for the average residence in the Town.

Every 1 cent raised 6,000. He stated that the Town would need over a \$2,000,000 in non-commercial assessment or around 750,000 in Commercial assessment to raise an additional \$10,000 in taxation revenue.

Documents circulated to those present at the Meeting included:

- Information on Assessments for 2022-23 (3.7% increase over 2021/22)
- 2021 Census for the Town: Population 788 (8.8% increase over 2016)
- Listing of Commercial and Non-Commercial Tax rates for 2018-2021 for all municipalities in the province
- Detailed Draft Operating Budget by Department for 2022/232 including the Gateway Arena and Utilities
- Notes on various Revenue and Expenditure items contained in the 2022/23 operating budgets

- Draft Capital Budget for all Departments for 2022/23
- 5 Year Capital Budgets for all Departments for 2022-23 to 2026-27
- Recommended Salary Scales for staff for 2021

The draft budgets for the Town and Arena predicted an Operating Surplus of \$34,335 for 2022/23, however after financing 134,300 Capital through revenue, the projected shortfall was \$99,965. The Town's budget meets the requirements of the MGA, not to incur an operating deficit. It also should be noted that municipalities do not fund depreciation with the tax rate. Depreciation of Assets is estimated to be \$100,000 for 2022/23

The draft budgets for the Sewer Utility predicted an Operating Deficit of \$6,100 for 2022/23 and for the Water Utility and Operating deficit of \$26,300, This is before applying expenditures for Capital/Revenue and for Depreciation of Assets.

It is the intention of Council to undertake a Water/Sewer rate study in 2022.

The CAO also presented the one-year (2022/23) Capital budget for all departments of the Town totaling \$1,387,800 with the net capital from revenue estimated to be \$225,800. The 5-year Capital budget for all departments of the Town totaled \$2,800,400.

Throughout the evening the CAO answered various questions put to him by the Council and citizens present

3. MOTIONS:

3.1 Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood that Council approves the Five-Year Capital Budget for the Town of Borden-Carleton including the Arena and Utilities for 2022/23 to 2027/28 in the amount of \$2,800,400

CARRIED 4 to 0

3.2 Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Larry Allen that Council approves the 2022/23 Operating budget for the Town and Arena in the amount of \$871,335 and the budget for Amortization for 2022/23 in the amount of 100,000.

CARRIED 4 to 0

3.3 Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart that Council approves the 2022/23 Operating budget for the Sewer Utility in the amount of \$175,100 and the budget for Amortization for 2022/23 in the amount of 60,000.

CARRIED 4 to 0

3.4 Moved by Councillor Larry Allen seconded by Councillor Eric Stewart that Council approves the 2022/23 Operating budget for the Water Utility in the amount of \$160,600 and the budget for Amortization for 2022/23 in the amount of 65,000.

CARRIED 4 to 0

3.5 Members of Council felt they wanted to have further discussion on the Wage Scales for 2022/23 before approving salary rates. This item will be considered at a future meeting of Council.

3.6 Moved by Councillor Larry Allen, seconded by Councillor Barb Wood That Council set the Non-Commercial Tax Rate for 2022/23 in the amount of 53¢ per \$100 of Assessment and set the Commercial Tax Rate for 2022/23 in the amount of \$1.36 per \$100 of Assessment.

CARRIED 4 to 0

The Levy as a result of these Tax Rates is estimated to be as follows:

Comm Assessment	Non Comm Assessment	Comm Levy	Non- Comm Levy	Total Levy
22,516,952	37,890,058	306,230.55	200,817.31	<u>507,047.85</u>

4. ADJOURNMENT:

At the end of the meeting the Mayor thanked the Citizens present for their participating in the meeting and asking various questions throughout the evening.

There being no further business the meeting adjourned at 9:16pm

Deputy Mayor Randy Ahearn

CAO Jim Wentzell



Town of Borden-Carleton
Special Council Meeting Minutes

April 19, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell
Cora Sonier, Central Development Agency

1. CALL TO ORDER:

Mayor Charles Mackenzie called the meeting to Order at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No one present declared a Conflict at this meeting.

3. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault

CARRIED 6-0 (R# 22-04-01)

4. DELEGATIONS, INDIVIDUALS & INVITED GUESTS

4.1 Cora Sonier CDC: New Borden-Carleton Trail Project

Cora Sonier was present at the meeting and gave Council an update on the proposed Trail project for the Rollie's Marsh area. Some of the points made in her report included:

100% funding has been secured through the Active Transportation Fund (\$68,071)

Thompson's Backhoe & Trucking has been engaged to construct the Trail.

Wet Lands delineation will commence in June

The trail had to be shortened and redesigned as there is not sufficient land to locate it between the two marshes.

Project will require easements from the property owners where the trail will be located.

Ms. Sonier answered various questions as put to her by members of Council. While at the meeting a brief discussion was held in respect to Phase 2 and Phase 3 of the Destination Borden-Carleton project and Ms. Sonier stated she was looking forward on working on that project on behalf of the Town.

Ms. Sonier left the meeting at 7:40pm

5. UNFINISHED BUSINESS

5.1 Discussion – Request for Land Purchase Aqua Marine Farms

It was reported that on April 2nd Council met with Len Currie, General Manager, Aqua Marine Farms down at the Waterfront to get an understanding of what lands they were interested in purchasing from the Town, and for what purpose. The CAO included in the meeting package a report on the request and outlined there were several options open to Council.

A somewhat heated exchange took place whereas some members of Council were opposed to considering the request and other members of Council felt that a public meeting should be held to see what the public felt about selling town land to Aqua Marine Farms.

It was duly moved and seconded that Council hold a public meeting in respect to the possible sale of Town owned lands (PID 103561 or a part thereof) to Aqua Marine Farms.

Moved by Councillor Eric Stewart, seconded by Councillor Barb Wood

CARRIED 6-0 (R# 22-04-02)

5.2 Borden Ave Development – Memo from Development Officer Derek French

A memo was received from the Town's Development Officer, Derek French commenting on an application by Nicole Morrison et al to construct a 12-unit apartment building on PID 904722 (the first of four buildings planned). If Council feels the project meets the intent of the Town's Official Plan and Land Use Bylaw, then the Planning Board should hold a public meeting as the project is in the Comprehensive Development Area (CDA) Zone.

Council viewed and had a brief discussion on the layout for development of residential housing on the land. It was agreed that Council request the Planning Board hold a meeting to consider the development request. For multi-unit residential housing on PID 904722.

5.3 Update – Other Pending Developments

The CAO circulated an update to members of Council on other pending developments for the Town.

Fabrication Yard - 3 tenders awarded. Clean up scheduled to be completed August 15th

Dept of Finance – Have conducted a Well Protection Study

228 Carleton St – Looks like a lift station will be required

Read Road – Waiting for Plans from Developer/Develop agreement to be drafted

TCH/Dickie Rd – Just landscaping this year.

5.4 Salary Scales for 2022

This item was a carry over from the March 29th budget meeting.

It was duly moved and seconded that Council approve the Wage Scales for Full-time, Part-Time, Seasonal and summer staff for 2022/23 as per spreadsheet circulated by the CAO. (Effective April 1, 2022)

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart

CARRIED 6-0 (R# 22-04-03)

Note: Even though Council approved the salary scales as presented and additional salaries are in the approved budgets for 2022/23, it was the consensus of Council during the discussion that it was felt that a third person in the Town Office was not needed. The CAO felt it would be difficult to effectively manage the Town without this 3rd employee.

6. NEW BUSINESS

6.1 Amendment to Minutes Council Meeting held Nov 19, 2020

The CAO reported that the province required clarification in respect to the Rezoning of the Campground lands and that the minutes be clear that 1st reading did indeed occur on November 19, 2020.

It was duly moved and seconded that whereas Council did approve 1st Reading of the rezoning and redesignations of a portion of PID 778936 at the Town Council meeting held on November 19, 2020 that the minutes and motion contained in the November 19, 2020 Council meeting be amended as follows

AMENDMENT TO NOV 19 2020 Minutes and Motion

Following discussion, it was duly moved and seconded that ***Council approve 1st Reading of proposed amendments to the Town's Official Plan and Zoning and Development bylaw*** and proceed to public consultation to consider to:

- Amend Appendix 1 – General Land use Plan of the Official Plan in order to change the designation for PID#778936 from Residential to Commercial; and
- Amend Appendix “A” Zoning Map of the Zoning and Development Bylaw in order to rezone PID#778936 from the Residential (R1) Zone to the Highway Commercial (C2) Zone

Moved by Councillor Laurel Palmer Thompson, seconded by Councillor Nicole Arsenault

CARRIED 6-0 (R# 22-04-04)

9.2 FPEI Municipalities Annual Meeting – Appointment of 2 Official Voting Delegates
No member of Council indicated they were able to attend the FPEIM Annual meeting being held on April 25th.

6. ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 10:05 pm

Mayor Charles Mackenzie

CAO Jim Wentzell



Town of Borden-Carleton

Special Town Council Meeting Minutes

April 26, 2022 - 20 Dickie Road, Borden-Carleton, PE

8:10 pm

PRESENT: Mayor Charles Mackenzie, Deputy Mayor Randy Ahearn, Councillor Barb Wood Councillor Laura Palmer-Thompson, Councillor Larry Allen, Councillor Nicole Arsenault

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

Mayor Charles Mackenzie called the meeting to Order at 8:10pm (immediately following the Planning Board meeting) who stated that the purpose of the meeting

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that
No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one present declared a Conflict at this meeting.

3. NEW BUSINESS

3.1 Grant Application Sewer Main Read Road \$385,000

RESOLUTION BY THE TOWN OF BORDEN-CARLETON: Resolution #2022-04-05

It was duly moved and seconded that the Town of Borden-Carleton make an application to the Canada Community Building Fund Municipal Strategic Component to fund:

Sewer Main Read Road at an estimated cost of \$385,000

and that the project be designated as priority number 1.

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project including all required insurance.

Moved by Councillor Larry Allen, seconded by Councillor Barb Wood

Motion Passed: 5-0

3,2 Grant Application Sewer Main/Lateral 228 Main Street \$66,000
RESOLUTION BY THE TOWN OF BORDEN-CARLETON; Resolution #2022-04-06

It was duly moved and seconded that the Town of Borden-Carleton make an application to the Canada Community Building Fund Municipal Strategic Component to fund:

Carleton St Sewer Main/Lateral at an estimated cost of \$385,000

and that the project be designated as priority number 2.

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project including all required insurance.

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen

Motion Passed: 5-0

5. ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 8:20pm

Mayor Charles Mackenzie

CAO Jim Wentzell

**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
March, 2022**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 196 hours providing policing services to the Town of Borden-Carleton, during the month of March 2022.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community activities.

A total of fifteen calls for service were reported during this past month. Two Summary Offence Charges and four Written Warnings were issued under the Provincial Highway Traffic Act, in Borden- Carleton.

Four Criminal Record Checks were completed for residents of Borden-Carleton, this past month.

OCCURRENCES	March 2022
Assistance to Canadian Police	1
Break and Enter – Residence	1



Failure to Comply with Undertaking	1
Mischief	1
Operation while Impaired	1
Traffic Violations	6
Possession – Schedule I – Drugs	1
Suspicious Person/Vehicle	1
Traffic Collisions	2
Total Calls for Service	15

Highway Traffic Act Violations	March 2022
Non-Moving Traffic Charges	1
Speeding Charges	1
Speeding Warnings	2
Non-Moving Traffic Warnings	2

On Saturday, March 5, 2022, Members of the East Prince RCMP, specialized enforcement sections from L Division , L Division Liaison Team, and other law enforcement agencies; responded to Borden-Carleton and testing sites at the Confederation Bridge, to monitor activity and ensure compliance of the Public Health Order during the planned Convoy Demonstration Event. A large number of police resources were visible to ensure this peaceful demonstration was completed in a lawful manner, safe to it' participants and the citizens of Borden-Carleton. At approximately 4:30 PM, one female was arrested and taken into custody, and was later charged with failing to comply with the Order of the Chief Public Health Office, assault a police officer, and resisting arrest. She is due to appear in court in early May to answer to her charges.

We will be finalizing our 2021-22 Prince District Annual Performance Plan (APP) this month, and initiating our 2022-23 Performance Plan. I will be forwarding a draft of this plan and our initiatives in late April for review and council approval. The 2022-23 Prince District APP includes provincial, divisional, district, and community priorities that incorporate traffic enforcement/road safety, fraud prevention, police visibility/engagement within our communities, employee wellness, and prolific/high risk crime reduction strategies.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

S. Troy MacLean, S/Sgt.

S/Sgt. Troy MacLean,
District Commander
Prince District RCMP
902-436-9300

Sgt. Neil Logan
Operations NCO
Prince District RCMP
902-436-9300

RECREATION DIRECTOR - Report to Council, Tuesday May 10th

Another ice season has come to an end at the arena. We would like to thank all over our user groups for another great winter, it was unpredictable but your patience will not go unrecognized. Congratulations to all of our Provincial Champions. Best of luck to all of our graduating players.

Thank you to the arena staff for always doing such an amazing job; Dennis, Art, Diane, Linda, Liz, Laura and Darra the arena would not be able to run the way it does without you.

The canteen will be staying open until May 20th for lunches Monday to Friday from 11-1:30.

We will now be turning out attention to the parks and properties to get them ready for the Summer season. We are working on options for landscaping/gardening for the Summer.

It is also time to start planning out events for Canada Day and Gateway Days.

Summer staff will soon be hired to fill many positions for the Summer such as; summer program workers, maintenance staff, grass cutting staff and a park attendant for the Marine Rail Park.

BORDEN-CARLETON RENTAL RATES (July 1 2022 to June 30, 2023)

All rates include GST/HST

Gateway Arena

Ice Rentals

Minor Sport (hockey, ringette etc.)	\$140.00/hr
Outside Minor Hockey (recreation, private, senior etc.)	\$155.00/hr
Birthday (other Private skates)	\$100.00/hr
Open Skating	FREE
School Skating/Events (Amherst Cove School/Kinkora High)	FREE
School Skating/Events (all other schools)	\$2 child (Max charge \$80)

Arena Indoor Facility Rentals

Kids events/sports (school age)	FREE
Organized sport (Floor Hockey, etc.)	\$5.00/head or \$50.00/hr
Full facility rental (birthday)	\$50.00 (max 2 hours)
Daily rental (Private & Commercial Events)*	\$200.00
Full weekend rental (Private & Commercial Events)*	\$300.00
*When admission is charged: Additional fee	\$1.00 per admission
Gym Rental	\$25 per person/per month

Other Facility Rentals

Kids events/sports (school age)	FREE
Adult Ball Teams (Random Games)	\$25/game
Adult Ball Teams (Season Rental – one night per week)	\$250
Adult Ball Teams (Tournaments)	\$25/game or \$100.00 per day
Tennis Courts (Adults)	\$5.00 PER PERSON (MAX 3 HOURS)

Town of Borden-Carleton
Special Events and Activities Guidelines
Public Funding Guidelines

The Town through the Budgeting Process may provide funding, or use of facilities or staff resources to assist with the holding of an event or activity within the Town.

In most instances, the Town will only consider providing financial assistance that benefit the residents and taxpayers of the Town as a whole and that citizens and taxpayers have the opportunity to participate in the event or be a spectator of the event.
e.g. Canada Day activities at the Park, Remembrance Day Activities, Christmas in the Park, Bicycle Rodeos

In most instances, the Town will not provide financial assistance for activities where only a limited number of persons can benefit from the event.
e.g. Dance restricted to 300 persons

In respect to such events, it is expected that the costs involved be covered by user fees (ticket sales), sponsors, donations or from the non-profit organization or by private sector funding.
Events – Sporting, Cultural, Tourism, Civic, Multiple Activities (Festivals)
In kind services

ROLE OF THE RECREATION DIRECTOR

For Events, such as Canada Day, Gateway Days, Christmas in the Park and other Community events, where multiple activities are planned, the role of the Recreation Director is as overall Coordinator of the Event. The Recreation Director would Liasson with individuals and organizations planning to putting on various activities under the umbrella of the name of the Event.

The Recreation Director would be known as the Event Coordinator and everyone else would be known as Activity Coordinators. Some Events may have their own Coordinator that may not be the Recreation Director.

Some of the tasks the Recreation Director would undertake:
Create a flyers/ad for the Event outlining the various activities planned.
Promote the Event as deemed necessary
Obtain any necessary permits/licenses required for the Event

Allocate and coordinate the use of Town facilities and relate the terms of such use to the Activity Coordinators and be knowledgeable of other facilities being used for activities not using Town facilities.

Keep a database of volunteers, individuals, organizations and businesses who may be interested in assisting with Events within the Town.

Seek sponsors, grants and look for individuals, businesses or organizations to be responsible for the activities planned.

Provide information to Activity Coordinators where they may obtain volunteers, supplies, equipment, and funding for their activity.

Establishment of Volunteer Corps

The success of any program and event depends upon the involvement of the community and the heart of individuals, organizations and businesses who step up and help make the event or program happen. Volunteers are the heart of every community. Some step up as Volunteer Firefighters, Friends of the Library, Legion Executive, Minor Hockey & Ringette, executive & coaches, as well as soccer, baseball, softball, swimming, serving on Housing Boards, Seniors organizations. The list goes on and on.

In order for more and more events to be successful and take place in the Town, a general call for volunteers will be undertaken each spring and fall. Everyone has their own interests and by creating the Volunteer Corps.

The Town does not have the staff to carry out special events or be able to have a large number of programs for all ages. We are lucky to employ some students for summer programs but without volunteers or organizations that run their own programs, what can be offered is limited.

We have facilities underutilized. Having an active community means a healthier community. Sure, there are challenges associated with COVID, but where there's a will, there's a way!

Volunteer Request

Events Committee

Canada Day Activities

Activity Set Up Activity Tear Down Clean Up

Bicycle Rodeo

Small Day Care Camp

Easter Fun

Corn/Mussel Boil
Christmas in the Park
Borden Area Development Corp
Borden Housing Commission
Friends of the Library
Gym Club
Tennis Club
Seniors Cards
Shopping Trips
Casino Night
Dance Night – Door Attendants, Bartenders, stage Hands, Canteen Workers
Kids/Bingo
Adult Bingo
Santa Clauss Parade
Events at

Community Awards Guideline:

Citizen of the Year

- Resident of Borden-Carleton
- Can not be a town employee
- Can not be a town representative (Mayor and council members)
- Shows or has shown great interest and/or passion towards the town (ex; volunteer, leader of a group, coach etc.)

Youth of the Year

- Resident of Borden-Carleton
- School age
- Someone who show great interest and passion towards being involved in community events and programs
- Someone who helps build and grow programs and activities

Volunteer of the Year

- Resident of Borden-Carleton
- Can not be a town employee
- Can not be a town representative (Mayor and council members)
- Someone who shows great interest and passion towards being involved in community events and programs
- Someone who helps build and grow programs and activities

Neighbor of the Year

- A non-resident who shows a great interest in helping/volunteering at community events and/or activities
- A non-resident who is committed to helping grow and develop out town's programs and events
- No age limits



Town of Borden-Carleton

Planning Board Meeting Minutes

April 26, 2022 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Councillor Laura Palmer-Thompson (Chair), Councillor Larry Allen, Councillor Nicole Arsenault, Mayor Charles Mackenzie,

ALSO, PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Chief Administrative Officer Jim Wentzell, Development Officer Derek French Nicole Morrison, Donna Mackay, Rick Morrison Hon Jamie Fox, Ministerial Assistant Fallon Berry

1. CALL TO ORDER:

Councillor Laura Palmer-Thompson called the meeting to Order at 7:00p who stated that the purpose of the meeting is to discuss an application from Nicole Morrison (et all) for a multi-unit residential development on Borden Avenue (PID 904722) and a memo from the Development Officer to Council dated April 18, 2022

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*

No one present declared a Conflict at this meeting.

3. NEW BUSINESS

3.1 Application to build multi-unit residential units on Borden Ave at PID 904722 dated August 26,2021 and subsequent drawings submitted.

3.2 Memo from Development Officer Derek French dated April 18 2022 and other supporting information

The Town's Development Officer, Derek French discussed his memo to Council in respect to the application for the first building to be built on the site. The layout for four buildings on the site were shown to members of the Board.

Nicole Morrison and Donna Mackay representing the developers discussed with the Board their proposed development

Various comments were made during the discussion which included: the fact there was a Boardwalk on the Borden Ave side of the property; there was a waterline that travelled through the property; that perhaps a boardwalk could be established on the northside of the property, a buffer should be established on the eastern side of the property between the proposed parking and the houses that front Fitzpatrick St; allow

for more green area and storm water management; examine the point of access and egress; and provide for a 14ft setback on the west side of the property.

Members of the committee were supportive of the application and pointed out that since the property was in the Comprehensive Development Area (CDA) Zone, that a public meeting would be required.

Ms. Morrison stated that the homes are being premade from shipping containers but one wouldn't know they were shipping containers. They will be more energy efficient than a R2000 home. She hoped to have the first building built and occupied before the end of September.

Following the discussion, it was stated that Council would be willing to arrange for a public meeting, once plans are revised by the developer in detail that can be viewed by the public at such a meeting. Ms. Morrison stated she would work with Mr. French to have revised plans created and then work with the CAO for the planning of a public meeting.

4. Dept of Finance Development – Industrial Drive

Jamie Fox addressed the meeting and stated that the province had proposed 6 mini-homes for the Town and that there was a hold up because the Town wouldn't approve the homes and wanted the septic system re-designed. There appeared to be a communication issue as the Town could not approve 6 mini homes without a re-zoning but could approve 3 duplexes for a total of six units. The town would prefer a central septic system for the six homes but it is the province that approves all onsite sewer systems.

It was agreed that the CAO clarify with Dept of Finance staff, that Council was prepared to consider 3 duplexes on Industrial Drive,

5. ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 8:10pm

Councillor Laurel Palmer-Thompson (Chair)

CAO Jim Wentzell

FINANCIAL REPORT FOR MARCH 2022 & APRIL 2022

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT

MARCH 31 2022

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	9,689	26,919	12,625	23,983
TOWN	117,104	69,035	104,039	82,100
UTILITIES	85,753	14,885	16,505	84,133
Total Cash Flow	212,546	110,839	133,169	190,216

TOWN OF BORDEN-CARLETON CASH FLOW REPORT

APRIL 30 2022

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	23,983	11,946	13,809	22,120
TOWN	82,100	82,028	52,851	111,277
UTILITIES	84,133	32,454	17,358	99,229
Total Cash Flow	190,216	126,428	84,018	232,626

ACTIVITY APRIL 2022	Opening			Closing
RESERVES	Balance	Deposits	EFT Payments	Balance
Gas Tax ACCT	802,811	67	0	802,878

ACTIVITY APRIL 2022	Opening			Closing
LOANS	Balance	Deposits	EFT Payments	Balance
Fire Truck 71-9	123,853		1,667	122,186
Sewer 72-9	467,576		2,627	464,949
Sewer Mains 74-9	69,976		278	69,698
Storm Drains 75-9	69,976		278	69,698
Water/Sewer 79-9	317,991		0	317,991
Total Loans Outstanding	1,049,372	0	4,850	1,044,522

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

We ensure no account endures overdraft charges

Town of Borden-Carleton/Arena & Utilities
1001 Credit Union Current Account from Apr 01, 2022 to Apr 30, 2022
Statement of Cheques Issued and Expenses Paid online

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
16441	Payment	Travis's Heat Pump Cleaning	575.00	Apr 04, 2022
16442	Payment	Ahearn, Randy	197.08	Apr 02, 2022
16443	Payment	Allen, Larry	197.08	Apr 02, 2022
16444	Payment	Bernard Arsenault, Nicole	197.08	Apr 02, 2022
16445	Payment	MacKenzie, Charles	252.08	Apr 02, 2022
16446	Payment	Palmer Thompson, Laurel	197.08	Apr 02, 2022
16447	Payment	Stewart, Eric	177.08	Apr 02, 2022
16448	Payment	Wood, Barb	197.08	Apr 02, 2022
16449	Payment	Holly Bernard	70.00	Apr 02, 2022
16450	Payment	Xerox Canada LTD	32.91	Apr 04, 2022
16451	Payment	Webavee Web Development	1,315.00	Apr 04, 2022
16452	Payroll	Wentzell, Jim	1,766.73	Apr 08, 2022
16453	Payroll	Wentzell, Alicia	1,024.51	Apr 08, 2022
16454	Payroll	Gallant, Arthur	1,069.79	Apr 08, 2022
16455	Payroll	Stewart, Darra	85.98	Apr 08, 2022
16456	Payroll	Bernard, Holly	1,365.19	Apr 08, 2022
16457	Payroll	Mackenzie, Elizabeth	484.50	Apr 08, 2022
16458	Payroll	Miles, Linda	469.43	Apr 08, 2022
16459	Payroll	Gaudet, Laura	85.98	Apr 08, 2022
16460	Payroll	Clark, Diane	294.92	Apr 08, 2022
16461	Payroll	Bernard, Dennis	1,495.48	Apr 08, 2022
16462	Payment	Ceretti's Grocery & Hardware	473.76	Apr 04, 2022
16463	Payment	Jim Wentzell	92.64	Apr 04, 2022
16464	Payment	Prince Edward Island Potato Board	1,006.25	Apr 04, 2022
16465	Payment	Minister of Finance	20.00	Apr 04, 2022
16466	Payment	Clean Heroes Inc	141.62	Apr 04, 2022
16467	Payment	Medacom Atlantic Inc.	261.63	Apr 04, 2022
16468	Payment	Ceretti's Grocery & Hardware	765.34	Apr 04, 2022
16469	Payment	Ceretti's Grocery & Hardware	377.91	Apr 04, 2022
16470	Payment	T& K Fire & Safety Equipment	595.13	Apr 04, 2022
16471	Payment	Compass Technology Solutions LTD	2,484.00	Apr 04, 2022
16472	Payment	Federation PEI Municipalities	1,551.13	Apr 04, 2022
16473	Payment	On The Go Property Maintenance	8,302.22	Apr 04, 2022
16474	Payroll	Wentzell, Jim	1,766.73	Apr 22, 2022
16475	Payroll	Wentzell, Alicia	1,288.36	Apr 22, 2022
16476	Payroll	Miles, Linda	483.13	Apr 22, 2022
16477	Payroll	Stewart, Darra	145.09	Apr 22, 2022
16478	Payroll	Gaudet, Laura	139.30	Apr 22, 2022
16479	Payroll	Bernard, Holly	1,565.54	Apr 22, 2022
16480	Payroll	Gallant, Arthur	1,152.51	Apr 22, 2022
16481	Payroll	Clark, Diane	379.30	Apr 22, 2022
16482	Payroll	Mackenzie, Elizabeth	592.43	Apr 22, 2022
16483	Payroll	Callbeck, Stephen	84.36	Apr 22, 2022
16484	Payroll	Bernard, Dennis	1,267.34	Apr 22, 2022
16485	Payment	T& K Fire & Safety Equipment	494.79	Apr 21, 2022
16486	Payment	Callbeck's Home Hardware	25.20	Apr 21, 2022
16487	Payment	Bernard Welding Limited	31.75	Apr 21, 2022
16488	Payment	Orkin Canada	40.25	Apr 21, 2022
16489	Payment	Hyndman Insurance Group Ltd.	29,358.00	Apr 21, 2022
Total Town Cheques Issued Apr 2022			66,435.69	

Town of Borden-Carleton/Arena & Utilities
1001 Credit Union Current Account from Apr 01, 2022 to Apr 30, 2022
Statement of Cheques Issued and Expenses Paid online

Online Transfers TOWN

BS	Online	CU CHARGES	84.95	Apr 29, 2022
EFT BA	Online	Bell Aliant	85.07	Apr 08, 2022
EFT BA	Online	Bell Aliant	172.91	Apr 22, 2022
EFT CRA PAY	Online	Receiver General for Canada	7,170.94	Apr 08, 2022
EFT EL	Online	Eastlink Wireless	560.45	Apr 08, 2022
EFT EL	Online	Eastlink Wireless	141.03	Apr 22, 2022
EFT EL	Online	Eastlink	229.08	Apr 22, 2022
EFT IR	Online	Irving Energy Distribution & Marketing	1,816.28	Apr 22, 2022
EFT ME	Online	Maritime Electric	411.25	Apr 19, 2022
EFT ME	Online	Maritime Electric	1,828.04	Apr 21, 2022
EFT RWAM	Online	RWAM Insurance Adminstrators Inc	333.15	Apr 02, 2022
EFT CCARD	Online	Credit Union Visa Card	877.85	Apr 08 2022
EFT LOAN	Online	Loan Payment 71 - Fire truck	2,032.11	Apr 18, 2022
EFT LOAN	Online	Loan Payment - 75 Storm Drains	460.71	Apr 18 2022
Online Payments Town Apr 2022			16,203.82	
TOTAL ALL PAYMENTS TOWN APRIL 2022			82,639.51	

GATEWAY ARENA - APRIL 2022

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
6185	Payment	Jim Wentzell	136.85	Apr 04, 2022
6186	Payment	Spring Valley Building Centre	137.76	Apr 04, 2022
6187	Payment	PERRY GLASS INC.	253.00	Apr 04, 2022
6188	Payment	Ceretti's Grocery & Hardware	1,113.88	Apr 04, 2022
6189	Payment	Spring Valley Building Centre	183.68	Apr 04, 2022
6190	Payment	Ceretti's Grocery & Hardware	1,233.42	Apr 04, 2022
6191	Payment	Orkin Canada	68.20	Apr 21, 2022
6192	Payment	Spring Valley Building Centre	321.44	Apr 21, 2022
6193	Payment	Island Overhead Doors	309.24	Apr 21, 2022
Total Arena Cheques issued Apr 2022			3,757.47	

Online Transfers ARENA

CU	Online	BANK CHARGES	28.70	Apr 11, 2022
CU	Online	BANK CHARGES	5.75	Apr 19, 2022
EFT EL	Online	Eastlink	112.46	Apr 22, 2022
EFT IE	Online	Irving Energy Distribution and Marketing	1,582.93	Apr 22, 2022
EFT IR	Online	Irving Energy Distribution and Marketing	1,783.52	Apr 08, 2022
EFT IR	Online	Irving Energy Distribution and Marketing	366.52	Apr 08, 2022
EFT ME	Online	Maritime Electric	5,012.18	Apr 19, 2022
Total Online Payments Arena Apr 2022			8,892.06	
TOTAL PAYMENTS ARENA APRIL 2022			12,649.53	

Town of Borden-Carleton/Arena & Utilities
1001 Credit Union Current Account from Apr 01, 2022 to Apr 30, 2022
Statement of Cheques Issued and Expenses Paid online

UTILITIES APRIL 2022

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3171	Payment	Environment Water and Climate Change	322.00	Apr 06, 2022
3172	Payment	Island Chemicals Inc.	281.06	Apr 06, 2022
3173	Payment	WSP Canada Inc.	1,520.36	Apr 06, 2022
3174	Payment	Steve Shaw Plumbing & Heating	201.25	Apr 21, 2022
3175	Payment	Prince County Wastewater Management	4,600.00	Apr 21, 2022
3176	Payment	WSP Canada Inc.	5,250.89	Apr 21, 2022
Total Utility Cheques Issued Apr 2022			12,175.56	

Online Transfers UTILITIES

BS	Online	CU Charges	11.45	Apr 11, 2022
BS	Online	BANK CHARGES	5.00	Apr 28, 2022
BS	Online	BANK CHARGES	21.20	Apr 29, 2022
BS	Online	BANK CHARGES	1.89	Apr 29, 2022
CU	Online	BANK CHARGES	5.75	Apr 19, 2022
EFT EL	Online	Eastlink	283.99	Apr 22, 2022
EFT ME	Online	Maritime Electric	2,023.08	Apr 19, 2022
EFT LOAN	Online	LOAN 72 -Sewer	3,897.78	Apr 14, 2022
EFT LOAN	Online	LOAN 79 -Sewer	460.71	Apr 19, 2022
Total Online Payments Utilities Apr 2022			6,710.85	

TOTAL UTILITIES PAYMENTS APRIL 2022 **18,886.41**



K-9335

TOWN OF BORDEN-CARLETON

S P R I N G

DRAFT

PROPERTY CLEAN-UP

Saturday May 28th

This year we will be doing curbside pick up!

All items must be out by 8:00am on May 28th!

(We will only be making one trip)

Borden-Carleton residents only (if you live within town limits, we will be going by your house).

What we can take:

Waste

- No hazardous materials (dry paint cans are allowed)

Compost

- Yard Debris

Electronics

Metal

If you have any further questions, please contact Holly at 902-437-2410





Borden-Carleton
The coastal heart of PEI!

NEWSLETTER APRIL 2022

TAX RATES SET for 2022

On March 30th, Council met and approved Operating and Capital budgets for 2022/23 and set the municipal tax rates. The rates for this fiscal year will be 53 cents Non-Commercial and 1.36 Commercial, a 3 cent across the board increase over the 2021/22 rates.

Projects included this year include:

- Water Tower Upgrades
- New Trail – Noonan’s Pond
- New Sewer Read Road
- New Zamboni – Arena
- Improvements to the Rail Park & Tourism Signage
- New Fencing, Dugouts & Backstop -Ballfield
- Assessment of Sidewalks in the Town
- Sewer/Water Servicing various Housing Projects
- Generator for EMO Comfort Centre
- Additional improvements to Memorial Park



PERMITS – ARE REQUIRED

Whenever a structure is built or placed on a property a *development permit* is required.

Permits are required for the following:

- ✓ Fences over 6 feet. (All fences must be on the owner’s property)
- ✓ Swimming Pools (fencing also required)
- ✓ Food Trucks /Temporary Vendors
- ✓ Storage Buildings/Garages
- ✓ Temporary Recreation Trailers
- ✓ Signage

Permit Applications can be obtained at the Town office or by emailing accounts@borden-carleton.ca

THIS NEWSLETTER will be published bi-monthly and will be circulated to residents and businesses in the Town via Canada Post.

Submissions, comments and questions may be sent to the Recreation Director, Holly Bernard at bordencarletonrec@gmail.com Electronic copies are also available upon request.

PEI MUNICIPAL ELECTIONS NOVEMBER 7th

Want to serve your community. Interested persons are encouraged to offer for Town Council when Municipal Elections take place this fall.

What is the role of a municipal Council member? To learn more, talk to current Council members and info is available online at: [Municipal Elections and By-Elections | Government of Prince Edward Island](#)



**BORDEN-CARLETON
NON-PROFIT HOUSING
LOOKING FOR BOARD MEMBERS**

Are you interested in serving your community? There is an *immediate need* for a number of persons to sit on the Housing Board to fill a number of vacancies that presently exist.

If interested or want more information, contact Sharon at bordennonprofit@outlook.com

Easter Skate – Monday, Apr 18th 11:00am-12:00



FREE hotdogs at the Canteen.

Thank you to Chad at Cereitti’s Grocery and Hardware for donating.

HOW MANY JELLY BEANS IN THE JAR??

Jar will be in the canteen. Closest without going over will win a prize and the jelly beans in the jar.



The *Seniors Navigator* is here to assist seniors, near seniors, caregivers and family members of seniors with accessing information on programs, supports, and services.

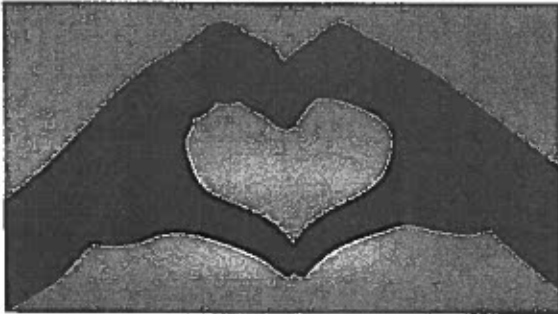
You can contact the *Seniors Navigator* by calling the toll free phone line at 1-866-770-0583 or by emailing seniors@gov.pe.ca.

FABRICATION YARD CLEANUP



The Town welcomes the long-awaited cleanup of the Fabrication Yard. The province has awarded three tenders for the Cleanup expected to take place over the next few months.

THANK YOU COVID WARRIERS



The Town would like to give a heartfelt thank you to all the health care workers, to the truckers, to the front-line workers including Police, Fire and EHS personnel, to all those who kept facilities clean and safe so we could dine out, attend sporting events, drive in taxis and on buses, and to our leaders who have worked tirelessly for the past two years to keep us on a path to contain and beat this disease

ALSO, thank you to the citizens who have accepted the inconveniences in our daily lives, to continue to care and help each other through these difficult times and willing to continue the fight for the betterment of all.

2022 Seniors' Secretariat grant application now open

Organizations and communities that work to improve the lives of Island seniors can now apply for provincial government funding.

Deadline: May 11, 2022.

How much funding? The grants provide up to \$5,000 per project to organizations or groups interested in enriching the lives of seniors.

Who is eligible? non-profit organizations, community-based coalitions, networks, **municipal governments**, and indigenous organizations across the Island.

Project Preference:

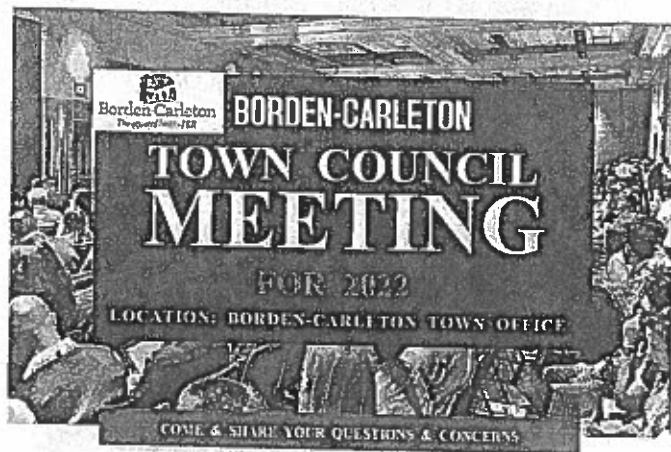
Preference will be given to projects that promote:
 positive images of aging and support healthy aging;
 personal safety and financial security;
 support for age-friendly initiatives;
 social inclusion and participation; and
 support for aging in place (in home and community).

For more information and to apply, visit the PEI Seniors' Secretariat Grant or email seniors@gov.pe.ca or call the Office of Seniors at 902-620-3785.

USEFUL PHONE NUMBERS

ARENA OFFICE	902 437 2410
ARENA CANTEEN (can also txt)	902 786 5013
EMERGENCIES (POLICE/FIRE/MEDICAL)	911
HOSPITAL (PRINCE COUNTY)	902 438 4200
HOSPITAL (QUEEN ELIZABETH)	902 8942111
LIBRARY	902 437 6492
PHARMACY (SOUTH SHORE)	902 658 2212
RCMP (EAST PRINCE) (non-emergency)	902 436 9360
SCHOOL (AMHERST COVE)	902 437 8525
TOWN OFFICE	902 437 2225

2022 COUNCIL MEETING SCHEDULE



FEB 8, 7:00pm	JUN 14, 7:00pm	OCT 11, 7:00pm
MAR 8, 7:00pm	JUL 12, 7:00pm	NOV 8, 7:00pm
MAY 10, 7:00pm	SEPT 13, 7:00pm	DEC 13, 7:00pm

EVERYONE WELCOMES TO ATTEND!
FOR MORE INFORMATION: (902) 437-2125

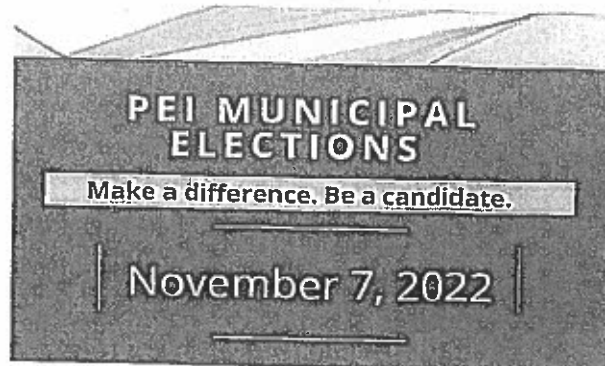


Canada Day (July 1st)

The Town hopes individuals, groups and individuals will celebrate Canada Day and the Freedoms we have in this great country. If you have a planned event or would like to sponsor an event, contact our Recreation Director bordencarletonrec@borden-carleton.ca

What Events take place will depend upon public support and participation

PEI MUNICIPAL ELECTIONS NOVEMBER 7th



Want to serve your community. Interested persons are encouraged to offer for Town Council when Municipal Elections take place this fall. What is the role of a municipal Council member? To learn more, talk to current Council members and info is available online at: [Municipal Elections and By-Elections | Government of Prince Edward Island](#)



Rural transit program expands to Prince County

With new rural transit routes in Prince County, Islanders can now use public transit to get from tip-to-tip across the province.

Beginning Tuesday, April 19, a rural public transit route between Tignish and Charlottetown, through Summerside, Borden-Carleton and south shore communities will operate twice daily. A second route will provide inter-community transit in the West Prince region and midday to Summerside. These new routes will support Prince County residents who need to get to and from work, school and essential services.



In 2021 Borden-Carleton's population increased 8.8% from 724 (2016) to 728

Gateway Arena News

Because the Arena was closed the month of January due to COVID, at the request of Minor Hockey and other users, the Arena will remain open up to April 25th.

- There is ice time available- For rentals contact Holly at bordencarletonrec@gmail.com or call 902 437 2410
- A number of provincial tournament games will be held at our Rink. Come out and enjoy a night out at the Arena. April 14th, 16th and 18th we will be hosting the U13 AA Provincials.
- April 22nd, 23rd and 24th we will be hosting games for the Summerside Mardi Gras Tournament.

ARENA Canteen

The Canteen is Open for take out service up to and including May 20th.

Hours of Operation

Monday to Friday 11:00-1:30 and 5:00-8:00

Weekends depend on ice rentals

please call ahead to order

(The canteen will also be open during all tournament games during April)

To Order at the Canteen call or text 902-786-5013

HOUSING ! HOUSING! HOUSING!



2022 looks to be an exciting year for HOUSING development in the Town. The first development will be for a total of 12 units with the first building being built this Spring.

Three other projects are in the design stage and will be going through the Planning process, with some requiring public meetings. **STAY Tuned!** Council is very pleased with the interest in the Town by a number of developers and Borden-Carleton will emerge as a great place to live and work in PEI.

If you are a Senior looking to down size, a family looking for housing or a worker looking for a place to live, register with the Town Office and the Provincial Housing Dept.

Volunteer Borden-Carleton

Volunteers are the heart of any community and we are hoping to attract a number of volunteers to help make things happen in Borden-Carleton. Events planned will depend upon how successful we are to find individuals, organizations or businesses to sponsor and organize them.

If you are interested in being on the list to help with any of the following activities, send your choices to Holly at borden-carletonrec@gmail.com along with your email address and phone number

EASTER

Easter Fun (for the Kids)

CANADA DAY ACTIVITIES

Activity Set Up\ Activity Tear Down\ Clean Up

Bicycle Rodeo

Bingo at the Legion

Corn/Mussel Boil

Events at the Rail Park

-Entertainment

-Supervise Inflatables for the kids

Fire Works

WE NEED VOLUNTEERS!

In the next newsletter we will include other organizations and fall events we have to find volunteers for.



From: Peggy Miles <Peggy.Miles@cbdc.ca>
Sent: April 26, 2022 4:27 PM
To: Belinda Woods; Bill Drost; Cindy Midgley; Coreen Pickering; Emma Nguyen (emma@peianc.com); Heather Dixon (heatheranderic@outlook.com); Jessica Corbett (crsrc@live.ca); Jim Wentzell; Kellie Mulligan; Kimberly Bustard (kabustard@ihis.org); Leticia La Rosa (letilarosa@yahoo.com); Maxine Rennie; Robert Wood; Shirley Beebe - Recreation - Rural Municipality of North Shore (recreation@northshorepei.ca); Stephanie Moase - North Rustico
Subject: Steering Committee Meeting

Hi Everyone,

I hope you are enjoying the spring season.

We've arranged for a Steering Committee meeting to take place on **Thursday, May 12 at 10 am at the Legion in Borden-Carleton (240 Main Street)**. We're very pleased that Jim Wentzell, the CAO from the Town of Borden-Carleton will be providing a presentation on positive news from Borden-Carleton (housing development, business initiatives, municipal activities and more). This will be a great opportunity to learn more about what's happening in the community and also to explore potential collaborations.

We will also catch up about initiatives that have been happening with the PEI Community Navigators over the last little while. I will be following up with folks individually before our meeting to follow up on some of the topics that came up at our last meeting.

I will be sending out a calendar meeting notification shortly. I hope you'll join us – we will have the tea & coffee on.

With thanks, Peggy

Peggy Miles (she/her/hers)
Community Navigator, Central PEI
Peggy.Miles@cbdc.ca
902-598-7560
www.PEIcommunitynavigators.com
A Program of West Prince Ventures Ltd.



PEI COMMUNITY NAVIGATORS

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From: Borden-Carleton Office <accounts@borden-carleton.ca>
Sent: April 29, 2022 12:41 PM
To: bcadmin@borden-carleton.ca
Subject: FW: Thank you!

From: Ryan Neale <rwneale@ihis.org>
Sent: April 29, 2022 11:42 AM
To: Ryan Neale <rwneale@ihis.org>; Health, Environmental <envhealth@ihis.org>
Subject: Thank you!

Good morning,

Yesterday was the last day that public health officials were present at the points of entry. Given that public health staff have been present at the borders since March 16, 2020, yesterday represented a significant step forward in PEI's COVID-19 journey.

Here are a few interesting facts about the volume and type of activity at the points of entry, since March 2020:

Total travelers screened – 1.6 million
Total non-commercial vehicles – 750,000
Total commercial vehicles – 350,000
Total molecular tests completed – 330,000
Individuals denied entry to PEI – 5,600
Most tests completed in a single day – 3,500 (October 8, 2021)
Most travelers to PEI in a single day – 12,500 (July 31, 2021)

Our border measures have been a key component of the provincial pandemic response. Throughout the pandemic, at times PEI had the strictest border and travel restrictions of any province in Canada. These measures were key in keeping Islanders safe and protecting the province from significant health, social and economic pandemic-related impacts.

Between March 2020 and December 2021, the screening and testing at the border helped to keep COVID-19 out the province. During this 21-month period, well over 90% of Islanders age 12 and over had the opportunity to be fully vaccinated and protected against COVID-19 and children age 5 to 11 years became eligible for vaccination. Once the Omicron wave arrived it was not possible to keep COVID -19 out of PEI; however, the testing and screening remained effective in identifying positive cases of the virus at the points of entry, thereby limiting further transmission in PEI.

We would not have been able to maintain border measures without a committed team of dedicated staff and the tremendous support of many partners.

To the hundreds of front-line staff and others who greeted travelers to PEI, conducted universal screening and administered molecular tests, we owe you a debt of gratitude for your good work and dedication and showing up to work, rain or shine. Your work made a difference in how COVID-19 impacted PEI.

To the many staff (behind the scenes) in the Chief Public Health Office who entered and monitored travel-related data, responded to inquiries, dealt with compassionate requests, prepared and printed handouts, updated the website, re-packaged rapid tests (and the list goes on), thank you for supporting the important work at the points of entry. Thank

you to our colleagues in Justice and Public Safety and ACCESS PEI who processed travel applications, including PEI Passes.

A special thank you to the many committed partners for supporting the provincial pandemic response. We would not have been able to sustain these measures without your steadfast support. We appreciated the contribution and leadership of so many individuals and groups who stepped up to help us respond to a public health emergency – enforcement agencies, government departments, non-government organization and private sector companies.

As we turn the page on this aspect of our COVID-19 response, we can be thankful and grateful for what has been accomplished at the points of entry during the last 25 months. To each and every person involved – a sincere thank you for all you have done. You can be proud of your contribution, knowing that your work made a difference and protected Islanders during the global pandemic.

Sincerely,

Ryan Neale (Manager of Environmental Health Services), Dr. David Sabapathy (Deputy Chief Public Health Officer) and Dr. Heather Morrison (Chief Public Health Officer)

Ryan Neale
Manager, Environmental Health
Chief Public Health Office | Department of Health & Wellness
Government of Prince Edward Island

2nd floor, Sullivan Building
16 Fitzroy Street
PO Box 2000
Charlottetown, PE C1A 7N8
Phone: (902)368-4142
rwneale@ihis.org

www.princeedwardisland.ca

From: Municipal Affairs <municipalaffairs@gov.pe.ca>
Sent: May 9, 2022 2:07 PM
To: Jim
Subject: Municipal Affairs

Municipal Information on Property Tax Subsidy

Good afternoon Jim,

The Government of Prince Edward Island is providing a one-time subsidy to offset the increase in 2022 provincial residential tax due to the 2021 Consumer Price Index (CPI).

The Property Tax Subsidy will be administered through the Provincial Taxation Office and will provide a one-time subsidy to owner-occupied residential properties across PEI that will match the CPI increase in provincial taxes payable on their 2022 tax assessment.

[Background information on the PEI government one-time subsidy to offset the increase for 2022 is here.](#)

Municipal government impact: Municipal revenue will increase with the 5% consumer price index – (CPI) change since it will increase property assessment values for municipalities.

Example: 2021 property value assessment of \$100,000 is now \$105,000 property value assessment. Your municipal rate will be applied and that amount will be paid by the province to the municipality.

Property owner tax bills: While the province will give a one-time property tax subsidy to offset the increase this year to owner-occupied residential property tax bills, it will only apply for the province's share. [FAQs – Frequently Asked Questions on Property tax subsidy can be found here.](#)

The increased property value assessment means an **increase to municipal taxes for property owners based on the current 2022 municipal tax rate for that property owner.**

Regards,

Municipal Affairs Division

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Charlottetown, PE C1A 7N8
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Province provides funding to Island firefighters



Upgraded firefighting equipment will soon be in the hands of over a thousand career and volunteer firefighters across Island communities.

The Province will be providing a one-time grant of \$350,000 to Island fire departments. Each of the 35 Island fire services will receive \$10,000 to help them purchase specialized life-saving gear or assist with existing equipment maintenance costs.

"Islanders have all seen the rising costs of living, and Island fire departments are no different. Firefighters need current and well-maintained equipment to keep our communities safe, and \$10,000 to each of the fire services is a small contribution to boost financial supports to them."

- Minister of Fisheries and Communities Jamie Fox.

The PEI Fire School will also receive an additional grant of \$10,000 to help with ongoing operational costs.

"Anyone who wants to become an Island firefighter has to get trained at the PEI Fire School. Any time we can find ways to support them, whether with training capacity or operational costs, our government will," added Minister of Justice and Public Safety Bloyce Thompson.

From: Mathieu Roy <MRoy@tctrail.ca>
Sent: April 7, 2022 6:30 PM
To: Mathieu Roy
Subject: Budget 2022 - Message from Trans Canada Trail - PEI, YK, SK

Good Afternoon

We are so pleased to share the great news that Trans Canada Trail was named in Budget 2022 and our federal funding has been renewed. We will be receiving \$55M over 5 years. Below is the link to a copy of the press release that we are sending to share the news with all of our trail partners & supporters and people across the country.

<https://tctrail.ca/news/trans-canada-trails-federal-funding-renewal-of-55-million-announced-in-budget-2022/>

We would like to thank you for your tremendous support as we worked to attain this excellent outcome. We will have more news to share in the coming weeks, as we get greater clarity as to the nature of the contribution agreement that we will be negotiating with Parks Canada. We look forward to working with you to further develop, enhance and improve our national trail.

Again, thank you for all that you do to support Trans Canada Trail.

If you have any questions, please feel free to contact me at mroy@tctrail.ca

Best,

Compléter dès maintenant le recensement national sur le secteur des sentiers -

Complete the National Trail Sector Census today

Mathieu Roy, ing. (il/lui | he/him)
Vice-président et directeur, Expérience Sentier
Vice President, Chief Trail Experience Officer
Sentier Transcanadien | Trans Canada Trail
T: 514.485.4351 | C: 514-607-5081
Sans frais | Toll-free: 800 465.3636 ext. 4351
mroy@tctrail.ca



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Dear Council:

I am writing to you on behalf of the Borden - Carleton Seniors Group.

Unfortunately there are few activities in the community for our Seniors to enjoy. They do however like to play Cards.

Prior to Covid they played at the Borden - Carleton Legion. Due to the advanced age of some our Seniors, access to the legion has become more difficult.

The Seniors advised that they used to play at the Library and are asking if it would be possible to play there one night a week. They usually have 4 or 5 tables. We would ensure the facility was kept in good order. Your consideration would be greatly appreciated. Thanking you in advance

PH # 439-8666

PRESIDENT DARRYL NOONAN

From: bcadmin@borden-carleton.ca
Sent: May 5, 2022 12:24 PM
To: Charles MacKenzie (Judy@pei.sympatico.ca); Randy Ahearn (randahearn@msn.com); Nicole Arsenault (nicole.a.2241@gmail.com); Barb Wood (johnandbarb@pei.sympatico.ca); Larry Allen (allenlarry@live.ca); Eric Stewart (judge58@hotmail.com); Laurel Palmer-Thompson (laurellynthompson@yahoo.com)
Subject: Update Various Developments

Hi All

Here is an update on the various proposed developments as of today's date.

228 Carleton Street

I've talked to the Town's lawyer in respect to 228 Carleton St and he advises that the Town would not have an easement through PID 380357. He said: *"On a preliminary consideration I do not think you could get an easement if one wasn't, at least at some point, created and granted. There may be a possibility for an equitable easement but it looks like that would be a novel argument (and perhaps the most expensive approach). The likelihood of obtaining an "easement of necessity" is extremely low."*

I then talked to the owners of the property and they have concerns where the sewer would pass through their property as they are considering an addition to their house. We discussed angling the sewer to use as little of their property as possible. They discussed it with their lawyer and before even considering our request, they want a location survey showing how close the sewer would be to their house and then our close to the side property line.

I will need Council's approval before having such a survey done.. In the I've contacted WSP to determine if the sewer on Carleton St could be extended eastward, past the neighbours property to in front of the old school property, and then a determination of the depth of the sewer at the old school lands property line and this depth be given to Arsenault Brothers.

Sale of Land Request

I haven't set up a public meeting for the sale of Town Lands near Aqua Marine Farms. I contacted Len Currie, explained that Council agreed to consider their request and the process would require a public meeting. I made him aware there was some strong objection to the sale and asked him if they wanted to proceed with their request. He is checking with his superiors and will get back to me.

On another note, I discussed with him the glare from the outside lighting they had installed and that I had received some complaints. He agreed that they would angle the lighting downward to have a less impact on the neighbourhood.

Dept of Finance Housing Development

I contacted Heather Jodrey, Dept of Finance and indicated Council would entertain 3 Duplexes on the 3 lots (total 6 units). I also indicated to her it was suggested that a central septic system would be desirable but at the end, it is the Dept of Environment that would need to approve whatever system they end up going with.

Nicole Morrison Property -Borden Avenue

We have determined that a Public meeting could be held 7 clear days from the date of the advertisement (ad must be in a newspaper). IDerek French sent Nicole Morrison an email of additional information required. Ms Morrison informed me her engineer is away (returning May 5th) and he would be working on the services to the property. I have identified all property owners to receive direct notification, when a date is set for the public hearing.

I have checked the property deeds for PID 904722 and neighbouring properties. An easement is referred to in the deed for PID 904722 for a waterline and for the Boardwalk along Borden Ave, (There could be two waterlines through portions of this property) There is no easement for a boardwalk on the north side of the property, nor an easement for a boardwalk through BADC and Dept of Finance properties. There may be legal and insurance issues to address in establishing such a boardwalk.


It was the intention to hook on to water and sewer from Downing Street. This would require an easement from BADC as well. I will discuss this with our Engineers.

Jim Wentzell
CAO
902 437 2225

From: Municipal Affairs <municipalaffairs@gov.pe.ca>
Sent: April 29, 2022 3:06 PM
To: Municipal Affairs
Subject: Short Election News Update/Request

Good afternoon CAOs,

Here is a short election news update:

- 
1. **Appointing both a Municipal Electoral Officer - MEO and Deputy MEO** - deadline is the first Monday in May or May 9, 2022. Submit your information either via email municipalaffairs@gov.pe.ca or online form <https://ca.questionpro.com/locus/submit-election-office-an> - name of your MEO, Deputy MEO, Returning Officer with contact information and election office civic address, if unknown as of yet list TBD. (Resort Municipality dates are different.)
 2. Coming soon **Municipal Election Website** - Information for voters, candidates, and municipalities. When the website is launched, we would greatly appreciate your posting to your websites, social media, e-newsletters and other communications to help keep voters and potential candidates informed.
 3. **Election Training** - we are in the process of developing online election training plus we hope to offer some in-person training, if conditions permit. If your municipality would like to host a regional election training session, please email municipalaffairs@gov.pe.ca or call 902-620-3558.
 4. Other **available online training** from various sources (EMO, FPEIM etc.) can be found here <https://www.princeedwardisland.ca/en/topic/training-for-municipalities>

Have a great weekend,

Municipal Affairs

General Mailbox

Email: municipalaffairs@gov.pe.ca

Phone: 902-620-3558

Department of Fisheries and Communities
Government of Prince Edward Island
2nd Floor Aubin Arsenault Building
3 Brighton Road, Charlottetown, PE
PO Box 200
Charlottetown, PE C1A 7N8
www.princeedwardisland.ca/municipalgovernments

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From: Derek French <dfrenchservices@gmail.com>
Sent: May 3, 2022 9:11 AM
To: Jim Wentzell
Cc: laurellynthompson@yahoo.com; Ruth Copeland
Subject: Anne M. Pearse, 233 Main Street, Change of Use
Attachments: Development Permit - Anne Pearse - BC-22-03.pdf; Permit Certificate - Anne Pearse - BC-22-03.pdf; Anne Pearse - application.pdf; GEOLINC-678037.pdf; Building sketch.pdf; Building sketch - 2.pdf; ortho.png; Google - Street View.png

Hello Jim / Laurel;

Please see attached Development Permit and Permit Certificate for Anne M. Pearse, 233 Main Street.

She is looking for a change of use from a portion of the Barber Shop to a residence. It is presently zoned Neighbourhood Commercial (C1) and a residence within the building is permitted.

I do not have the authority to approve this change of use. Therefore I am submitting to the Planning Board and Council for their review.

Let me know if you have any questions.

Regards

Derek French
Development Officer
Town of Borden-Carleton
902-394-2945

**TOWN OF BORDEN-CARLETON
PRINCE EDWARD ISLAND**

DEVELOPMENT PERMIT

Issued under the authority of
Town of Borden-Carleton Zoning and Development Bylaw

Permit# BC-22-03

Date of Issue: May ____, 2022

Permission is hereby granted to Anne M. Pearse to change the use of portion of an existing barber shop to a three (3) bedroom apartment and to construct an addition to the front of the existing family dwelling (approx. 12 feet wide 16 feet long) and to construct another addition to the back of the existing family dwelling (approx. 6 feet wide and 12 feet long) at 233 Main Street, PID No. 678037.

The approval of the additions and change of use is subject to the following conditions:

1. having a minimum front yard depth of 7.62 m. (25 feet);
2. having a minimum side yard width of 3.05 m. (10 feet) on one side and 3.05 m (10 feet) + 0.61m (2 feet) for every storey over one;
3. having a minimum rear yard width of 3.05 m. (10 feet);
4. having a maximum height of 10.67 m. (35 feet);
5. the gross leasable floor area for commercial use shall not exceed 185.8 square metres (2,000 square feet).
6. allow for one parking space for the residential use and one parking space per 18.6 square metres (200 square feet) for the commercial use.
7. the lot shall be graded with acceptable standards and no water runoff (no additional or changed characteristics) is permitted onto other lands unless legal permission has been obtained; and
8. the applicant shall also obtain a building permit from the PEI Department of Agriculture and Land Inspection Services, 31 Gordon Drive, Charlottetown, 902-368-4677.

This permit expires twelve (12) months from the date of issue and is subject to being compliant with the provisions of the Borden-Carleton Zoning and Subdivision Control Bylaw and all applicable Provincial and Federal development and environmental regulations.

This permit does not in any way guarantee or ensure the title of the holder in the property described herein, nor does it affect the holder's liabilities, rights or privileges of ownership to such property.

Derek A. French, Development Officer
Town of Borden-Carleton

Applicant
Date:

****Notes:**

This permit shall be null and void if the development applied for, and as approved by Council, is developed in any location or manner other than that so indicated, and as approved by Council by this permit. It is the sole responsibility of the person(s) to whom this permit has been issued to be cognizant of and to comply with all relevant Federal and Provincial statutes and regulations which might impact this development.

Issuance of this development permit does not imply any warranty against damages related to weather and / or climate change, but not limited to, coastal erosion and flooding. The Town or its representatives shall not be liable for any claims, demands, losses, costs, damages, actions, suits or proceedings of every nature and kind whatsoever arising out of or resulting from the issuance of this development permit or which may occur to this development as a result of damages related to weather and / or climate change, including, but not limited to, coastal erosion and flooding.

From: Derek French <dfrenchservices@gmail.com>
Sent: May 3, 2022 10:23 AM
To: Jim Wentzell
Cc: laurellynthompson@yahoo.com
Subject: Dougay Electric Ltd, 11 Muttart Lane, addition to existing commercial building
Attachments: Development Permit - Dougay Electric - BC-22-09.pdf; Permit Certificate - Dougay Electric - BC-22-09.pdf; Dougay Electric - Permit Application.pdf; 211524 - Registry Report.pdf; 211524 - Map Report.pdf; 211524 - Ortho.png

Hello Jim / Laurel;

Please see attached Development Permit and Permit Certificate for Dougay Electric Ltd., 11 Muttart Lane.

They are looking to make an addition to the existing commercial building. It is presently zoned Neighbourhood Commercial (C1) and an addition is permitted.

I do not have the authority to approve this commercial expansion. Therefore I am submitting to the Planning Board and Council for their review.

Let me know if you have any questions.

Regards

Derek French
Development Officer
Town of Borden-Carleton
902-394-2945

**TOWN OF BORDEN-CARLETON
PRINCE EDWARD ISLAND**

DEVELOPMENT PERMIT

Issued under the authority of
Town of Borden-Carleton Zoning and Development Bylaw

Permit# BC-22-09

Date of Issue: May __, 2022.

Permission is hereby granted to Dougay Electric Ltd. to construct an addition (approx. 40' by 40') to the existing building (for additional storage) at 11 Muttart Lane, PID No. 211524, as per the information submitted as part of the application.

The approval of the addition is subject to the following conditions:

1. having a minimum front yard depth of 7.62 m. (25 feet);
2. having a minimum side yard width of 3.05 m. (10 feet); plus 0.6 m. (2 feet) for each storey over 1;
3. having a minimum rear yard width of 3.05 m. (10 feet);
4. having a maximum height of 10.67 m. (35 feet);
5. the lot shall be graded with acceptable standards and no water runoff (no additional or changed characteristics) is permitted onto other lands unless legal permission has been obtained; and
6. the applicant shall also obtain a building permit from the PEI Department of Agriculture and Land Inspection Services, 31 Gordon Drive, Charlottetown, 902-368-4677.

This permit expires twelve (12) months from the date of issue and is subject to being compliant with the provisions of the Borden-Carleton Zoning and Subdivision Control Bylaw and all applicable Provincial and Federal development and environmental regulations.

This permit does not in any way guarantee or ensure the title of the holder in the property described herein, nor does it affect the holder's liabilities, rights or privileges of ownership to such property.

Derek A. French, Development Officer
Town of Borden-Carleton

Applicant
Date:

****Notes:**

This permit shall be null and void if the development applied for, and as approved by Council, is developed in any location or manner other than that so indicated, and as approved by Council by this permit. It is the sole responsibility of the person(s) to whom this permit has been issued to be cognizant of and to comply with all relevant Federal and Provincial statutes and regulations which might impact this development.

Issuance of this development permit does not imply any warranty against damages related to weather and / or climate change, but not limited to, coastal erosion and flooding. The Town or its representatives shall not be liable for any claims, demands, losses, costs, damages, actions, suits or proceedings of every nature and kind whatsoever arising out of or resulting from the issuance of this development permit or which may occur to this development as a result of damages related to weather and / or climate change, including, but not limited to, coastal erosion and flooding.