



TOWN OF BORDEN-CARLETON
REGULAR COUNCIL MEETING

Tuesday, June 11, 2024 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

AGENDA

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) -

3. ADOPTION OF THE AGENDA:

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – May 14, 2024

5. PUBLIC PRESENTATIONS/ INVITED GUESTS

5.1 Angele Desroches- PEERS Atlantic Rural Outreach Project

6. COMMITTEE REPORTS:

6.1 Police Report: RCMP Report for May 2024

6.2 Fire Chief's Report

6.2 Recreation Director's Report:

6.3 Properties and Planning Report: (Development Permit Approvals)

6.4 Finance and Administration Report:

6.4.1 Cash Flow Report for April 2024

6.4.2 Disbursement Listing April 2024

7. EXTERNAL REPORTS:

Nil

8. CORRESPONDENCE:

INFORMATION ITEMS:

- 8.1 Dept of Transportation – Re Mowing of Provincial Property in Borden-Carleton
- 8.2 FPEIM – Inviting Mayors & CAO's to Public Announcement in Kensington on June 13th re Housing Infrastructure
- 8.3 Meals on Wheels – Would like to have a hub location in Borden-Carleton
- 8.4 Overnight Parking of RV's – Copy of Letter sent to businesses in the Town

ACTION ITEMS:

Nil

9. UNFINISHED BUSINESS:

- 9.1 Hiring of CAO Update (Discussion will be In Camera)
- 9.2 IRAC – Notice: Revisions to Town's Water -Sewer Rates 2024
- 9.3 Bylaw Enforcement – Responsibility for Prosecution Costs

10. NOTICE OF MOTIONS:

11. NEW BUSINESS:

- 11.1 Vacancy on Council
- 11.2 Discussion -Need for Right Turning Lanes TCH

12. IN-CAMERA:

MGA Section 119:

- 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and*
- 119(1)(d) human resource matters.*

13. ADJOURNMENT:



TOWN OF BORDEN-CARLETON
REGULAR COUNCIL MEETING

Tuesday, May 14, 2024 at 7:00 p.m.

20 Dickie Road, Borden-Carleton, PE

PRESENT: Mayor Randy Ahearn (7:20 pm), Deputy Mayor Larry Allen, Councillor Nicole Arsenault, Councillor Barb Wood, and Councillor Ashley Steele.

REGRETS: Councillor Laurel Palmer-Thompson.

STAFF PRESENT: Chief Administrative Officer, Jim Wentzell
Holly Bernard, Recreation Director

ALSO PRESENT: One person from the general public.

1. CALL TO ORDER:

Deputy Mayor Larry Allen called the meeting to order at 7:00pm

2. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No member of Council declared a Conflict of Interest at the meeting

3. ADOPTION OF THE AGENDA:

It was duly moved Councillor Nicole Arsenault seconded by Councillor THAT the Agenda be adopted as circulated.

MOTION CARRIED (3-0) (RR#24-05-01)

4. APPROVAL OF PREVIOUS MINUTES:

4.1 Regular Council Meeting – March 12, 2024

4.2 Special Council Meeting – March 19, 2024

4.3 Special Council Meeting (Budget) – March 26, 2024

4.4 Special Council/Planning Board Meeting – April 16, 2024

4.5 Special Council/Planning Board Meeting – April 30 2024

It was duly moved Councillor Barb Wood, seconded Councillor Nicole Arsenault THAT the minutes of the March 12, 2024 regular Council meeting, March 19, 2024 special Council meeting, March 26 special Council (budget) meeting, April 16, 2024 special Council/Planning Board meeting, and April 30, 2024 special Council/Planning Board meeting be adopted as presented.

MOTION CARRIED (3-0) (RR#24-05-02)

4.6 Notation Only in Camera Council Meeting – May 2 2024

5. PUBLIC PRESENTATIONS/ INVITED GUESTS

6. COMMITTEE REPORTS:

6.1 Police Report:

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele THAT the policing report for March 2024 and April 2024 for the Town of Borden-Carleton be accepted as presented.

MOTION CARRIED (4-0) (RR#24-5-03)

6.1.1 By-law Enforcement

A general discussion took place on the enforcement of the Town's Bylaws and whether the Town should have a bylaw enforcement officer similar to the Community of Kinkora. The CAO stated that both he and the Recreation Director researched bylaw enforcement and that the three main areas for bylaw enforcement in the town was in respect to dogs, planning matters and noise. There is a provincial dog control bylaw and some municipalities enter into an enforcement agreement with the province's humane society.

A bylaw enforcement officer would have to be a justice of the peace in order to issue tickets or charges. In order for tickets to be issued the Town's bylaws would need to be revised to allow for Summary Offence tickets (SOT). The CAO agreed to follow up on possible changes to the Town's bylaws.

6.2 Fire Department Report:

The Fire Department Report for the month of April 2024 was presented by Councillor Nicole Arsenault.

It was duly moved by Councillor Nicole Arsenault and seconded by Ashley Steele THAT the Fire Chief's report for April 2024 submitted by Fire Chief Shawn Jessome be accepted as presented.

MOTION CARRIED (4-0) (RR#24-05-04)

6.3 Recreation Director's Report:

The Recreation Director's Report for the month of April 2024 was circulated to members of Council and presented by Councillor Nicole Arsenault

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Barb Wood THAT the Recreation Director's report for the month of April 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-05-05)

Mayor Randy Ahearn arrived to the meeting (7:20), however Deputy Mayor Larry Allen continued to chair the balance of the meeting.

6.4 Properties and Planning Report:

6.4.1 Development Permit Approvals

A list of development permits issued between March 10th and May 10th 2024 was circulated to members of Council.

It was duly moved by Councillor Barb Wood and seconded by Councillor Nicolle Arsenault THAT the Planning & Properties report for the month of April 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-05-06)

6.5 Finance and Administration Report: Report included in the Council package.

6.5.1 Cash Flow Report April 2024

6.5.2 Disbursement Listing April 2024

A list of cheques and disbursements for the month of January 2024 was included in the report for Council's review.

	Monthly Totals
Town	\$110,782.53
Arena	\$ 19,407.32
Utility	\$ 30,294.32

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele THAT the Finance and Administration report for the month of April 2024 be accepted as presented.

MOTION CARRIED (4-0) (RR#24-05-07)

7. EXTERNAL REPORTS: No external reports this month.

8. CORRESPONDENCE:

INFORMATION ITEMS:

8.1 Dept Municipal Affairs – Code of Conduct – Status of Councilors who did not complete training. The CAO reported that all members of Council have completed the Code of Conduct training as required by the province.

8.2 Dept of Municipal Affairs – Map of Reception Centers Live Online

8.3 HCMD Charlottetown - Run for Make a Wish PEI

8.4 Prov of PEI- 2024/25 Equalization Grant = \$84,933 (Budget \$78,013)

8.5 Rural Beautification Society – Nominations open for Community Spirit People's Choice Awards

8.6 UPEI Medical School – Thanking the Town for our support with 1st class to commence Sept 2025

ACTION ITEMS:

8.7 Eric Stewart – Resigning as a member of Town Council effective April 30 2024

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele THAT Council accept with regret Councillor Eric Stewart's resignation from Council as of April 30 2024

MOTION CARRIED (4-0) (RR#24-05-08)

8.8 Prov of PEI – Announcing new grant and loan program for Early Years Centres

This information has been passed on to the BADC as they have a facility that may be used as a Day Care Early Years Centre.

9. UNFINISHED BUSINESS:

9.1 Hiring of CAO Update (Discussion will be In Camera)

The CAO reported that applications closed on May 8 2024 for the CAO's position and that 61 applications were received. Council agreed to meet on May 20th at 7:00pm to review the applications.

9.2 Red Island Investments Ltd -Change of Use Request PID 658021 (256 Main St)
Draft Development Agreement and 2nd Reading approving change of use.

Circulated to members of Council was a draft development agreement between the Town and Red Island Investments Ltd for the change of use of property at 256 Main Street from storage to a nine-unit apartment building.

It was duly moved by Councillor Barb Wood and seconded by Councillor Nicole Arsenault

WHEREAS Council received a request from Red Island Investments Ltd to "change the use" of their property at 256 Main Street (PID 658021) from "storage" to a nine (9)unit residential Apartment building; and

WHEREAS the property is currently in the Comprehensive Development Area (CDA) Zone; and

WHEREAS any change of use in the CDA Zone requires a public meeting; and

WHEREAS a public meeting was duly advertised and held on April 30, 2024; and

WHEREAS Council has taken into consideration the request of the Owner, the report and recommendation of the Development Officer, as well as all written and oral comments received by Council; and

WHEREAS Council passed and adopted 1st Reading for the change in use on April 30, 2024

THEREFORE, Council is giving 2nd Reading to change the use of PID 658021 at 256 Main Street from storage to a nine-unit apartment building subject to a satisfactory development agreement being signed between the Town and Red Island Investments Ltd and that all fees and costs for the development are paid in full

MOTION CARRIED (4-0) (RR#24-05-09)

It was duly moved by Councillor Nicole Arsenault and seconded by Councillor Ashley Steele THAT Council approve 2nd Reading to change the use of PID 658021 at 256 Main Street from Storage to a nine-unit apartment building subject to a satisfactory development agreement being signed between the Town and Red Island Investments Ltd and that all fees and costs for the development are paid in full.

MOTION CARRIED (4-0) (RR#24-05-10)

It was duly moved by Councillor Ashley Steele and seconded by Councillor Barb Wood THAT Council adopt the change of the use of PID 658021 at 256 Main Street from Storage to a nine-unit apartment building and the development agreement between the Town of Borden-Carleton and Red Island Investments Ltd

MOTION CARRIED (4-0) (RR#24-05-11)

10. NOTICE OF MOTIONS: Nil

11. NEW BUSINESS:

11.1 Audited Gas Tax Fund as of March 31 2024

A report on the Audit of The Town's AER and MSC Gas Tax Funds to March 31 2024 was received from MRSB. The balance of the fund is \$328,873.08

11.2 Resolution – Application for Funding for Electronic Signage for the Town

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

THAT the Town of Borden-Carleton make an application to the Rural Growth Initiative Programs to fund for Electronic Signage at an estimated cost of \$40,000 plus GST to promote community events and for EMO purposes and that the project be designated as priority number 01

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

MOTION CARRIED (4-0) (RR#24-05-12)

11.3 Resolution – Application for Funding for Fire Department Bunker Gear/Clothing

Moved by Barb Wood, seconded by Councillor Ashley Steele

THAT the Town of Borden-Carleton make an application to the Rural Growth Initiative Programs to fund for Bunker Gear/Clothing for the Borden-Carleton Fire Department at an estimated cost of \$26,183.44 plus GST to safely provide Fire services to the Town and District and that the project be designated as priority number 02

The Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

MOTION CARRIED (4-0) (RR#24-05-13)

11.4 Quotation EMCO – Replace Well Pump

It was duly moved by Councillor Nicole Arsenault and seconded by Ashley Steele THAT Council accept the quote from EMCO Corporation for a replacement pump for Well # 3 at a cost of 8,530.00 plus GST

MOTION CARRIED (4-0) (RR#24-05-14)

It was noted that installation of the pump will be an additional cost.

11.5 Quotation -Campbell's Concrete – Replace Lift station Pump
It was duly moved by Councillor Ashley Steele and seconded by Councillor Barb Wood THAT Council accept the quote from Campbell's Concrete (Xylem) Corporation for a replacement pump for Sewer Lift Station # 5, Read Road at a cost of 16,716.00 plus GST.

MOTION CARRIED (4-0) (RR#24-05-15)

The sewer pump would be installed by our Sewer/Water system operator Brad Paugh

12. IN-CAMERA:

It was duly moved by Councillor Nicole Arsenault, and seconded by Councillor Ashley Steele to go into an in-camera – 1 item under section 119(1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved; and several items under section 119(1)(d) human resource matters.

MOTION CARRIED (5-0) (RR#24-05-16)

Council went into in-camera at 8:10pm

It was duly moved by Councillor Ashley Steele .and seconded by Nicole Arsenault THAT Council return back to open session.

MOTION CARRIED (5-0) (RR#24-05-17)

Council returned to open session at 9:00pm

13. ADJOURNMENT:

There being no further business to come before the meeting, the meeting adjourned at 9:00 pm.

Deputy Mayor, Larry Allen

CAO, Jim Wentzell

Jim Wentzell

From: Angele DesRoches <angele@peersalliance.ca>
Sent: June 3, 2024 4:58 PM
To: Jim Wentzell
Cc: Randy Ahearn; Lauren Sheidow
Subject: Re: Rural Outreach Project

Hello Jim,

Thank you for your response. PEERS Alliance would be happy to meet with council on June 11 at 7pm to discuss the rural outreach project in more detail. For background, I should note that the current iteration of the Rural Outreach Project builds off of the Peer Led Rural Outreach project, which PEERS Alliance offered from 2022 - 2024. Prior to our announcement on Friday, a Peer Leader was in Borden area on occasion offering a similar suite of services. If there are particular questions/ concerns you would like addressed during our conversation on the 11th, please feel free to let us know in advance so we can come prepared. We look forward to connecting.

Take care and talk soon,

Angele

Angele DesRoches (she/her)

Program Director



Phone: 902-566-2437

Website: www.peersalliance.ca

Newsletter: [Sign up here!](#)

Address: 250 B Queen Street, Charlottetown

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The PEERS Alliance office is located on the historical territory of the Mi'kmaq peoples. This territory is covered by the Peace and Friendship treaties, which were agreements between Indigenous and non-Indigenous peoples to end hostilities, and encourage cooperation between nations. This territory remains unceded and the Indigenous peoples of this land have never surrendered their rights to the lands and resources they have traditionally used and cared for.

On Mon, 3 Jun 2024 at 11:32, Jim Wentzell <bcadmin@borden-carleton.ca> wrote:

Hi Angele

I called you a few minutes ago but the voice mail suggested sending an email.

On the weekend the plans of the Rural Outreach Project as described in your email received this morning was on Social Media and announced before any discussions were held with the Town and Town Council.

We would like to invite you to meet with Council at 7:00pm on Tuesday June 11th to discuss your proposed project and whether Borden-Carleton is a good location to use.

Please confirm your availability to meet with Council on June 11th

Jim Wentzell

CAO

902 437 2225

From: Angele DesRoches <angele@peersalliance.ca>

Sent: June 3, 2024 8:00 AM

To: bcadmin@borden-carleton.ca

Cc: Lauren Sheidow <lauren@peersalliance.ca>; Mitch Edwards <mitch@peersalliance.ca>

Subject: Rural Outreach Project

Hello,

I'm reaching out about our Rural Outreach Project, which would put an outreach team in Borden for a short period of time once every week; Monday mornings, for approx 30mins. We have been in touch with RCMP about the redevelopment of our outreach initiatives and hope to engage your municipality in identifying an appropriate location for our weekly outreach stop.

In brief, the Rural Outreach Project is delivered by a two person staff team and is operated out of an (unmarked) organizational vehicle. This service will attempt to fill gaps left by the conclusion of the Peer Led Outreach Project (previously offered by PEERS Alliance) and the Mobile Harm Reduction Team project (previously offered by NCPEI), which has left vulnerable community members in your area without access to direct outreach services. Community members will be able to access the following services from the Rural Outreach Team:

- Safer injection equipment (syringes, cookers, cottons, water, ties, sharp boxes)
- Safer smoking equipment (pipes, mouth pieces, screens, push sticks, alcohol swabs)
- Naloxone and naloxone training
- Overdose prevention information and education
- Drug testing services
- Sharps (and consumption waste) collection and disposal
- Survival equipment as available (snacks, water, socks, blankets, first aid kits, etc.)
- Referrals to housing, health, and other services

Communities across PEI have been impacted by the housing crisis, a rise in mental health and substance use issues, and an increasingly toxic street supply of drugs. We are committed to delivering low barrier harm reduction and health promotion services to marginalized community members in underserved areas. We would be happy to present on the Rural Outreach project to the Mayor and Council and/or meet with municipal representatives to discuss our outreach services in more detail. Our goal is to engage marginalized community members to support better outcomes at both the individual and community level.

Take care and hope to talk soon,
Angele

Angele DesRoches (she/her)

Program Director



Phone: 902-566-2437

Website: www.peersalliance.ca

Newsletter: [Sign up here!](#)

Address: 250 B Queen Street, Charlottetown

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**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
MAY 2024**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP reports a total of 22 police files created for service to Borden-Carleton, during the month of May, 2024.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP's are:

1. Enhance Road Safety - Speeding
2. Police / Community Relations – Police Visibility
3. Crime Reduction – Organized Crime – Drug Trafficking
4. Enhance Road Safety – Impaired Driving

Prince District RCMP Members have reported 204 hours providing policing services to the Town of Borden-Carleton, during the month of May 2024. A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

This past month, East Prince RCMP Detachment Services Assistants processed 14 Criminal Record Checks for residents of Borden-Carleton, for various reasons, including employment and volunteering.

OCCURRENCES	May 2024	Year to Date
Assaults (All Categories)	1	2
Break and Enters (Residence & Business)	2	6
Causing Animals Unnecessary Suffering	0	0
Assistance to Organization	0	1
Crime Prevention	1	4
Abandoned Vehicle	0	2
Theft of Bicycle	0	0
Theft of Motor Vehicle	0	1
Theft Under \$ 5000	0	3
Theft Over \$ 5000	0	0
Drugs (Possession)	0	0
Criminal Harassment	1	3
Drugs (Trafficking)	0	1
Information File	0	0
Firearms Act	0	0
Traffic Violations	7	25
Traffic Collision	1	4
Trespass Act	1	2
Failure to Comply with Undertaking/Court Order	0	2

Roadside Suspension	0	0
Fail to Stop or Remain at Accident	0	0
Liquor Act	0	0
Cannabis Act – Offences Only	0	1
Uttering Threats against a Person	0	1
Causing a Disturbance / Mischief (including public intoxication)	1	5
Impaired Operation of Motor Vehicle	0	3
Sexual Assault/Interference	0	0
Distribute Intimate Image without Consent	0	0
Immigration & Refugee Protection Act	0	0
Failure/Refusal to Comply with Alcohol Demand	0	0
CheckStops	4	13
Neighbor Dispute	0	0
False Alarms	1	21
Use/Traffick/Possess a Forged Document	0	0
Sudden Death	0	1

Wellbeing Check	1	5
Child Welfare Act	0	1
Suspicious Person/Vehicle	0	1
911 Act	0	1
Items Lost/Found	0	0
Dangerous Driving	0	1
Fraud	0	1
Mental Health Act	0	3
Person Reported Missing	0	0
Motor Vehicle Act	0	0
Family Law Act	0	1
Flight from Police Officer	1	1
Total Calls for Service	22	116

Provincial Charges/Warnings for the month:

TRAFFIC	May 2024	Year to Date
Speeding Violation Charge	1	5
Other Non-Moving Traffic Violation Charge	4	11
Other Moving Traffic Charge	0	1
Warning Issued	0	3
Liquor Act Charge	0	0
Cannabis Charge	0	1

Canada Road Safety Week took place this past month, between May 14th – 16th, 2024. This week serves as a reminder for all road users to prioritize safety while travelling. In effort to proactively promote this campaign, East Prince RCMP conducted several roadside checkstops in Borden-Carleton, and other areas of Prince District. Hundreds of vehicles were checked for violations under the Provincial Highway Traffic Act.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



Cpl. Travis Gallant
Acting Ops NCO
Prince District RCMP
902-436-9300

BORDEN-CARLETON FIRE DEPT.

MONTHLY REPORT

FLEET ISSUES	
TRUCK 1 GMC PUMPER	
TRUCK 3 STERLING TANKER	
TRUCK 4 FORD RESCUE	
TRUCK 5 FREIGHTLINER PUMPER	

DATE	INCIDENTS	LOCATION	MEMBERS
May 14	Alarm Call	Borden-Carleton	6
May 16	Medical Call	Borden-Carleton	7
June 2	Sight of Smoke Call	North Carleton	17
June 6	Motor Vehicle Accident	Borden-Carleton	13
June 6	Medical Call	Borden-Carleton	15

We have done interviews for the Day Camp Leader position. We had some really great applicants and will be making a decision at the first of the week on who we will be hiring. Once the leader is hired, we will be basing the other staff off of that, meaning we could potentially offer the other positions to people who applied for the leader but were not successful in getting that position but would still be suitable for the other day camp positions.

The Day Camp is scheduled to begin Tuesday July 2 2024

The Marine Rail Park is now open for the season. We replaced all of the sink and hot water tank. There is some painting of window boxes and picnic tables left to do but the summer staff will take care of that.

Bethany Smith has once again been given the contract to do the flower beds and planters. This includes the Marine Rail Park, fire hall/library and 26 planters that will be placed around the Town.

The ball field is currently being used every Monday, Tuesday, Wednesday and Thursday nights as well as Sunday evenings by the Provincial Whitecaps teams as well as the Women's Canada Games team.

The new Rogers Memorial Ballfield sign has been put up.

We are still actively planning and working on Canada Day preparations. Fireworks are booked, corn is ordered, hamburger has been donated, mussels have been donated

Holly Bernard



Town of Borden-Carleton Flowerbed and Planters
REQUEST FOR QUOTATIONS

Flower Planting 2024

The Town of Borden-Carleton is inviting proposals for the planting of annuals and perennials throughout the Town for 2024. This contract is for the preparing of beds, and several planters, providing top soil and fertilizer as required.

The maintenance of the flowers (Watering, and on-going fertilizer) will be the responsibility of the Town of Borden-Carleton.

Location #1 – Marine Rail Park

- Prepare flowerbeds (monument and PEI bed located by the staircase)

Location #2 – Firehall/Library

- Prepare flowerbeds (along the building and a small one with a bush)
 - These will need to be edged and reshaped
- Some plants will need to be split and removed as they are overgrown

Location #3 – Town Maintenance Shop

- Prepare planters (25 in total)

Please take into consideration that these plants will need to be able to withstand salt water spray and high winds. Completion date of June 16th.

Submission of Quotes:

Interested parties should contact Holly Bernard, Recreation Director by telephone 902 437 2225 or by email bordencarletonrec@gmail.com of viewing of the site and for additional information.

Quotations will be received by email up to 4:00pm Monday, May 27, 2024

TOWN OF BORDEN-CARLETON**DEVELOPMENT PERMITS ISSUED MAY 10 - JUNE 7 2024**

civic_address	file_number	pid	decision_date	details
3085 Highway 10	BC-24-15	1173103	2024-06-06	Demolition of two Barns & a Silo
Highway 10	BC-24-04	818377	2024-05-30	New Mini Home
23924 TCH	BC-24-14	380048	2024-05-16	New LED Illuminated Commercial Sign
1208 Noonan Shore Road	BC-24-13	210641	2024-05-13	New Concrete Corral Pad
672 Murray Road	BC-24-12	713834	2024-05-13	Construction of a New Barn (Rebuild)

FINANCIAL REPORT FOR MAY 2024

Below is a Cash Flow, Cash Balance and Loan Balance Report.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT MAY 31 2024

BANK ACCOUNTS	Opening	EFT Receipts	Cheques	Closing
Account	Balance	Deposits	EFT Payments	Balance
ARENA	68,583	10,617	12,007	67,193
TOWN	179,026	126,592	64,649	240,969
UTILITIES	151,716	33,963	25,120	160,559
Total Cash Flow	399,325	171,172	101,776	468,721
<hr/>				
ACTIVITY MAY 2024	Opening		Transfers	Closing
RESERVES	Balance	Deposits	EFT Payments	Balance
Gas Tax ACCT	352,580	27	23,677	328,930
<hr/>				
ACTIVITY MAY 2024	Opening		Prindpal Only	Closing
LOANS	Balance	Deposits	EFT Payments	Balance
Tanker Truck 70-9	59,500		500	59,000
Fire Truck 71-9	83,114		1,433	81,681
Sewe 72-9	401,902		2,627	399,275
Sewer Mains 74-9	64,411		284	64,127
Storm Drains 75-9	64,411		284	64,127
Water/Sewer 79-9	280,130		1,601	278,529
Total Loans Outstanding	953,467	0	6,728	946,739

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed. This ensures all bills are paid on time.

Debit Card expenses realized as funds are transferred to the Debit Card Account

Credit Card expenditures realized monthly when paid out of the Town account

We ensure no account endures overdraft charges

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from May 01, 2024 to May 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
17321	Payroll	Wentzell, Alicia	584.73	May 03, 2024
17322	Payroll	Ranahan, Arthur	182.56	May 03, 2024
17323	Payroll	Bernard, Dennis	1,477.48	May 03, 2024
17324	Payroll	Gallant, Arthur	672.64	May 03, 2024
17325	Payroll	Clark, Diane	360.82	May 03, 2024
17326	Payroll	Gaudet, Laura	199.41	May 03, 2024
17327	Payment	Bernard Arsenault, Nicole	197.08	May 01, 2024
17328	Payment	Bernard Arsenault, Nicole	54.00	May 01, 2024
17329	Payment	Ahearn, Randy	252.08	May 01, 2024
17330	Payment	Allen, Larry	147.08	May 01, 2024
17331	Payment	Steele, Ashley	177.08	May 01, 2024
17334	Payment	Wood, Barb	177.08	May 01, 2024
17336	Payroll	Bernard, Holly	1,616.84	May 03, 2024
17337	Payroll	Wentzell, Jim	1,909.34	May 03, 2024
17338	Payroll	Le, Quoc Bao	1,730.17	May 03, 2024
17339	Payment	Holly Bernard	70.00	May 01, 2024
17340	Payment	Kensington Metal Products Inc.	9,106.49	May 01, 2024
17341	Payment	C&R Signs & Embroidery	12.65	May 01, 2024
17342	Payment	Callbeck's Home Hardware	816.93	May 01, 2024
17343	Payment	SaltWire Network	798.10	May 01, 2024
17344	Payment	Xplore Fibre L.P.	178.24	May 01, 2024
17345	Payment	HiTech Communications	146.05	May 01, 2024
17346	Payment	Ceretti's Grocery & Hardware	481.61	May 01, 2024
17347	Payment	Prince Edward Island Potato Board	1,058.00	May 01, 2024
17348	Payment	Par-T-Perfect PEI	232.00	May 01, 2024
17349	Payment	Advance Rentals	25.76	May 16, 2024
17350	Payment	Xerox Canada LTD	67.74	May 16, 2024
17351	Payment	Good Equipment	533.43	May 16, 2024
17352	Payroll	Wentzell, Jim	1,909.34	May 17, 2024
17353	Payroll	Bernard, Holly	1,616.84	May 17, 2024
17354	Payroll	Le, Quoc Bao	1,657.78	May 17, 2024
17355	Payroll	Ranahan, Arthur	182.56	May 17, 2024
17356	Payroll	Bernard, Dennis	1,477.48	May 17, 2024
17357	Payroll	Gaudet, Laura	202.87	May 17, 2024
17358	Payroll	Clark, Diane	413.85	May 17, 2024
17359	Payroll	Henry, Laurie	1,055.68	May 17, 2024
17360	Payment	Borden Area Development Corp.	463.98	May 16, 2024
17361	Payment	Ceretti's Grocery & Hardware	261.10	May 16, 2024
17362	Payment	Medacom Atlantic Inc.	279.53	May 16, 2024
17363	Payment	Callbeck's Home Hardware	353.53	May 16, 2024
17364	Payment	Orkin Canada	40.25	May 30, 2024
17365	Payment	Whitney Bethany Murray	2,599.20	May 30, 2024
17366	Payment	Diversified Divers Inc.	2,419.84	May 30, 2024
17367	Payment	Xplore Fibre L.P.	178.24	May 30, 2024

Town of Borden-Carleton

Cheque Log for 1001 Credit Union Current Account from May 01, 2024 to May 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
17368	Payment	MRSB Chartered Accountants	948.75	May 30, 2024
17369	Payment	Xerox Canada LTD	353.28	May 30, 2024
17370	Payroll	Le, Quoc Bao	1,705.41	May 31, 2024
17371	Payroll	Wentzell, Jim	1,909.34	May 31, 2024
17372	Payroll	Ranahan, Arthur	182.56	May 31, 2024
17373	Payroll	Bernard, Holly	1,622.25	May 31, 2024
17380	Payroll	Bernard, Dennis	1,524.56	May 31, 2024
17381	Payroll	Henry, Laurie	1,184.26	May 31, 2024
17383	Payment	Fireworks F/X Inc.	15,000.00	May 31, 2024
17384	Payroll	Perry, Frankie	1,033.38	May 31, 2024

Total Town Cheques issued May 2024 **63,841.25**

JE#	Source #	Comment	Credits	Date
J118	EFTRwam	RWAM Insurance Adminstrators Inc	725.40	May 01, 2024
J181	EFT CRA APR	Receiver General for Canada	8,780.96	May 06, 2024
J182	Visa	Payment Visa for April 2024	2,005.60	May 06, 2024
J209	EFTEastlink	Eastlink	269.95	May 14, 2024
J242	CU 71	CU LN Payment FIRE TRUCK	1,907.77	May 16, 2024
J243	EFTTax	Provincial Treasurer of PEI	6,579.90	May 17, 2024
J244	CU-75	PAYMENT STORM SEWER For Ja	676.20	May 21, 2024
J245	EFTMar	Maritime Electric	3,231.60	May 21, 2024
J247	CU 70	CU LN Payment Tanker Truck	839.88	May 22, 2024
J278	EFTBell	Bell Aliant	85.29	May 24, 2024
J332	BS	CU CHARGES	84.95	May 31, 2024

Online Payments Town May 2024 **25,187.50**

TOTAL ALL PAYMENTS TOWN May 2024 **89,028.75**

Gateway Arena

Cheque Log for 1001 Credit Union Current Account from May 01, 2024 to May 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
6444	Payment	ADL Foods	205.37	May 01, 2024
6445	Payment	Callbeck's Home Hardware	175.57	May 01, 2024
6446	Payment	Ceretti's Grocery & Hardware	192.57	May 01, 2024
6447	Payment	Recreation PEI Inc	126.50	May 01, 2024
6448	Payment	MCM Refridgeration	863.89	May 16, 2024
6449	Payment	Bernard Welding Ltd.	1,465.80	May 16, 2024
6450	Payment	Callbeck's Home Hardware	650.35	May 16, 2024
6451	Payment	ADL Foods	381.58	May 16, 2024
6452	Payment	Ceretti's Grocery & Hardware	207.21	May 16, 2024
6453	Payment	Orkin Canada	79.53	May 30, 2024
6454	Payment	R.CUDMORE ELECTRIC LTD.	172.50	May 30, 2024
6455	Payment	Johnston Towing & Wrecker Service	172.50	May 30, 2024

Total Arena Cheques issued May 2024 **4,693.37**

JE#	Source #	Comment	Credits	Date
J126	BS	CU CHARGES	17.25	May 10, 2024
J125	EFTIrving	Irving Energy Distribution and Marke	167.83	May 10, 2024
J138	EFTEastlink	Eastlink	144.96	May 14, 2024
J145	EFTGFL	Superior Sanitation Services Limitec	536.51	May 16, 2024
J148	EFTIrving	Irving Energy Distribution and Marke	150.58	May 17, 2024
J149	EFTTax	Provincial treasurer property tax	4,978.00	May 17, 2024
J153	Bk Statement	Bk Charge _ Debit Machine Nov	5.75	May 21, 2024
J152	EFTMar	Maritime Electric	1,603.88	May 21, 2024
J168	Bk Statement	Bk Charge _ Debit Machine Nov	5.00	May 30, 2024
J169	Bk Statement	Bk Charge _ Debit Machine Nov	9.80	May 31, 2024
J170	BS	CU CHARGES	39.45	May 31, 2024

Online Payments Arena May 2024 **7,659.01**

TOTAL ALL PAYMENTS Arena May 2024 **12,352.38**

Borden Carleton Sewer and Water Utility
Cheque Log for 1001 Credit Union Current Account from May 01, 2024 to May 31, 2024

Cheque No.	Cheque Type	Payee	Amount	Cheque Date
3316	Payment	MRSB Chartered Professional Acco	6,785.00	May 16, 2024
3317	Payment	Callbecks Home Hardware	430.54	May 16, 2024
3318	Payment	Minister of Finance EW&CA	974.05	May 16, 2024
3319	Payment	Campbell's Concrete LTD.	1,432.90	May 30, 2024
3320	Payment	Prince County Wastewater Manage	4,600.00	May 30, 2024
3321	Payment	Island Chemicals Inc.	193.43	May 30, 2024
Total Utilities Cheques issued May 2024			14,415.92	

JE#	Source #	Comment	Credits	Date
J520	BS	CU LOAN 072	4,846.07	May 14, 2024
J519	EFTEastlink	Eastlink	300.29	May 14, 2024
J534	EFTTax	Provincial Treasurer of PE	1,018.50	May 17, 2024
J547	bank	CU Charges	5.75	May 21, 2024
J542	BS	CU LOAN 074 for Jan	676.20	May 21, 2024
J546	EFTMar	Maritime Electric	2,530.31	May 21, 2024
J583	bank	CU Charges	5.00	May 30, 2024
J582	BS	CU LOAN 079	3,200.93	May 30, 2024
J645	bank	CU Charges	0.86	May 31, 2024
J646	bank	Service Charge	27.95	May 31, 2024
Online Payments Utilities May 2024			12,611.86	
TOTAL ALL PAYMENTS Utilities May 2024			27,027.78	

Jim Wentzell

From: Mark Sherren <mesherren@gov.pe.ca>
Sent: June 4, 2024 10:23 AM
To: badmin@borden-carleton.ca
Cc: Stephen Yeo; Philip Gotell
Subject: Grass Cutting in Borden

Hi Jim,

This is a follow up to our phone call this morning. I understand that you have many people contacting you including the MLA, Councilors and Residents.

As discussed, I'm providing the history/ timeline/plan for moving forward this week.

Thursday – May 30th

Last Thursday the Department made an arrangement to have Colton Dawson cut the grass hills in Borden.

Friday – May 31st

I spoke with Colton Friday morning to work out the details and he indicated to me that he would be in Monday to start the work, or possibly Sunday if able.

I spoke to you later on Friday and notified you that Colton was planning to start cutting on Monday.

Sunday – June 2nd

Sunday was rained out, so they did not start.

Monday – June 3rd

They started cutting on Monday on the triangular section at the eastern end of Town.

The grass was too long for their mowers as it was jamming and shutting their machinery down.

Colton called me that evening and explained that it is going to take larger machinery to get through the initial cut.

He said that he would need to go over it with the bush hog first and then follow up with the mowers.

I agreed and authorized him to arrange to bring in the bush hog.

He then followed up with a text which included his revised plan for the week: *He plans to bush hog it Wednesday and Thursday and then have the guys return and cut it again with the regular mowers on Saturday/Sunday (see text messages below).*

I should have provided this update to you this morning before you called, but you got to me first. I only was made aware of the major change in plans yesterday evening.

Colton is committed to this job and understands the urgency. We will see it through and make a plan for moving forward.

Sorry for the delay.

Sincerely,

Mark



INVITATION
TO
MAYORS + CAOS

Please join us

The Province of Prince Edward Island
and Federation of PEI Municipalities
invite you to join us for
an exciting announcement
regarding housing infrastructure.

Date:

Thursday, June 13, 2024

Location:

Schurman Centennial Gazebo
25 Commercial Street, Kensington

Time:

11:00 am

Please RSVP to Angela Deighan adeighan@gov.pe.ca by Tuesday, June 11.



FEDERATION
of
PRINCE EDWARD ISLAND
MUNICIPALITIES

Jim Wentzell

From: Shania MacPhail <threerivers@mowpei.org>
Sent: May 24, 2024 3:29 PM
To: badmin@borden-carleton.ca
Subject: Rural Routes - Hub Location

Good afternoon,

I work with Meals on Wheels PEI, and we have a new island-wide delivery program called Rural Routes!

We are looking for "hub" locations for our food provider and volunteer drivers to connect and hand off the meals, could you think of any community spaces in Borden-Carleton?

Deliveries run one day a week, and we're looking at Tuesday, Wednesday or Thursday for potential deliveries to hub locations.

Please let me know if you have any questions!

Thanks,

--

Shania MacPhail (she/her)
Community Support
Meals on Wheels PEI
(902)916-9423
shania@mowpei.org



I acknowledge we are on Epekwitk, part of the ancestral and current territory of the Mi'kmaq. This unceded and unsundered territory of Mi'kma'ki is protected by the Treaties of Peace and Friendship. I pledge to honour the land and my relations to ensure the ancestors yet to come have the opportunity to live in balance, beauty, and harmony with all their relations. I am committed to continued growth and education on how I can better respect, learn from and advocate for all Indigenous peoples. Honour the treaties. Defend the sacred.



Borden-Carleton
The coastal heart of PEI!

May 30 2024

**To All Businesses/Organizations
Borden-Carleton**

NOTICE: Re: Overnight Parking of RV's Travel Trailers

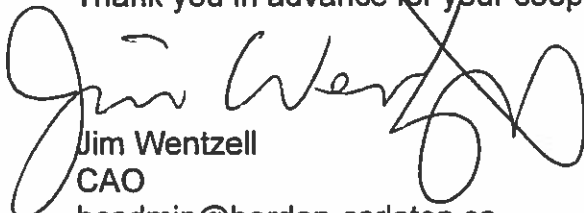
This is a follow up and reminder to the letter sent last October to businesses and organizations in the Town in respect to RV's and Travel Trailers. We have received concerns that RV's have been parking overnight in Parking lots and other areas in the Town.

We wish to inform you that RV's and Travel Trailers not owned by the property owner are not permitted to stay overnight in the Town unless they are located in a licensed RV/Travel Trailer Park Campground.

Food trucks and other mobile vendors are permitted if they have a license from the Town.

The 2024 camping and tourist season has begun and we want you to be aware that overnight parking of visiting RV's Trailers is not permitted and the bylaw will be enforced in the future.

Thank you in advance for your cooperation and contact me if you have any questions.


Jim Wentzell
CAO
bcadmin@borden-carleton.ca

Town of Borden-Carleton
PO Box 89
Borden-Carleton PE C0B 1X0
Tel: 902-437-2225 Fax: 902-437-2610
www.borden-carleton.ca

**Borden-Carleton
Water and Sewerage Corporation
Sewer & Water Rates**

Notice of Application

TAKE NOTICE that the BORDEN-CARLETON Water and Sewerage Corporation (the "Utility") has applied to the Island Regulatory and Appeals Commission (the "Commission") requesting sewer and water rate increases to be phased in over three years, starting July 1, 2024.

SPECIFICALLY, THE UTILITY PROPOSES the following monthly unmetered rates, per unit:

Unmetered Rates	Sewer	Water
CURRENT:	\$40.37	\$23.72
Rate @ Jul-01-24	\$50.47	\$29.65
Rate @ Apr-01-25	\$52.99	\$31.13
Rate @ Apr-01-26	\$55.64	\$32.68

The Utility proposes the same percentage of increases in yearly metered sewer and water rates over the next five years as well.

The Utility also proposes a \$120 annual flat-rate charge for any customers with sprinkler systems.

DETAILS OF THE RATE APPLICATION and the Utility's current sewer and water rate tariffs can be viewed on the Commission's website at www.irac.pe.ca/utilities. Questions on the filing should be addressed to the Utility.

The Commission's rate review process involves:

- the Utility's filing of a rate application;
- public notification of the Utility's proposed rate changes;
- the Commission's review of the application, and any written comments from the public;
- the issuance of an Order outlining the Commission's decision on the rates to be charged, which will be posted on the Commission's website at www.irac.pe.ca.

IF YOU WANT TO SUBMIT WRITTEN COMMENTS on the application, you can write or email the Commission. Comments must be received by Friday, June 21, 2024.

CONTACT INFORMATION:

UTILITY -
Jim Wentzell,
Chief Administrative Officer
Borden-Carleton
Water and Sewerage Corporation
P.O. Box 89, 20 Dickie Road
Borden-Carleton, PE C0B 1X0
Tel 902-437-2225
Email:
bcadmin@borden-carleton.ca

COMMISSION -
Re: Borden-Carleton Rate
Filing
The Island Regulatory &
Appeals Commission
P.O. Box 577
Charlottetown, PE C1A
7L1
Tel 902-892-3501
Toll Free 1-800-501-6268
Email: info@irac.pe.ca
www.irac.pe.ca

DATED at Charlottetown, this 29th day of May, 2024

Jim Wentzell

From: John Dewey <jdewey@fpeim.ca>
Sent: May 29, 2024 1:14 PM
To: Jim Wentzell
Cc: 'Kevin McCarville'; Holly Bernard
Subject: RE: Court Enforcement of Municipal Bylaws

Hi Jim,

The municipality is responsible for enforcing its bylaws and the cost can be a big deterrent. This was a challenge when I was CAO of Borden-Carleton, and at that time, we didn't have the authority to issue tickets. It's one of the many examples where small municipalities lack financial resources. The only solution I see is for the provincial government to address the broader issue of inadequate financial capacity.

I wish I had an easy solution for you.

Best regards,

John

John Dewey (he/him)
Executive Director
Federation of PEI Municipalities
1 Kirkdale Road
Charlottetown PE C1E 1R3
(902) 566-1493
fpeim.ca



From: Jim Wentzell <bcadmin@borden-carleton.ca>
Sent: Wednesday, May 29, 2024 12:13 PM
To: John Dewey <jdewey@fpeim.ca>
Cc: 'Kevin McCarville' <kmccarville@gov.pe.ca>; Holly Bernard <bordencarletonrec@gmail.com>
Subject: Court Enforcement of Municipal Bylaws

Hi John

Not sure who I should approach for information in respect to the Courts enforcement of municipal bylaws.

As you know like many municipalities in the province, we are policed by the RCMP and on occasion there are violations of Town's bylaws that they will enforce: Example Dog issues, hindrance to snow removal;, etc.

In talking to an RCMP officer yesterday, he informed me that they can lay charges under our bylaws, however if the issue goes to Court, the municipality is responsible for the cost of prosecution.

Is this true,? Is there no arrangement with Dept of Justice to prosecute municipal bylaws? This could be costly to a small municipality and either fines would have to be huge or a reluctance to lay charges. Has this issue been discussed by the FPEIM ?

Thank You

Jim Wentzell
CAO
902 437 2225

MUNICIPAL GOVERNMENT ACT

MUNICIPAL BY-ELECTIONS *Division 12 - By-Elections*

60. By-election to fill vacancy

- (1) Where a vacancy occurs on a council, the council shall, subject to subsection (3),
 - (a) declare a by-election to fill the vacancy; and
 - (b) set a date for election day that is not later than six months after the vacancy occurred.

Conduct of by-election

- (2) The by-election shall be held under this Part and in accordance with the regulations and any bylaws of the municipality relating to municipal elections.

Exception

- (3) A council may hold a vacancy open until the next general election only if
 - (a) the vacancy occurs in the last twelve months of the council's term; and
 - (b) despite the vacancy, council is able to maintain a quorum in accordance with section 113.

61. Failure to fill vacancy

- (1) Where a by-election is not held within the time required under section 60 to fill a vacancy, the Minister may issue an order to the council to direct the chief administrative officer within 10 days from the date of the order to set the date for a by-election to fill the vacancy.

Date of by-election

- (2) The date set for the by-election shall be within 60 days of the date of the Minister's order referred to in subsection (1). *2016, c. 44, s. 61.*

DISCUSSION

1. Vacancy Occurred as of APRIL 30 2024
2. Under the Act, vacancy would have to be filled by October 31 2024
3. Ask Minister for permission not to fill vacancy until next regular election

Upcoming Municipal By-Elections

Municipality	Position	By-Election Date
Borden-Carleton	Councillor	TBD
Northport	Councillor	June 10, 2024
Resort	Mayor	August 12, 2024
Souris	Councillor	TBD
Tignish	Councillor	June 24, 2024
Warren Grove	Councillor	TBD
Wellington	Councillors (1)	TBD
York	Councillor	TBD

DISCUSSION – NEED FOR TURNING LANES – TCH (AT HWY 10) (AT BRADFORD ROAD)

