



Town of Borden-Carleton
Regular Council Meeting Agenda

Dec 14, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Declaration(s) - _____

3. ADOPTION OF THE AGENDA

4. APPROVAL OF PREVIOUS MINUTES:

- 4.1 REGULAR MEETING, Nov 09, 2021
- 4.2 SPECIAL MEETING DEC 07, 2021

5. COMMITTEE REPORTS:

- 5.1 **Police Report:** Report included in package.
- 5.2 **Fire Report:**
- 5.3 **Recreation/Arena Reports:**
- 5.4 **Properties and Planning Report:**
- 5.5 **Finance and Administration Report:**
- 5.6 **Public Works/ Streets and Lights Report:**
- 5.7 **Water and Sewer Report:**

6. EXTERNAL REPORTS:

- 6.1 **BADC Report:**
- 6.2 **Destination Borden-Carleton:**

7. CORRESPONDENCE

INFORMATION ITEMS:

- 7.1 Dept of Finance – Grant in Lieu of Taxes approved for 2021 for the Arena and Fire Hall.
- 7.2 Prov of PEI – Donation of Cleaning Equipment for both the Arena and Town at a total value of \$3,960.
- 7.3 Recreation PEI – Purchasing one hour ice time for a free community skate or other event.
- 7.4 Xplornet – Plan to have Fibre-Optic Internet available in Borden-Carleton by Mar 31st

CORRESPONDENCE (continued)

- 7.5 Government House – No New Year’s Levee for 2021
- 7.6 FPEI Municipalities – FPEI Newsletter December 2021
- 7.7 Municipalities Affairs Division – e-Newsletter December 2021

ACTION ITEMS

- 7.8 PEI Fox Project – Requesting that the Town install “Don’t Feed the Foxes Signs at various locations in the Town
- 7.9 Age Friendly PEI – Planning some activities in 2022 and looking for community input.
- 7.10 FPEI Municipalities – Webinars – Improving Well Being for All & CLIMAC Atlantic report

8. UNFINISHED BUSINESS

- 8.1 Housing Development Update
 - Purchase and Sale Agreement 228 Carleton Street
- 8.2 Trail Development Project
- 8.3 **Five (5) Year Capital Budgeting Process (Input by Dec 15th please)**
- 8.4 Water/Wastewater Rate Study
- 8.5 EMO By law 2021-01 2nd Reading & Adoption
- 8.6 Traffic Bylaw 10 Amendment 2nd Reading & Adoption

9. NEW BUSINESS

- 9.1 EMO Preparedness Team Appointments (Council Appointments)
- 9.2 Expressions of Interest – Former Fabrication Yard (Decision)
- 9.3 Resolution to turn over Town Roads to the Province of PEI
- 9.4 Draft 2022 Town Council Meeting Schedule

10. IN CAMERA -MGA Section 119

- MGA 119 (e) Contractual Discussions (Fire Services)
- MGA 119(d) Human Resource Matters (Staffing)



Town of Borden-Carleton

Minutes

Nov 09, 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

PRESENT: Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenault, Councillor Eric Stewart

ALSO, PRESENT: Chief Administrative Officer Jim Wentzell

1. CALL TO ORDER:

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest for this meeting.

2. ADOPTION OF THE AGENDA

It was duly moved and seconded that the agenda, as presented be adopted.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault

CARRIED 5-0

4. APPROVAL OF PREVIOUS MINUTES:

It was duly moved and seconded that the minutes of the Oct 12, 2021 regular Council meeting be adopted as presented.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0

It was duly moved and seconded that the minute notes of the Oct 13 2021 special meeting be adopted as compiled by the Central Development Agency Re Trail Development.

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault.

CARRIED 5-0

Our MLA, the Honorable Jamie Fox also attended this meeting.

5. COMMITTEE REPORTS:

Police Report: Report included in package. Councillor Nicole Arsenault presented the Police Reports for July and August as submitted by the RCMP.

It was duly moved and seconded that the Police Report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Larry Allen.

CARRIED 5-0

Fire Report:

Councillor Nicole Arsenault presented the Fire Chief's Report for the month.

It was duly moved and seconded that the Fire Chief's report be accepted as presented

Moved by Councillor Nicole Arsenault, seconded by Councillor Eric Stewart.

CARRIED 5-0

Recreation/Arena Reports:

5.3 Recreation/Arena Reports: Councillor Larry Allen presented the report of the Recreation Director for the month,

It was duly moved and seconded that the Recreation/Arena Report be accepted as presented.

Moved by Councillor Larry Allen, seconded by Councillor Nicole Arsenault.

CARRIED 5-0

A general discussion took place in respect to possible improvements in the Arena affecting heat in the lady's washroom, use of rooms by Referees, location of handicapped facilities and ways to improve the efficiency of the Canteen.

5.4 Properties and Planning Report:

Councillor Laurel Palmer-Thompson gave a verbal report on the Properties and Planning Committee.

It was duly moved and seconded that the Properties and Planning Committee Report be accepted as presented.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Eric Stewart.

CARRIED 5-0

A discussion took place on the safety of the Boardwalk as well as its long-term use. The CAO was requested to have boards causing a safety hazard replaced and the subject of the Boardwalk would be readdressed at Budget time. The storing of seasonal park equipment and flower baskets was also discussed.

It was duly moved and seconded that the CAO obtain quotes on the upgrade of the Electrical service at the Lighthouse as well as the extension of a suitable water and sewer service to the building.

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Larry Allen.

CARRIED 5-0

5.5 Finance and Administration Report: Report included in Package. The CAO reviewed his report for Sept.

It was duly moved and seconded that the Finance and CAO's report be accepted as presented

Moved by Councillor Eric Stewart, seconded by Councillor Nicole Arsenault.

CARRIED 5-0

Council also received audit letters from MRSB as a result of the 2019/20 and 2020/21 audited financial statements. The CAO circulated his comments on the two audit letters and stated the recommendations of the Auditors are in the process being implemented.

Council asked about receiving monthly financial statements and the CAO stated the next task was to remapping the accounts for the Town so meaningful financial statements could be produced for Council.

5.6 Public Works/ Streets and Lights Report:

Councillor Barb Wood presented a verbal report on the activities of the Public Works/Streets and Lights Committee.

It was duly moved and seconded that the Public Works/Streets and Lights Committee Report be accepted as presented.

Moved by Councillor Barb Wood, seconded by Councillor Eric Stewart.

CARRIED 5-0

The CAO was requested to obtain information on what was involved in turning streets of the Town over to the province.

5.7 Water and Sewer Report:

It was duly moved and seconded that the Water/Sewer Report be accepted as presented.

Moved by Deputy Mayor Randy Ahearn, seconded by Councillor Barb Wood.

CARRIED 5-0

The CAO outlined to Council that a licensed individual has been engaged to operate the Town's Water Utility (with the assistance of Dennis) until December 31 2021. In addition, an agreement is being drawn up for another firm with licensed personnel to look after the Sewer utility at present and both the Sewer and Water systems as of January 1, 2022.

This change was as a result of the resignation by Alan Nesbitt Plumbing on Oct 11th who had operated the Town's Utilities for a number of years.

EXTERNAL REPORTS:

BADC Report:

Councillor Barb Wood gave a verbal report on the activities of the BADC. She stated that they were hoping to receive funding for a Heat Pump for Founder's Hall.

Destination Borden-Carleton:

Councillor Laurel Palmer-Thompson gave a verbal report on the activities of the Destination – Carleton Committee.

She reported on the meeting held with members of Council along with Barbara Weeks, CDC and Minister Jamie Fox in respect to the Trail Development project that the Town has been offered funding for.

7. CORRESPONDENCE

INFORMANTION ITEMS:

7.1 Fed PEI Municipalities – 2021 Semi-Annual Meeting Nov 2, 2021 Summerside.

It was reported that Councilors' Nicole Arsenault, Laurel Palmer-Thompson and Barb Wood attended this meeting.

ACTION ITEMS

There were no Action items of Correspondence

8. UNFINISHED BUSINESS

8.1 Housing Development Update (Will be discussed In Camera)

8.2 Trail Development Project

The CAO and Councillor Barb Wood reported on the meeting held today with the CDC and interested parties to gather more information on the proposed Trail Development. The representative from Ducks Unlimited was very helpful to providing information on users and owners of the land proposed to be used and those present will be looking at further defining the wetlands that could affect the location of trails.

9. NEW BUSINESS

9.1 Five (5) Year Capital Budgeting Process

The CAO stated that in a few days Council will get a package for input in the Five-Year Capital Budgeting process for the town and Utilities

9.2 Water/Wastewater Rate Study

It was agreed that the CAO would look into a firm to conduct a Water/Wastewater Rate study.

9.3 Re-Zoning KOA Campground

Barry King of Melinda's Wood Camping and RV Park Ltd submitted a survey plan for subdivision approval outlining the portion of PID 778936 to be redesignated and rezoned as per their application approved by Council last January.

Whereas on January 12 2021 Council passed a motion to amend Appendix I of the General Land Use Map to change the designation of a portion of PID # 778936 from Residential to Commercial , and to Amend Appendix A Zoning Map to rezone a portion of PID #778936 from the Residential (R1 Zone) to the Highway Commercial (C2) Zone; and

Whereas a survey has now been completed dated November 2, 2021 showing the portion of PID #778936 to be redesignated and rezoned and to be joined with PID # 563551; and

Whereas the total area being redesignated and rezoned does not exceed 6.28 acres,

Therefore, Council accepts this plan of survey to form the redesignating and rezoning of lands of Melinda's Wood Camping and RV Park Ltd as approved by Town Council on January 12, 2021.

moved by Councillor Laurel Palmer- Thompson, seconded by Councillor Larry Allen.

CARRIED 5-0

It was pointed out that once the rezoning was approved by the Minister that a development agreement was still required with Melinda's Wood Camping and RV Park Ltd before the Campground expansion could proceed.

9.4 Council/Staff Christmas Party/Bonuses for 2021

It was duly moved and seconded that the Council/staff Christmas Party be held on Dec 17th at the Royal Canadian Legion and that staff bonuses for 2021 be \$200 for full time staff and \$100 for part-time and seasonal staff.

Moved by Councillor Nicole Arsenault, seconded by Councillor Barb Wood

CARRIED 5-0

10. IN CAMERA -MGA Section 119

MGA 119 (e) Contractual Discussions (Housing) & MGA 119(d) Human Resource Matters

It was duly moved and seconded that Council Go into Camera

Moved by Councillor Laurel Palmer-Thompson, seconded by Councillor Nicole Arsenault

CARRIED 5-0

Council went into Camera at 9:05 pm

Council Returned to Open Session at 9:34pm

The CAO was directed to forward the Draft Development Agreement for Housing at 228 Carleton St to the Developer for their approval.

There being no further business to come before the meeting, the meeting adjourned at 9:35 pm

Deputy Mayor Randy Ahearn

CAO Jim Wentzell



Town of Borden-Carleton

MOTIONS

Dec 7 2021 - 20 Dickie Road, Borden-Carleton, PE

7:00pm

1. CALL TO ORDER:

PRESENT:

Deputy Mayor Randy Ahearn, Councillor Barb Wood, Councillor Larry Allen, Councillor Laurel Palmer-Thompson, Councillor Nicole Arsenaault, Councillor Eric Stewart

ALSO, PRESENT:

Chief Administrative Officer Jim Wentzell
Cindy MacDougall, Emergency Management Consultant
1 Citizen

1. CALL TO ORDER:

The meeting was called to Order by the Deputy Mayor at 7:00pm who stated that the purpose of the meeting was to meet with Cindy MacDougall, Emergency Planning Consultant with EMO PEI to discuss an EMO Bylaw and Emergency Plan for the Town; and to discuss proposed changes to the Town's Traffic Bylaw pertaining to winter parking restrictions.

2. DISCLOSURE OF CONFLICT OF INTEREST

Part VI, Section 23 of the Municipalities Act, which maintains that

No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

No one declared a Conflict of Interest at this meeting.

3. Discussions with Cindy MacDougall EMO PEI

3.1 Town of Borden-Carleton EMO By-law – (First Reading)

3.2 Draft Template EMO Emergency Plan

Cindy MacDougall was present at the meeting and reviewed with Council a draft EMO Bylaw for the Town and also reviewed what was required for an Emergency Preparedness Plan. All municipalities in the province are required to have a bylaw and a plan in place by December 31 2021.

Under the Bylaw, the Town is required to establish an EMO team to deal with emergencies within the Town. The minimum number of team members is two: an EMO coordinator and a Deputy EMO coordinator and Ms. MacDougall stated that these two positions are usually members of Council. Duties of various EMO team positions were also circulated and discussed.

Throughout the evening Ms. MacDougall answered various questions from members of Council. She left the meeting at 8:05pm.

It was duly moved and seconded

Whereas the Province has mandated that every municipality in PEI shall have in place an EMO Bylaw; and

Whereas in 2009 the Town last updated the Community of Borden -Carleton Peacetime Emergency Operation Plan; and

Whereas a new draft Emergency Measures Bylaw has been discussed and reviewed by Town Council;

Therefore, Council hereby declares and approves 1st Reading of Bylaw 2021-01 Town of Borden-Carleton Municipal Emergency Management Program By-law

Moved by Councillor Nicole Arsenault, seconded by Councillor Laurel Palmer-Thompson

CARRIED 5-0

The matter of making appointments to an EMO team for the Town will be discussed at the next meeting of Council.

4. Amendment to Bylaw 10 Traffic Bylaw -Re Winter Parking Restrictions

The CAO circulated and discussed with Council proposed amendments to the Town's Traffic Bylaw.

It was duly moved and seconded

Whereas Section 4 of The Town of Borden-Carleton's Bylaw 10 -Traffic states that from the 1st day of December to the 30th day of April, no motor vehicle shall be parked, stopped or left on any streets in the Community of Borden-Carleton between the hours of 12:00am and 8:00am; and

Whereas the above restriction was to facilitate night time snow plowing and snow removal; and

Whereas snow plowing and removal may occur at any time of the day or night; therefore

BE IT RESOLVED that Council declares and approves 1st Reading of amendments to Bylaw 10 -Traffic as follows:

1. Add

5. Notwithstanding Section 4 and regardless of the time of day, no person wilfully shall park or leave standing a vehicle whether attended or unattended, upon a highway or any part thereof in such manner that it might interfere with or obstruct snow removal or winter maintenance operations on the street or highway

2. Add

6. Where a vehicle is parked or left standing on a street or highway in such manner that it interferes with or obstructs snow removal or winter maintenance operations, the Town CAO or contracted street maintenance operator or a peace officer may cause the vehicle to be moved or towed.

3. Add

7. Any cost incurred to move or remove said vehicle will be the owner's expense.

4. Amend

Existing Sections 5 to Section 27 to be renumbered accordingly

Moved by **Councillor Laurel Palmer-Thompson**, seconded by **Councillor Barb Wood**

CARRIED 5 - 0

5. Discussion Heating Costs at Fire Hall

The CAO discussed with Council his concern in respect to the cost of heating the Fire Hall especially the cost incurred over the summer months.

As a short term measure the CAO was requested to have the furnace cleaned at the Fire Hall, an Electric Hot water system installed and the moving of the thermostat to a location away from the door.

6. ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 8:35 pm

Deputy Mayor Randy Ahearn

CAO Jim Wentzell

**BORDEN-CARLETON
MAYOR'S
POLICING REPORT
November, 2021**

**East Prince RCMP Detachment
“L” Division
Prince Edward Island**

Prince District RCMP Members have reported 187 hours providing policing services to the Town of Borden-Carleton, during the month of November 2021.

A short recompilation of the above-noted hours includes time spent conducting traffic law enforcement in the community; conducting routine traffic monitoring; responding to individual calls for service; conducting investigations and required follow-up from previous calls for service and investigations. As well, this may include time spent attending to local community and school activities.

A total of three calls for service were received during this past month. Eight Summary Offence Charges and two Written Warnings were issued under the Provincial Highway Traffic Act, in Borden- Carleton.

Two Criminal Record Checks were completed for residents of Borden-Carleton, this past month.

OCCURRENCES	November 2021
Break and Enter	1
Theft Under \$5000	1

Wellbeing Check	1
Total Calls for Service	3

Highway Traffic Act Violations	November 2021
Non-Moving Traffic Charges	1
Speeding Charges	6
Driving while Disqualified Charge	1
Non-Moving Traffic Warnings	2

On November 7th, 2021, at approximately 9:30 AM, Members of East Prince RCMP conducted a Roadside Checkstop Operation on the Dickie Road in Borden-Carleton. Approximately 20 vehicles were stopped to detect impaired drivers and to check for violations under the Provincial Highway Traffic Act. No offences were noted.

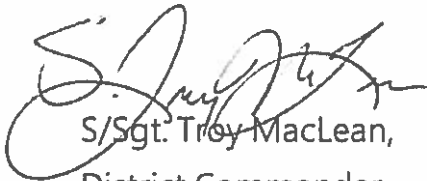
Police are investigating a report of a Break and Enter to a local business in Borden-Carleton, that occurred on November 16th, 2021 at approximately 10:00 PM. Damage was noted to the building, however there was nothing reported stolen. Security video footage has been obtained, and the investigation is continuing.

Prince District Joint Forces Operations arrested a 47-year-old male during a targeted traffic stop in Mont Carmel, P.E.I. Police then executed two search warrants at residences in Summerside that were associated to the arrested male. As a result of this investigation, police seized 1.9 pounds (850 grams) of methamphetamine, 194 grams of cocaine, 624 grams of cannabis, more than 17,000 contraband cigarettes, a firearm, over \$41,000 in cash, and a 2008 Dodge Ram 3500. Considering the significant amount of drugs seized, police believe this will have a significant impact on the drug trade/supply in all of Prince District.



Prince District and the Provincial Priority Unit have plans for enhanced visibility and checkpoints within Prince District and Borden-Carleton over the upcoming holiday season to promote safe driving and our highway safety initiatives. We hope for a safe and prosperous holiday season for all Prince Edward Island residents.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.



S/Sgt. Troy MacLean,
District Commander
Prince District RCMP
902-436-9300

Sgt. Neil Logan
Operations NCO
Prince District RCMP
902-436-9300

bcadmin@borden-carleton.ca

From: Borden-Carleton Office <accounts@borden-carleton.ca>
Sent: December 10, 2021 8:49 AM
To: bcadmin@borden-carleton.ca
Subject: FW: Reports fo Council Meeting

From: shawn jessome <s_jessome@yahoo.com>
Sent: December 9, 2021 7:49 PM
To: Borden-Carleton Office <accounts@borden-carleton.ca>
Subject: Re: Reports fo Council Meeting

2 calls to report.

Nov 11 Mutual Aid Call to Kinkora Fire Dept. for a structure fire 14 members attended

Nov 27 Motor Vehicle Accident in Albany. 11 Members attended.

Submitted by Chief Shawn Jessome

Sent from my iPhone

On Dec 8, 2021, at 6:51 PM, Borden-Carleton Office <accounts@borden-carleton.ca> wrote:

Hi All

We would appreciate receiving your report for the next Council meeting being held on Dec 14th, by 4:00pm this Friday Dec 10th

Thank You

Alicia Wentzell
Administrative Assistant
Town of Borden-Carleton
accounts@borden-carleton.ca
Phone: (902) 437-2225
Fax: (902) 437-2610

TOWN OF BORDEN -CARLETON RECREATION DEPT

Report to Council, Tuesday December 14th

The decorations are starting to come out at the arena in preparation for the Christmas Eve skate. It will be great to have this tradition back in the Town again. This year we have to have to groups; one from 11:00am – 12:30pm and the other from 1:00pm – 2:30pm, this will allow us to have as many residents participate as we can. We are allowed 200 to a group, and anyone 12 and over must show proof of vaccination because it is a mixed (participants over 18) event.

North River Minor Hockey Association has confirmed they will be using the Gateway Arena for their Sweetheart Tournament in February. Hours have not been confirmed but we usually get 20-24 hours of rentals the weekend of February 11th.

Clorox Canada reached out to Provincial EMO's across Canada to help them liquidate a large supply of overstock. Both the Arena and the Town will receive a package. The packages include 24 packages of 60 count Clorox wipes, Turbo Pro Gun with 8, 4-liter jugs of disinfectant to go with it. The total value of each package is \$3500. This is a great addition to both the Arena and the Town for cleaning/disinfecting purposes.

Equipment has arrived that will permit us to accept Online Ordering and process Orders quicker.

Dennis has covered some of the Heat vents to allow better heat flow to the Woman's washroom.

We have improved communication as our ice schedule and Arena and Canteen work schedules are shared Online between Arena staff and Town Hall staff.

We are able to deposit payments Online now using the Arena's Cellphone.

FINANCIAL REPORT FOR NOVEMBER 2021

Below is a Cash Flow, Cash Balance and Loan Balance Report. This Report will be issued to Council on a monthly basis. In past years accounts became overdrawn and even though we had a positive cash balance, the bank would charge us overdraft charges on the account that was overdrawn.

We monitor all accounts on a regular basis to prevent any overdraft charges

TOWN OF BORDEN-CARLETON CASH FLOW REPORT NOVEMBER 30 2021

BANK ACCOUNTS	Opening Balance	EFT Receipts Deposits	Cheques EFT Payments	Closing Balance
Account				
ARENA	13,799	77,525	87,945	3,379
TOWN	178,445	55,295	111,743	122,000
UTILITIES	105,978	17,726	20,026	103,078
Total Cash Flow	298,222	150,546	219,714	228,457

RESERVES	Opening Balance	Deposits	EFT Payments	Closing Balance
Gas Tax ACCT	610,025	51		610,976

LOANS	Opening Balance	Deposits	EFT Payments	Closing Balance
Fire Truck 71-9	132,188		1,667	130,521
Sewe 72-9	480,711		2,627	478,084
Sewer Mains 74-9	71,366		278	71,088
Storm Drains 75-9	71,366		278	71,088
Water/Sewer 79-9	326,948		2,986	323,963
Total Loans Outstanding	1,082,579	0	7,836	1,074,744

Deposits & Bill Payments

We balance Cash and make deposits daily. This includes the Town, Utilities and Arena including the Canteen

We issue cheques and Transfer payments every two weeks on the same week Payroll is completed

This ensures all bills are paid ontime

UTILITIES REPORT

NOVEMBER 2021

Water/Wastewater Licensed Operator

Since October Bob Irving of Bob's Water Sampling Services has been looking after the Water Utility taking water samples and ensuring the Water plant with Dennis's help is functioning in a matter acceptable to the PEI Dept of Health & Environment. Bob's service to the Town will end on December 31st.

In respect to the Sewer (Wastewater), a licensed contractor Prince County Water and Wastewater (Preston Siliker) has been engaged to look after the Wastewater system and both the Water and Wastewater as of January 1,2022. We are working on the terms of his contract and this will be presented to Council for approval.

Electrical Problem - Sewage Treatment Plant

As reported previously, it was discovered that the electricity being used at the Sewer Plant was 4 times the normal usage and this had been occurring since last March. It was determined that there was major electrical problems at the Plant, which has now been fixed. (Due to limited availability of the electrician, it took 2 1/2 months to fix the problem)

Sewer/Water Records

Now that we have a new operator that does not know our system, it is apparent there is a lack of information on both systems available at either the Town Office or at the Pumphouse. Three times we have been asked by Maritime Electric for locations of Mains. We are also getting requests from Developers re depths of sewers, etc. Dennis has been very helpful but we may need to contact WSP for copies of plan they may have on file.

Mission Communications

This is the company that monitors our sewage lift stations and water system. They have provided us with training videos and we will review the system with the new system operator.

Dumping of Waste into our System

We are still trying to get information from KM Liquid Waste Removal on the dumping they are doing at one of our catch basins. We hope to have this matter resolved before year end. The Dept of Environment are aware of the situation.

Utility Accounts

Payments of accounts continue to improve. The resident who had been disconnected has paid their account in full. At the end of December water meters will be read and the third quarter billing for 2020/21 will be issued.



Department
of Finance

Ministère
des Finances



Taxation and Property Records

PO Box 880, Charlottetown
Prince Edward Island
Canada C1A 7M8

Imposition et registre des biens

C.P. 880, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7M8

December 3, 2021

TOWN OF BORDEN-CARLETON
C/O HOLLY BERNARD
PO BOX 89
BORDEN-CARLETON PE C0B 1X0

Dear Sir or Madam:

RE: Property Number: 380774-000
 Civic Location: 246 MAIN ST, BORDEN-CARLETON

I am pleased to advise you that Treasury Board has approved a Grant-in-Lieu of Provincial Real Property Tax in the amount of \$92.00. This amount has been credited to the 2021 tax year for the above property tax account.

Enclosed is a Revised Payment Schedule showing the balance on the property tax account and payment due dates after crediting the Grant-in-Lieu. This revised payment schedule supersedes the payment schedule on the 2021 Statement of Account Property Charges.

Any balance remaining on the account represents municipal taxes, provincial commercial taxes, fire dues, or fees for waste management services.

If you have any questions concerning your account, please contact Nouhad Knox at (902) 368-4169.

Yours truly,

Ryan Pineau
Provincial Tax Commissioner
Department of Finance

Enclosure



Department
of Finance

Ministère
des Finances



Taxation and Property Records

PO Box 880, Charlottetown
Prince Edward Island
Canada C1A 7M8

Imposition et registre des biens

C.P. 880, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7M8

December 3, 2021

TOWN OF BORDEN RINK
C/O HOLLY BERNARD
PO BOX 89
BORDEN PE C0B 1X0

Dear Sir or Madam:

RE: Property Number: 380774-101
Civic Location: BORDEN-CARLETON

I am pleased to advise you that Treasury Board has approved a Grant-in-Lieu of Provincial Real Property Tax in the amount of \$4,627.00. This amount has been credited to the 2021 tax year for the above property tax account.

Enclosed is a Revised Payment Schedule showing the balance on the property tax account and payment due dates after crediting the Grant-in-Lieu. This revised payment schedule supersedes the payment schedule on the 2021 Statement of Account Property Charges.

Any balance remaining on the account represents municipal taxes, provincial commercial taxes, fire dues, or fees for waste management services.

If you have any questions concerning your account, please contact Nouhad Knox at (902) 368-4169.

Yours truly,

Ryan Pineau
Provincial Tax Commissioner
Department of Finance

Enclosure



Department
of Finance

Ministère
des Finances



Taxation and Property Records

PO Box 880, Charlottetown
Prince Edward Island
Canada C1A 7M8

Imposition et registre des biens

C.P. 880, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7M8

December 3, 2021

TOWN OF BORDEN-CARLETON
C/O HOLLY BERNARD
PO BOX 89
BORDEN-CARLETON PE C0B 1X0

Dear Sir or Madam:

RE: Property Number: 381343-000
Civic Location: 244 BORDEN AV, BORDEN-CARLETON

I am pleased to advise you that Treasury Board has approved a Grant-in-Lieu of Provincial Real Property Tax in the amount of \$1,022.00. This amount has been credited to the 2021 tax year for the above property tax account.

Enclosed is a Revised Payment Schedule showing the balance on the property tax account and payment due dates after crediting the Grant-in-Lieu. This revised payment schedule supersedes the payment schedule on the 2021 Statement of Account Property Charges.

Any balance remaining on the account represents municipal taxes, provincial commercial taxes, fire dues, or fees for waste management services.

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Yours truly,

Ryan Pineau
Provincial Tax Commissioner
Department of Finance

Enclosure

From: Tanya Mullally <tmullally@gov.pe.ca>
Sent: December 8, 2021 8:23 AM
Cc: Mitchell Myers
Subject: Donation of disinfecting product from PEI EMO - Clorox
Attachments: NI-54681-CA_DVC_CloroxPro_TurboPro_SS_Update Final.pdf; 60 ct.png

Greetings Municipal Partners - Clorox Canada has reached out to Provincial EMOs across the country and have asked us to help them liquidate a large overstock of disinfecting products and asking if we would distribute these products directly to community and public safety organizations. PEI EMO has accepted this task and have placed a large order that we would like to offer you to support the ongoing efforts of ensuring public health and safety. The two specific products being offered are shown in the attachments. The first item is a case of 24 pkgs 60 count Clorox wipes, the second item is the Turbo Pro Gun which is the same product used by the NFL, NBA and sports stadiums across north America and is certified by Health Canada for COVID. With each Turbo Pro Gun we will be including a 2 month supply (8 x 4L jugs) of the chemistry disinfectant. With the ever changing variants of COVID this may be of use within your facilities. Video on the turbo pro sprayer is below.

https://www.youtube.com/watch?v=pWY4gEmyXlw&ab_channel=CloroxPro

We are wanting to offer you, at no cost, the following products for your organization – one kit includes:

- 1 cases (24 packages per case) of 60ct Clorox wipes retails for approx. \$20 per package approximately \$500 per case
- 1 Turbo Pro Gun. Each unit retails for \$1000.00 CDN.
- 2 cases of Clorox disinfecting solution, total 8-4l containers for use in the turbo gun - this retails for \$240.00 case
 - Total retail value of each kit approximately \$1980.00

We will be receiving the product within the next 7 – 10 days at a warehouse location in Summerside. If you are interested in receiving this product we ask that you:

- Confirm you would like this product – if there is anything you are not interested in please advise – **please send email to Mitchell Myers mrdmyers@gov.pe.ca** he is cc'd
- The responsibility is yours to make arrangements to pick up the product - If you are interested we will provide you a date and time for you to pick up the product – we have a short window to distribute and if you are unable to pick up we won't be able to make alternate delivery plans.
- We are still working on the logistics and delivery but expect to have details for you by the end of this week.

Thank you

From: Recreation PEI Inc. <info@recreationpei.ca>
Sent: December 6, 2021 2:47 PM
To: Recreation PEI Inc.
Subject: AED follow up & 1 hour of ice time

Hi all,

Thanks to everyone who took part in the AED awareness campaign by sharing our posts and/or by posting a photo of your AED location. Your photo posts were well received by facility users and may make the difference in the event of an emergency.

Participating facilities are eligible for reimbursement of replacement AED parts (please send us your receipts). See here for full details: https://recreationpei.ca/news_article/aed-replacement-parts-reimbursement/

If you didn't post a photo, please consider doing so as it is important information for your user groups, even if you don't plan on applying for reimbursement.

Also, don't forget Recreation PEI would like to purchase 1 hour of ice time from each of our member facilities this season. Our preference is that you host a free community skate, or similar program (such as a sheet rental for our curling club members), recognizing go!PEI as the host. However, it will be at the facility's discretion on when this hour is and what it is used for.

In order to do this, please send us an invoice for the hour sometime before March 15, 2022. This is a one-time offer based on some funding we've received. Some facilities have hosted already and payments are in the mail.

Thanks for all the work you are doing to keep recreation facilities open and safe. I know a few have been named as potential exposure locations over the past few weeks and how stressful that must be for you and your staff in addition to the regulation changes. Your efforts are appreciated.

Thanks,
Valerie

Valerie Vuillemot
Executive Director
Recreation PEI
238 - 40 Enman Crescent
Charlottetown, PE
C1E 1E6
Tel: 902-368-5964
Fax: 902-368-4548
www.recreationpei.ca



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From: ruk-dot-ca <peter@rukavina.net>
Sent: December 7, 2021 3:04 PM
To: bcadmin@borden-carleton.ca
Subject: No Levee List for 2022

Hello Past New Year's Levee Organizers,

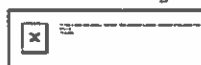
With the announcement from Hon. Antoinette Perry that there will be no New Year's Levee held at Government House on January 1, 2022, and advice against holding levees from the Chief Public Health Office this afternoon, I wanted to let you all know that I will not be maintaining a list of levees for New Year's Day 2022.

Best wishes for 2022 regardless, and I hope to see you all back on the levee circuit in 2023.

Peter Rukavina
Keeper of the Unofficial List of Levees

Levee Schedule Information Collection by ruk-dot-ca
100 Prince Street Charlottetown, PE C1A 4R4 Canada
Sent to bcadmin@borden-carleton.ca – Unsubscribe

Delivered by



From: Federation of Prince Edward Island Municipalities <info@fpeim.ca>
Sent: December 6, 2021 12:34 PM
To: Wendy
Subject: December 2021 FPEIM E-news

FPEIM Newsletter December 2021

[View this email in your browser](#)




Let's build a strong future together

Dear Wendy

In this e-Newsletter:

- [FPEIM partners with Canoe to launch group benefits program](#)
- [Active Transportation PEI releases the What We Heard Report](#)
- [PEI Alliance for Mental Well-Being](#)
- [Grants and programs](#)
- [On the move](#)
- [Upcoming Events](#)

- * COMPLETE
NEWSLETTER
SENT
SEPARATELY TO
TOWN COUNCIL

From: Municipal Affairs Division <municipalaffairs@gov.pe.ca>
Sent: December 6, 2021 4:32 PM
To: bcadmin@borden-carleton.ca
Subject: Short-term rentals, Age-Friendly, Election regulations, Elections, and more. 

[View this email in your browser](#)

** NEWS LETTER SENT SEPARATELY TO MEMBERS OF COUNCIL*



Dear Jim,

Thank you for taking the time to read this e-newsletter. Please send topic suggestions to municipalaffairs@gov.pe.ca

In this e-newsletter:

- [Election Regulation Changes](#)
 - [Provincial Licensing of Short-term Rentals](#)
 - [Bike Friendly Communities survey](#)
 - [City of Summerside first Age-Friendly Community](#)
 - [Municipal Emergency Management Plan](#)
 - [Upcoming - General Municipal Election 2022](#)
-

bcadmin@borden-carleton.ca

From: Hannah Morrison <hamorrison@upei.ca>
Sent: December 2, 2021 2:33 PM
To: bcadmin@borden-carleton.ca
Subject: PEI Fox Project Signs
Attachments: Donna Summerside Photo.jpg; Final Sign.jpg

Hello again,

Thanks for speaking with me today. Like I said, I am coordinating a Red Fox project for Nature PEI. Our campaign is titled "Combatting Kindness: Don't Feed the Foxes". It aims to discourage the public from treating foxes like pets and interfering in the natural population regulation in the Red Fox. I am reaching out to you in hopes that you would be open to installing some signs in Borden, specifically at Beach Rd, the Marine Rail Park & any more places you may think of.

This is where feeding foxes has occurred or where a high volume of people will see the sign and read the message. Attached is a proof of the signs we've designed and one of the signs installed on the Summerside boardwalk. These are printed on 18" x 24" alupanel. We have 8 foot sharpened steel stakes and I will deliver signs, and stakes to you for installation.

We hope the installation of signs will help spread the message about the consequences of feeding foxes 'people food', and the preservation of a healthy population of foxes on PEI. These signs have already been installed in Charlottetown, Summerside, Three Rivers township, and PEI Provincial Parks.

Sincerely hoping to hear from you,
Hannah

Hannah Morrison
Project Coordinator
Nature PEI Fox Project
902-394-6816



Virus-free. www.avast.com

PLEASE DO NOT FEED WILD RED FOXES



JORDI SEGERS PHOTO

- Foxes can find plentiful natural food in urban habitats.
- Human feeding alters behaviours in foxes. Pups dependent on humans are less likely to survive.
- Foxes' natural diets are more nutritious than human-sourced foods.
- Feeding encourages foxes to approach humans and cars, increasing road mortality.
- Feeding causes foxes to gather in local areas, and aids in the spread of diseases like mange.
- Red Foxes carry disease and parasites that can harm dogs and people.

KEEP WILDLIFE WILD

For more information please contact Nature PEI: naturepei@mail.com

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Island
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CANADIAN

PRINCE EDWARD ISLAND

From: Age-Friendly PEI <agefriendlypei@gmail.com>
Sent: December 13, 2021 8:19 AM
To: Alcide Bernard; Pierre Arsenault; Roger Gallant; Anne Harnesk; Bev Shaw; Bob Brooks; Brenda MacDonald; Chancey Gaudette; Chris Greencorn; Christine Doucette; Dave Pizio; Dianne Dowling; Dianne MacDonald; Donna Butler; Donna MacKay; Donna Thomson; Fred Beer; Geoff Baker; Imelda Arsenault; Jennifer Phalen; Jill Walsh; Jim Wentzell; Joanne McCarvill; Joanne Smith; Jolene Millar; Judy Duffy; Kevin Coady; Kristina Ellis; Laala Jahanshahloo; Lisa Smith; LouAnne Gallant; Mary Burge; Maureen Cudmore; Melissa Handrahan; Micheline Downe; Michelle Perry; Michelle Perry; Nicole Desroches; Nicole DesRoches; Nicole DesRoches; Patsy Gamauf; Paul MacDonald; Peggy Kilbride; Peter Kelly; Robert Hughes; Ruth Copeland; Ruth Copeland; Sandra Gaudette; Sarah Weeks; Sarah Weeks; Shari MacDonald; Sheila Whiteway; Shelley LaVie; Sheri St. Denis; Sonya Martin; Stephanie Moase; Tina Harvey
Subject: Request for input from Age-friendly PEI
Attachments: request for input from AFPEI.jpg

Good morning,

Age-friendly PEI is planning some sessions in the new year and is seeking input from your community! Please see attached flyer for more information.

Marcy Bouchie
Age-friendly Coordinator
agefriendlypei@gmail.com
902-303-6444



Age-friendly PEI

Age-friendly PEI is a newly formed non-profit that has received funding from the Provincial Government to promote awareness and support communities and organizations to become age-friendly or take on an age-friendly activity or project. AFPPEI is planning to host information sessions in each of the three counties in the new year and we are seeking your input. If there is an age-friendly topic that you feel would be of interest in your community please contact

Marcy at agefriendlypei@gmail.com by Dec 31.

From: jmcarrer@fpeim.ca
Sent: December 13, 2021 3:32 PM
To: jmcarrer@fpeim.ca
Subject: Upcoming webinars

Good afternoon,

We have been asked to share information on two upcoming webinars that may be of interested to PEI municipalities.

The first webinar will take place on December 16 from 1:00 pm – 2:30 pm and will provide information on the Improving Mental Well-Being for All: Focusing Action for Positive Change grant program.

The PEI Alliance for Mental Well-Being has launched its grant program – *Improving Mental Well-Being for All: Focusing Action for Positive Change*. To support grant applicants a **Grant Technical Workshop** will be presented virtually on **December 16th from 1:00-2:30PM (AST)**, and will be an opportunity to learn more about the criteria, processes and coaching associated with the newly launched Grant Program.

There is no pre-registration required for this Dec. 16th workshop. To join, simply click the following link: <https://zoom.us/j/92031435884>. More information on the program can be found [here](#).

The second webinar will take place on December 17 from 10:00 am – 12:00 pm. In this webinar, CLIMAtlantic will release the Atlantic Provinces chapter of the Regional Perspectives Report.

CLIMAtlantic will be holding a webinar releasing the Atlantic Provinces chapter of the Regional Perspectives Report. Led by Natural Resources Canada, the report is part of Canada in a Changing Climate: Advancing our Knowledge for Action, the national assessment of how and why Canada’s climate is changing; the impacts of these changes on our communities, environment, and economy; and how we are adapting.

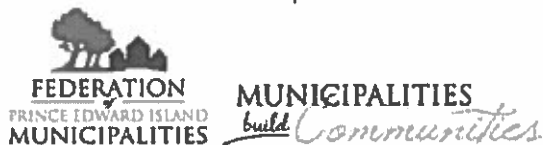
Registration for the launch webinar this Friday can be found here: <https://www.coinatlantic.ca/atlantic-chapter-webinar-eng>

Please share this information with anyone who may be interested.

Thank you,

Julie

Julie McMurrer
Administrative Assistant
Federation of PEI Municipalities



1 Kirkdale Road
Charlottetown PE C1E 1R3
Tel: (902) 566-1493

From: Greg Morrison <greg@arsenaultbros.com>
Sent: December 10, 2021 7:35 AM
To: Filip Hrga
Cc: 'Derek French'; bcadmin@borden-carleton.ca; David Arsenault
Subject: RE: Council Meeting

Good Morning Filip,

Thanks for sending along the executed copy of the APS. I have forwarded it along to our lawyer at Cox & Palmer. He will begin his 21 title search and 60 day IRAC approval. I will let you know when we receive the results.

Regarding the press release, we talked about it internally and feel like if the Town wants to proceed with a press release that they are selling the land, that's great; however, we feel that it would be more appropriate for us to be in on a press release when the time comes to develop the property. We don't want to go in a press release right away and give the impression that construction will begin in the Spring of 2022 when it will realistically be in the Spring of 2023, giving a false sense of hope to prospective tenants wanting to move in in 2022.

Finally, the closing date in the APS is 15 days following the receipt of all applicable municipal and provincial approvals. I don't think there is a need to set a closing date beyond that. We will likely only begin seeking permits in the Summer / Fall of 2022 but will keep you in the loop as that progresses.

Thanks again,

Greg Morrison, RPP MCIP
Director of Development | Arsenault Bros. Holdings Inc.

Phone: (902) 388-8096
Email: greg@arsenaultbros.com
Website: <https://www.arsenaultproperties.ca/>



From: Filip Hrga <fhriga@mbhlawyers.com>
Sent: Wednesday, December 8, 2021 4:15 PM
To: Greg Morrison <greg@arsenaultbros.com>
Cc: 'Derek French' <dfrenchservices@gmail.com>; bcadmin@borden-carleton.ca; David Arsenault <david@arsenaultbros.com>
Subject: RE: Council Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Greg,

Please find attached a fully executed copy of the APS. My client would like to request that the parties do a joint press release and possibly a photo op on site to promote the news in their community. Please advise if you are willing to do so and we can get something in the works.

Furthermore, please keep me posted on the regulatory approval processes that you will undergo, including obtaining a building permit and IRAC approval. Also advise if there will be any requisitions on title prior to our transfer. I think it makes most sense once these steps are completed to set down a closing date for the transaction – however you can have your lawyer contact me regarding an appropriate closing date once we get nearer that stage.

Any other questions just let me know.

Thanks,

Filip Hrga
Partner



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From: Greg Morrison <greg@arsenaultbros.com>
Sent: November 30, 2021 7:41 AM
To: Filip Hrga <fhrga@mbhlawyers.com>
Cc: 'Derek French' <dfrenchservices@gmail.com>; bcadmin@borden-carleton.ca; David Arsenault <david@arsenaultbros.com>
Subject: RE: Council Meeting

External:

Good Morning Filip,

Please see a signed version of the APS attached and the final unsigned version of the DA to be used as an attachment.

Let me know if you need anything further.

Thanks,

Greg Morrison, RPP MCIP
Director of Development | Arsenault Bros. Holdings Inc.

Phone: (902) 388-8096
Email: greg@arsenaultbros.com

Active Transportation Fund – Borden-Carleton Application

1. Identification

Business or Organization Name	Central Development Corporation
Contact Name	Cora Sonier
Address	106 Linkletter Ave
Community	Central-Bedeque
Province	Prince Edward Island
Postal Code	COB 1G0
Telephone	(902) 887 3400
Email Address	csonier@centralpei.ca
Business Number / HST Number (if applicable)	899180749

2. Project Information

Project Title	Borden-Carleton Trail Project
Project Location	Rollie's Marsh, Borden-Carleton
Provide a brief description of the project	<p>The community would like to develop a trail surrounding the wetlands to promote active lifestyles, increase destination potential and build tourism capacity within the area. This will allow the Town to promote the trails as a daily recreation resource for local residents and as an outdoor recreation destination for eco-tourism. Once developed the trail will showcase the natural beauty of the coastal and inland marsh area. This part of the coastline is comprised of marsh and wetlands along the Back Shore and beaches along Noonan's Shore. It is rich in marine life, wildlife and is a favorite for bird enthusiasts. The area has been designated as an important bird area by the Canadian IBA Program. It is part of a global network of places recognized for their outstanding value to bird conservation.</p> <p>The construction of a trail to access these assets will attribute to the unique selling proposition of the area. The overall goal of the project is to significantly extend the length of daytime visitor stays and to increase visitor stops in Borden- Carleton. Due to diversity in the area the marshes have been used as educational/outdoor classrooms for school children. A component of the project will be to construct a viewing platform or floating dock to make the marshes more accessible and user friendly to allow school aged children, day camp groups and teachers access the marshes and wetlands safely. This will enable educators to promote environmental stewardship amongst youth.</p>
Have you completed a Coastal Erosion and Flood Risk Assessment (CERFA)? If no see below	Yes. Please see Appendix A-D

To arrange for a Coastal Erosion and Flood Risk Assessment (CERFA) visit:
<https://www.princeedwardisland.ca/en/service/coastal-hazard-assessment>

For more information on the Coastal Hazard Assessment email coastalproperty@gov.pe.ca

*You can submit your application and then submit the CERFA after it is received.

3. Project Impact

Please identify whether your project will meet any of the five outcomes and how?

<p>Improves safety of active commuters.</p>	<p>Through the development of this natural environment trail system and its connection to the existing Confederation Trail it will contribute to the Province's multi-use trail system by providing a safe and enjoyable recreational opportunity within the Town for natural area enthusiasts. Natural area trails allow users to engage in healthy lifestyle practices within the natural environment and provide safe recreation opportunities away from more urban areas without the safety concerns of traffic. The creation of dedicated trails within this area will also eliminate informal trails that have been created by residents and visitors to these natural areas. Dedicated trails will help to protect the natural environment by keeping people on designated pathways away from sensitive natural areas as well, it will provide safe footing, accessibility for various users, a means to enjoy these areas and allow users to access the views of the Confederation Bridge and shoreline. (Appendix E)</p>
<p>Enhances the connectivity of the community.</p>	<p>In 2016 the Town of Borden Carleton was identified as a suitable candidate community for Tourism Atlantic's Sustainable Tourism Expansion Program (STEP). STEP is an innovative, comprehensive process that guides communities through a series of well-tested strategic 'steps' aimed at creating a Sustainable Strategic Tourism Plan that incorporates products, services and experiential tourism. One of the action plans that had been implemented through STEPS was the development of a tourism, spatial master plan for the Town. This plan "Destination Borden-Carleton, A Lasting Impression" was completed in January of 2018. The Destination Borden Carleton Master Plan identified circulation and connectivity as one of the key components to contribute to increasing the Town's destination potential. Within both the master plan and the STEPS plan various places, spaces and natural features in the town were identified as key features and attractions. The coastal area around Noonan's Marsh, Rollies Marsh and the Back Shore were identified as key features. This spur of the trail system will provide connectivity to the Confederation Trail and will continue along Beach Road to the Back Shore area. Future phases of this trail development aim to provide a connector along the coastline with a walkway under the</p>

	<p>Confederation Bridge. The end result is to gain access to the Marine Rail Park from the Confederation Trail, through the Town's trail system. An existing boardwalk also connects the Marine Rail Park to Gateway Village. Once completed this will create a looped trail system on the northwest quadrant of the town. Confederation Trail becomes a new entry into the community for regional visitors, especially cyclists during summer months and snowmobilers during winter months. This will connect Confederation Trail with the coastal loop but also brings people into Gateway Village, and through to the waterfront promoting retail and dining experiences. The creation of providing a dedicated and maintained trail which showcases the Town's unique natural features surrounding Rolie's Marsh and the Back Shore contributes to providing the community with the necessary resources to enhance tourism to the area and thus generate revenue for local businesses.</p>
<p>Reduction in Green House Gases and improves overall air quality.</p>	<p>This project will see more native species of trees and plants being planted as part of the Monarch Butterfly Project and Trees for Canada portion of this project, thus improving air quality in this high traffic area. Long term protection of this natural environment will ensure that the area is protected against future development. Potential loss of this important natural area would only lead to future degradation of the environment and air quality in the area. Natural forested areas contribute to reducing heating and cooling energy costs and removing carbon from the environment. The Town intends to form partnerships with educational institutions, youth groups, and watershed management organizations to promote stewardship by planting trees.</p>
<p>Increase physical activity levels and overall healthy living</p>	<p>This trail will promote active healthy lifestyles by giving the town's residents a place to get back to nature and enjoy the natural beauty of the wetland area and its many species of birds and flora. Its location is particularly inviting to visitors to our Island by providing a space to walk, jog, bike, rest, sightsee and snowshoe while exploring the intrinsic beauty of Prince Edward Island's natural and coastal areas.</p> <p>Engaging residents in an active healthy lifestyle will help to reduce the risk of chronic illness associated with sedentary lifestyles such as heart disease, obesity and diabetes. As well, regular physical activity is associated with lower levels of stress.</p>
<p>Project Governance Alignment</p>	<p>The development of a trail system throughout the Town was identified as one of the strategic goals identified in the framework for the Master Plan commissioned by the Borden and Area Development Corporation and The Town of Borden Carleton. (Destination Borden-Carleton, Designing a Lasting Impression; "Reconnecting the North: Noonan Shore")</p>

	<p>To ensure timely implementation of this project occurs Central Development Corporation will provide project management and work in conjunction with BADC, Destination Borden Carleton and the Town of Borden Carleton throughout the duration of this project.</p> <p>In order to ensure all stakeholder groups are kept informed a steering committee will be formed with members from BADC, Destination Borden Carleton and the Town of Borden Carleton along with key stakeholders. This is to ensure transparent communications occur between all parties involved and that project milestones are met.</p> <p>The steering committee will meet on a regular basis to report project progress and outcomes and to identify next steps in the process of project implementation.</p>
--	--

4. Project Endorsements

Name any partners who endorse this project?	Ducks Unlimited, town of Borden-Carleton, Destination Borden-Carleton, PEI ATV Association, Bedeque Bay Environmental Management Association, Island Nature Trust, Watercourse and Wetland Specialist , Central Development Corporation, Brennan Farms, Province of Prince Edward Island, Borden and Area Development Corporation
Provide the contact information for the endorsement?	<p>Ducks Unlimited- j_platts@ducks.ca</p> <p>CAO Borden-Carleton- bcadmin@bordencarleton.ca</p> <p>Destination Borden-Carleton/BADC- laurellynnthompson@yahoo.com</p> <p>PEI ATV Association-(Nick Andrews) (902) 303-1255</p> <p>BBEMA- tracy@bbema.ca</p> <p>Island Nature Trust- conserve@islandnaturetrust.ca</p> <p>Watercourse and Wetland Specialist- kxarsenault@gov.pe.ca</p> <p>Central Development Corporation- csonier@centralpei.ca</p> <p>Brennan Farms-</p> <p>Province of PEI-</p>
Include any copies of the endorsement letter (if available)	*Will be submitted upon receipt

5. Project Timeline

Design and planning start date	This project is subject to seasonal weather and a definite start date cannot be determined until we have a Wetland Delineator assess the property and submits their findings. This will be taking place in the early Spring of 2022, pending approval of funding (Don Maynard; Granville Ridge Environmental Consulting Inc has been retained for this service)
Design and planning	The preliminary planning of this project has been completed and

completion date	finalized plans are awaiting Wetland Delineation prior to being finalized.
Project tendering start date	February 1, 2022
Project tendering completion date	March 30, 2022
Construction start date	May 2022
Construction end date	August 2022

6. Project Costing

Design and engineering costs	\$80,000
Construction cost	\$420,033.10
Other costs (please specify)	project management fee \$40,000 Trees for Canada Planting- \$4,000 Monarch Butterfly Project- \$2,500 Wetland Delineation - \$7,000 Drone Mapping Services - \$7,500 Contingency - \$61,236 (Appendix F)

Please identify any ineligible costs

Land acquisition	0 (all land will be donated at no cost)Appendix G
Legal fees	0
Taxes for which the community is eligible for a rebate	
Other (please specify)	

7. Sources of Funding

Proposed Contribution from the Provincial Active Transportation Fund	\$622,269.10
Borden-Carleton Funding Amount	to be determined
Are you receiving any other provincial government funding for this project? If yes, please specify.	no
Are you receiving Federal Government funding for this project? If yes, please provide the source and amount.	to be determined
Are you funding from any other source for this project? If yes, please provide the source and amount.	no

Appendix

A-C CERFA maps & reference map showing proposed trail and ATV access

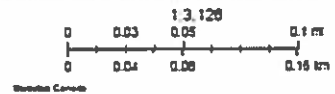
A: CERFA showing ROLLIE'S MARSH (reference map :MAP #1)

CHA PID 211086



December 1, 2021

- | | | | |
|--------------|-------------|------------------------------|-------------------------------------|
| Road Network | — Street | □ Moderate-Low Hazard (2100) | |
| | — Highway | □ Unpaved | ■ Moderate-High Flood Hazard (2050) |
| | — Secondary | □ Property | ■ High Flood Hazard (2020) |



This map is not intended for legal description or to delineate exact and dimensions.

B: CERFA showing NOONAN'S MARSH which is located beside the proposed trail area (reference map:MAP #2)

CHA PID 405548



December 1, 2021

1:3,125

Coastal Change

- Mod. Erosion Risk (10-20cm/yr)
- Low Erosion Risk (0-10cm/yr)
- Accretion

Road Network

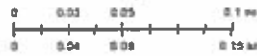
- Highway
- Secondary

Street

- Unpaved

Property

- Moderate-Low Hazard (2100)
- Moderate-High Flood Hazard (2050)
- High Flood Hazard (2020)



Metre Canada

This map is not intended for high accuracy or to calculate actual area dimensions.

C: Reference Map showing locations of ROLLIE'S MARSH, NOONAN'S MARSH

Map #1

Map #2

Map#3 (Phase 2)



D: Map showing marshes & ATV Access road (7: Noonan's Marsh, 8: Rollie's Marsh)



E: it has been indicated by Minister Jamie Fox that should the proposed trail be developed to the same standards as the Confederation Trail and connected to the existing trail (Dickie Rd) that the province would maintain this trail as an extension of the Confederation Trail and thus create an all-inclusive area that will be used during all seasons. This is also why the budget expenses are higher than average. In order for this trail to be developed to the same standards as the existing Confederation Trail it will require more labor and higher quality materials. Future projects will see this trail being extended along the shoreline under the Confederation Bridge and connecting to Railway Park as recommended in the award winning Destination Borden Strategic Plan (Phase 2).

F: This contingency amount of 10% has been added to account for any inflation of material and labor costs. As this project has not been released to tender, we acknowledge that these amounts may change subject to prices at the commencement of this project. Should there be any remaining funds these shall be used exclusively to provide any necessary finishing touches to this trail such as seating areas, lookout points, turnaround areas and parking areas.

G: All land for this trail development will be donated by: Central Development Corporation, Brennan Farms & the Province of Prince Edward Island. *Letters of intent from each organization guaranteeing access are in the process of being secured and can be supplied upon request*

H: **Project Budget Breakdown**

Borden Trail Development

	Section/work	Meters	AMT	Price per	Costs	TOTAL
1	Connector from circulation loop to Confederatio	590				
	Select Borrow		3000	\$ 50.00	\$ 150,000.00	
	Shale		2100.24	\$ 6.59	\$ 13,840.58	
	Gravel		420.05	\$ 44.00	\$ 18,482.20	
	Silt Fence		590	\$ 8.05	\$ 4,749.50	
	Sediment Traps		2	\$ 189.15	\$ 378.30	
	Rolling (HRS)		20	\$ 120.00	\$ 2,400.00	
						\$ 189,850.58
2	Circulation Loop around the marsh	1684				
	Select Borrow		17983.73	\$ 6.59	\$ 118,512.78	
	Gravel		11987.92	\$ 4.40	\$ 52,746.85	
	Rolling		20	\$ 120.00	\$ 2,400.00	
	Grading		5052	\$ 0.42	\$ 2,121.84	
	Culverts		25	\$ 38.91	\$ 972.75	
	Sediment traps		2	\$ 189.15	\$ 378.30	
	Ditching		1500	\$ 30.00	\$ 45,000.00	
	Silt Fence		1000	\$ 8.05	\$ 8,050.00	
						\$ 230,182.52
	Project Management (CDC)					\$ 40,000.00
	Designs & Environmental Impact Study					\$ 80,000.00
	Trees for Canada Planting 2022					\$ 4,000.00
	Monarch Butterfly Project (Milkweed)					\$ 2,500.00
	Drone Mapping Services					\$ 7,500.00
	Wetland Delineation					\$ 7,000.00
	Contingency					\$ 61,236.00
						\$ 622,269.10
				TOTAL		

From: bcadmin@borden-carleton.ca
Sent: November 22, 2021 1:04 PM
To: Barb Wood (johnandbarb@pei.sympatico.ca); Charles MacKenzie (Judy@pei.sympatico.ca); Larry Allen (allenlarry@live.ca); Laurel Palmer-Thompson (laurelynthompson@yahoo.com); Randy Ahearn (randahearn@msn.com); Nicole Arsenault (nicole.a.2241@gmail.com); 'judge58@hotmail.com'
Subject: Request to Council Input Capital Budgets for 2022-23
Attachments: 5 Year Capital Budget 2021-2026-May 2021.pdf

Hi All

Capital Budgeting

Over the next two months Council will be drafting budgets for the upcoming Fiscal Year. Input will be sought from Council, staff and the Public.

For the Next Council meeting, I will circulate a Draft budgeting timetable for the next two months.

I am starting off by asking your input to the following questions: (by December 15th please)

What capital projects would you like the Town to do in the **upcoming year (2022/23)?**

What would be your **Capital Wish list** for the next 5 years? (2022/23-2027/28)?

Priorities do Change

Council priorities do change from year to year. A lot of what can be Done, depends upon funding available and issues that come up during the year: As an example, I have heard the Lighthouse, Borden-Carleton Designation Phase 2, Trails, Sidewalks , Arena Canteen, Ballfield Fence, Signage and Water/Sewer projects associated with possible development as some of the projects to be considered for 2022/23

To assist you with ideas, I am attaching a copy of documents from last year's budget process: (all in one attachment) (A hard copy is available at the Town Office)

Capital Budget approved for 2021/22 (Not all items were completed)

List of Planned expenditures over a five year period (2021/22 – 2026/27)

I am looking forward to your input as it will help make the Town's budgets much better. Please respond no later than Dec 15th

Thank you

Jim Wentzell
CAO
902 437 2225

TOWN OF BORDEN-CARLETON EMO BYLAW

Whereas the Province has mandated that every municipality in PEI shall have in place an EMO Bylaw; and

Whereas in 2009 the Town last updated the Community of Borden -Carleton Peacetime Emergency Operation Plan; and

Whereas a new draft Emergency Measures Bylaw has been discussed and reviewed by Town Council; and

Whereas Council passed 1st Reading and approval of Bylaw 2021-01 Town of Borden-Carleton Municipal Emergency Management Program By-law at a special meeting held on Dec 7, 2021;

Therefore, Council hereby approves and adopts Bylaw 2021-01 Town of Borden-Carleton Municipal Emergency Management Program By-law.

RESOLUTION

TO AMEND Town of Borden Carleton Bylaw #10 -TRAFFIC BYLAW

Whereas Section 4 of The Town of Borden-Carleton's Bylaw 10 -Traffic states that from the 1st day of December to the 30th day of April, no motor vehicle shall be parked, stopped or left on any streets in the Community of Borden-Carleton between the hours of 12:00am and 8:00am; and

Whereas the above restriction was to facilitate night time snow plowing and snow removal; and

Whereas snow plowing and removal may occur at any time of the day or night; and

Whereas Council approved the first Reading of the Bylaw at a Special Meeting held on Dec 7, 2021

BE IT RESOLVED that Council approve and adopt the following amendments to Bylaw 10 -Traffic:

1. Add

5. Notwithstanding Section 4 and regardless of the time of day, no person wilfully shall park or leave standing a vehicle whether attended or unattended, upon a highway or any part thereof in such manner that it might interfere with or obstruct snow removal or winter maintenance operations on the street or highway

2. Add

6. Where a vehicle is parked or left standing on a street or highway in such manner that it interferes with or obstructs snow removal or winter maintenance operations, the Town CAO or contracted street maintenance operator or a peace officer may cause the vehicle to be moved or towed .

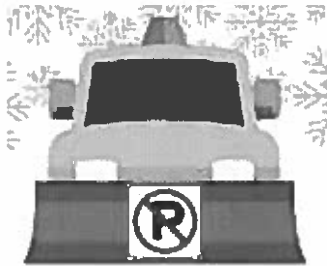
3. Add

7. Any cost incurred to move or remove said vehicle will be the owner's expense.

4. Amend

Existing Sections 5 to Section 27 to be renumbered accordingly

TOWN OF BORDEN_CARLETON WINTER PARKING



Take notice that **no vehicle** is permitted to be parked, stopped or left on any highway and street within the Town of Borden-Carleton between December 1st and April 30th.

Vehicles that obstruct snow clearing and/or winter road maintenance are in violation of the Motor Vehicle Act and are subject to being ticketed and/or towed at the expense of the owner.

Your cooperation in allowing snow plowing operation be successful this winter is appreciation. Safety is a prime concern for vehicles, snow plow operators and our citizens especially the elderly and our children.

THANK YOU

From: Heather Joudrie <hljoudrie@gov.pe.ca>
Sent: November 26, 2021 1:11 PM
To: bcadmin@borden-carleton.ca
Subject: Expression of Interest - Former Fabrication Yard

Hi Jim,

As you know, Finance PEI issued an Expression of Interest on the Former Fabrication Yard in March.

There were nine submissions received which varied in scope and scale.

The submissions presented both potential opportunities and challenges for both the Province and developer(s). The biggest challenge for the developer(s) was the existing site conditions that could be a significant factor (concrete above and below ground).

After careful consideration and deliberation, Finance PEI has elected to decline all the submissions to allow time to develop a plan to address the above ground concrete.

Once the concrete is removed, there may be opportunities to revisit the development of this property with the various proponents. This approach could allow the property to be broken down into multiple lots, thereby opening up the possibility of several projects to be undertaken on the site.

We will ensure you are notified once Finance PEI has progressed through the next phase of concrete removal.

Any questions, please feel free to contact us.

Thx.

Heather Joudrie
Property Manager

Finance PEI
Tel : 902-368-4388 Mobile : 902-218-7317
94 Euston Street, Charlottetown, PE CIA IW4
Web : www.financepei.ca
Email: hljoudrie@gov.pe.ca

bcadmin@borden-carleton.ca

From: Jamie Fox <jdfoxmla@assembly.pe.ca>
Sent: December 13, 2021 11:43 AM
To: bcadmin@borden-carleton.ca; Fallon Berry
Subject: Re: Borden-Carleton Fabrication Yard

Hi Jim,

Per Minister Fox:

Government is not responding to the article which was not completely factual. It is the intent of government to move towards immediate clean up of the yard. We will provide a briefing to council as soon practical.

Thank you,

Fallon Berry
Ministerial Assistant
Hon. Jamie Fox
Department of Fisheries and Communities
902-213-3480

From: bcadmin@borden-carleton.ca <bcadmin@borden-carleton.ca>
Sent: Monday, December 13, 2021 11:38:35 AM
To: Emily Allen <eallen@gov.pe.ca>; Jamie Fox <jdfoxmla@assembly.pe.ca>
Subject: Borden-Carleton Fabrication Yard

Hi Jamie

AS you know there was an article online about one of the proposals for development of the Fabrication Yard. I have a Council meeting to morrow night and I know the subject will come up.

Is there an update or a response from the government on this article. I would like to be able to tell Council something.

Jim Wentzell
cAO
902 437 2225

Caution External Email - Do not click links or open attachments unless you recognize the sender.

From: Tracey Allen <tallen@gov.pe.ca>
Sent: November 22, 2021 2:57 PM
To: Jim Wentzell Borden-Carleton (bcadmin@borden-carleton.ca)
Subject: Province and Streets

Hi Jim,

It was from December 17, 2020. 😊

“Municipal street/roads turned over to the Province is a process including inventory and inspection. There is no guarantee they will take them over. Your first step would be a formal letter to the Minister of Transportation via Council resolution. Address/Email here:
<https://www.princeedwardisland.ca/en/employee/myers-steven>”

Cheers,
Tracey

Tracey Allen
Municipal Affairs
[Sign up for e-newsletter](#)
[Find frequently used submissions and forms here](#)
[Municipal Government Resource Page](#)
Tel: 902-218-4179
Email: tallen@gov.pe.ca



RESOLUTION OF COUNCIL
TOWN OF BORDEN-CARLETON
DEC 14TH, 2021

Council Meeting : DEC 14, 2021

Moved by Councillor: _____

Seconded by Councillor: _____

Yes ____ No _ _

Resolution passed

Whereas the Province of PEI are responsible for the roads of the majority of municipalities in the province; and

Whereas, the Town of Borden-Carleton do not have the necessary resources to maintain the Town's roads in a proper and safe manner; and

Whereas many contractors are unwilling or unable to bid on maintaining roads of a small town due to the huge cost of liability insurance and small scale of projects within a small community like Borden-Carleton;

Therefore, Council hereby requests to enter into an agreement with the Minister of Transportation for the Province of Prince Edward Island whereby the Town Borden-Carleton would convey ownership of the inventory of streets in Borden-Carleton to the Province of Prince Edward Island;

Mayor Charles Mackenzie

Date: _____

CAO James Wentzell

Date: _____

Regular Council Meetings

2022

January						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
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27	28					

March						
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April						
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May						
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29	30	31				

June						
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26	27	28	29	30		

July						
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31						

August						
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28	29	30	31			

September						
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25	26	27	28	29	30	

October						
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23	24	25	26	27	28	29
30	31					

November						
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December						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

Canada Holidays and Observances

Jan 01	New Year's Day	Feb 14	Valentine's Day	Feb 15	Flag Day
Feb 21	Family Day (24)	Mar 14	St. Patrick's Day	Mar 14	Commonwealth Day
Apr 15	Good Friday	Apr 17	Easter Sunday	Apr 18	Easter Monday
May 23	Victoria Day (Many regions)	Jul 01	Canada Day	Aug 01	Civic Holiday (Many regions)
Sep 05	Labour Day	Oct 10	Thanksgiving Day	Oct 31	Halloween
Nov 11	Remembrance Day (Many regions)	Dec 25	Christmas Day	Dec 26	Boxing Day (Many regions)

SEPT 30 National Truth & Reconciliation